



**MINUTES**  
**WAYS & MEANS COMMITTEE**  
**Tuesday, January 19, 2021, 5:30PM**  
**Live Link: <https://youtu.be/EIjs23EhyUo>**

**CALL TO ORDER:** By Hon. Keith Batman, Chair called the meeting to order at 5:31PM

**MEMBERS:** Legislators Elane Daly, Ryan Foley, Christopher Petrus, Paul Pinckney, Ben Vitale, and Tucker Whitman

**MINUTES TO APPROVE:** December 8, 2020, Motion by Foley, 2<sup>nd</sup> by Pinckney, all in favor.

**OTHERS:** Chair Aileen McNabb-Coleman, Legislators Tricia Kerr, Heidi Nightengale, Hans Pecher, Mark Strong, Chief Assistant County Attorney Rich Graham, Assistant County Attorney Brittany Massi, HR Director Lisa Lippoldt, Real Property Director Kelly Anderson, Health Department Director Kathleen Cuddy, Planning Director Steve Lynch, Purchasing Director Don Carr, Superintendent of Buildings and Grounds Gary Duckett, Park Maintenance Supervisor Doug Dello Stritto, Sheriff Brian Schenck, County Treasurer Jim Orman, Budget Director Lynn Marinelli, and Deputy Clerk of the Legislature Amanda Morgan

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Kelly Anderson (Real Property) –**

**Year in Review:**

- Worked with County IT to set up all department staff to successfully work remotely and remain fully operational.
- Hired and trained 2 new employees to replace long term veteran staff in key department positions.
- Processed 2,160 deeds (5.4% of the properties in the county); including 138 parcel splits and 59 merges, as well as 6 major lot line adjustments.
- Provided Assessment Services to 4 towns within the County (Moravia, Niles, Owasco & Springport) under joint services agreements, including reassessment work in Springport and Moravia.
- Worked with the County Treasurer's office to facilitate the transfer of 50 tax foreclosed parcels resulting in the collection of \$866,980 for the County to offset unpaid tax liens.
- Conducted the first ever, 100% online real property auction with record participation and proceeds for the number of parcels sold.
- Generated tax bills for Town/County, City/County, Village and School purposes resulting in the levy of \$158 million in property taxes throughout the County.

<b>Annual Revenue Generating Processes</b>			
	<b>Muni #</b>	<b>Parcels</b>	<b>Dollars</b>
<b>2020 Assessment Rolls</b>			
Tentative & Final Rolls	23	30,594	
<b>2021 Town County Taxes</b>			
Town/County Tax Rolls & Bills	24	39,716	\$ 61,576,483.00
<b>2020 Village Taxes</b>			
Village Tax Rolls & Bills	9	4,101	\$ 2,469,404.00
<b>2020 School Taxes</b>			
School Tax Rolls & Bills	10	40,706	\$ 93,092,178.00
<b>2020 Tax Foreclosure/Auction</b>			
Repurchases/Redeemed		22	\$ 148,405.25
Sold at Auction		28	\$ 718,575.00
<b>Total Municipal Revenue</b>			<b>\$ 158,005,045.25</b>

- **Jim Orman (Treasurer) –**

- A. Despite this year being the most unusual in recent memory our office conducted almost **120,000** transactions. This included payroll, tax collection and accounting. I can't give enough credit to our staff for this accomplishment under extraordinary circumstances both in and out of the work environment.
- B. In 2009 we initiated efforts to have the County's bond rating reviewed. At that time our rating was Baa with a negative outlook. Our rating was successfully upgraded and continues to be an **A1 rating**. This has allowed the county to borrow monies at a lower interest since then. To date these collective efforts have resulted in a total savings of over **\$1,200,000**. This reflects the efforts of the legislature and those involved in financial planning and budgeting.
- C. Nine years ago we instituted organizational changes within our office to become more efficient with less people. We coordinated these changes with Ways & Means and the full legislature. I am pleased to report that this successful effort has increased efficiency and resulted in a cumulative savings during this time period that has exceeded over **\$2,400,000**.

- **Lisa Lippoldt (Human Resources/Civil Service) –**

**YEAR-TO-DATE COMBINED TRANSACTIONS: 5,255**

- County departments: **2,856** total transactions
- Schools, Towns, Villages, BOCES & Special Districts:

<b>2,399</b>	Total Transactions for Schools, Towns, Villages, Special Districts		
<b>Exams Administered</b>		<b>Application Fees Collected:</b>	
December Only	3	December Only	\$30
Year-to-Date	15	Year-to-Date	\$4,245

**EEOC Annual Report 2020 Year**

	total individuals	Male	Female	Non-binary	N/A	White	Minorities	N/A
New hires - 2020	132	26.52%	55.30%	0	18.18%	75%	3.80%	21.20%
Exams Given (15)	180 (took exam)	48%	51.10%	0	9%	91.70%	6.10%	2.20%
Applications - Towns/Villages	639	35.78%	59.09%	0	5.13%	75.29%	8.45%	16.26%
Applications - County only	621	44.74%	50.37%	1.07%	3.82%	82.56%	5.20%	12.24%

- Working closely with Public Health/EMO to add staffing quickly for Vaccination and Testing clinics 25+ individual in less than a week. Communicating with supervisory staff on COVID related HR issues. Answering COVID related HR questions and concerns of employees.
- Annual Mandatory Training 99.21% completed.
- Finalizing candidate for EMO Director with steering committee
- Analysis for Pandemic Plan for the Governor in process. Working with Department heads on staffing reporting for the plan.
- We continue to have exams within all COVID protocols at the current time.
- Staff predominately working remotely – keeping department level at 50%

**RESOLUTIONS:**

**WAYS & MEANS:**

- 1-21-WM-3 Authorization to fill Deputy HR Administrator position in the Human Resources/Civil Service due to open, budgeted position. **Motion by Whitman, 2<sup>nd</sup> by Daly, all in favor.**
- 1-21-WM-1 Authorize budget transfers within departmental budgets. **Motion by Pinckney, 2<sup>nd</sup> by Petrus, all in favor**

1-21-WM-2 Authorizing the payment of unused personal leave time for certain non-bargaining titles in the Department of Health and authorizing the Chair of the Legislature to enter into an MOA with CSEA to allow the same for bargaining employees in the Cayuga County Department of Health. **Motion by Petrus, 2<sup>nd</sup> by Foley, all in favor.**

**HEALTH & HUMAN SERVICES:**

**Motion by Daly to bundle HH 1-11, 2<sup>nd</sup> by Pinckney, all in favor except Foley and Petrus abstain on HH-7.**

- 1-21-HH-1 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Catholic Charities to Provide SSI Maximization for Safety Net Assistance (SNA) and Temporary Assistance to Needy Families (TANF)
- 1-21-HH-2 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Catholic Charities of the Finger Lakes to Provide Supervised Visitation Services for Clients Referred to them by the Department of Social Services
- 1-21-HH-3 **(Amended)** Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Cayuga Centers for the provision of certain services that reduces/stabilizes foster care placements, detention or other out-of-home placements and increases positive family functioning.
- 1-21-HH-4 **(Amended)** Authorizing the Chair of the Legislature and the Director of Community Services to Enter into a Contract with Cayuga Centers for the provision of certain services that reduces/stabilizes foster care placements, detention or other out-of-home placements and increases positive family functioning.
- 1-21-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to enter into a contract with Cayuga Centers for provision of four respite beds
- 1-21-HH-6 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Cayuga Centers for the Provision of Supervision & Monitoring Services
- 1-21-HH-7 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Cayuga Counseling Services, Inc. for the Provision of Employment Experience for Public Assistance Recipients
- 1-21-HH-8 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into Contracts for Day Care Services
- 1-21-HH-9 Authorizing the Director of Community Services to Fill (2) Human Services Examiner Positions in the Department of Social Services
- 1-21-HH-10 Authorizing the Director of Community Services to Fill a Full-Time Clerk Vacancy in the Medicaid Unit in Social Services
- 1-21-HH-11 Authorizing the Director of Community Services to Fill a Sr. Typist Position in the Department of Social Services

**End of bundle**

**Motion by Daly on HH 13 & 14, 2<sup>nd</sup> by Whitman.**

**Motion by Foley to table HH 13 & 14, 2<sup>nd</sup> by Pinckney.**

**Foley and Pinckney rescind motion to table HH 13 & 14.**

1-21-HH-13 Authorize the filling of one vacant full-time Health Home Care Manager position at the Mental Health Center.

**Motion by Daly, 2<sup>nd</sup> by Whitman.**

**Motion by Foley to table, 2<sup>nd</sup> by Pinckney, all in favor except Whitman.**

- 1-21-HH-14 Authorizing the Chair of the Cayuga County Legislature and the Director of Community Services to create and fill a Staff Social Worker (CMH) at the Mental Health Center. **Motion by Daly, 2<sup>nd</sup> by Vitale, all in favor.**
- 1-21-HH-12 Authorizing the Chairman of the Legislature to create and the Director of Community Services to fill a Supervisor of Family Behavioral Health Services (CMH) position in the Cayuga County Department of Mental Health.

**Motion by Whitman, 2<sup>nd</sup> by Pinckney.**

**Motion by Daly to table, 2<sup>nd</sup> by Foley, all in favor except Whitman.**

#### **GOVERNMENT OPERATIONS:**

**No resolutions**

#### **PLANNING:**

**Motion by Pinckney to bundle PL 1-4, 2<sup>nd</sup> by Petrus, all in favor.**

- 1-21-PL-1 Authorizing the fill of applications for State Assistance from the Household Hazardous Waste (HHW) State Assistance Program, signing of the associated State Contracts and authorizing circulation of bids for HHW/Electronics Recycling Vendor Services.
- 1-21-PL-2 Modifying the membership of the Cayuga County GML 239 1, m, & n Review Committee.
- 1-21-PL-3 Authorizing to fill a budgeted, vacant Planner Position on of after April 1, 2021 and on or before October 1, 2021
- 1-21-PL-4 Authorization for the Cayuga County Legislature to approve the revised Cayuga County Water Quality Management ByLaws.

#### **PUBLIC WORKS:**

**Motion by Whitman to bundle PW 1 & 2, 2<sup>nd</sup> by Pinckney all in favor.**

- 1-21-PW-1 Authorize the modification of the Cato –Brutus Trail Bridge “A” Project
- 1-21-PW-2 Authorization to award used Guiderail

#### **JUDICIAL & PUBLIC SAFETY:**

**Motion by Vitale to bundle JP 1-9, 2<sup>nd</sup> by Whitman, all in favor.**

- 1-21-JP-1 Authorizing the Chairperson of the Legislature to sign a contract with Intrado for maintenance, hardware and software upgrades.
- 1-21-JP-2 Authorizing the Chair of Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Black Creek Integrated Systems to upgrade the Cayuga County jail’s electronic security systems.
- 1-21-JP-3 Authorizing the Sheriff of Cayuga County to accept grant monies from the New York State K-State Child Passenger Safety (CPS) Program and the Treasurer’s Department to amend the 2021 law enforcement budget.
- 1-21-JP-4 Authorizing the Sheriff to fill the Fiscal Officer position with the Sheriff’s Office
- 1-21-JP-5 Authorizing the Sheriff to fill three (3) vacant Deputy Sheriff Positions in the Law Enforcement Division of the Cayuga County Sheriff’s Office
- 1-21-JP-6 Authorizing the Chair of Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Johnson Controls for preventative maintenance, testing, and service to the fire control system at the Public Safety Building.
- 1-21-JP-7 Authorizing the Chairman of the Legislature to accept a grant from the New York State Governor’s Traffic Safety Committee.

- 1-21-JP-8 Authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with PoliceOne Academy for Law Enforcement personnel web-based training services.
- 1-21-JP-9 Authorizing changes to the 2021 Cayuga County Compensation Plan to reflect salary increases of certain non-bargaining positions in the Cayuga County Sheriff's Office.

**Motion by Daly to go into executive session at 6:39PM, 2<sup>nd</sup> by Petrus, all in favor.**

**EXECUTIVE SESSION: re: Employment history of a particular person**

**Motion by Daly to come out of executive session at 7:10PM, 2<sup>nd</sup> by Foley, all in favor.**

**Motion by Whitman to adjourn at 7:13PM, 2<sup>nd</sup> by Daly, all in favor.**