

CCWSA BOARD MEETING
MINUTES – January 18, 2023 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

David Schenck, Chair Christie Waters, Treas. Francis Mitchell Herbert Marshall
Andrew Rindfleisch Robert Shea Brian Dahl, Vice Chair-Absent Donald Slocum

Administration & Advisors & Misc.

K. Rindfleisch, Dir; Jennifer Schenck, Deputy Director; S. Phillips Admin. Assistant; P. Schoonmaker, Sr. Clerk; Riccardo Galbato, Attorney; Doug Selby, Advisor; Mark Colopy, Financial Adv. (remote)
Tim Carpenter, MRB Engineering;

Approval of Agenda- A motion was made by Herbert Marshall to approve the agenda with the addition of Town of Throop under County Infrastructure Report, and Construction in Progress consideration for year-end audit under new business, Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Approval of minutes-December 21, 2022 and January 4, 2023- A motion was made by Andrew Rindfleisch to approve the minutes from December 21, 2022 and January 4, 2023. Donald Slocum 2nd the motion. The motion was unanimously approved and carried.

Financial- Christie Waters (Treasurer) & Francis Mitchell (Audit Cmte. Chair)

A motion was made by Christie Waters to pay the bills with additional bills including- AT&T for \$43.74 and Computer Outlet for \$956.99. Andrew Rindfleisch 2nd the motion. The Motion was unanimously approved and carried.

A motion was made by Francis Mitchell to approve the reconciliations of checking accounts for December 31, 2022. Herbert Marshall 2nd the motion. The motion was unanimously approved and carried.

Director's report (Karl Rindfleisch)

Karl Rindfleisch- The office has been busy. I received a call from Town of Brutus asking for some help with a couple of pipeline jobs.

Jennifer Schenck- I have been working with Jeanine to catch up on things and taking some training. I did get the civil service certifications up to date. We have looked into the Tompkins County Health Consortium to see if we qualify to join them.

Water Operations & County Sewer District 2, Operations- Jay Sawyer has left for Florida for two months. Aaron and Joe will be engaging that full time. Things are going well in Fair Haven. We are in the process of moving the Biox station. We had to get a surveyor out there to identify the town right of way, and once that is complete, we will be good to go.

County Infrastructure Report/ Master Plan- (Tim Carpenter, MRB; Mark Colopy, FA)

Genesee Street project-

Herbert Marshall- The IDA unanimously approved CCWSA to do the work for the Genesee Street project. Short discussion on future water rate meetings and supplying water and sewer to the Milk Plant.

Tim Carpenter- We must change the SEQR now that we have changed the size of the pipe being used.

North Street Connection-

Karl Rindfleisch- The North Street Connection is at the beginning phases at this point. Tim Carpenter and I will be working on that.

Town of Throop-

Short discussion on Throop and where they are with their project.

Tim Carpenter- There are just a couple of minor things left for the Town of Throop to finish that will allow Mark Colopy to apply for funding on Throop's behalf.

Finance/Project Mgmt. Committee Report (Herbert Marshall, Chair)

Discussed above.

Legal- Attorney Riccardo Galbato, Galbato Law Firm- Updates

The IDA passed a resolution that the IDA supports the CCWSA efforts to construct a water line at the IDA Industrial Park into the Cayuga Milk Ingredients.

Andrew Rindfleisch requested and made a motion at the IDA meeting that any water and sewer rate negotiations with the City of Auburn be done by Karl Rindfleisch and CCWSA.

Karl Rindfleisch- Just to update everyone we have renamed Honoco Rd project to the Cayuga Lake Protection Plan.

Personnel Committee Report-

Nothing discussed.

New Business/Old Business Updates

Construction in progress for year-end audit

Francis Mitchell- We need to look at what we think or know isn't going to make it and write it off.

Short discussion on each project

A motion was made by Francis Mitchell that the Construction in Progress for December 31, 2022 would remain as is and all projects are viable, reimbursable and possible. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

A motion was made by Herbert Marshall to adjourn the meeting. Robert Shea 2nd the motion. The motion was unanimously approved and carried.

Next Meeting- February 1, 2023, at 1:00 pm, 7413 County House Road

Respectfully Submitted:

Susan Phillips, Administrative Assistant