

## CCPUSA MINUTES

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A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on **Tuesday January 9, 2018; in the Fifth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 10:00 a.m.** The following individuals were in attendance:

**BOARD MEMBERS:** Paul Pinckney, Chair, John Montone, Cal Sheckler, Bud Shattuck, Denny Zach, Tim Lattimore

**STAFF:** Suzanne Gauthier, Administrative Assistant, CC Planning and ED

**OTHERS** Keith Batman, Cayuga County Legislator  
J. Justin Woods, County Administrator

Paul Pinckney, Chair, called the meeting to order at 10:12 a.m.

### MINUTES:

John Montone motioned to approve the November 21, 2017 and December 12, 2017 minutes, 2<sup>nd</sup> by Denny Zach. All members present voted in favor, passed.

### UNFINISHED BUSINESS:

#### • REVIEW OF CCPUSA WEBSITE: REVISIONS AND APPROVAL

Three domain names have been registered for CCPUSA: cayugaenergy.com as the main domain with two auxiliary names: cayugacountypower.com and ccpusaenergy.com

- communicate THIS Invoice #2017/11-3 \$600

The initial partial invoice from communicate THIS, Monika Salvage has been submitted. The board had approved services up to \$1,600.00 for the project. This invoice is for the preliminary work on the design of the website format.

Bud Shattuck motioned to pay the initial invoice #2017/11-3 in the amount of \$600 from communication THIS, 2<sup>nd</sup> by Denny Zach. All members present voted in favor, passed.

The CCPUSA phone number has been established and the website template will be presented when ready.

#### • BOARD REVIEW & APPROVAL OF INVOICES AND VENDOR PAYMENTS

Suzanne presented a summary sheet of the current revenue and expenses from the allocated funds.

- David Gower/New Clean Earth proposal to prepare and submit PON applications.

As of yet, a signed contract and invoice have not been received from David Gower. The board suggested to withhold payments until the required documents are received.

- Richard C. Smardon, invoice November 28, 2017 for \$1,000 – Preliminary screening of Freshwater Wetland Impact in land area for the CCPUSA Major Project Initiative.

Tim Lattimore motioned to approval payment of the \$1,000 to Richard Smardon, 2<sup>nd</sup> by Denny Zach.

All members present, voted in favor passed,

- Duncan, Weinberg, Genzer & Pembroke, P.C. Invoice #29256 in the amount of \$375 for review of the New Vision MOU.

The law firm currently still has control of the \$5,000 retainer, which was initially proposed to be used for the Community Choice Aggregation (CCA) petition. The board discussed whether the board should use the retainer for current invoices or continue to hold for the CCA program petition. The board will hold the retainer for future use on the petition.

Paul Pinckney motioned to pay the Duncan, Weinberg, and Genzer & Pembroke invoice in the amount of \$375 for the review of the New Vison MOU for \$375.00, 2nd by Tim Lattimore. All members present voted in favor, passed.

The board reviewed with the new County Administrator current and proposed energy projects. CCPUSA, as a public power agency has the right to apply for preference power which can be used to lower the energy costs for county businesses. Justin reviewed with the board the importance of establishing a thorough educational element to be presented to the Towns and Villages before launching a Community Choice Aggregation program rollout. The program can be setup as an opt in for green power as a deferred state or with an opt out provision.

- **UPDATES ON CERTAIN PENDING AND/OR OPEN CCPUSA PROJECTS AND INITIATIVES**

- **Union Springs Project**

Bud Shattuck, as Mayor of the Village, updated the board on the progress of the solar project. Bud inquired whether CCPUSA and County staff are able to assist Union Springs to perform the Community Choice Solar project with Abundant. The Mayor expects the construction to begin July or August with an approximate three week construction schedule. John Montone stated the project will still need to get in Abundant's queue for construction. The board has requested Abundant to present to the board on the process of the Village's project. CCPUSA has proposed to do the administration work for the Union Springs project.

- **ADM Site/Major Project Initiative/AGILE/New Visions**

John Montone reviewed the ADM proposed site project. The project would be designed as a public/private partnership with the development of a solar farm and a hydroponic farming project. CCPUSA members have had discussion with NYS Thruway representatives Director Matt Driscoll and Tara Novak regarding a proposed truck charging station project at Exit 40, with CCPUSA installing solar panels instead of charging stations. The AGILE project is part of the petition and CCPUSA will be applying to the NY Power Authority to create a demonstration/training project for the testing of electrical and alternative energy products. An agreement will need to be put in place with New Visions for the broadband project to allow the construction along the Route 34 right of way with possible growth opportunities for Smart Home technology along the north/south corridor. Committee continued discussion of the current internet options along the project site.

- **ADM Site – CEDA prospect- CCPUSA Ability to assist**

CEDA is inquiring whether CCPUSA is interested and would have the capacity to assist a potential prospect with their energy needs at the ADM site. The board discussed CEDA's request for assistance. The board concluded if the prospective buyer would be able to have ADM turn over the onsite substation to CCPUSA. NYSEG would charge CCPUSA and CCPUSA would then recharge the energy back to the property business. The board would send a letter back to CEDA stating what the board's assistance would consist of.

## **WORKSHOP**

CCPUSA project workshop scheduled - Wednesday Jan 31<sup>st</sup> at 2 p.m.–Schedule changed to Feb 9<sup>th</sup> at 2:30 p.m.

**ADJOURNMENT:**

Bud Shattuck motioned to adjourn the meeting at 11:35 a.m., 2<sup>nd</sup> by Denny Zach. All members present voted in favor, passed.

- **The next regularly scheduled CCPUSA meeting will be the held on February 13, 2018 at the Cayuga County Office Building, 6<sup>th</sup> Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,  
Suzanne Gauthier, Administrative Assistant  
Cayuga County Department of Planning and Economic Development

**John Montone motioned to approve the meeting minutes of January 9, 2018 as amended, 2<sup>nd</sup> by Cal Scheckler, All members present voted in favor, passed. February 13, 2018.**