



AGENDA
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
Wednesday, October 9, 2019, Chambers – 5:30PM

CALL TO ORDER: By Hon. Paul Pinckney, Chairman

MEMBERS: Legislators Keith Batman, Andy Dennison, Pat Mahunik, Aileen McNabb-Coleman, Charlie Ripley (Vice Chair), and Ben Vitale

MINUTES TO APPROVE: September 11, 2019

PUBLIC HEARING: 5:30PM - To accept input from the public on the 2019 Cayuga County Shared Services Plan

APPOINTMENTS:

DEPARTMENT UPDATES FOR COMMITTEE:

Steve Lynch (Planning & Economic Development)

- **Vacant Planner Position:**
- Advertisements and Recruitment Notices for the recently vacated Planner position were prepared and posted strategically and broadly. To date, nine (9) candidates submitted applications that were approved by the Civil Service Commission. Seven (7) were called for introductory phone interviews, resulting in five (5) being invited for staff interviews in the coming weeks. We anticipate filling the position in October.
- **Governor's REDI Grant Program for Lake Ontario:**
- Work continues on the recently announced NYS Resiliency and Economic Development Initiative grant funding program ("REDI") established by the Governor with up to \$300MM in state grant funds available to support communities and businesses along the south shore of Lake Ontario that have been impacted by the 2019 flooding events.
- Approximately \$18.6M in municipal and commercial projects have been identified for possible funding and submitted to the state REDI Commission for consideration. Included in the Municipal Projects are two (2) potential Cayuga County Projects: Sterling Nature Center Improvements and Cayuga County portions of the proposed Regional Heritage Bicycle Trail in Sterling. If awarded funding, these projects would receive 85% state grant funding and require Cayuga County to match the balance of 15% in project funds. State funding decisions for the REDI Grants are expected to be finalized and announced the week of September 30
- **Update on Watershed Rules and Regulations Project:**
- Staff from Planning and the County Health Department are continuing work on the Owasco Lake Watershed Rules and Regulations project. Staff continues to meet and prepare responses to the ~37 pages of public comments and the re-draft of the Final Plan. This phase of the project will continue through the fall of 2019. Additional details are in the Monthly Administrator's Report.
- **CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION ("IO"):**
- The Planning Director is participating in the Cayuga Lake IO Project Advisory Committee. The IO will establish and launch select "next-steps projects" to implement recommendations made in the Cayuga Lake Watershed Restoration and Protection Plan 2017. The Plan covers an approximate 785-square mile Cayuga Lake Watershed that includes six counties (3 lakeshore and 3 upland) and forty-five (45) municipalities.
- The Planning Director continues to provide Administrative & Oversight Responsibilities for the Cayuga County Emergency Management Office. (Details in that Committee Report)

Maureen Riester (Employment & Training) – no updates

Tracy Verrier (CEDA)

- Work Plan Metrics snapshot:
 - Existing businesses met with: 67 (2019 goal=90)
 - Growth opportunities identified: 14 (2019 goal=12)

- Attraction leads identified: 11 – 9 active, plus 4 active from previous (2019 goal= 12 new)
- Entrepreneurs met with: 55 – 7 new businesses opened (2019 goal= 75 and 15 respectively)
- General Economic Demographics snapshot:
 - Unemployment remains low at 4.2% in August.
 - Labor force participation in August (36,100) was down from 2018 (36,300).
 - In 2018, there were fewer establishments, but average employment was up slightly and average wages were up 4% compared to 2017.
 - In the first quarter of 2019, the number of establishments was down compared to Q1 2018, but there was no change in average employment comparatively and average wages were up 1.2%.
- New IDA legislation: Starting January 1, IDAs will be required to livestream meetings and post videos to their websites. CEDA is assisting both AIDA and CCIDA to prepare and implement strategies for compliance.
- The CEDA board is reviewing and discussing the CEDA bylaws in relation to ex officio board seats to provide expanded opportunity for participation by key stakeholder groups, including Cayuga County.

Doug Kierst (Soil & Water Conservation District)

- The Cayuga County SWCD does not have any policy matters that need to be addressed at this time.
- The Cayuga SWCD is busy with the planning and implementation of Best Management Practices to protect water quality.
- The projects and workload is highlighted in a new and exciting SWCD Monthly Activity report that has been submitted for review.

Catherine Moran (Cornell Cooperative Extension)

- The BTW garden was selected for one of the five year Eat Smart New York grant success stories. Beginning October 1st, Rebecca Crawford will be split between Cayuga and Seneca counties, working 20 hours per week in each. Researchers from Cornell came to the last fruit and vegetable prescription program in Port Byron to conduct a focus group, which will hopefully lead to being able to offer the program again next year. October 2nd is National Walk to School Day, and Ms. Crawford will be outside Casey Park School handing out apples and bracelets to students who walk to school, to promote physical activity. October 12th is the Hunger Walk at the Ward O'Hara Ag. Museum, to benefit Cayuga County food pantries. CCE will have activity stations at the event. Other activities include a workshop on family meals at Seward elementary for their first Community Café for this school year, a group of home school children and moms in Port Byron, and the Big Apple Crunch on October 25, which is designed to promote eating local foods.
- Ron Kuck is assisting farms with gaining resources for Sexual Harassment Training mandated by NY to be implemented by October 9, 2019. Farm specific resources located on Cornell U. Agricultural Workforce Development website. He is collaborating with Moravia Middle School 8th Grade STEM teacher to gain some resources about a composting system both at the school and residential level. Challenge 8th grade students to design a sustainable composting system to be implemented in middle and high school building. Two dairy farms have been accepted into the Dairy Advancement Program. Will also work with the regional Farm Business Management Specialist for farms to complete Dairy Farm Business Summary. He participated in Conservation Field Days sponsored by SWCD – “What is a Watershed?” and al lime pH seminar at Cuddeback Farms.
- Two permanent 4H educators have been hired and will start in October. One will be full-time and cover animal science curriculum and work with the clubs. The other will be a part-time youth development educator. CCE staff is working with volunteers to plan fall 4H activities, including window displays, enrollments, and 4H Achievement event
- An Associate Director has been hired and will start on October 28. Two new Master Gardeners are being trained. When they complete their training it may be possible to keep the hot line open for additional weeks. The Annual Meeting will be held on November 14 at Cayuga Community College. An Electronics Recycling Event will take place at BOCES on October 5. A Household Hazardous Waste event will take place on October 26. Plans for the transfer of the building to CCC continue.

Karen Kuhl (Tourism) - no updates

RESOLUTIONS:

PLANNING:

10-19-PL-1 RESOLUTION AUTHORIZING THE RENEWAL OF COUNTY AGRICULTURAL DISTRICT #5

ADJOURNMENT: Wednesday, November 13 2019 at 5:30PM

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION AUTHORIZING THE RENEWAL OF COUNTY AGRICULTURAL DISTRICT #5

By: Hon. Paul Pinckney, Chair, Planning & Economic Development Committee
Hon. Patrick Mahunik, Chair, Ways and Means Committee

WHEREAS, in accordance with Article 25AA, §303-a of the New York State Agriculture and Markets Law Cayuga County has completed the required Eight-Year Review of the Cayuga County Agricultural District also known as Cayuga County Consolidated Agricultural District No. 5; and

WHEREAS, the Cayuga County Department of Planning & Economic Development (CCPED) coordinated this required review for the Cayuga County Legislature and as such advertised and held the required 30-Day Public Review Period from July 1, 2019 to August 1, 2019; and

WHEREAS, Cayuga County Department of Planning & Economic Development staff presented proposed modifications to the Cayuga County Agricultural District which resulted from the 30-Day Public Review Period to the Cayuga County Planning Board on August 14, 2019 and to the Cayuga County Agriculture & Farmland Protection Board on August 19, 2019; and

WHEREAS, the Cayuga County Department of Planning & Economic Development received 12 requests from landowners to remove 50 parcels which is a total of 3,678.49 acres of land from the Cayuga County Agricultural District as detailed in the report and table attached to and made part of this resolution; and

WHEREAS, both the Cayuga County Planning Board and the Cayuga County Agriculture & Farmland Protection Board have reviewed the proposed modifications to the Cayuga County Agricultural District as presented by Cayuga County Department of Planning & Economic Development staff; and support the proposed modifications; and

WHEREAS, the modification of a certified County Agricultural District is an Unlisted Action under SEQRA and as provided in 6 NYCRR §617.2(al), which requires the preparation of a Short Environmental Assessment Form ("Short EAF") and a coordinated review among all Involved Agencies; and

WHEREAS, on September 24, 2019 the County Legislature passed Resolution # _____, declaring the Legislature's intent for the County to be Lead Agency for the required environmental review, and notified the New York State Department of Agriculture and Markets, as the only other involved agency, of said intent; and

WHEREAS, the County received no comments from the New York State Department of Agriculture and Markets and proceeded to complete the environmental review as required by completing Parts 2 and 3 of the Short EAF; and

WHEREAS, the County Legislature reviewed the information provided in the Short EAF and the proposed modifications to the District to identify all relevant areas of environmental concern and to determine if approval of the proposed modifications to the Cayuga County Agricultural District would have a significant adverse impact on the environment; and

WHEREAS, Article 25AA of the New York State Agriculture and Markets Law requires a County Legislature to hold a Public Hearing regarding the renewal of Agricultural Districts before a final Legislative vote on the renewed districts; and

WHEREAS, the Cayuga County Legislature considered the proposed modifications to the Cayuga County Agricultural District a Public Hearing on October 22, 2019 and the Legislature wishes to approve the modifications to the Cayuga County Agricultural District as proposed; now

THEREFORE BE IT RESOLVED, by the Cayuga County Legislature, as follows:

1. The Cayuga County Legislature finds that the approval of the proposed modifications to the Cayuga County Agricultural District will result in no significant adverse impacts on the environment, and accordingly issues a Determination of No Significance, Negative Declaration, as their findings for the environmental review of this action; and
2. That the Chairman of the Legislature is authorized and directed to sign and execute any documents necessary to publish, file, and circulate the negative declaration and the Planning Department is authorized and directed to send a copy of the negative declaration to the New York State Environmental Notice Bulletin; and
3. That the Cayuga County Legislature approves the modifications to the boundaries of the Cayuga County Agricultural District as presented at the Public Hearing on October 22, 2019, and
4. That the Planning Department is hereby directed to submit a report for the modified Cayuga County Agricultural District to the New York State Department of Agriculture and Markets for review and approval; and
5. That this resolution shall take effect immediately.

Cayuga County Agricultural District 8-Year Review 2019-2020
Proposed Modifications to District Resulting from 30-Day Public Comment Period

Results of the 30-Day Public Review Period

- ❖ There was an overall response rate of 43% for Agricultural District Review Sheets.
 - Information was provided for 1,734 of the 3,567 agricultural parcels included in the mailing.
- ❖ 50 parcels have been requested to be removed from the Agricultural District by 12 different landowners; totaling 3,678.49 acres. See Table 1 and Table 2 below for details.
- ❖ If these modifications are approved, the final Agricultural District would have a total of 15,552 parcels and 358,533.35 acres
- ❖ If these modifications are approved, the final Agricultural District would still be predominantly viable agricultural land

Municipality	# of Parcels	Total Acreage
Aurelius	3	24.77
Brutus	6	452.16
Fleming	4	139.10
Ledyard	3	395.41
Locke	4	212.92
Niles	6	238.69
Owasco	1	23.92
Sempronius	9	1,142.58
Summerhill	12	1,048.73
Village of Cato	2	0.21
TOTAL:	50	3,678.49

Prop. Code & Description	Municipalities	Parcels	Acreage
105- Agricultural Vacant Land in Production	Brutus & Owasco	2	107.92
112- Dairy Products	Ledyard	1	235.50
120- Field Crops	Brutus & Fleming	2	387.90
210- One-Family Year-Round Residence	Brutus	1	1.80
241- Rural Residence with Acreage (also used in ag production)	Fleming & Ledyard	2	225.30
242- Rural Residence with Acreage (recreational use)	Fleming	1	11.40
311- Residential Vacant Land	Brutus	1	1.15
312- Residential Vacant Land Including Small Improvement	Fleming	1	11.70
314- Rural Vacant Lots of 10 Acres or Less	Brutus	1	3.31
322- Residential Vacant Land Over 10 Acres	Brutus	1	23.70
330- Vacant Land Located in Commercial Area	Aurelius	1	0.36
710- Manufacturing and Processing	Aurelius	1	23.67
720- Mining and Quarrying	Locke	1	37.40
822- Electric Transmission Improvement	Ledyard	1	0.91
837- Cellular Telephone Towers	Locke & Niles	4	3.12
885- Gas Distribution Outside Plant Property	Aurelius	1	0.74
932- State Owned Land (other than forest preserve)	Locke, Niles, Sempronius & Summerhill	25	2,553.10
941- State Owned Reforested Land	Locke	1	49.30
962- County Owned Public Parks & Recreation Areas	Village of Cato	2	0.21
	TOTAL:	50	3,678.49

Planning Committee

Paul Pinckney, Chair

Charles Ripley, Vice Chair

Keith Batman

Andrew Dennison

Patrick Mahunik

Aileen McNabb-Coleman

Benjamin Vitale

Co. Atty: _____



Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett, Vice Chair

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____
 Date: _____

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The removal of the requested parcels from the County Agricultural District will not have a negative impact on the environment or the overall intent and effectiveness of the Agricultural District to extend the State's Right-to-Farm protections to owners of farmland in Cayuga County.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Cayuga County <hr/> Name of Lead Agency	<hr/> Date
Tucker Whitman <hr/> Print or Type Name of Responsible Officer in Lead Agency	Chairman of the Legislature <hr/> Title of Responsible Officer
<hr/> Signature of Responsible Officer in Lead Agency	<hr/> Signature of Preparer (if different from Responsible Officer)

PRINT FORM