



**AGENDA**  
**CAYUGA COUNTY LEGISLATURE**  
**Tuesday, November 23, 2021, 6:00PM**  
**Live Link:** <https://youtu.be/Ib-fYUTVRqU>

**CALL TO ORDER:** Hon. Aileen McNabb-Coleman, Chair

**ROLL CALL:** Sheila Smith, Clerk of the Legislature

**PLEDGE OF ALLEGIANCE:**

**MOMENT OF PRAYER:**

**DEATHS:** Our sincere condolences to the families and friends of:

- Paul Viggiano, former Cayuga County Legislator

**PROCLAMATIONS:**

- Aurelius Volunteer Fire Department 75<sup>th</sup> Anniversary, November 19<sup>th</sup>, 2021

**PRIVILEGE OF THE FLOOR:**

**MINUTES TO APPROVE:** October 26, 2021 7 November 18<sup>th</sup>, 2021

**APPOINTMENTS AND RE-APPOINTMENTS:**

**College Board of Trustees**

Tricia Kerr, 160 Genesee St., Auburn, NY 13021, Term – 7/1/21 to 6/30/28

**Cayuga-Cortland Workforce Development Board:**

Danielle Szabo, 2 State St., Auburn, NY 13021, Term 11/1/21 to 6/30/24

**COMMUNICATIONS AND ANNOUNCEMENTS:** None

**CCC REPORT:** Dr. Durant

**COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS' REPORTS:** None

**CHAIRMAN'S REPORT:** Aileen McNabb-Coleman

**CAYUGA COUNTY LEGISLATURE  
RESOLUTIONS 11-23-21**

**WAYS & MEANS:**

- 11-21-WM-1 Authorizing the Settlement of the Matter of 1979 Seneca, Inc. vs. the Board of Assessment Review for the City of Auburn; the Assessor for the City of Auburn, New York; and the City of Auburn (Index Nos. E2021-0597) and the Execution of a Stipulation of Settlement
- 11-21-WM-2 Authorizing the Chair of the Cayuga County Legislature to execute a membership participation agreement with New York State Municipal Workers' Compensation Alliance
- 11-21-WM-3 Authorizing implementation of transfer of function of the following positions: (1) accountant, (2) Junior Accountant, (1) Payroll Systems Specialist, (1) Assistant Payroll Systems Specialist, (1) Benefits Clerk and Tax Collection Associate in the Cayuga County Treasurer's Office to the Finance Department pursuant to the recommendation of the County Treasurer and Director of Finance
- 11-21-WM-4 Authorizing corrections of Real Property Taxes in the amount of \$2,500 or less by the Cayuga County Treasurer
- 11-21-WM-5 Authorizing the levy of taxes for the CCSWA in County Water District 3 & Sewer District 2 for several Towns
- 11-21-WM-6 Authorize Director of Real Property Tax Services to apportion Community College costs for tax purposes
- 11-21-WM-7 To adopt equalization rates for the apportionment of the 2022 County Tax Levy
- 11-21-WM-8 Authorize the County Treasurer to pay Mortgage Tax
- 11-21-WM-9 Authorizing the levy of omitted taxes
- 11-21-WM-10 Prorate cost of services provided to towns
- 11-21-WM-11 Authorizing the Chair of the Cayuga County Legislature to execute an agreement for a Building Feasibility Study
- 11-21-WM-12 Ways and Means recommendation on 2021 Budget Officer's Tentative Budget
- 11-21-WM-13 **(Added @ Ways)** Authorizing the County Finance Director to transfer funds to reserves

**HEALTH & HUMAN SERVICES:**

- 11-21-HH-1 Authorizing the Chairman of the Legislature and the Public Health Director to Renew Our Contract with Venesky & Company, for Auditing and Consulting Services for the Health Department's Diagnostic and Treatment Center
- 11-21-HH-2 Authorizing the Director of Community Services to Fill a Caseworker Vacancy in Child Welfare Unit
- 11-21-HH-3 **(ALREADY PASSED @ SPEC. LEG 11/18)** Repealing Local Law No. 5 of 2014 and establishing the positions of Commissioner of Social Services and Director of Community Services
- 11-21-HH-4 Authorizing the Chair of the Cayuga County Legislature and the Director of Community Services to contract for Supervising Staff Psychiatrist duties at the Community Mental Health Center
- 11-21-HH-5 Authorize the Chair of the Cayuga County Legislature and Director of the Youth Bureau to Execute Agreements with Various Agencies to Provide Youth Development Services

**GOVERNMENT OPERATIONS:**

- 11-21-GO-1 Approval of Annual SUNY Capital Request/Plan Resolution
- 11-21-GO-2 Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Cayuga-Onondaga BOCES for the procurement of information technology services for Cayuga County

- 11-21-GO-3 **(PULLED)** Authorizing the creation of a temporary sick leave bank for a Cayuga County Clerk's Office Employee
- 11-21-GO-4 Designating December 14, 2021, as the date of the final meeting of the Cayuga County Legislature for the Fiscal Year 2021
- 11-21-GO-5 **(Amended @ Ways)** Setting date for Public Hearing on Tentative County Budget
- 11-21-GO-6 **(Added @ 11/18/21)** Appoint Director of Veterans Service Agency position in the County Veteran's Office

**PLANNING:**

- 11-21-PL-1 Authorizing create and fill of part-time Administrative Assistant within the Department of Planning And Economic Development with 100% reimbursement to the County from CCDC and setting the not-to-exceed salary and departmental reimbursement for the position
- 11-21-PL-2 **(Amended @ Ways)** Resolution authorizing award of construction bids and contracts for the Sterling Nature Center Capital Improvement Project and authorizing county funding to complete the project

**PUBLIC WORKS:**

- 11-21-PW-1 Amending the 2021 county budget to allow the Court "Tenant" Work to be completed in the Historic Post Office with the cost to be 100% reimbursed by the State of New York
- 11-21-PW-2 Authorization to enter into a Preventive Maintenance Agreement for the Chiller in the County Office Building AC System
- 11-21-PW-3 Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance Mechanic to replace a part time Building Maintenance Mechanic who resigned
- 11-21-PW-4 Authorization to fill Motor Equipment Operator Heavy position #02423 in the Highway Department
- 11-21-PW-5 Fixing day and notice of public hearing on a local law amending Local Law No. 4 of 2020 and establishing the Department of Parks and Trails and establishing the position of Director of Parks and Trails

**JUDICIAL & PUBLIC SAFETY:**

- 11-21-JP-1 Authorizing the hiring of one Coroner's Investigator part time
- 11-21-JP-2 Authorizing a budget transfer for the Sheriff's Department

**LEGISLATURE:**

- 11-21-LEG-1 Resolution regarding the 2021 Cayuga County Shared Services Plan
- 11-21-LEG-2 Fixing day and notice of public hearing on adopting Local Law No. \_\_\_\_\_ for the year 2021, a local law providing for salary increases for certain county officers and officials appointed for a fixed term, during their term

**And any other business that may come before the Board**

**EXECUTIVE SESSION: re: Contracts**

**ADJOURNMENT:** Tuesday, December 1, 2021 Special Leg to follow Judicial & Public Safety

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. \_\_\_\_\_

11/23/21

COL WMBudgetRecommendations21

**WAYS AND MEANS RECOMMENDATION ON 2021 BUDGET OFFICER'S TENTATIVE BUDGET.**

BY: Hon. Keith Batman, Chairman Ways and Means Committee

**WHEREAS**, the Ways and Means Committee has reviewed the 2022 County Tentative Budget that was filed with the Clerk of the Cayuga County Legislature; and

**WHEREAS**, the Ways and Means Committee has proposed certain changes, alterations or revisions in the tentative budget by identifying specific account lines that could be amended, added, or deleted; now, therefore be it

**RESOLVED**, that the Ways & Means Committee hereby submits the attached, as its proposed changes, alterations or revisions to the Budget Officer's 2022 Tentative Budget, to the County Legislature for its consideration.

**LEGISLATIVE CHANGES  
PROPOSED BY Ways and Means  
TO AMEND THE 2022 TENTATIVE BUDGET  
(Meeting 11/18/2021)**

|                                                    | PAGE | REVENUE   | EXPENSE  | NEW TOTAL  | SOURCE    |
|----------------------------------------------------|------|-----------|----------|------------|-----------|
| <b>A Fund</b>                                      |      |           |          |            |           |
| <b>Account</b>                                     |      |           |          |            |           |
| <b>Ways &amp; Means 11/18/2021<br/>Legislature</b> |      |           |          |            |           |
| A87304 54000 Soil & Water                          | 11   |           | 50,000   | 750,000    | Sales Tax |
|                                                    |      | Sub-total | 50,000   |            |           |
| A29804 54000 Cornel Cooperative Extension          | 7    |           | 23,000   | 338,000    | Sales Tax |
|                                                    |      | Sub-total | 23,000   |            |           |
| A10144 54505 CCPUSA                                | 5    |           | 9,300    | 9,300      | Sales Tax |
|                                                    |      | Sub-total | 9,300    |            |           |
| <b>Planning</b>                                    |      |           |          |            |           |
| A80201 51002 Part Time 'salary                     | 32   |           | 10,000   | 35,984     | Sales Tax |
|                                                    |      | Sub-total | 10,000   |            |           |
| <b>Health Department</b>                           |      |           |          |            |           |
| A40451 51002 PT salary                             | 161  |           | 14,000   | 14,000     | Sales Tax |
|                                                    |      | Sub-total | 14,000   |            |           |
| <b>Sales Tax</b>                                   |      |           |          |            |           |
| A10100 41110 Sales Tax Revenue                     | 1    | 212,600   |          | 51,212,600 |           |
| A10154 54000 Sales Tax Distribution                | 5    |           | 106,300  | 25,606,300 |           |
|                                                    |      | Sub-total | 106,300  |            |           |
| <b>A Fund Totals</b>                               |      | 212,600   | 212,600  |            |           |
| <b>Total Impact on A Fund Balance</b>              |      |           | <b>0</b> |            |           |

| <b>2022 Operating Budget</b>                           |            |          |
|--------------------------------------------------------|------------|----------|
| Original Tentative Budget Use of Fund Balance (A Fund) | 2,117,089  |          |
| Adjustmment amount                                     | 0          |          |
| Revised Use of Fund Balance (A fund)                   | 2,117,089  |          |
|                                                        |            |          |
| 2021 Adopted Tax Levy                                  | 42,314,897 |          |
| 2022 Tentative Budget Tax levy                         | 42,314,897 | 0.00000% |
| Adjustmment amount                                     | 0          |          |
| 2022 Prelinary Budget Tax levy                         | 42,314,897 | 0.00000% |

RESOLUTION NO. \_\_\_\_\_

11/23/2021

FIN Fund Reserves

**Authorizing the County Finance Director to transfer funds to reserves**

BY: Hon. Keith Batman, Chairman Ways and Means Committee

WHEREAS, Resolution 305-19 established Building Capital Reserve A 18500 and Building Repair Reserve A 18400; and

WHEREAS, review of the current cash position has identified available funds to add to reserves; and

WHEREAS, the Cayuga County Legislature recognizes that there will be future need for building renovation or construction; and

WHEREAS, the Cayuga County Legislature recognizes that there will be future need for building repairs; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes and directs the County Finance Director to transfer \$2,000,000 from Unappropriated Fund Balance A 19090 to Building Capital Reserve A 18500; and be it further

RESOLVED, that the Cayuga County Legislature hereby authorizes and directs the County Finance Director to transfer \$250,000 from Unappropriated Fund Balance A 19090 to the Building Repair Reserve A 18400

RESOLUTION NO. \_\_\_\_\_ 11/23/21

COL Set Public Hearing to Adopt Budget2022 v4

**SETTING DATE FOR PUBLIC HEARING ON TENTATIVE COUNTY BUDGET.**

BY: Ryan Foley, Chair Government Operations Committee

BY: Keith Batman, Chair Ways & Means Committee

**WHEREAS**, a tentative County Budget for the year 2022 has been prepared and is hereby presented by the Budget Officer of the County of Cayuga; now, therefore, be it

**RESOLVED**, that the tentative budget as amended or revised by Resolution No. \_\_\_\_\_, reflecting appropriations, revenues and resultant effects for the year 2022, shall be submitted to a public hearing as required by Section 359 of the County Law; and be it further

**RESOLVED**, that the salaries for the Legislators shall be as follows:

|                                              |             |
|----------------------------------------------|-------------|
| Chairman                                     | \$60,000.00 |
| Vice Chairman                                | 15,970.00   |
| Additional for Majority and Minority Leaders | 00          |
| Legislators                                  | 13,909.00   |
| Additional for Chairs of Standing Committees | 2,000.00    |

And be it further

**RESOLVED**, that a public hearing on the budget for the year 2022 is set for **December 9, 2021 at 6:15 PM**, at the County Legislative Chambers and that the Legislature Clerk is hereby instructed to advertise same pursuant to law.

**RESOLUTION NO. \_\_\_\_\_ 11/23/21 LEG Appoint Director Veteran's Service Agency**

**Appoint Director of Veterans Service Agency position in the County Veteran's Office**

BY: Hon. Ryan Foley, Chair, Government Operations Committee  
Hon. Keith Batman, Chair, Ways and Means Committee

WHEREAS, there is a vacancy in the County's Veterans Service Agency: Director of Veterans Services Agency; and

WHEREAS, Executive Law, Section 357 requires that a Director, Veterans Service Agency be appointed and funded; and

WHEREAS, this position is crucial for performing services in the Veteran's Office including counseling, advising and assisting veterans in the preparation and presentation of claims for benefits for the Veteran's Administration, the armed forces and all Federal, State, and County agencies; and other critical budgeting duties for the department; and

WHEREAS, funding for this position is available in the Veteran's 2021 Budget under position control number 2300; and

WHEREAS, the Cayuga County Legislature organized a work group to recruit and recommend a candidate to fill the position of Director, Veteran's Services Agency; and

WHEREAS, that work group recruited, interviewed and came to consensus on a candidate; now therefore, be it

RESOLVED, that the Cayuga County Legislature hereby appoints Kevin A. Swab to the full-time position of Director, Veteran's Service Agency; and be it further

RESOLVED, that this position is established at Grade 4 of the Compensation Plan for Non-bargaining employees; and be it further

RESOLVED, that the starting salary be set at \$68,500.00 annually; and be it further

RESOLVED, the appointment be made in accordance with Civil Service Rules and Regulations and policies of the County of Cayuga



**RESOLUTION NO \_\_\_\_\_ 11/23/21 PB-PW Sterling Nature Center Construction Bid Award v5****Resolution authorizing award of construction bids and contracts for the Sterling Nature Center Capital Improvement Project and authorizing county funding to complete the project**

By: Hon. Paul Pinckney, Chair, Planning and Economic Development Committee  
Hon. Keith Batman, Chair, Ways & Means Committee

WHEREAS, Cayuga County has received New York State REDI grant funds for the Sterling Nature Center Capital Improvement Project, including restoration of nature center trails and service roads, expansion and improvements to nature center parking and circulation paths utilizing green infrastructure and the design, permitting and construction of a new ~5000 square foot Sterling Nature Center Resiliency and Education Building (collectively, the “SNC Project”); and

WHEREAS, on May 26, 2020, Resolution #208-20 established Sterling Nature Center Capital “H” Account 20-02 in the amount of \$4,329,395.00, allocated from grant and matching funds; and

WHEREAS, Cayuga County conducted a competitive public bidding process for construction of the SNC Project and opened public bids on October 19, 2021 with the following qualified low bid proposals and associated costs:

| <b>CONSTRUCTION / TRADE COMPONENT</b>         | <b>CONTRACTOR</b>         | <b>BID / AWARD AMOUNT<br/>Including Contingency</b> |
|-----------------------------------------------|---------------------------|-----------------------------------------------------|
| 1. GENERAL CONTRACT                           | WHALEN & CURRY GCs        | \$4,219,822                                         |
| 2. ELECTRICAL CONTRACT                        | FISK ELECTRIC CONTRACTORS | \$264,150                                           |
| 3. PLUMBING CONTRACT                          | SIRACUSA PLUMBING         | \$61,005                                            |
| 4. HVAC CONTRACT                              | SIRACUSA HVAC             | \$204,225                                           |
| <b>TOTAL CONSTRUCTION CONTRACT</b>            |                           | <b>\$4,749,202</b>                                  |
| WORK BY OTHERS (A&E; TRAIL WORK;<br>WATER)    |                           | \$148,000                                           |
| <b>TOTAL PROJECT COST</b>                     |                           | <b>\$4,897,202</b>                                  |
| TOTAL GRANT & MATCHING FUNDS<br>AVAILABLE     |                           | (\$4,035,395)                                       |
| <b>ADDITIONAL COUNTY FUNDING<br/>REQUIRED</b> |                           | <b>\$861,807</b>                                    |

WHEREAS, the total amount of outside Grant Funding and Matching funds of \$4,035,395.00 is:

| <b>NYS REDI GRANT</b> | <b>%</b> | <b>FRIENDS OF SNC</b> | <b>%</b> | <b>COUNTY MATCH</b> | <b>%</b> |
|-----------------------|----------|-----------------------|----------|---------------------|----------|
| \$3,832,500           | 95%      | \$140,895             | 3%       | \$62,000            | 2%       |

; and

WHEREAS, the Project funding gap between the Total Project Cost of \$4,897,202.00 and the current awarded and authorized Grant and Matching Funds of \$4,035,395.00 is \$861,807.00; and

WHEREAS, the Cayuga County Legislature acknowledges the significant outside Grant Funding and Matching funds dedicated to the SNC Project to date and supports a one-time allocation of Cayuga County’s federal American Rescue Plan Act funding needed to leverage outside funding sources and complete the SNC Project, improve the 1400-acre Sterling Nature Center and expand the recreational, educational and cultural opportunities of this Lake Ontario shoreline facility for current and future generations of Cayuga County residents and families; now therefore be it

RESOLVED, by the Cayuga County Legislature, as follows:

1. The Cayuga County Legislature hereby authorizes the Cayuga County Finance Director to transfer a total of \$861,807.00 to the Sterling Nature Center Capital “H” Account 20-02 from the Cayuga County American Rescue Plan Act Funds; and
2. The Cayuga County Legislature authorizes and directs the Chair of the Legislature to execute the AIA Construction Award Contracts to the qualified low-bid Contractors/Trades as outlined in this Resolution, contingent upon review and approval of the Cayuga County Attorney as to form and content; and

3. The Cayuga County Legislature authorizes and directs the Director of Parks and Trails to oversee the implementation of the construction contracts and take the actions necessary and appropriate to accomplish the intent of this resolution; and
4. That this resolution shall take effect immediately.

RESOLUTION NO. \_\_\_\_\_ 11/23/2021 COA LL Fix Salary Appt'd & Elected Fixed Term

**FIXING DAY AND NOTICE OF PUBLIC HEARING ON ADOPTING LOCAL LAW NO. \_\_\_\_\_  
FOR THE YEAR 2021, A LOCAL LAW PROVIDING FOR SALARY INCREASES FOR  
CERTAIN COUNTY OFFICERS AND OFFICIALS APPOINTED FOR A FIXED TERM,  
DURING THEIR TERM**

By: Cayuga County Legislature

**WHEREAS**, there has been duly presented and introduced at a meeting of this County Legislature held on November 23, 2021, a proposed local law entitled:

**“A LOCAL LAW PROVIDING FOR SALARY INCREASES FOR  
CERTAIN COUNTY OFFICERS AND OFFICIALS APPOINTED  
FOR A FIXED TERM, DURING THEIR TERM.”**

Now, therefore, be it

**RESOLVED**, that a public hearing shall be held concerning the proposed local law before the Cayuga County Legislature on **December 14, 2021, at 6:00 P.M.**, held electronically and broadcast live via YouTube at the following address: <https://youtu.be/sQxwdAgF-fQ>, with members of the public directed to call in at **315-294-8051** to comment; and be it further, and the Clerk of Cayuga County Legislature is hereby directed to give due legal notice of said public hearing as provided by statute.

**LOCAL LAW NO. \_\_\_\_ – 2021**

**LOCAL LAW NO. \_\_\_\_ FOR THE YEAR 2021**

**A LOCAL LAW PROVIDING FOR SALARY INCREASES FOR CERTAIN COUNTY OFFICERS AND OFFICIALS APPOINTED FOR A FIXED TERM, DURING THEIR TERM.**

**BE IT ENACTED by the County Legislature of the County of Cayuga, as follows:**

**Section 1. The County of Cayuga will be considering resolutions to provide salary increases for non-bargaining employees and Department Heads of the County. It is the intent hereof to provide comparable increases for certain County officers and Officials appointed for a fixed term, during their term of office, in accordance with Section 201 of County Law.**

**Section 2. Effective January 1, 2022, the salary schedule for the following fixed-term positions shall be as follows:**

| <b><u>Position</u></b> | <b><u>Dates</u></b> | <b><u>Salary</u></b> |
|------------------------|---------------------|----------------------|
| Coroner                | 1/1/22 – 12/31/22   | \$18,285             |
| County Clerk           | 1/1/22 – 12/31/22   | \$80,628             |
|                        | 1/1/23 – 12/31/23   | \$80,628             |
| County Treasurer       | 1/1/22 – 12/31/22   | \$77,527             |
|                        | 1/1/23 – 12/31/23   | \$77,527             |
|                        | 1/1/24 – 12/31/24   | \$77,527             |
|                        | 1/1/25 – 12/31/25   | \$77,527             |
| Sheriff                | 1/1/22 – 12/31/22   | \$90,097             |
| Highway Superintendent | 1/1/22-10/27/22     | \$95,226             |
|                        | 10/28/22-10/27/23   | \$95,226             |
|                        | 10/28/23-10/27/24   | \$95,226             |
| Board of Elections     | 1/1/22 – 12/31/22   | \$26,000             |
|                        | 1/1/23 – 12/31/23   | \$26,000             |
|                        | 1/1/24 – 12/31/24   | \$26,000             |

**Section 3. The provisions of this Local Law are subject to permissive referendum.**

