

RESOLUTION NO. \_\_\_\_\_

09.26.23

911 T-Mobile IRA Tower Lease

**Authorizing the Chair of the Cayuga County Legislature to enter into a five-year lease agreement with T Mobile Northeast, LLC for the co-location of telecommunication equipment on a Cayuga County Radio Tower in the Town Of Ira.**

BY: Mark Strong, Judicial and Public Safety Committee  
Hans Pecher, Ways & Means Committee

WHEREAS, T-Mobile Northeast, LLC has proposed to lease space on the 911 emergency radio tower located at 2189 Mott Rd, in the Town of Ira, County of Cayuga, State of New York; and

WHEREAS, T-Mobile Northeast, LLC has proposed an initial term of five (5) years with five additional extension terms of five (5) years each; and

WHEREAS, T-Mobile has proposed an annual rent in the amount of \$27,600, or \$2,300 per month, payable monthly, with an annual escalator of 3%; and

WHEREAS, the Cayuga County Legislature wishes to accept T-Mobile's offer and enter into a lease agreement to allow the co-location of telecommunication equipment including utilities, equipment, antennas, conduits, cable, wires and related equipment and materials upon such forms as may be approved by the County Attorney; and

WHEREAS, the Cayuga County Legislature has determined that the County shall serve as lead agency to conduct an environmental review of the proposed transaction pursuant to the State Environmental Quality Review Act, as codified under Article 8 of the Environmental Conservation Law and the Regulations promulgated thereunder (6 NYCRR 617, *et seq.*) (collectively herein, "SEQRA"); and

WHEREAS, the Cayuga County Legislature has heretofore conducted an environmental review of the Project Site at the time that the radio tower thereon was initially constructed; and

WHEREAS, in connection with such review, the County prepared or caused to be prepared a Draft GEIS, held public hearings and engaged in related activities in accordance with 6 NYCRR 617.12 and upon the completion thereof, prepared a Final GEIS; and

WHEREAS, by adoption of a SEQRA Resolution No. 575-10 on December 20, 2010, the FGEIS was accepted as complete and a Notice of Completion of the FGEIS was the prepared, filed and published in accordance with 6 NYCRR 617.12, and as such, the requirements of 6 NYCRR Part 617 were satisfied; and

WHEREAS, 6 NYCRR § 617.10(d)(1) provides that no further SEQRA compliance is required if a subsequent proposed action will be carried out in conformance with the conditions and thresholds established for such actions in the generic EIS or its findings statement; and

NOW, THEREFORE, BE IT

RESOLVED: that based upon a review of the proposed lease, design drawings, engineer's review, FGEIS, and all related documents, the Cayuga County Legislature hereby:

- (1) Affirms the status of the County as Lead Agency for the environmental review of the transaction, within the meaning of, and for all purposes of complying with SEQRA;
- (2) Finds and determines that the proposed Lease Agreement and the installation of the telecommunication equipment contemplated thereunder will be carried out in conformance with the standards, conditions and thresholds established for such actions as stated in the FGEIS and therefore no further SEQRA review is required;

And be it further,

RESOLVED, the Cayuga County Legislature hereby approves of the proposed Tower Lease Agreement for an initial term of five (5) with subsequent extension terms as outlined herein, at an annual rate of \$27,600, or \$2,300 per month, payable monthly, with an annual escalator of 3%; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is hereby authorized to execute and deliver a Tower Lease Agreement together with such other and further documents as may be necessary to carry out the intent of this resolution, and upon such forms as may be acceptable to the County Attorney; and be it further

RESOLVED, that the Cayuga County Treasurer's Office is hereby authorized and directed to create such accounts and make such journal entries as may be appropriate to account for this revenue and

RESOLUTION NO. \_\_\_\_\_ 9/26/23

DA Create & Fill FT Grant Prog Coord

**Authorization to create and fill full-time Grant Program Coordinator in the District Attorney's Office**

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety; and  
Hon. Hans Pecher, Chairman, Ways & Means

WHEREAS, the District Attorney's part-time Grant Program Coordinator is now responsible to implement the goals and objectives of a second grant program, the Gun Involved Violence Elimination Initiative (GIVE) grant adopted by Resolution No. 338-23; and

WHEREAS, the implementation of this second grant program requires a full-time Grant Program Coordinator position within the Cayuga County District Attorney's Office in order to comply with the legal reporting requirements to carry out the terms of both the Gun Involved Violence Elimination (GIVE) and Crimes Against Revenue (CARP) grant programs; and

WHEREAS, the Human Resources Department has reviewed the duties and responsibilities of the full-time Grant Program Coordinator and finds that the position has evolved from being a part-time position to a full-time position; and

WHEREAS, Civil Service has approved the Authorization to Create and Fill required for legislative action; and

WHEREAS, the GIVE grant award, accepted in Resolution 338-23, will cover the remaining half of the full-time salary of the Grant Program Coordinator; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby creates the position of full-time Grant Program Coordinator, Grade 16 of Part 1 CSEA Bargaining Unit; and be it further

RESOLVED, that the part-time Grant Program Coordinator (Part II Non-Bargaining) be unfunded; and be it further

RESOLVED, that the Cayuga County District Attorney is hereby authorized to fill the position of full-time Grant Program Coordinator; and be it further

RESOLVED, that account A11691 51002 Salary account be increased by \$6,500; and be it further

RESOLVED, that this authorization to fill shall be valid through March 26, 2024 pursuant to Resolution 307-20; and be it further

RESOLVED, that the foregoing be accomplished in accordance with the Cayuga County Civil Service Rules and Regulations and the Policies of Cayuga County; and be it further

RESOLVED, that the Cayuga County Finance Director be authorized and directed to make the journal and accounting entries appropriate and necessary to implement this resolution.

**Diann Ferris**

---

**From:** noreply@cayugacounty.us  
**Sent:** Wednesday, August 16, 2023 11:58 AM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	8/16/2023
Authorization To:	Create and Fill **
<i>** New Position Duties Statement (NPDS) - Short Form REQUIRED IF the title exists within the department</i>	
<i>** New Position Duties Statement (NPDS) - Long Form REQUIRED IF the title does NOT exist within the department</i>	
Do you anticipate this request to result in fill-behinds?	No
Cayuga County Department	District Attorney
Job Title Being Requested (Exact Civil Service Title)	Grant Program Coordinator
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A1165 District Attorney
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	CSEA
CSEA Grade	16
Probationary Salary Amount	47,985

Step 4 Amount (CSEA)	53,362
Starting Salary for Position Requested	48,335
Justification for Salary Requested	The current part-time Grant Program Coordinator (Peter F. Small) was hired on 6/20/16. We are seeking a full-time Grant Program Coordinator for the implementation of a new grant program (Gun Involved Violence Elimination GIVE); therefore, the starting salary requested is the Step 1 salary of \$48,335.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The District Attorney's part-time Grant Program Coordinator is now responsible to implement the goals and objectives of a second grant program, the Gun Involved Violence Elimination Initiative (GIVE) grant adopted by Resolution No. 338-23. The implementation of this second grant program requires a full-time Grant Program Coordinator position in order to comply with the legal reporting requirements to carry out the terms of both the Gun Involved Violence Elimination (GIVE) and Crimes Against Revenue (CARP) grant programs.
How is this position funded?	Grant
Identify the Grant	Gun Involved Violence Elimination Initiative (GIVE) & Crimes Against Revenue Program (CARP)
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	The part-time Grant Program Coordinator position is currently in the District Attorney's budget under the Crimes Against Revenue Program (CARP). The Gun Involved Violence Elimination Initiative (GIVE) Grant award adopted by Resolution No. 338-23 will cover the remaining half of the full-time salary. We expect to continue to receive both grants in future fiscal years.
Department Head	Brittany Grome Antonacci
Date	8/16/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Jeannette McCormick

Title of Person Submitting      Executive Assistant to District Attorney  
on Behalf of Department or  
Agency Head

---

(Section Break)

---

Email not displaying correctly? [View it in your browser.](#)

Approved 08-23-23

*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

9/26/23

PRO Fill Probation Officer position

**Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, a vacancy will occur within the Probation Department due to the resignation of a Probation Officer; and

WHEREAS, the last day in the office for this Probation Officer is August 3, 2023, and

WHEREAS, this title is critical to the efficiency of the Probation Department; and

WHEREAS, this is a budgeted position within the Probation Department's Salary Account (A31401 51001) for the 2023 budget; therefore, be it

RESOLVED, the Director of Probation is authorized to fill the vacant position of Probation Officer in accordance with the provisions of Civil Service Law, and the policies of County of Cayuga.

RESOLVED, that this authorization to fill shall be valid through March 26, 2024 pursuant to the policy set by Resolution 307-20.

RESOLUTION NO. \_\_\_\_\_ 9/26/23 PRO Create Probation Officer Title

**Authorization to create and fill one (1) Probation Officer I Title in the Cayuga County Probation Department**

By: Hon. Mark Strong,, Chair, Judicial & Public Safety Committee  
Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Probation Dept. has been awarded grant funding in the amount of \$102,000.00 from the NY State Department of Criminal Justice Services for the 2023-2024 Gun Involved Violence Elimination (GIVE) Initiative; and

WHEREAS, all expenses for operations through the Grant will require no match of funding by the County and will be 100% funded by the NY State Division of Criminal Justice Services GIVE grant; and

WHEREAS, the Legislature has authorized the Chairman of the Legislature and the Director of Probation to sign the necessary documentation to accept GIVE funding per Resolution 345-23; and

WHEREAS, the 2023 Probation Dept. Budget has been amended to establish a revenue account A31400 43390 to accept \$102,000.00; and

WHEREAS, the GIVE grant budget approved by NYS includes the creation of one full time Probation Officer I; now therefore be it

RESOLVED, that the Cayuga County legislature authorizes the creation of one Probation Officer I position, at grade 26 in the CSEA bargaining unit, that will be funded by the GIVE grant; and be it further

RESOLVED, that the Probation Director is authorized to fill the Probation Officer I position in accordance with NYSCR Title 9, Cayuga County Civil Service Rules and Regulations and the policies of County of Cayuga, and be it further

RESOLVED, That the following budget adjustment be made:

Increase A31400 43390 GIVE grant revenue	\$102,000
Increase A31401 51001 Salaries	\$102,000

RESOLVED, that the Finance Department is authorized to make the journal and accounting entries required to implement the intent of this resolution and to carryforward any unspent grant funds to the next fiscal year; and, therefore, be it further

RESOLVED, that this authorization to fill shall be valid through March 26, 2024 pursuant to the policy set by Resolution 307-20.



RESOLUTION NO. \_\_\_\_\_

09/26/23

SHR Trans Funds

**Authorizing budget transfers for the Cayuga County Sheriff's Office.**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Cayuga County Sheriff's Office is responsible for the medical care of incarcerated individuals to include providing medications as needed and prescribed at the Cayuga County Jail; and

WHEREAS, the cost of providing prescribed medications to the incarcerated population has exceeded the budgeted amount in the 2023 Adopted Budget; and

WHEREAS, there continues to be additional need for incarcerated individual medications to be prescribed currently and through the remainder of the year in a forecasted additional amount above the 2023 budget of \$185,000; and

WHEREAS, The Cayuga County Sheriff's Office is responsible for providing meals to the incarcerated population at the Cayuga County Jail; and

WHEREAS, due to the significant average daily population at the jail this year and anticipated population for the remainder of the year, it is anticipated that the adopted 2023 budget amount for meal service for the incarcerated population will be insufficient to cover meal costs by an additional \$100,000; and

RESOLVED, that budgeted funding be transferred from the General Fund in the amounts listed below to the outlined budget lines to cover the additional costs as followed:

Transfer \$185,000 from the General Fund to increase A31504-54056 Prescriptions (Jail) by said amount.

AND

Transfer \$100,000 from the General Fund to increase A31504-54028 Contract Food (Jail) by said amount.

Now therefore be it;

RESOLVED, that the Cayuga County Finance department is authorized to make all the necessary journal and accounting entries to accomplish the foregoing.