CALL TO ORDER: By Hon. Timothy Lattimore, Vice Chair

MEMBERS: Legislators Keith Batman, Joseph Bennett, Michael Didio, Timothy Lattimore (Vice Chair), Paul Pinckney, and Ben Vitale

EXCUSED: Chris Petrus

OTHERS:

MINUTES TO APPROVE: August 14, 2019

APPOINTMENTS:
Policy Review & Oversight Committee (PROC)
Roger Anthony, 28 S Hurd Circle, Auburn, NY 13021, Term – 1/1/15 to 12/31/19 (resubmitted- did not sign oath book)
Patrick Burns, 10 Ketchell St., Auburn, NY 13021, Term – 1/1/16 to 12/31/20 (resubmitted- did not sign oath book)
Michael Deyneka, 6468 East Lake Rd., Auburn, NY 13021, Term – 1/1/15 to 12/31/19 (resubmitted- did not sign oath book)
Jason Green, 204 Ridgecrest Rd., Dewitt, NY 13214, Term – 1/1/16 to 12/31/20 (resubmitted- did not sign oath book)

DISCUSSION: re: Public Safety Building – Jeff Dygert

DEPARTMENT UPDATES FOR COMMITTEE:

- Denise Spingler (911) –
  - Bill S1716 Discovery Law – 911 recordings for DA’s Office –
    - Continuing to work through the
  - Working on S1CG FY19 application – due 9/9/19
  - Staff doing annual ride-alongs with LE responders
  - Met with Motorola management regarding transition to Field Service Organization (FSO) from Finger Lakes Communications
    - Window of response is 2 hrs. per contract

- Lloyd Hoskins (Assigned Counsel/Stop DWI) – No updates
- Dr. Adam Duckett (Coroner) – No updates
- Jon Budelmann (District Attorney) – No updates
- Vacant (Fire/EMO) –
  (Lynch Update on EMO)
  - The County Planning Director continues to work closely with the E-911 Administrator, the temporary administrative assistant and the dedicated ES Coordinators to oversee the day-to-day operations at EMO.
  - County HR commenced with the review and short-listing of the twenty-one eligible candidates for the EMO Director position the week of August 26. Working with the Search Committee approved by the Chair of the Legislature and Chair of the J&PS Committee, a short list of candidates for personal interviews will be identified. Final candidates will be interviewed September and a recommended candidate will be brought forth to the Legislature in October.
  - The Civil Service Application Deadline for the entry-level EMO Administrative Officer-EMS position was Wed. August 21st and the test date is scheduled for September 28th. A small pool of six (6) potential applicants have applied with some willing to be considered for provisional placement and others requesting consideration after the Civil Service test results are known. County HR is currently scheduling interviews with eligible candidates.
  - An ES Coordinator Meeting was held on Wednesday, August 14 (following J&PS Committee) and a second monthly meeting is scheduled for Wednesday, August 28. Twice-monthly meetings will continue in September (dates pending).
Work continues on an update to the County’s Comprehensive Emergency Management Plan (CEMP) with a working group including the departments of Planning, Health, Sheriff, OFA, E-911 and State DHSES. The update will align the County’s Plan with recent changes to state emergency response protocols and policy updates.

Thank you to the legislators, department heads and Town/Village elected officials who participated in the August 21st Tier III Training Session at BOCES. Legislators and department heads will receive reminders of the upcoming EMO Emergency Operations Center (EOC) Tabletop Exercise being organized by the E-911 Administrator, NYS DHSES/OEM staff and EMO administration. The EOC Tabletop sessions will be repeated on September 16 (9AM to 11AM) and September 18 (1PM to 3PM) to provide maximum flexibility for attending one of the exercises. Notices with details and registration instruction will be circulated shortly.

(Spindler Update on EMO)

- New Grant awards
  - FY 19 State Homeland Security Program (SHSP) $154,955
  - FY 19 Emergency Mgmt Performance Grant (EMPG) $34,223
- EOC Tabletop 9/16 & 9/18
- Reviewed EM Director applications
- Finalizing FY 16 Grants

Jay DeWispelaere (Probation) – No updates

Brian Schenck (Sheriff) -

- As of September 4th the Sheriff’s Office has taken receipt of thirteen patrol and custody vehicles leased through Enterprise. Seven vehicles are still due to be completed in the coming weeks.
- The Federal inmate population boarded to the jail remains steady at 35-40 inmates per day.
- The Custody Division is currently planning and on track to host a Basic Custody Training Academy at the Sheriff’s Office beginning September 9th. The Onondaga County Sheriff’s Office will be partnering with us and sending new recruits to this academy as well. We anticipate approximately 15 total recruits being trained during this partnership.
- Aggressive recruiting efforts resulted in 217 candidates registering for our entry level Road Patrol exam being administered on September 14th. This number is up significantly from our previous exam. We did partner with the Auburn Police Department in this effort and continue to work with them to identify recruiting strategies for the future.
- We are still waiting for a proposal from the Cayuga County Deputy Sheriff’s Police Association (Patrol Union) relative to negotiating the creation of a Special Patrol position that could be utilized as a school security officer.
- We continue to partner with CHAD in the jail and recently released our first inmate to a CHAD peer support advocate with a ride from the facility being provided by Nick’s Ride for Friends. By providing this support and transport from the facility, we are ensuring that those struggling with substance abuse are continuing towards a path of recovery.
- We continue to expand our social media presence and recently exceeded 8000 followers on our Cayuga County Sheriff’s Office Facebook page. This page has been utilized daily to share information with the public and receive crime tips and information back from followers.

RESOLUTIONS:

DA:
9-19-JP-1 Authorizing District Attorney to fill full-time Grand Jury Reporter vacancy in District Attorney’s Office
9-19-JP-2 Authorization to create a second Court Reporter position in the District Attorney’s Office and setting the salary
9-19-JP-3 Authorization to create a full-time Assistant District Attorney position in the District Attorney’s Office and setting the salary
9-19-JP-4 Authorization to create a Support Staff position in the District Attorney’s Office together with setting the salary
9-19-JP-5 Resolution to amend the 2019 Budget to include revenue and appropriations related to the Adventfs Traffic Educational Program
EMO:
9-19-JP-6 Authorizing District Attorney to accept a grant from New York State Office of Victim Services in order to continue the full-time position of “Victim/Witness Program Coordinator” in the District Attorney’s Office in order to comply with legal requirements pursuant to the terms of the Grant Program

9-19-JP-7 Authorizing the Chairman of the Cayuga County Legislature and the Director of Emergency Services to accept a New York State Division of Homeland Security and Emergency Services (DHSES) federal Emergency Management Agency (FEMA) Hazard Mitigation Grant to update the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan

SHERIFF:
9-19-JP-8 Authorize the Sheriff to create one Lieutenant and eliminate one Sergeant Position at the Cayuga County Jail

ADJOURNMENT: Wednesday, October 9, 2019 to follow Planning

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE’S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.
RESOLUTION NO. __________ (September 24, 2019) DA.GJREPORTERVACANCY 2019rev

AUTHORIZING DISTRICT ATTORNEY TO FILL FULL-TIME GRAND JURY REPORTER VACANCY IN DISTRICT ATTORNEY’S OFFICE

BY:  Hon. Christopher K. Petrus, Chairman, Judicial & Public Safety; and
      Hon. Patrick V. Mahunik, Chairman, Ways and Means

WHEREAS, District Attorney Budelmann now has a vacancy in the full-time Grand Jury Reporter Position Control No. 005025 within the District Attorney’s Office; and

WHEREAS, this full-time Grand Jury Reporter is a critical position in the District Attorney’s office. The Cayuga County Grand Jury cannot function without the services of a licensed, experienced Court Reporter to record the proceedings in order to provide a transcript of them to the Superior Court Judge when needed; and

WHEREAS, the Legislature is desirous about continuing this important position in the District Attorney’s Office; and

WHEREAS, this position has already been budgeted for the entire year; now therefore be it

RESOLVED, that the District Attorney is authorized to fill this vacancy immediately; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

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Judicial & Public Safety

Christopher K. Petrus, Chair

Joseph F. Bennett

Keith Batman

Michael V. Didio

Timothy C. Lattimore

Paul W. Pinckney

Benjamin P. Vitale

Ways & Means Committee

Patrick Mahunik, Chair

Joseph F. Bennett

Elane M. Daly

Joseph C. DeForest

Ryan M. Foley

Christopher K. Petrus

Paul W. Pinckney
Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 7/31/2019

Authorization To: Fill Only

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-betinds? No

Cayuga County
Department

Job Title Being Requested (Exact Civil Service Title)
District Attorney

Grand Jury Reporter

Position Control Number 5025

Position Status Permanent

Position Designation Full-Time

Budget Account Number A11651 51001 Personal Services/Fringe

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN CSEA

CSEA Grade 19

Probationary Salary Amount 43,837

Step 4 Amount (CSEA) 49,545

Starting Salary for Position Requested 49,545
Justification for Salary Requested

The District Attorney is required to record the proceedings and upon demand provide the Court with a transcript thereof for the Court's review. As such, the Cayuga County Grand Jury cannot function without the services of a licensed Court Reporter. As part of the State Budget bill, the NYS Legislature and Governor enacted new laws affecting the Criminal justice system which take effect January 2020. The new discovery statute creates an obligation which will have a significant impact on the function of the District Attorney's Office dramatically increasing the workload of the Grand Jury Reporter. Pursuant to the new discovery statute (CPL Article 245), the Grand Jury Reporter will be required to produce transcripts for every single case, and to do so within fifteen calendar days of the defendant's arraignment on that indictment. Under the previous statute, we only had to transcribe a smaller portion of the cases, and then within 2-3 months of arraignment. Therefore, we must hire a full-time, experienced, licensed Court Reporter to handle the increased workload under the new "expeditious" applicable time periods in which to produce transcripts of every proceeding pursuant to the increased prosecution discovery obligations.

Does position include fringe benefits? Yes

What is the justification for filling this position AND why is it important for your department?

Grand Jury is an arm of the Court, empowered by law to conduct proceedings and investigate various misconduct, including alleged criminal conduct. The Grand Jury is then charged with making a determination as to whether or not to return an indictment, which formally charges a person with committing a crime. In NYS a person cannot be held for trial without a grand jury having found reasonable cause and returning an Indictment. The Indictment is the vehicle that commences the prosecution in the Superior Court. Not only are we required to have a Grand Jury, but we cannot prosecute any felony offenses without one. The Cayuga County Grand Jury cannot function without the services of a licensed, experienced Court Reporter to record the proceedings in order to provide a transcript of them to the Superior Court Judge when needed. Given the substantial increase in the need to transcribe every grand jury proceeding next year (instead of a much smaller percentage), we will at least need a full-time Grand Jury reporter. I fully expect that we will require additional grand jury reporter services (either part-time, full-time or per diem) just to keep up with our newly enhanced and enlarged discovery obligations.

How is this position funded? Budget

Is this a reimbursed position? No
position?

What will the fiscal impact of filling this position in your budget this year and in future fiscal years?

Department Head

Jon E. Budelmann

Date

7/31/2019

Attestation

I have been directed to submit on behalf of the authorized department or agency head

Name of Person Submitting on Behalf of Department or Agency Head

Jeannette McCormick

Title of Person Submitting on Behalf of Department or Agency Head

Executive Assistant to District Attorney

Email not displaying correctly? View it in your browser,
RESOLUTION NO. ____________  9/24/19  DA Create GJ Court Reporter Position

AUTHORIZATION TO CREATE A SECOND COURT REPORTER POSITION IN THE DISTRICT ATTORNEY’S OFFICE AND SETTING THE SALARY

BY:  Hon. Christopher K. Petrus, Chairman, Judicial & Public Safety; and
     Hon. Patrick V. Mahunik, Chairman, Ways and Means

WHEREAS, the recently enacted New York State Criminal Justice “Reforms” (to Bail, Discovery, and Speedy Trial) will take effect on January 20, 2020; and

WHEREAS, the new statutes will create new burdens significantly increasing the workloads and shortening the timelines impacting the functions of the District Attorney’s Office; and

WHEREAS, the prosecution shall be required to perform complete their discovery obligations as soon as practicable, but not later than fifteen calendar days after the defendant’s arraignment, and the new obligation is to provide absolutely everything (akin to what was required prior to trial, months after any arrests); and

WHEREAS, the Cayuga County Grand Jury Reporter’s workload will increase dramatically requiring the Grand Jury Reporter to produce every transcript within fifteen calendar days of the defendant’s arraignment on an indictment; and

WHEREAS RESOLVED, that the position of an additional full-time Court Reporter is created in the District Attorney’s Office, and shall be placed in Part IV of the Compensation Plan, commencing as of January 1st, 2020 with an annual minimum salary as set forth in the Plan (plus fringe); and be it further

RESOLVED, the position created herein is effective upon the District Attorney’s appointment of a qualified applicant as provided in the New Position Duties Statement for said position classified by Civil Service Commission; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make such necessary journal entries to accomplish the foregoing.

Judicial & Public Safety

Christopher Petrus, Chair
Keith Batman
Joseph Bennett
Michael Didio
Timothy Lattimore
Paul Pinckney
Benjamin Vitale
Co. Atty

Ways & Means Committee

Patrick Mahunik, Chair
Joseph Bennett
Elane Daly
Joseph DeForest
Ryan Foley
Christopher Petrus
Paul Pinckney
Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 9/4/2019

Authorization To: Create and Fill **

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department District Attorney

Job Title Being Requested (Exact Civil Service Title) Grand Jury Reporter

Position Status Permanent

Position Designation Full-Time

Budget Account Number A1165

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS CSEA

IN

CSEA Grade 19

Probationary Salary Amount 43,837

Step 4 Amount (CSEA) 49,545

Starting Salary for Position Requested 43,837
The salary is based upon the probationary salary in accordance with the Cayuga County Compensation Plan, and is the beginning salary for the title.

Yes

The recently enacted New York State Criminal Justice "Reforms" (to Bail, Discovery, and Speedy Trial) will take effect on January 1, 2020. The new statutes will create new burdens significantly increasing the workloads and shortening the timelines impacting the functions of the District Attorney’s Office. The prosecution shall be required to perform complete their discovery obligations as soon as practicable, but not later than fifteen calendar days after the defendant’s arraignment, and the new obligation is to provide absolutely everything (akin to what was required prior to trial, months after any arrests). The Cayuga County Grand Jury Reporter’s workload will increase dramatically requiring the Grand Jury Reporter to produce every transcript within fifteen days of the defendant’s arraignment on an indictment. The District Attorney has demonstrated a need for additional assistance in handling the increased workload in accordance with the new statutes to avoid dismissals and other unacceptable ramifications and the State has failed to fund this new mandate.

Budget

No

The new position will increase our budget beginning in January 2020. However, we have recently established a Revenue Account for our online Ticket Reduction Program fees. The expected Revenue is approximately $7,000 per month ($84,000 annually).

Jon E. Budelmann

9/4/2019

I have been directed to submit on behalf of the authorized department or agency head

Jeannette McCormick

Executive Assistant to DA
RESOLUTION NO. 9/24/19 DA Create New ADA Position

AUTHORIZATION TO CREATE A FULL-TIME ASSISTANT DISTRICT ATTORNEY POSITION IN THE DISTRICT ATTORNEY'S OFFICE AND SETTING THE SALARY

BY: Hon. Christopher K. Petrus, Chairman, Judicial & Public Safety; and Hon. Patrick V. Mahunik, Chairman, Ways and Means

WHEREAS, the recently enacted New York State Criminal Justice “Reforms” (to Bail, Discovery, and Speedy Trial) will take effect on January 20, 2020; and

WHEREAS, the new statutes will create new burdens significantly increasing the workloads and shortening the timelines impacting the functions of the District Attorney’s Office; and

WHEREAS, the prosecution shall be required to perform complete their discovery obligations as soon as practicable, but not later than fifteen calendar days after the defendant’s arraignment, and the new obligation is to provide absolutely everything (akin to what was required prior to trial, months after any arrests); and

WHEREAS, the District Attorney has demonstrated a need for additional legal assistance in handling the increased workload in accordance with the new statutes to avoid dismissals and other unacceptable ramifications and the State has failed to fund this new mandate; and

WHEREAS, the Cayuga County Legislature is desirous of providing the District Attorney with adequate resources to prosecute crime in Cayuga County and protect its Citizens; now therefore be it

RESOLVED, that an additional full-time Assistant District Attorney the position is created in the District Attorney’s Office commencing as of January 1st, 2020 with an annual salary of $63,900 (plus fringe) and shall be placed in Part IV of the Compensation Plan; and be it further

RESOLVED, the position created herein is effective upon the District Attorney’s appointment of a qualified applicant as provided in the New Position Duties Statement for said position classified by Civil Service Commission; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make such necessary journal entries to accomplish the foregoing.

Judicial & Public Safety

Christopher Petrus, Chair
Keith Batman
Joseph Bennett
Michael Didio
Timothy Lattimore
Paul Pinckney
Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair
Joseph Bennett
Elane Daly
Joseph DeForest
Ryan Foley
Christopher Petrus
Paul Pinckney
Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 9/5/2019

Authorization To: Create and Fill **

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department

Job Title Being Requested (Exact Civil Service Title) Assistant District Attorney

Position Status Permanent

Position Designation Full-Time

Budget Account Number A1165

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN Part IV

Part IV Grade 9

Minimum Salary (Part IV) 63,968

Base/Current Salary (Part IV) 63,968 (Note: 1% increase per year for each year of relevant experience)

Starting Salary for Position Requested 63,968 (Note: 1% increase per year for each year of relevant experience)
The justification for salary requested is to seek and hire experienced prosecutorial attorneys.

Yes

The recently enacted New York State Criminal Justice "Reforms" (to Bail, Discovery, and Speedy Trial) will take effect on January 1, 2020. The new statutes will create new burdens significantly increasing the workloads and shortening the timelines impacting the functions of the District Attorney's Office. The prosecution shall be required to perform complete their discovery obligations as soon as practicable, but not later than fifteen calendar days after the defendant's arraignment, and the new obligation is to provide absolutely everything (akin to what was required prior to trial, months after any arrests). The District Attorney has demonstrated a need for additional legal assistance in handling the increased workload in accordance with the new statutes to avoid dismissals and other unacceptable ramifications and the State has failed to fund this new mandate.

Budget

No

The new position will increase our budget beginning in January 2020. However, we have recently established a Revenue Account for our online Ticket Reduction Program fees. The expected Revenue is approximately $7,000 per month ($84,000 annually).

9/5/2019

I have been directed to submit on behalf of the authorized department or agency head

Jeannette McCormick

Executive Assistant to DA
RESOLUTION NO. 9/24/19  DA Create Support Staff Position

AUTHORIZATION TO CREATE A SUPPORT STAFF POSITION IN THE DISTRICT ATTORNEY’S OFFICE TOGETHER WITH SETTING THE SALARY

BY:  Hon. Christopher K. Petrus, Chairman, Judicial & Public Safety; and
     Hon. Patrick V. Mahunik, Chairman, Ways and Means

WHEREAS, the recently enacted New York State Criminal Justice “Reforms” (to Bail, Discovery, and Speedy Trial) will take effect on January 20, 2020; and

WHEREAS, the new statutes will create new burdens significantly increasing the workloads and shortening the timelines impacting the functions of the District Attorney’s Office; and

WHEREAS, the prosecution shall be required to perform complete their discovery obligations as soon as practicable, but not later than fifteen calendar days after the defendant’s arraignment, and the new obligation is to provide absolutely everything (akin to what was required prior to trial, months after any arrests); and

WHEREAS, the District Attorney has demonstrated a need for additional secretarial/administrative legal assistance in handling the increased workload in accordance with the new statutes to avoid dismissals and other unacceptable ramifications and the State has failed to fund this new mandate; and

WHEREAS, the District Attorney has demonstrated a need for assistance in handling the increased workload (motions to extend/delay disclosure, seek bail and protective orders, etc.) and facilitate in obtaining, scanning, and redacting discovery materials as required in accordance with the new statutes; and

WHEREAS, the Cayuga County Legislature is desirous of providing the District Attorney with adequate resources to prosecute crime in Cayuga County and protect its Citizens; now therefore be it

RESOLVED, that the position of an additional full-time Support Staff is created in the District Attorney’s Office commencing as of January 1st, 2020 with an annual salary commensurate with the title (plus fringe benefit) and shall be placed in Part IV of the Compensation Plan; and be it further

RESOLVED, the position created herein is effective upon the District Attorney’s appointment of a qualified applicant as provided in the New Position Duties Statement for said position classified by Civil Service Commission; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make such necessary journal entries to accomplish the foregoing.

Judicial & Public Safety

Christopher Petrus, Chair

Keith Batman

Joseph Bennett

Michael Didio

Timothy Lattimore

Paul Pinckney

Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney

Co. Atty.:
Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 9/5/2019

Authorization To: Create and Fill **

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department District Attorney

Job Title Being Requested (Exact Civil Service Title) Confidential Secretary to the District Attorney II

Position Status Permanent

Position Designation Full-Time

Budget Account Number A1165

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN Part IV

Part IV Grade 4

Minimum Salary (Part IV) 42,738

Base/Current Salary (Part IV) 42,738

Starting Salary for Position Requested 42,738 - 47,905 (depending on qualifications and experience)
<table>
<thead>
<tr>
<th>Justification for Salary Requested</th>
<th>The salary is based upon the minimum &amp; maximum salary in accordance with the Cayuga County Compensation Plan for the title.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does position include fringe benefits?</td>
<td>Yes</td>
</tr>
<tr>
<td>What is the justification for filling this position AND why is it important for your department?</td>
<td>The recently enacted New York State Criminal Justice &quot;Reforms&quot; (to Bail, Discovery, and Speedy Trial) will take effect on January 1, 2020. The new statutes will create new burdens significantly increasing the workloads and shortening the timelines impacting the functions of the District Attorney's Office. The prosecution shall be required to perform complete their discovery obligations as soon as practicable, but not later than fifteen calendar days after the defendant’s arraignment, and the new obligation is to provide absolutely everything (akin to what was required prior to trial, months after any arrests). The District Attorney has demonstrated a need for additional secretarial/administrative legal assistance in handling the increased workload in accordance with the new statutes to avoid dismissals and other unacceptable ramifications and the State has failed to fund this new mandate. The District Attorney has also demonstrated a need for assistance in handling the increased workload (motions to extend/delay disclosure, seek bail and protective orders, etc.) and facilitate in obtaining, scanning, and redacting discovery materials as required in accordance with the new statutes.</td>
</tr>
<tr>
<td>How is this position funded?</td>
<td>Budget</td>
</tr>
<tr>
<td>Is this a reimbursed position?</td>
<td>No</td>
</tr>
<tr>
<td>What will the fiscal impact of filling this position in your budget this year and in future fiscal years?</td>
<td>The new position will increase our budget beginning in January 2020. However, we have recently established a Revenue Account for our online Ticket Reduction Program fees. The expected Revenue is approximately $7,000 per month ($84,000 annually).</td>
</tr>
<tr>
<td>Department Head</td>
<td>Jon E. Budelmann</td>
</tr>
<tr>
<td>Date</td>
<td>9/5/2019</td>
</tr>
<tr>
<td>Attestation</td>
<td>I have been directed to submit on behalf of the authorized department or agency head</td>
</tr>
<tr>
<td>Name of Person Submitting on Behalf of Department or Agency Head</td>
<td>Jeannette McCormick</td>
</tr>
<tr>
<td>Title of Person Submitting on Behalf of Executive Assistant to DA</td>
<td></td>
</tr>
</tbody>
</table>
RESOLUTION NO. 9/24/19

DA Traffic Education Revenue Account 2019

RESOLUTION TO AMEND THE 2019 BUDGET TO INCLUDE REVENUE AND APPROPRIATIONS RELATED TO THE ADVENTFS TRAFFIC EDUCATIONAL PROGRAM

By:  Hon. Christopher Petrus, Chairman, Judicial & Public Safety; and
     Hon. Patrick Mahunik, Chairman, Ways & Means

WHEREAS, the Cayuga County Legislature previously supported the District Attorney engaging the services of Adventfs.com to provide online educational programs (at no additional taxpayer expense), in order to reduce recidivism by offenders; and

WHEREAS, in order to fund the educational programming without additional taxpayer expense, Adventfs.com will collect a fee from each participant in those programs via their secure servers; and

WHEREAS, the Program requires DA’s Staff to monitor and administer participants in the program, Adventfs.com rebates a portion of its fee to the Cayuga County Treasurer in order to fund the additional work required to be done within the DA’s Office to monitor and administer the program; and

WHEREAS, the District Attorney’s Office projects that the revenue received by the county during the year 2019 will exceed $50,000.00, which would cover the additional expenses associated with staffing required to administer the program; now, therefore be it

RESOLVED, that Revenue Account A11650-41274 (Course Fees) in the District Attorney’s 2019 budget be increased in the amount of $50,000.00; and be it further

RESOLVED, that the District Attorney’s 2019 budget shall also be amended to increase A11691-51002 (Salary) and associated fringe benefit accounts for a total increase of $50,000.00 in order to fund the positions performing the work required to process such requests; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make such necessary journal entries to accomplish the foregoing.

Judicial & Public Safety

Christopher Petrus, Chair

Keith Batman

Joseph Bennett

Michael Didio

Timothy Lattimore

Paul Pinckney

Benjamin Vitale

Co. Atty: 

Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney
RESOLUTION NO. 9/24/19 DA Victim Witness 2019

AUTHORIZING DISTRICT ATTORNEY TO ACCEPT A GRANT FROM NEW YORK STATE OFFICE OF VICTIM SERVICES IN ORDER TO CONTINUE THE FULL-TIME POSITION OF “VICTIM/WITNESS PROGRAM COORDINATOR” IN THE DISTRICT ATTORNEY’S OFFICE IN ORDER TO COMPLY WITH LEGAL REQUIREMENTS PURSUANT TO THE TERMS OF THE GRANT PROGRAM.

By: Hon. Christopher K. Petrus, Chairman, Judicial & Public Safety and Hon. Patrick V. Mahunik, Chairman Ways & Means

WHEREAS, the Cayuga County District Attorney’s Office has been awarded a “multi-year” Grant with annual award amounts of $31,802.41 for each contract period (10/1/2019-9/30/2020), (10/1/2020-9/30/2021), and (10/1/2021-9/30/2022) from the New York State Office of Victim Services to continue operation of a Victim/Witness Services Program out of the District Attorney’s Office, and

WHEREAS, the grant program requires the District Attorney to continue in his office the position of “Victim/Witness Program Coordinator,” and

WHEREAS, the grant program requires the District Attorney to comply with legal requirements and to carry out the terms of the grant program, so as to provide the appropriations and revenues necessary to support the services associated with the grant,

NOW, after due deliberation it is hereby

RESOLVED, that the District Attorney is authorized to accept the said Grant, and it is further

RESOLVED, that the full-time position of “Victim/Witness Program Coordinator” is continued in the District Attorney’s Office with an annual salary as set forth in the Cayuga County Compensation Plan, Part I, CSEA (Civil Service Employees Association) for the appropriated year, and it is further

RESOLVED, that the Cayuga County Treasurer be authorized and directed to make the necessary journal and accounting entries to accomplish the foregoing.

Judicial & Public Safety

Christopher K. Petrus, Chair
Joseph F. Bennett
Keith Batman
Michael V. Didio
Timothy C. Lattimore
Paul W. Pinckney
Benjamin P. Vitale

Ways & Means Committee

Patrick Mahunik, Chair
Joseph F. Bennett
Elane M. Daly
Joseph C. DeForest
Ryan M. Foley
Christopher K. Petrus
Paul W. Pinckney
RESOLUTION NO. 9/24/19  EMO Accept Hazard Mitigation Grant

AUTHORIZING THE CHAIRMAN OF THE CAYUGA COUNTY LEGISLATURE AND THE DIRECTOR OF EMERGENCY SERVICES TO ACCEPT A NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION GRANT TO UPDATE THE CAYUGA COUNTY MULTI-JURISDICTIONAL ALL-HAZARD MITIGATION PLAN

BY: Mr. Christopher Petrus, Chairman, Judicial & Public Services Committee
BY: Mr. Patrick Mahunik, Chairman, and Ways and Means Committee

WHEREAS, the Cayuga County Office of Emergency Services has applied for and Cayuga County was awarded a FY 2017 Pre-Disaster Mitigation Competitive (PDMC) Grant from the Federal Emergency Management Agency (FEMA) and acceptance by the New York State Division of Homeland Security and Emergency Services (DHSES) for Cayuga County to update the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan ("Grant"); and

WHEREAS, the Grant funds awarded to Cayuga County total $112,500, with a Federal share of $84,375 and a required 25% non-Federal matching share of $28,125, that can be any combination of In-Kind Services; and

WHEREAS, the Grant funds are specified by FEMA and DHSES to update the Cayuga County Multi-Jurisdictional All-Hazard Mitigation Plan; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes the Chairman of the Legislature and the Director of Emergency Services to accept said Grant and to sign any and all documents necessary for acceptance and administration of the Grant and to carry out the intent of this resolution and complete the Grant activities; and be it further

RESOLVED, that the Chairman of the Legislature and Director of Emergency Services be authorized to develop and release a Request for Proposal (RFP) and to enter into contracts with appropriate vendors in order to accomplish the goals of this grant without further legislative action; and be it further

RESOLVED, that the Cayuga County Treasurer's Office is hereby authorized and directed to amend the Emergency Management Department's 2019 Budget in the following manner:
Increase Munis Account No. A36470-44314 revenue in the amount of $84,375;
Increase Munis Account No. A36474-54519 expense in the amount of $84,375; and be it further

RESOLVED, that this Resolution take effect immediately.

Judicial & Public Safety  Ways & Means Committee

Christopher Petrus, Chair  Patrick Mahunik, Chair

Keith Batman

Joseph Bennett

Joseph Bennett

Elane Daly

Michael Didio

Joseph DeForest

Timothy Lattimore

Ryan Foley

Paul Pinckney

Christopher Petrus

Benjamin Vitale

Paul Pinckney

Co. Atty.
RESOLUTION NO. 9/24/19 SHR Reorganize Custody Division 2019

Authorize the Sheriff to create one Lieutenant and eliminate one Sergeant Position at the Cayuga County Jail

By: Mr. Christopher Petrus, Chair, Judicial & Public Safety Committee
    Mr. Patrick Mahunik, Chair, Ways & Means Committee

WHEREAS, the Sheriff has conducted an analysis of the Cayuga County Sheriff’s Custody Division; and the addition of a Custody Lieutenant position, and elimination of a Custody Sergeant position, would equalize the operational needs of the jail to share the day to day responsibilities of the existing Lieutenant and provide the necessary supervision; and

WHEREAS, both Lieutenant’s positions would overlap in shift hours to effectively coordinate, manage, and communicate with each other to properly oversee the Sheriff’s Custody Supervisors, Sheriff’s Custody Officers, and Medical Nursing Staff in relation to 24/7 operations; and

WHEREAS, with the addition of a second Lieutenant, delegation of duties and responsibilities will ensure accountability as well as increase the effectiveness of all levels of supervision and staff during multiple shifts; and

WHEREAS, there are currently seven (7) Sheriff Custody Sergeant positions occupied, and only one Sheriff Custody Lieutenant Position, as well as (9) Sheriff Custody Corporal positions; and one of these seven Custody Sergeant positions should be eliminated pending the vacancy created by promoting an existing officer to the position; now therefore, be it

RESOLVED, that one Sheriff’s Custody Lieutenant position will be created and one Sheriff’s Custody Sergeant position will be eliminated within the Cayuga County Jail in accordance with Civil Service Rules and Regulations, SEACC Contract Language, and the Policies of the County of Cayuga; and be it further

RESOLVED, that this resolution should take effect immediately.

Judicial & Public Safety

Christopher Petrus, Chair
Keith Batman
Joseph Bennett
Michael Didio
Timothy Lattimore
Paul Pinckney
Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair
Joseph Bennett
Elane Daly
Joseph DeForest
Ryan Foley
Christopher Petrus
Paul Pinckney

Co. Atty