

Cayuga County's OPERATIONS REPORT

Reporting Period: August 1 – 31, 2019



Cayuga
County
Soil
and
Water
Conservation
District
celebrates
75 Years!



Veterans Services Agency celebrated Military Appreciation Day with local veterans at NYS Fair



The Health Department's Women Infant and Children Supplemental Nutrition Program coordinated The Big Latch On Breastfeeding Event



The 42nd Annual Myles Keogh Paddle Wheel and Run – The Great Race

was held at Emerson Park

Photo Credits: Kevin Rivoli / The Citizen



Cayuga County Government
www.cayugacounty.us

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Department Updates

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ADMINISTRATION



Department of Human Resources

Lisa Lippoldt

Human Resources Administrator

YEAR-TO-DATE COMBINED TRANSACTIONS: 2,347

- County departments: **925** total transactions
- Schools, Towns, Villages, BOCES & Special Districts:

563	Schools
271	Towns
106	Villages
390	BOCES
45	CCC
30	Seymour Library
9	Soil & Water
8	Water & Sewer
1,422	Total Transactions

- Specific personnel action that was taken (year to date):

Transaction Type	No.
Permanent Appointments	350
Provisional Appointments	22
Contingent-Permanent Appointments	15
End of Probationary Period	103
Layoffs Due to Abolishment of Positions	0
Layoffs Due to Lack of Funds or Work	1
Promotions	39
Reinstatements	13
Removals	264
Resignations	154
Retirements	35
Seasonal Appointments	195
Temporary Appointments	63

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- Exams administered & Application fees collected:

Exams Administered		Application Fees Collected:	
August Only	0	August Only	\$3,195
Year-to-Date	34	Year-to-Date	\$9,005

- Conducted several training sessions for mandatory annual training for all staff, one for FMLA for Supervisors, and three for Supervisors regarding Sexual Harassment. More training set up for September.
- Interviewed and chose an Employment and Training Director II who will be starting in mid- September. Continue to look over EMO Director applications with the steering committee and will start the panel interviews in September.
- Looking at ways to increase the pipeline of communication to populations in the county for job openings and civil service exams.
- Hired Provisional HR Associate who started during the month.

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Information Technology

Paul Bornemann, *Interim Chief Information Officer*

- Implementing ConnectWise helpdesk, monitoring and management software; due to other support activities, we expect that it will be implemented by the end of September 2019.
- Started implementing consolidated printing recommendations that have been approved by departments. Toshiba Business Systems is providing resources and analysis to help departments select the best options.
- Windows 10 OS deployments, Server OS Upgrades (all need to be completed by end of December).
 - 200 county systems (revised from 180) – 60 completed
 - 70 NYS systems – conversion to county systems in process
 - 34 servers – 9 completed/retired
 - 8 SQL servers – are being consolidated to 3 updated SQL servers
- BOE – coordinating Electronic Polling and Voting and relevant Cyber Security work.
- DSS – NorthWoods application implementation, in coordination with NYS.
- Mental Health – TelePsych solution moving forward.
- Veterans – implementing small notebook computers to support improving the ability to assist veterans.
- Health Dept./EMO/911 – completed the first pilot of a phone bank to provide a way for the county to communicate with citizens during certain emergency events.
- 2020 Budget work will continue through September.
- Statistics for August:
Note: using a new, more accurate report from our old system to obtain these numbers (this system will be replaced by end of 2019).
 - 375 New tickets this month
 - 425 Closed tickets
 - 236 Currently open tickets

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Department of Planning & Economic Development

Stephen F. Lynch, AICP

Director

STAFF PLANNER RESIGNATION AND VACANCY

- The Legislature approved filling a recently vacated Planner position in the department at their August 27th meeting. This Planner was fully engaged with open projects and had committed to a number of land use, energy and resource protection projects moving forward. With Legislature approval, the department has initiated the civil service and administrative process required to fill the position, including broad-based advertisement within our own regional network of planning professionals and planning organizations. We will be canvassing eligible lists, interviewing candidates and filling the position this fall as we assess, prepare, and deliver on open 2019 and 2020 projects.

WATER QUALITY

- **GOVERNOR'S REDI PROGRAM:** The Planning Director has taken the lead on the recently announced NYS Resiliency and Economic Development Initiative grant funding program ("REDI") established by the Governor to provide up to \$300MM in state grant funds to support communities and businesses along the south shore of Lake Ontario that have been impacted by the 2019 flooding events.

The state grants will support municipal and business infrastructure projects that will address flood resiliency at the waterfront and expand economic development and business expansion.

Counties along the Lake Ontario shoreline are required to work with a Local Planning Committee made up of local leaders from each county, identified by the Governor and State Agency Teams, to prepare project reports and funding requests for submission to a State Commission established specifically for this program. Cayuga County has been paired with Oswego County and tasked with preparing a joint plan. After lobbying the state for greater representation, the Cayuga County Local Planning Committee was increased from three to five members: Legislature Chair and Sterling/Victory district representative Tucker Whitman, Planning & ED Director Steve Lynch, Sterling Town

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Supervisor June Smith, Fair Haven Mayor Jim Basile, and Cayuga County Tourism Director Karen Kuhl.

Working with the Local Planning Committee via stakeholder outreach to our Fair Haven, Sterling, and County partners, approximately \$18.6M in municipal and commercial projects focused on resiliency, resource protection, and economic development opportunities have been identified for consideration in the Cayuga/Oswego Regional REDI Plan submission.

- **CAYUGA LAKE WATERSHED INTERMUNICIPAL ORGANIZATION (“IO”)**: The Planning Director is joining other Cayuga County stakeholders as a member of the Cayuga Lake IO Project Advisor Committee being established to launch a next-steps project to advance and implement recommendations made in the Cayuga Lake Watershed Restoration and Protection Plan 2017 and consider an improved organizational structure for the IO. The Cayuga Lake Watershed Protection Plan covers an approximate 785-square mile watershed that includes six counties (3 lakeshore and 3 upland) and forty-five municipalities.
- **WATERSHED RULES & REGULATIONS**: Project staff from the Planning and Health Departments are assessing and collating public input solicited through Stakeholder/Public Input meetings held last May into a summary document and a revised/updated draft that incorporates improvements to the initial, working draft. Additional stakeholder outreach to partners in Onondaga and Tompkins County will be scheduled in September or October with a goal of delivering a final draft of the WSRR to the Auburn City Council and Owasco Town Board some time in November.

PARKS/TRAILS PLANNING & DEVELOPMENT

- **EMERSON PARK – DEAUVILLE ISLAND CAPITAL IMPROVEMENTS**: Staff is bringing a Construction Award Resolution to the Legislature in August with construction scheduled to commence in September 2019.
- **EMERSON PARK – COMPREHENSIVE PROGRAMMING PLAN**: The Emerson Park Programming Plan is well underway. Planning and Parks staff are reviewing the draft plan, including but not limited to operations, programming, revenue, and capital plans and budgets. Programming consultants will return in October for stakeholder

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meetings and public presentations to be held in the Emerson Park Pavilion.

- **EMERSON PARK – BOAT LAUNCH AREA IMPROVEMENTS – GREEN INFRASTRUCTURE GRANT:** With the support of the County Legislature, staff submitted a 2019 CFA grant application under the Green Infrastructure Grant Program (“GIGP”) through the NYS Environmental Facilities Corporation. With a successful grant, design and construction of much-needed site and access improvements – with a focus on green infrastructure (permeable pavements, bioswales, etc.) at and around the public boat launch – will move forward.
- **STERLING NATURE CENTER FACILITY DEVELOPMENT GRANT & REDI FUNDING:** Planning staff prepared and submitted a 2019 CFA grant application seeking state EPA funding to develop construction and bid documents for the planned Nature Center Facility. In addition, SNC staff identified three related Nature Center projects for consideration in the Governor’s REDI program described in the Water Quality section above. Redevelopment of our waterfront parks on Lake Ontario and Owasco Lake can support the ongoing economic development efforts in the northern and central areas of the County.

CLEAN ENERGY COMMUNITIES (CEC) GRANT WORK

- **CCPUSA STRATEGIC PLAN FOR ORGANIZATION & OPERATIONS:** The County has allocated up to \$80,000 in CEC Grant Funds for the CCPUSA Strategic Plan. The professional services contract with the select consultant team (Hometown Connections / Utility Financial Solutions) has been executed. A Project Kick-Off Meeting is scheduled for Tuesday, September 10 at 11:00 AM in the Legislature Chambers. This introductory project meeting will include a remote webinar with members of the consultant team facilitated by additional consultant team members attending in person. Legislators are strongly encouraged to attend this initial meeting to learn more about the project and its objectives and how to stay involved. Project costs are 100% grant-funded.

TOWN & VILLAGE ASSISTANCE

- **VILLAGE OF MORAVIA COMPREHENSIVE PLAN:** Planner David Nelson is working with the Village to develop the Comprehensive Plan. The project is scheduled to be completed in early 2020.

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- **TOWN OF MORAVIA COMPREHENSIVE PLAN:** Planner David Nelson has begun work with the Town on the grant-funded project secured by Planning. The scope is similar to that of the Village of Moravia Comprehensive Plan and will also focus on greenhouse gas emission reduction and hazard preparedness. The project is scheduled to be completed in late 2020.
- **TOWN OF VICTORY AGRICULTURE AND FARMLAND PROTECTION PLANNING GRANT:** This grant, secured by Planning, has been approved; work began in December and will continue through 2019.
- **TOWN OF MENTZ ZONING ORDINANCE:** In 2018, the town requested assistance from Planning with preparing a new zoning ordinance that better aligns with their recently adopted Comprehensive Plan and Agriculture & Farmland Protection Plan. Senior Planner Kari Terwilliger has been working with the Town to develop a new zoning ordinance. This project is scheduled to be completed by October 2019.
- **TOWN OF STERLING & VILLAGE OF FAIR HAVEN LWRP:** Staff submitted a 2019 CFA Grant to the Department of State for a joint Local Waterfront Revitalization Program for these shoreline communities. The County grant application was prepared by staff at no cost to the Town or Village; and submitted on their behalf. If approved, the County will be the grant recipient and County Planning staff will take on the 3-year project and receive the grant funds as reimbursement for our work. The Town and Village will commit matching (cash) funds to the effort and select residents and business owners from each community to participate on an advisory committee for the duration of the project.

BOARD OF ELECTIONS



Board of Elections

Cherl A. Heary (R)

Katie Lacey (D)

Commissioners



- During August, our office handled 330 over-the-counter transactions. This included 114 new registrants, 100 transfers, 44 name changes, and 72 incomplete transactions from DMV.
- The Commissioners have submitted the required Early Voting communications plan and the security plan for Early Voting sites. Early Voting hours have been established for this year's General Election:
 - Saturday, October 26th 10 am – 3 pm
 - Sunday, October 27th 12 pm – 5 pm
 - Monday, October 28th 9 am – 5 pm
 - Tuesday, October 29th 12 pm – 8 pm
 - Wednesday, October 30th 9 am – 5 pm
 - Thursday, October 31 12 pm – 8 pm
 - Friday, November 1st 7 am – 3 pm
 - Saturday, November 2nd 10 am – 3 pm
 - Sunday, November 3rd 12 pm – 5 pm
- Recruiting and selection of election inspectors are ongoing. Our inspectors and managers from previous elections have responded enthusiastically.
- Most of the office time has been consumed with planning for Early Voting.

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- Staffing of poll sites, security concerns, software and hardware needs, training for inspectors and public information plans have been the main concerns. The recent notification of some changes in the local assistance grant program has caused concern and consideration of alternative plans if the local funding is seriously jeopardized. We are awaiting final word on the grant program.
- We have received delivery of 12 voting machines which we purchased from Nassau County at considerable savings to our county. The addition of these units should delay our need for new machines for several years.

CLERK OF THE LEGISLATURE



Clerk of the Legislature

Sheila Smith

Clerk of the Legislature

AUDITING

- Completed auditing for the effective date of 8/1/19. Reminded employees when putting in their batches they must have all the back-up, a requisition must be entered, and a PO generated for all purchases. Munis users have been requested to scan in their back-up for all credit card purchases; this will make the process of approval move more smoothly.

CODIFICATION

- I have received the Code Project Editorial and Legal Analysis document from E-code and have given that to the County Attorney for processing.

OTHER

- The Employee Recognition Luncheon will be on September 18, 2019 at 12 noon. Invitations have been sent out and we hope to have a great turnout.

COMMUNITY & SOCIAL SERVICES



Employment & Training Cayuga Works Career Center

Ann Kubarek

Director

- In August 2019 over 850 people used the services of the Cayuga Works Career Center and 129 individuals participated in the various employment and job readiness workshops that are offered at the Career Center.
- Currently, there are 385 jobs posting for Cayuga County listed in the New York State Job Bank <https://newyork.us.jobs/index.asp>.
- In August 2019 5 employers held recruitments at the Career Center.
- The Summer Youth Employment Program was a great success this year. Over 70 young people from throughout Cayuga County are worked 25-30 hours per week at over 30 different worksites, including seven County departments. The youth not only gained valuable work skills, they learned money management, communication skills, and teamwork. To date the youth worked over a combine 10,000 hours and earning over \$111,000.
- A workgroup has been formed to address the development of the Workforce Development Center planned for the Cooperative Extension building on Grant Avenue. Stakeholders from Cayuga Community College, Cayuga Works Career Center, and Cornell Cooperative Extension will meet weekly with the architect and building staff to formulate best use of the space and function in the building rehabilitation project.
- Unemployment data:

	Cayuga County	New York State	United States
July, 2019	4.0%	4.2%	4.0%
July, 2018	4.3%	4.2%	4.1%

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Dept. of Social Services | Mental Health

Raymond Bizzari

Director of Community Services

- The following resolutions will be brought to the Legislature in September:
 - Contract with CAP for seasonal HEAP workers.
 - Hire a part-time contract epidemiologist (contract position funded by HEALing Communities grant). Position ends when the grant ends.
 - Contract with County MH to provide diagnostic evaluations.
 - Amend contract with Nick's Ride to provide another \$50,000 funding for peer services.
- The department was awarded a 5-year \$150,000 per year Solutions to End Homelessness Grant (stipends rent).
- Continuing to reimagine child welfare practice and restructure/redeploy staff. Moving towards integrating preventive/foster care/CPS work via teaming.
- MH on-going work with Auburn City Court on Behavioral Health Court issues.
- Continue working with OTDA shelter budget/operations staff on shelter RFP. Also talking with affected groups.
- At CNYDPG annual Minnowbrook retreat, we will meet with Commissioners and staff from MH/OASAS/PWDD/OCFS to develop pilot ideas to serve the dual diagnosis kids that end up landing in DSS custody as placement of last resort.
- Attending NYS CLMHD Fall meeting in Lake Placid September 9-11.
- Preparing a draft succession plan for 2021 to discuss with HHS Chair.
- Auburn Housing Authority is writing a grant for 40 enhanced rental vouchers for folks with SA/MH issues.

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- The question of oversight for the jails behavioral health programs needs attention.
- Continue to work on CFCO, Family First, next phase of Raise the Age readiness/implementation.
- Continue to work on Value-Based Payment readiness/implementation,
- A big spike in CPL 730 competency exam orders; could result in significant forensic hospital costs at 100% local share.

COUNTY CLERK



County Clerk's Office

Susan M. Dwyer

County Clerk

EXAM ANNOUNCEMENTS:

- The following Civil Service exam will be offered on Saturday, October 19, 2019:
 - Index & Recording Clerk
- Deadline to sign up: Wed. September 11 by 4 p.m.
- Questions? Details? Sign up? Contact the Cayuga County Civil Service/HR Office at 315.253-1184, email civilservice@cayugacounty.us or visit www.cayugacounty.us and choose the Human Resources Dept.

DEPARTMENT OF MOTOR VEHICLES

- Total retention to Clerks Office (in-office transactions):
\$56,647 – YTD \$455,782
- Total transactions completed in DMV office: \$6,478 – YTD \$52,206.
Kudos to our DMV staff for handling all of those transactions!
- Total online transactions conducted by Cayuga County residents: \$1,356 – YTD \$13,308
(USE YOUR LOCAL DMV OFFICE: See those numbers above? That means if those people used our DMV instead of going online, our county would have at least \$13,308 more dollars than we do now and if everyone used our DMV, it could help with our tax rate!)
- Total online County sharing retention: \$2,837 – YTD \$9,202
- Total Sales Tax collected and paid to the NYS Dept. of Taxation and Finance: \$142,001
- Total YTD DMV Retention (in-office transactions + County online sharing): \$464,985
- Difference between YTD Revenue vs. YTD Budget: \$51,648

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- Below is an article that I submitted to The Citizen; it was published in August. I wrote this article to answer the questions people have about the new types of driver's licenses as a result of the new travel requirements that will commence in October 2020. I want to thank DMV Supervisor, Shereen Androsko, and our DMV staff for providing me with complete and accurate information. My hope is that it cleared up much of the confusion.

County Clerk Sue Dwyer Clears up Confusion about the New Licenses

Confused about what driver's license is best for you? Will you need a passport? This information will help you to be travel-ready by October 2020.

As your County Clerk, I constantly get questions about this topic. I hope you keep this information and refer to it when you are ready to decide if you need to make any change to your driver's license or non-driver ID.

In October 2020, travel and identification requirements will change. Some of you will have to upgrade your license or get a passport. Some of you will not need to change your ID or license.

Below is information about the 4 choices you have: there are 3 different types of driver licenses/non-driver ID's, or you might choose to get a U.S. passport. To help you make the best decision for you and your family, I have broken down the information to help clear up any confusion. Here are your choices:

1. STANDARD LICENSE or NON DRIVER ID:

Choose this type of license if you know that you will never step onto an airplane; never enter a federal building, and never step onto a military base. You can just keep your standard driver's license.

- There is no need to upgrade to another type of license.
- It's easy - just visit our local DMV office when it's time to renew your license.

Cost: License: \$64 every 8 years; Non-Driver ID: \$10.00 every 4 years

How long will it take me to get this in the mail? About 10 days

2. REAL ID LICENSE or NON DRIVER ID:

Choose this type of license (or a passport - see below) if you are only planning to fly within the United States.

- Allows you to board a domestic flight (a flight within the United States).
- Allows you to enter a federal building or step onto a military base.
- It DOES NOT allow you to cross the border into Mexico or Canada.
- A DMV office visit is required, a new photo will be taken.

DOCUMENTS YOU WILL NEED TO GET A REAL ID LICENSE or NON-DRIVER ID:

- Certified birth certificate (hospital certificates not acceptable) or a valid U.S. passport
- Either an original social security card; or a W-2; or a 1099; or a pay stub that has your FULL social security number on it
- Name changes: If you have ever changed your name (through marriage or other reason) you will need to provide the official document(s) that prove your legal name change e.g. certified divorce decree; certified marriage certificate; certified court papers.

Residency Requirement: Bring in a utility bill or other mail with your name and address on it if possible.

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Cost: There is NO additional cost for this license if you are renewing your license. However, if you are upgrading from a standard license to this REAL ID License, there is a \$12.50 fee.

How long will it take me to get this license in the mail? About 10 days

3. ENHANCED DRIVER LICENSE or NON DRIVER ID:

You must be a U.S. Citizen to get this license.

- Allows you to board a domestic flight (a flight within the United States).
- It does not allow you to fly into another country.
- Allows you to cross the border to Canada and Mexico by land or by sea only – it does not allow you to FLY into those countries.
- Allows you to enter a federal building and allows you to go on a military base.
- A DMV office visit is required, and a new photo will be taken.

DOCUMENTS YOU WILL NEED:

- Certified birth certificate (hospital certificates not acceptable)
- Either a Social Security Card, or W-2, or a 1099, or a pay stub that has your FULL social security number on it
- Name changes: If you have ever changed your name (through marriage or other) you will need to provide the document that proves your name change, e.g. certified divorce decree, certified marriage certificate, or certified court papers.

Residency Requirement: Bring in a utility bill or other piece of mail with your name and address on it if possible.

Cost: \$30 additional fee. (If you are renewing your license the \$30 is in addition to the renewal fee of \$64.50, the total cost is \$94.50.)

If you are upgrading your license but you don't need to renew at the same time, you will pay \$30 in addition to the amendment fee of \$12.50, so the total will be \$42.50.

How long will it take me to get this in the mail? About 10 days

NOTE: ALL NYS DRIVER LICENSES ARE VALID FOR 8 YEARS; NON DRIVER ID'S ARE VALID FOR 4 YEARS.

For questions about the above licenses, call our local DMV Office at 315-253-1241. Leave a voicemail and we will get back to you.

4. U. S. PASSPORT:

If you believe that you will be traveling on international flights (flying out of our country), you will need a U.S. passport. You must be a U.S. citizen to get a U.S. passport.

The U.S. passport is the best form of ID that a U.S. citizen can get.

- Allows you to travel to any place in the world, by air, land, and sea.
- You can apply for a passport at the Cayuga County Clerks Recording Office located across the hall from the DMV Office in the County Office Bldg, 160 Genesee St., 1st Floor, in Auburn. Call the County Clerk's Office for more information: 315-253-1271.

DOCUMENTS YOU WILL NEED:

- Certified birth certificate (or naturalization certificate)
- Driver license (or non-driver ID) (you don't need a REAL ID license)

Cost: (includes photos)

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- Adults 16 and older: Separate payments: \$110 personal check or money order; and \$50 cash (valid for 10 years)
- Children, age 1 day old to 15 years old: separate payments \$80 personal check or money order; and \$50 cash (valid for 5 years)

How long will it take for me to get this in the mail? It takes 6-8 weeks from the day of application; expedite options are available if you want to pay additional fees to get the passport in about 3 weeks.

FAQ's

Q. If I want to take a family trip to Canada, do children under the age of 16 need to get an enhanced license in order to cross the border?

A. No. Children younger than 16 can cross the border to Canada or Mexico by land or by sea if they have a certified copy of their birth certificate, and they need to be accompanied by adults who have their required travel documents (either a Passport or an Enhanced Driver's License)

Q. Do all children need a passport to fly out of the United States?

A. Yes, any person, regardless of age, will need to have a U.S. passport to fly into another country.

Q. Do I need a passport to get on a cruise ship?

A. All cruise ships are different. They travel to different places, and they all have different requirements. We strongly suggest that you get that answer in writing from your cruise ship or travel company.

Q. The new license requirements don't go into effect until October 2020. When do you think I should upgrade my license or get a passport if I want to be ready to travel?

A. Don't wait too long. If you are planning a trip in Spring, and you don't have the upgraded document you need, try your best to get this done before the holidays begin at the end of this year. We are already seeing an upswing in the number of upgraded licenses and passports.

- **MANDATORY LICENSE PLATE FEE IS NOTHING BUT A MONEY GRAB!** We are opposing the Governor's newly proposed mandatory license plate replacement and renewal fee. If this goes through, every person will be charged a mandatory \$25 for replacement of each of their license plates, and if they want to keep their same plate number, they will pay an additional \$20 for a total of \$45! I have distributed petitions against this proposal, and other County Clerks and lawmakers are doing the same. We plan to send hundreds of thousands of signatures to give a strong message to the Governor that this fee is too much for the drivers of NYS!
- We are continuing to get lots of transactions: trailers, and other recreational vehicles, auto renewals, along with tons of dealer work. To keep up with the demand of both the increased dealer business and increased customers in our DMV, we have offered comp time to our employees.

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- There have been several recent newspaper articles publicizing the October 2020 change that will require people who are traveling by air within the United States (domestic air travel) to obtain a REAL ID document. We continue to see an increase in customers who are choosing to upgrade their licenses to the Enhanced Driver's License (EDL), which is a REAL ID-compliant document. This document also allows a person to travel to Canada and Mexico by land or by sea; it will not allow them to travel by air to these countries. A U.S. passport is also a REAL ID document. We have now included this information on the informational screen in our DMV. (See article above for details)
- On Monday, June 17, the Governor signed the "Green Light" bill into law, which will allow undocumented people (individuals that are in our country illegally) to get a NYS driver's license. That law will be effective December 2019. As with any change in the law, we are awaiting training procedures and rules and we do a great job of trying to keep up with the constant challenges that the State DMV presents to local offices.

CLERK'S RECORDING OFFICE

- Total amount remitted to County Treasurer: \$132,968
- List of the transactions processed in which fees are collected:
 - 775 land documents: Deeds, easements, mortgages, mortgage discharges & assignments, etc. (this includes electronically-submitted recordings)
- 47 business certificates: DBA/Partnership/Corporation – new, amendments, discontinuances
- 76 passport applications submitted to the US Department of State and 71 passport photos for passport processing, passport renewals (\$4,530)
- 648 judgments filed and docketed: Supreme Court, lower courts, State of NY
- 10 Notary Public transactions: New and renewals (this does not include the number of documents that were notarized by staff as free service mandated by the State of New York)
- 113 Supreme Court Index Numbers issued: Supreme Court cases started this month
- 9 Uniform Commercial Code (UCC) transactions: New, continuation, termination, search
- 1 military discharges filed (Veterans are not charged a fee to file or obtain copies of their DD214)

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- 29 Survey Maps filed
- Online Land Records Revenue: \$11,026 (we get our revenue check every quarter so this is unchanged from last month)
- August 1 – As the County Records Management Officer (RMO) I held a Records Advisory meeting and we discussed that the final revision of the County Records Management Policies and Procedures Manual was presented to the Government Operations meeting last month for their review and that I will be asking for approval at the August 13 meeting.
- August 5: Held a meeting with our Sr. Clerk's to discuss changes and any issues/concerns that have popped up over the last month.
- August 6 – Held budget meetings with my 4 departments.
- August: Throughout August we have staff out on vacation and one position is vacant so many of us are working more hours than usual and taking shortened lunch periods to help with the extra load. I greatly appreciate that extra boost of work from my staff!
- August 7 – Attended the National Health Center's 100th-year Celebration Luncheon at their local Fulton Street facility in Auburn.
- August 8: Attended the first U.S. Naturalization Ceremony at the Harriet Tubman Home. The ceremony was moving and inspirational! Knowing that one of the first things a new citizen desires is to obtain a U.S. passport, I brought passport applications, instructions, and information, and invited all of them to visit my office to apply for their very first U.S. passport.
- August 12 – Appeared on the Finger Lakes Radio program and discussed the announcement that the Governor was going to charge \$25 for a new license plate, which will be a mandatory fee and if you want to keep your same license plate number, there will be an additional charge of \$20 which would be a total of \$45! The entire state is outraged at this proposal and all of the counties and many elected officials are opposed to this new tax. If anyone would like to sign a petition in opposition, I have the petitions in my office. So far we have gathered hundreds of signatures.
- August 13: Held a Deputy (Leadership) meeting to discuss workload, vacant position, and upcoming training schedule, and budget meetings.
- August 13 – Attended the Government Operations meeting and they approved the County Records Management Policies and Procedures Manual. I also presented a resolution to fill a vacant Senior Clerk position in the Recording Office.

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- August 14 – Traveled to Herkimer County to Gems on the Mohawk Building to meet with the NYSACC Centennial Committee to continue plans for celebrating the 100th year of the formation of the New York State Association of County Clerks. I serve as Chair of this committee.
- August 27 & 28: Held interviews for the vacant position of Senior Clerk. Once chosen, the new person will hopefully begin work on September 23.
- We were very busy processing passport applications during the entire month!
- Military Discharges: We are continuing a long term project that all of our staff has been working on which is scanning the Military Discharge Papers (DD214's) back to 1943.

RECORDS RETENTION CENTER

- Health and Human Services Department shredding continues
- District Attorney's Office scanning project continues
- Surrogate Court project is in progress
- Treasurer foreclosure scanning project completed
- Board of Elections scanning project started
- The number of documents scanned in August: 24,042
- Records requests in August: 177

HISTORIAN'S OFFICE

- Look for Ruth Bradley's column in The Auburn Citizen – they are informative and delightful! Published on August 26, 2019: [The Blooming of an Auburn Man's 30-Foot 'Century Plant'](#) - a story about the namesake of Casey Park. This article was shared on social media and many people commented on how interesting this was and they had no idea that this happened in Auburn!
- 37 in-person visitors to the office with queries and research projects
- 13 queries through phone, email and letter requests
 - Researched the history of the latest Habitat for Humanity house project, so that its new owners will have a record of their new home.
 - Staff researcher Jessica Armstrong researched and verified comprehensive genealogy of an Auburn family, going back six

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generations, while Dr. Bradley located a photograph of their ancestor's saloon on North Street.

- Staff work continued on reorganizing special collections and new acquisitions.
- We receive feedback from happy customers. I thought I would include one in this month's report. Great job Jessica Armstrong!

Dear Jessica,

Words will not describe my deep appreciation for the amazing research packet you put together and sent!!! It is complete with colored lots on the Military Map, Wow!

AND I deeply appreciate the documentation you have provided to prove up John H. Babcock's family! Your ability and your time spent organizing and translating old Census and the other documents helped these old eyes immensely!

I am amazed and grateful beyond anything I could have imagined! I have worked with Washington County, Onondaga County, and NEGHS. None of these were able to provide this much. I know that you and your office went above and beyond and it really, really means so much. I am glad to reimburse any extra expenses you incurred.

I am doing a book, and also we have an online tree on Ancestry.com with hopes it will assist others in the future. I am slow responding due to being out of state presently and a hectic schedule.

Warm regards,

(For privacy sake, I left the complete name of the customer out but this person is Lynda from Odessa, TX)

EMERGENCY SERVICES



E-911 Center

Denise Spingler

911 Administrator

CENTER UPDATES

- None

ADMINISTRATOR UPDATES

- Emergency Management
 - Grant Awards Received
 - FY2019 State Homeland Security Program (SHSP)
 - \$154,955
 - FY2019 Emergency Management Performance Grant (EMPG)
 - \$34,223
 - Comprehensive Emergency Management Plan (CEMP)
 - Meeting 8/22/19
 - Continuing to work through plan updates with State EM/Tetra Tech
 - Preparing to review EM Director applications – 9/5/19
 - Upcoming EOC Tabletop scheduled 9/16 & 9/18 AM & PM time slots
 - Preparing to close out SHSP 16, TRGP 16, & HMGP 16 Grants
- 911
 - Working on FY2019 SIEC application - due 9/9/19
 - Trainees continuing to make progress
 - All staff doing annual ride-a-longs with LE responders

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- Discovery Law - Continuing meetings with LE / Probation / DA's office discussing

EMERGENCY COMMUNICATIONS SYSTEM UPDATES

- Working through Motorola / Finger Lakes Communications re: service transition
 - Met with Motorola to review Field Service Organization (FSO) details

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Emergency Management Office

Stephen F. Lynch, AICP

Director of Planning (Interim Management Oversight)

- The County Planning Director continues to work closely with the E-911 Administrator, the temporary administrative assistant, and the dedicated ES Coordinators to oversee the day-to-day operations at EMO.

EMO DIRECTOR POSITION

- County HR commenced with the review and short-listing of the twenty-one eligible candidates for the EMO Director position the week of August 26. Working with the Search Committee approved by the Chair of the Legislature and Chair of the J&PS Committee, a shortlist of candidates for personal interviews will be identified. The search committee reviewing candidate applications is meeting in smaller groups during both day and evening hours to accommodate the committee member's schedules. All candidates that were determined by the Civil Service Commission as meeting the minimum qualifications and who responded with continued interest in the position to the Civil Service Canvassing Letter are being reviewed by the committee (a total of 21 candidates). Final candidates will be interviewed September and a recommended candidate will be brought forth to the Legislature in October.

EMO ADMINISTRATIVE OFFICER POSITION

- With Legislature approval in July, interviews with candidates for the entry-level EMO Administrative Officer-EMS position are being scheduled. The application deadline for the September 28th Civil Service Test is Wed. August 21st at 4:00 PM. Notice of the position/test has been circulated to the entire public safety and fire community twice. A small pool of six potential applicants have applied with some willing to be considered for provisional placement and others requesting consideration after the Civil Service test results are known (likely December). County HR is currently scheduling interviews with eligible candidates.

FIRE TRAINING TOWER UPDATE

- With Legislature approval of a resolution authorizing EMO budget transfers of \$20,000 to the EMO Building Maintenance Line to cover

Department Updates

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the cost of repairs and upgrades to the Fire Training Tower, final procurement of goods and services are being processed. In addition, updates to the Operations and Training Policies associated with the Fire Tower are being reviewed and updated. Many thanks to the Coordinators and other volunteers who have dedicated their own time and efforts to assist with this project.

EMO COORDINATOR MEETINGS

- The Part-Time EMO ES Coordinators continue to man shifts within the EMO office to provide administrative and operational assistance. Until mid-August, additional hours for Coordinators were required to address Lake Ontario flooding conditions and assessment/repair to the Cayuga County Fire Training Tower.
- August ES Coordinator Meetings were held on Wednesday, August 14 (following J&PS Committee) and a Wednesday, August 28 (following W&M). The Coordinators will meet again on September 18th following W&M (6:30 PM). These meetings are critical for coordinating resource and operations – especially during this transition period.
- The E-911 Administrator is continuing the administration of open EMO state grants, working closely with the State Grant Representatives and ES Coordinators and operational partners. Without this work and dedication, significant funds available to County public safety would have been lost or not secured.

COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP)

- Work continues on an update to the County's Comprehensive Emergency Management Plan (CEMP) with a working group including the departments of Planning, Health, Sheriff, OFA, E-911, and State DHSES. The update will align the County's Plan with recent changes to state emergency response protocols and policy updates.

CAYUGA COUNTY MULTI-JURISDICTIONAL ALL-HAZARD MITIGATION PLAN

- The County secured an NYS Department of Homeland Security and Emergency Services (DHSES) grant to update the County's 2014 Multi-Jurisdictional All-Hazard Mitigation Plan (County HAZMIT PLAN).

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- The grant funds awarded to Cayuga County total \$112,500, with a federal share of \$84,375 and a required 25% non-federal matching share of \$28,125, that can be any combination of in-kind services. A resolution accepting the grant funds and authorizing grant administration and implementation is being circulated through the September legislative cycle.

STATE SPONSORED TIER III TRAINING FOR LEGISLATORS AND LOCAL PUBLIC OFFICIALS

- Thank you to the legislators, department heads, and Town/Village elected officials who participated in the August 21st Tier III Training Session at BOCES.

EOC TABLETOP EXERCISES SEPTEMBER 16 AND 18

- Legislators and department heads will receive reminders of the upcoming EMO Emergency Operations Center (EOC) Tabletop Exercise being organized by the E-911 Administrator, NYS DHSES/OEM staff and EMO administration. The EOC Tabletop sessions will be repeated on September 16 (9 AM to 11 AM) and September 18 (1 PM to 3 PM) to provide maximum flexibility for attending one of the exercises. Notices with details and registration instruction will be circulated shortly.

HEALTH & HUMAN SERVICES



Health Department

Kathleen Cuddy, MPH

Public Health Director

- **VACCINE REQUIREMENTS FOR SCHOOL ATTENDANCE:** The new state law for children to be vaccinated to attend school and daycare in New York State is in effect.

The New York State Department of Health issued emergency regulations to strengthen and clarify the process by which physicians can grant medical exemptions under the new state law which repealed non-medical exemptions for children attending school or daycare. The new regulations are effective immediately and provide clear, evidence-based guidance to physicians on appropriate issuance of medical exemptions.

The NYSDOH, in collaboration with the Office of Children and Family Services (OCFS) and the State Education Department (SED), has issued a series of Frequently Asked Questions (FAQ) on the new law (links to FAQ documents below) to provide additional guidance. Please review these documents to better understand the implementation of the new law.

[FAQ issued June 18, 2019](#)

[FAQ issue July 22, 2019](#)

[FAQ issue August 16, 2019](#)

- **VAPING:** NYSDOH Health Advisory: New York State has released a health advisory on unexplained vaping-associated pulmonary illness. [Read more here](#)
- **RABIES CALLS** have increased to our office. To limit the people and pets that may need rabies post-exposure treatment, testing the potentially rabid animal is required. We want people to report animals behaving strangely to animal control via 911.

A great video on how to capture a bat can be viewed [online](#).

The bat should not be hit or crushed as this can make the bat untestable for rabies. After capturing the bat, store in a cool place, frozen if possible, and call the Cayuga County Health Department during

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business hours at 315-253-1560 so we can send the bat to the laboratory for rabies testing.

- **BREASTFEEDING CONFERENCE** September 26, 2019: The Cayuga County Health Department and the Cayuga Community Health Network are teaming up again to bring the 'Breastfeeding: Strengthening a Community' Conference. Dr. Jack Newman, a breastfeeding expert, will come to Auburn on September 26, 2019 to share his knowledge and expertise with local health care providers. More than 100 people in our region are currently registered, but it is not too late for a few more. For more information, call the Cayuga County Health Department at 315-253-1560.
- **THE BIG LATCH ON** event held August 3, 2019 was a wonderful day. The Cayuga County Health Department Women Infant and Children Supplemental Nutrition Program (WIC) coordinated the local event. Over 60 people attended the celebration held at Hoopes Park in Auburn to support and participate in this international breastfeeding week event. Breastfeeding rates in our county continue to increase. Our WIC program supports and encourages mothers who desire to feed their children via breastfeeding and our statistics show the support works. In 2018, 70.9% of our Cayuga County Health Department WIC moms initiated breastfeeding. This year, it's up to 72.6%. We have also seen an increase from 13.6% in 2018 of our Cayuga County WIC participating infants were exclusively breastfed at 6 months old increase to 24.7% for this year. Healthy Moms, Healthy Babies, Healthy Communities!
- **EMERGENCY PREPAREDNESS DRILLS**

August 16, 2019, Cayuga County was part of the statewide mandatory interoperable communications drill. This was a federally instigated drill that mandated health care facilities and home care agencies to participate. Our department played its role as both a Licensed Home Care Agency and a local health department by responding to communications from NYSDOH and conveying information back to the state within a brief time period.

Our IT department worked with us to create the ability to have a phone bank. The drill was executed on August 29, 2019. The primary objective was to utilize a phone bank to respond to a high volume of calls and provide information to people regarding a Do Not Drink the Water scenario. This was a drill years in the queue due to technology limitations. The outcome was successful. This phone bank tool will be beneficial to other departments and agencies within the County.

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The Health Department will participate in a countywide test of the Emergency Operations Center (EOC) drill that is scheduled for September. The intent is to test how we would set up an EOC, who might staff it, what type of requests might come through, how we communicate as we work with multiple agencies responding to a Do Not Drink the Water scenario.

This year's mandated drill as part of our Public Health Preparedness grant funding is to simulate receiving assets from the Strategic National Stockpile. Our task will be to sort/count/repackage and transport to one of our Points of Distribution sites. The actual asset transportation performed by our county is a primary goal of the requirements this year.

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Office for the Aging

Brenda Wiemann

Director

- Our three-part caregiver education series concluded with a presentation on Health Care Proxies, POAs, and estate planning by Attorney Michael Quill on 8/7. Participants gave very positive feedback for all of these sessions. Plans are underway to hold more programs like this.
- Our HIICAP Aging Services Specialist, Nicole Sedorus, provided a Medicare 101 class on 8/5 for 27 community members.
- Our Caregiver Specialist was a panelist for the ARISE ILC program Alive Inside at Seymour Library 8/13.
- The Director participated in the Comprehensive Emergency Management Planning meeting 8/22.
- Two staff participated in the webinar “Financial Capacity for People with Dementia and their Caregivers” on 8/7 and one listened in on “An Insider’s Look: The Range of Home Modifications and Decision Making 8/20.”
- As we approach the 2019 Medicare Annual Enrollment Period, HIICAP staff are concerned about recent changes to the Medicare.gov Planfinder, which will make it more time-consuming to provide one-on-one insurance counseling. They are attending training and participating in Webinars to prepare.
- Two additional meetings were held to prepare for the 4th annual “Senior Moments” Resource Fair taking place on September 13, 2019. Staff has carried out extensive coordination, publicity, and planning for this event, with over 60 vendors and 300 participants expected.

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Veterans Services Agency

Jessica Strassle

Director

OFFICE OPERATIONS

- Supported 421 veterans including 89 walk-in clients, 47 scheduled appointments, and 100 follow-up services provided for existing clients.
- Submitted 12 new claims for disability benefits.
- Completed 5 applications for veterans and/or spouses for pensions.
- Assisted 3 veterans with obtaining aid and attendance.
- Submitted 12 applications for VA health care.
- Referred 11 veterans to the Auburn Clinic or Syracuse Hospital.
- Transported 112 veterans to and from Syracuse VAMC for scheduled doctor appointments.
- Supported 16 families with burial benefits and receiving burial markers.
- Helped 2 homeless veterans get connected to housing and employment services.
- Helped 1 veteran with GI Bill benefits.
- Office phone calls averaged 24 per day for various services.

COMMUNITY SUPPORT

- Met with 4 veterans in the home.
- Attended doctor's appointment with 1 veteran.
- Enrolled 8 veterans in benefits during an outreach event in Aurora.
- Hosted Veterans Resource Fair with the Auburn YMCA; connected over 40 veterans to community resources and applied for benefits through Veterans Administration for 5 veterans.
- Veteran Services Officers attended Adult Mental Health First Aide to better serve veterans suffering from mental health and substance abuse.

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MONTHLY EXPENDITURES

- 10 claims were awarded with monthly earnings totaling \$38,613.39 and retroactive payments were made to local veterans with service connection totaling \$13,435.00 in VA payments. Monthly payments to veterans will range from \$135 – \$4,564 for compensation benefits.

JUSTICE SYSTEM



Assigned Counsel | Stop DWI

Lloyd E. Hoskins

Director

ASSIGNED COUNSEL PROGRAM

COUNSEL ASSIGNMENTS FOR JULY:

- Family Court: 48, Year to Date 436
- County Court: 19, Year to Date 94
- Auburn City Court: 93, Year to Date 471
- Justice Court: 33, Year to Date 216
- Parole Appeal: 9, Year to Date 74
- Appellate Court: 0, Year to Date 10
- TOTAL ASSIGNMENTS: 202; YEAR TO DATE: 1,301

COUNSEL AT FIRST APPEARANCES FOR JULY:

- Auburn City Court: 100; Year to Date: 600

STOP-DWI PROGRAM

DWI ARRESTS FOR JULY:

- Cayuga County Sheriff's Office: 0, Year To Date 16
- Auburn Police Department: 3, Year To Date 23
- New York State Police: 10, Year To Date 56
- TOTAL DWI ARRESTS: 13; YEAR TO DATE: 95

Department Updates

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BAC (Blood/Alcohol Content) FOR JULY:

- Cayuga County Sheriff's Office: n/a, Average BAC To Date .148
- Auburn Police Department: .18, Average BAC To Date .190
- New York State Police: .15, Average BAC To Date .142

AVERAGE AGE DATA FOR JULY:

- Cayuga County Sheriff's Office: n/a, Average Age To Date 38.0
- Auburn Police Department: 56, Average Age To Date 47.7
- New York State Police: 38, Average Age To Date 40.4

GENDER DATA FOR JULY:

- Cayuga County Sheriff's Office: Male 0, Female 0
Year To Date: Male 8, Female 8
- Auburn Police Department: Male 3, Female 0
Year To Date: Male 19, Female 4
- New York State Police: Male 7, Female 3
Year To Date: Male 39, Female 17

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Coroner's Office

Dr. Adam Duckett

County Coroner

- Total calls/cases responded to through August 29, 2019 = 45

Sent to OCME: 41

Signed by PCP: 4

Signed by Dr. Duckett: 3 (not included in the count)

Age @ time of death:	
00-10	1
11-20	1
21-30	3
31-40	3
41-50	6
51-60	13
61-70	10
71-80	5
81-90	2
91-100	1
Unidentified	0

Number of calls received, by month:	
January 2019	6
February 2019	5
March 2019	5
April 2019	6
May 2019	6
June 2019	3
July 2019	6
August 2019	9
September 2019	0
October 2019	0
November 2019	0
December 2019	0

- Total calls/cases:
 - Responded to through August 29, 2019: 45
 - Responded to through August 2018: 48
- There have been 4 confirmed Drug Overdose deaths to date from OCME
- There is 1 drowning confirmed by OCME (Accidental)
- There are 5 confirmed suicides by OCME

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Probation Department

Jay DeWispelaere

Director

CAYUGA COUNTY PROBATION STATS FOR AUGUST

PROBATION DEPARTMENT METRIC	2018	2019
Total Number of Probation Supervision Cases	785	669
New Probation Supervision Cases	24	28
Court Ordered Presentence Investigation Requests	30	21
Court Ordered Presentence Investigations Completed	30	35
Number of Violations of Probation Filed	24	21
Number of Predispositional Investigation Ordered	5	0
Number of Predispositional Investigation Completed	5	1
Number of Alco-Sensor Intoximeter Tests Given	228	147
Restitution Collected	\$6,058	\$15,912
Surcharge Collected	\$309	\$797

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Sheriff's Department

Brian Schenck

Sheriff

- The Cayuga County Sheriff's Office was able to send ten children from Cayuga County to the New York State Sheriff's Institute Summer Camp. Sergeant Jeff Ross was primarily responsible for the applications and getting the children to the camp. He personally drove two of the children to Keuka Lake because there wasn't enough room on the bus! Nice job Sergeant Ross!
- Sheriff Brian Schenck, Undersheriff Steve Smith, Deputy Brandon Androsko and Deputy Jerry Field all participated in the "Cops on Top" initiative to raise money for Special Olympics. These officers were able to raise a nice sum of money to donate to a great cause!
- The Cayuga County Sheriff's Office was very pleased that over two hundred candidates have signed up for the Deputy Sheriff exam which is being held on Saturday, September 14th. We wish each person the best of luck on the test and hope that everyone is out running to get in shape for the agility portion to qualify for a position.
- Sheriff Custody Sergeant Gary Dennis was promoted to Sheriff Custody Lieutenant on August 2nd. Sheriff Custody Officer Benjamin Laderer was promoted to Sheriff Custody Corporal and Custody Corporal Jeff Akins was promoted to Custody Sergeant in August. Congratulations and thank you all for your continued dedication to the Cayuga County Jail.
- Our navigation teams continue to patrol the lakes and rivers of Cayuga County throughout the summer. They are doing an excellent job assisting boaters who might need help and helping keep our waterways safe, especially since NYS is still dealing with high water levels and we have to enforce no-wake zones.
- Sheriff Schenck attended two town meetings in the month of August at Venice and Springport. He will continue doing this monthly. If your town or village would like to have him come to discuss any immediate issues, please call our office and we will gladly arrange for this.
- The Cayuga County Sheriff's Office was invited to attend the National Night Out – an event sponsored by Auburn Police Department. The event, held at Hoopes Park, was a huge success. Children from the community

Department Updates

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were able to come, have food and snacks, register with Safe Child and engage with police officers from the NYS Troopers to our local law enforcement.

- Color Guard members Corporal Joe Marventano, Corporal Dave Martin and Officers Hyun Williams and Paul Cowan proudly participated in the Homes for Our Troops fundraising golf tournament in August to thank our veterans and to honor them appropriately. The tournament, held at Wells College, raises money to provide housing for injured veterans.
- Deputies Nikki Loveless, Brandon Androsko and Jerry Field graduated from the Finger Lakes Law Enforcement Academy in August and are now official Deputy Sheriffs for Cayuga County. Congratulations to all three officers and we wish you a safe and long career with our law enforcement team.
- Four members of the Cayuga County Sheriff’s Office – Tracie Coulson, Detective Nicole Stewart, Officer Kelley Barrera, and Officer Sue Alvarado – with assistance from the Onondaga County Sheriff’s Office registered 284 children in the Safe Child Program on August 25th while at the New York State Fair. In the month of August, 52 additional children were registered during Safe Child Details. The Safe Child Detail will be present at the Tomato Festival in Auburn on September 7 from 11 AM to 6 PM.
- For the month of August to date, our Civil unit served 174 papers for the month, received \$99,266.13 and remitted to the Cayuga County Treasurer \$9,462.69.
- The following is last month’s statistics from Lieutenant Michael Wellauer, Road Patrol Division Commander

July 2019	
COMPLAINTS	1483
TICKETS	76
CIVIL PAPERS SERVED	223
CIVIL & WARRANT ATTEMPTS	212
TRAFFIC STOPS	269
ARRESTS (PENAL/WARRANTS)	42
DWI	0
PROPERTY CHECKS	41

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- For the month of July, our Custody Division recorded the following information
 - Avg. daily jail population: 147.32 (HI:157)
 - Inmates Admissions: 153
 - Inmates Discharged: 150
 - Avg. daily number of Federal Inmates: 34.35 (HI:40)
 - Avg. daily number of boarded in from other jails: 5.74 (HI:10)
 - Avg. Parole Violators held: 9.29 (HI: 12)
 - Inmates transported into custody NYS DCCS: 22
 - Inmate Meals served: 14,565

PUBLIC WORKS



Highway

Carl Martel

Deputy Director of Public Works

- The Highway crews have been hard at work the past month assisting our paving vendors by providing trucking and heavy equipment services. This included hauling 4,800 tons of stone and 5,000 tons of stone to pave Grange Hall Road (Town of Niles) and Indian Field Road (Town of Genoa) respectively. Their effort will result in approx. \$50,000 in savings for each of these road project.
- They continue working on service requests, consisting of ditching, driveway culvert replacements, and general brush and mowing activities.
- The Highway Heavy Equipment Repair Shop has been working relentlessly to support our equipment needs and upkeep.
- Motor Pool mechanics, as always, continue to maintain our County fleet and keep all of our vehicles in top shape.
- Highway administration/engineering staff have remained focused and on point with all of our daily tasks through the adversity of our admin office reconstruction. We are very relieved and excited to be moving back in!
- The Sign Shop continues to maintain our network of signs throughout the county along with our road striping plan which is well underway. Support of our road crews with proper signage for closures, detours and paving projects is a top priority.

THANK YOU TO ALL!

Department Updates

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- Road paving project update:
 - Atwood Road: Complete
 - Rockefeller Road: Complete
 - Fairhaven Road: Cold mix (phase 1 of 2) complete
 - Turnpike Road: Paving is complete. Topsoil reconstruction is underway. The project is 95% complete with an end date to be mid-September.
 - Grange Hall Road: Paving (phase 1 of 2) is complete
 - Indian Field Road: Sub-base (Phase 1 of 3) is complete
 - Goodrich Hill Road: Tentative start date is September 3rd
 - Cooney's Corners Road: Tentative start date is September 3rd
 - Farley's Point Road: Tentative start date is September 3rd
 - Martville Road: Tentative start date is September 9th
 - Harris Hill Road: Tentative start date is September 16th
 - Sand Beach Road: Tentative start date is September 16th
 - No. 1 Road: Tentative start date is September 23rd
 - North Road: Tentative start date is September 23rd
 - New Hope Road: Tentative start date is September 30th
 - Dunning Avenue: Tentative start date is September 30th
 - East Brutus Street Reconstruction: Public meeting will be held in September. Construction anticipated for spring 2020.

Department Updates

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- Bridge and culvert project update:
 - Weedsport-Sennett Road Culvert Replacement: Barton & Loguidice (B&L) has started design.
 - Creech Road Bridge Replacement: Concrete repairs are complete. New steel beams are in place as construction is ongoing.
 - Long Hill Road Bridge Replacement: Construction is anticipated for the spring of 2020.
 - 25 Road crossing culverts: Have been changed over the course of this summer in preparation for above-mentioned paving projects.



Parks & Recreation

Doug Dello Stritto

Parks Maintenance Supervisor

- Emerson Park hosted the 42nd Great Race on August 11, 2019.
- New pedestrian paths and a pedestrian bridge will be constructed on Deauville Island at Emerson Park this fall. The new pathway system will add nearly 1 mile of paved pathways on Deauville Island. In addition to the pathways a new pedestrian bridge will be installed connecting the island with White Bridge Rd. and trails extending to the Auburn High School property.

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Buildings & Grounds

Gary Duckett

Buildings & Grounds Superintendent

- Working on replacing fourteen rooftop HVAC units at the Public Safety Building.
- Working on replacing one rooftop unit on the Hardenburg Building.
- Getting quotes for rooftop units at the Historic Post Office and Hardenburg Buildings.
- Completed the cleanup of the Highway Administration Building including painting all walls and installing new flooring.
- Provided Scope of Work documentation to allow Purchasing to request sealed bids on the following projects:
 - New roofing for part of the Ag Museum, the Park Administrative Office, and the Log Cabin
 - Some new LED lighting for the Public Safety Building
 - Slate repair for the Historic Post Office
- We still plan to pave two parking lots behind the County Office Building and the parking lots at the Historic Post Office during his paving season.

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Weights & Measures

Larry Roser

County Sealer

- This month we tested 6 truck scales.
 - Genoa Sand & Gravel failed. The scale is to the customers favor 640 lbs. at 45,000 lbs. OK to use, giving away about 1.5%
 - Stoyell Stove in Moravia failed +120 lbs. @ 25,000 lbs. It was adjusted and now passes +20 lbs. @ 34,200 lbs.
 - Genoa Commodities failed -80 lbs. @ 25,000 lbs. It was adjusted and passes +40 lbs. @ 68,580 lbs.
 - Keystone Mills in Moravia passes +80 lbs. @ 91,020 lbs.
 - Raymond Donald & sons in Moravia passed +60 lbs. @ 93,240 lbs.
 - Cedar Creek Farm in Cato had its scale rebuilt, they had (10) new load cells (6) J-Boxes, and a new indicator installed. The scale passed +20 lbs. @ 85,460 lbs.
- This Month we tested or calibrated 4 milk tanks.
 - The (2) 10,000 gal. Silo Milk Tanks (over 19 feet tall) at Lincoln Dairy were moved to their new location 50-100 feet closer to the road in the new milk house. Lincoln Dairy is now direct loading milk trucks at a rate of (5) 8,200 gal. trucks per day. The Silo tanks are to be back up tanks and have been recalibrated to their new location and are ready to use. They are milking around 4,000 cows per day and have room to increase. Their direct load meter is not a class III meter and cannot be tested.
 - Phillip Petroff farm has a 500 gal. tank, it has been tested and passes.
 - Kavern Farms 2,500 gal tank was tested but failed. We tested it to 1,200 gals. He is being slightly underpaid. The tank will need to be recalibrated.

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- I had one complaint. When filling his car at B.J.'s the person thought he was charged for more gas than he usually puts in, it was the #5-87 octane pump. When tested it was found the pump actually gives ¼% more than registering, tolerance is ½%.
- Wegmans had one scale repaired. It was tested, passed, and sealed.
- Maggie's Pies & Pasta scale is out of tolerance to the customer's favor.03 lbs. in 10 lbs. OK to use.
- Anna's produce scale in Moravia is out of tolerance to the customer's favor .03 lbs. in 12 lbs. OK to use.
- Our Lady of Victory Farm in Victory is closed for now.
- Vitale's Farm Market's scale is out of tolerance to the customer's favor 1 oz. at 10 lbs. OK to use.
- Petco has one scale that is out of tolerance to the customer's favor .06 lbs. in 10 lbs. OK to use.
- Slade & Savocool in Moravia is no longer using its scale.
- Lincare on Clark Street has closed its Auburn office and is now covered by the Syracuse office.
- Hoopla Frozen Yogurt closed the end of last year and is gone.
- Tractor Supply now has a new scale to sell PLG. The scale failed and will need to be repaired. They only use it as a safety for overfilling if the full valve sticks.
- Taylor Rental is now out of business along with their LPG scale.
- The West End in Fair Haven will no longer be filling LPG tanks due to insurance increases.
- Cayuga County Highway Department had all 4 of its pumps adjusted and they all pass now.
- Van Norstrand Oil had 2 of its 7 pumps fail to the customer's favor, they were adjusted and now pass.
- Pit Stop in N. Victory had all 12 of their pumps pass.

Department Updates

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- Speedway on Clark now has kerosene, this pump was tested and passed.
- The Town of Owasco has a water dispenser. It costs 25 cents for 44 gals. It gives 47.28 gals. OK to use.
- I tested the vendors at the 4 farmers markets and found several labeling problems to fix, but no scales and no incorrect pricing, just missing pricing.

REAL PROPERTY & TAX SERVICES



Department of Real Property Tax Services

Kelly Anderson, CCD

Director

ASSESSMENT & TAX PREPARATION

- Office hours held in Niles & Moravia
- Worked with a new vendor to set up school tax bill processing for each district
- Updated RPS database to reflect:
 - NYS STAR credit markers and bank codes
 - Last-minute STAR updates from NYS
- Generated school tax rolls and bill files
- Provided files to other counties for out-of-county school districts
- Review of valuation in Moravia and Springport
- Data collection started in Springport
- Reviewed new and ongoing Article 7 Assessment Challenge Cases

TAX MAPPING, GIS DEVELOPMENT & WEBSITE MAINTENANCE

- RP-5217 processing, updating tax maps for splits and merges, drafted all recorded survey maps and recorded deeds
- Current sales entered in RPS and updated on the website for assessors
- Deed research, cleaning, and formatting maps for City of Auburn
- Regular maintenance of TMO (Tax Map Online), Flex Viewer GIS application, and Septic Locator

Department Updates

Reporting Period: Aug 1-31, 2019

CUSTOM PROJECTS, MEETINGS, OTHER

- ESRI Training webinars
- All staff attended mandatory Right to Know training
- Shared services contracts
- Custom neighborhood code map for Springport revaluation project

CORRECTIONS TO ASSESSMENT & TAX ROLLS

- 1 RPTL Correction of Errors resulting in a \$2,500 or less refund in taxes per taxing jurisdiction per year as follows (statutory requirement to report list to Legislature):

									Total Credit/Refund		
Date	SW	Tax Map	Forr	Asmt Ye	Tax Ye	Muni	Sch Distri	Description	County/ Tow	School	Village
8/28/2019	56400	25.00-1-1.11	RP-553	2019	2019-20	Victory	Red Creek	Lower AV	na	\$ (647.70)	

Department Updates

Reporting Period: Aug 1-31, 2019

TREASURER



Treasurer's Office

James H. Orman

Treasurer

- Our office has been extremely busy collecting second installment payments of town/county bills. They are being processed in a timely fashion. The staff is to be commended for maintaining a positive outlook with all the taxpayers that have been in the office. In fact, our tax collection unit has received several compliments from taxpayers.
- We have processed and sent sales tax payments to towns and villages with no delays to them. They are very appreciative of these timely payments to them.
- The audit of the County has been completed. It was presented to the County Legislature at the August meeting. No significant findings were reported. The auditors were pleased to report the County is in very good shape.
- Tax lien notices are being sent out this month for delinquent taxes. This service is not required but was instituted by our Deputy Treasurer, Jen Indelicato. This service is extremely helpful to taxpayers as a reminder and assists them in keeping their taxes current.

CONTRACT AGENCY UPDATES



Cayuga Economic Development Agency

Tracy Verrier

Executive Director

- Testimonial - An entrepreneur had the following to say about working with Derek Simmonds: “Starting a business can be a little scary. My mentor was very encouraging and insightful to help give me the confidence I need to be successful. He was genuinely interested in helping me start a small business and offered valuable information.”

WORK PLAN METRICS SNAPSHOT

- Existing businesses met with: 66 (including 28 first-time contacts)
- Growth opportunities identified: 14
- Attraction leads identified: 11 – 9 still active
 - Plus 4 leads from previous years are still active
- Entrepreneurs met with: 48 – 6 new businesses opened

GRANT / LOAN / IDA ACTIVITY

- CCDC Loan: Prison City Beverages was approved for a \$275,000 loan in July. This is gap financing for Prison City’s expansion project on North Street.
- The Central NY Regional Economic Development Council (CNY REDC) met on August 27. The Council received updates from working groups and reviewed 2019 CFA applications for scoring. The regional score generally accounts for 20% of the overall score. Award announcements are expected in December.

Derek Simmonds attended the CNY Agriculture Committee Meeting to review opportunities, challenges, and data ahead of the region’s annual progress report.

Department Updates

Reporting Period: Aug 1-31, 2019

KEY PROGRAMMATIC EFFORTS

- Community Wealth Building: Tracy Verrier participated in the first video conference of the Anchor Collaborative Network's Community of Early Practice group. This group is intended to connect and educate people from around the country that are looking to leverage anchor institutions to create wealth in their communities.
- Workforce Development: Tracy Verrier is meeting the community organizations that may be a good fit to partner on the WorkKeys program should it be expanded into Cayuga County.

OTHER EVENTS & ANNOUNCEMENTS

- Derek Simmonds assisted in organizing and attended a Tour of Agricultural Businesses in Cayuga County for SCORE mentors on July 19. The purpose of the tour was to better acquaint SCORE mentors with the unique aspects of agribusiness to better serve those types of clients.
- Maureen Riester attended an informational session about Opportunity Zones in Syracuse where she presented on available/developable sites available within the designated zone in Cayuga County.
- Bound West met for a second time to continue exploring the group's purpose and needs on the west end of Auburn.
- Maureen Riester and Derek Simmonds attended Empire Farm Days, including a session on hemp production.
- Tracy Verrier and Maureen Riester met with Jon Cardinal, Economic Development Director for Senator Gillibrand. The meeting was to review economic development strategies, projects, needs, opportunities, and challenges in Cayuga County. Steve Lynch of Cayuga County Planning and Economic Development and Jenny Haines of City of Auburn Planning and Economic Development also attended the meeting.
- Derek Simmonds attended the SCORE National Conference to stay up-to-date on resources and priorities of the SBA.

Department Updates

Reporting Period: Aug 1-31, 2019

2019 CEDA Workplan Progress

As of: 8/29/19

BUSINESS RETENTION AND EXPANSION (BR & E)

Activity/Output	Goal	Actual YTD	2018
Existing business visitations	90 (incl. 20 unique)	66 (27 unique)	80 (44 unique)
Identify growth opportunities	12	14	15
Business to Business connections	10	16	12
Direct assistance to businesses submitting CFAs	4 CFAs submitted	4 submitted	4 submitted; 2 Awarded
Loan assistance	2 loans closed	2 closed/ 1 conditionally approved / 1 approved	2 closed / 1 approved
Preferred Quality Grain (\$114k, CCDC); Colonial Lodge acquisition (\$44,500, CCDC, conditional approval); Goblin Market (\$7500, CEDA); Prison City Beverages (\$275,000, CCDC, approved)			
IDA assistance	4 small projects / 2 full	2 small approved / 1 full approved	2 small / 2 full
Volpi USA; Rizzo Construction; Prison City			
Resource referrals	20	44	28
Outcomes	Goal	Actual YTD	
Private Investment	\$18m	\$6.96m	\$23.9m
Incentives/loans	\$3m	\$991.9k	\$5.1m
Jobs retained	100	77	362.5
Jobs to be created	100 anticipated	51	116

Department Updates

Reporting Period: Aug 1-31, 2019

ATTRACTION & START UP

Activity/Output	Goal	Actual YTD	2018
Entrepreneur assistance	75	48	96
Identify attraction leads	12	11	19
New business open	15	7	10
Caren's Corner (Aurelius); Simply Cookie (King Ferry); Make Safe Food (Owasco); Elder Home Care CNY (Auburn); D-Vibe Photography (Auburn); Octane Social House @ Health Central (Auburn); The Highcrafter (Auburn)			
Startup survival rate after 1 year* (businesses open in '18)	85%	100%	85.3%
FIERCE... with Love; Hum, LLC; Next Chapter Brew Pub; EM Video Productions; Lean on Me Business Solutions; QT's Creations; Sole Sister's Holistic Whispering Healing Center; Good Eats Farm; The Open Door; Phil Gilbo (scrap metal)			
Startup survival rate after 2 years* (businesses open in '17)	75%	85.3%	85.7%
Examples: 3 Little Pigs Pig Out; Uncreated Love; The Goblin Market; Summerhill Brewing; Grandpa Jon's Chili Sauce; Town & Country Grooming; Doc Gallery			
*national average ~80% after 1 year, ~66.6% after 2 years			
Outcomes	Goal	Actual YTD	2018
Private Investment	\$4m		\$250k
Incentives/loans	\$1m		\$63.7k
Jobs created	50		27
Regional/National leads responded to	12	10	19

MARKETING & PROMOTION

Activity/Output	Goal	Actual YTD	2018
Develop promotional materials	2 marketing pieces 2 community narrative pieces	2 marketing pieces 1 video narrative/ testimonial	Google ad campaign; Citizen campaign; Manf. Work-force video released
Citizen Progress 2019; Sterling Custom Canvas video; updated quality of life booklet			
Increase quality of website visitation	2.5 average pages per session 63% Bounce Rate	2.71 (Jul) - YTD 2.68 68.78% (Jul) -YTD 70.65%	1.55 (Dec 18) 81.2% (Dec 18)

Department Updates

Reporting Period: Aug 1-31, 2019

General Business Demographics

Establishments, Employment, and Wages- Fourth Quarter Data (most recent available) –

NYS DOL

Year	Qrt	Reporting Units*	Change from previous	Average Employment**	Change from previous	Average Wages	Change from previous
2019	1	1,678	-1.93%	25,013	0.00%	\$11,195	1.21%
2018	1	1,711	-2.23%	25,013	0.69%	\$11,061	3.94%
2017	1	1,750	-0.85%	24,842	-1.64%	\$10,642	3.57%
2016	1	1,765	-0.17%	25,257	-0.01%	\$10,275	3.28%
2015	1	1,768	-2.96%	25,259	-0.28%	\$9,949	0.69%
2014	1	1,822	1.00%	25,329	-0.22%	\$9,881	5.03%
2013	1	1,804	0.84%	25,386	0.04%	\$9,408	2.19%

Annual

Year	Reporting Units*	Change from previous	Average Employment**	Change from previous	Average Wages	Change from previous
2018	1,710	-2.45%	25,495	0.20%	\$44,327	4.03%
2017	1,753	-0.68%	25,445	-1.96%	\$42,611	1.16%
2016	1,765	-0.95%	25,954	-0.50%	\$42,121	1.43%
2015	1,782	-2.52%	26,085	-0.58%	\$41,529	3.68%
2014	1,828	0.66%	26,237	0.81%	\$40,055	4.14%
2013	1,816	0.94%	26,025	-0.59%	\$38,463	2.21%
2012	1,799	-0.17%	26,180	0.24%	\$37,631	3.52%

Department Updates

Reporting Period: Aug 1-31, 2019

*Reporting Unit is an establishment, usually a single place of business, which is engaged in a single business activity, and operated by a single employer.

**Employment data include all employment covered under the New York State UI program.

CAYUGA COUNTY UNEMPLOYMENT RATE – NYS DOL

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Average
2019	5.1%	5%	4.8%	3.9%	3.8%	3.6%	4.0%						
2018	6.1%	6%	5.5%	4.7%	4%	4.2%	4.3%	4.1%	3.5%	3.5%	3.6%	4.3%	4.5%
2017	6.3%	6.4%	5.6%	4.7%	4.5%	4.6%	4.9%	5%	4.5%	4.3%	4.6%	4.8%	5%
2016	6%	6.1%	5.8%	5%	4.5%	4.5%	4.8%	4.7%	4.7%	4.6%	4.6%	5.2%	5.1%
2015	6.7%	6.7%	6.2%	5.3%	5%	5%	5.1%	4.8%	4.7%	4.7%	4.8%	5.1%	5.3%
2014	7.6%	7.8%	7.2%	5.8%	5.7%	5.5%	5.7%	5.5%	5.1%	5%	5.3%	5.6%	6%
2013	9.5%	9.3%	8.4%	7.4%	6.9%	7.2%	7%	6.8%	6.5%	6.5%	6.4%	6.5%	7.4%

*Central NY last three months: May= 3.7%; June= 3.7%; July=4.1%

LABOR FORCE (1000s)- NYS DOL

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Average
2019	36.3	35.6	35.2	35.3	35.3	35.9	36.3						
2018	35.9	35.9	35.5	35.4	35.3	36.5	36.7	36.3	35.9	35.8	36.2	36.2	36.0
2017	35.6	35.8	35.7	35.7	35.4	36.4	36.8	36.4	35.8	35.3	35.6	35.3	35.8
2016	36.4	36.8	36.8	36.8	36.7	37.2	37.7	37.4	36.7	36.2	35.7	35.4	36.7
2015	36.5	36.6	36.5	36.9	37.4	38.1	38.4	37.9	37.0	36.8	36.3	36.4	37.1
2014	37.3	37.5	37.4	37.5	37.7	38.3	38.8	38.3	37.8	37.4	36.8	36.5	37.6
2013	38.7	38.8	38.5	38.8	39.3	39.6	40.3	39.5	38.9	38.2	37.9	37.8	38.9

Department Updates

Reporting Period: Aug 1-31, 2019



Soil & Water Conservation District

Doug Kierst

Executive Director

AGRICULTURAL TECHNICAL ASSISTANCE

- Completed weekly construction site inspections on one SPDES permitted construction site at an agricultural operation.
- Staff participated in one Concentrated Animal Feeding Operation (CAFO) inspection with the NYS DEC.
- Staff continues to promote the Agricultural Environmental Management (AEM) Program to agricultural producers throughout the County.
- Staff is working with one agricultural operation in the Owasco Lake Watershed to complete nutrient management planning through the Agricultural Environmental Management Program. The information that is collected in the plan will be utilized to secure funding to implement water quality protecting BMPs.
- SWCD Staff has worked closely with Staff from Cornell Cooperative Extension to promote the Dairy Advancement Program to local agricultural producers. One producer has successfully enrolled in the program for planning assistance, two producers have been enrolled for engineering assistance.
- Staff continues to work on plans of work for grant funding received through the Climate Resilient Farming Grant Program.
- Staff assisted agricultural producers with the installation of 666 acres of cover crops.

NON-AGRICULTURAL & MUNICIPAL ASSISTANCE

- Continues to conduct construction site compliance inspections at two municipal SPDES permitted construction sites.
- Staff continues to work with landowners to complete septic system designs, sanitary code inspections, and percolation tests.

Department Updates

Reporting Period: Aug 1-31, 2019

- Staff worked with the Town of Niles Highway Department to complete a streambank stabilization project along a 130-foot section of Dutch Hollow Brook.
- Staff used our hydroseeder to complete a road ditch re-vegetation project for the Town of Fleming. Grant funding is available to assist the municipalities to complete the needed work.

OTHER SWCD NEWS, WORKSHOPS & SEMINARS

- Staff has completed aquatic vegetation harvesting on Cayuga Lake, Little Sodus Bay (Town of Sterling), Otter Lake (Town of Cato), and Lake Como (Town of Summerhill). The boat is currently harvesting on Owasco Lake and will remain on the waterbody until the work is completed.
- The SWCD will be partnering with Growers Mineral Solutions to host a Lime Seminar at Cuddeback Farms on September 19th, 2019 from 10 am to 3 pm. Topics that will be promoted include a Farmers Perspective, updates on research conducted by Growers Mineral Solutions, a discussion about SWCD programs and the famous Undies Challenge.
- The SWCD will be partnering with The Nature Conservancy to host a Soil Health Workshop at Cuddeback Farms on October 7th, 2019 from 10 am to 2 pm. Topics that will be promoted include Resilient Soils, The Farmers Voice, a Soil Health Demo including an infiltration test, a discussion about SWCD programs and the famous Undies Challenge.
- The Cayuga SWCDs 2019 Fall Fish Sale for stocking ponds is ongoing. Deadline to order fish is September 16th, 2019 with the fish pick-up scheduled for September 23rd.

Department Updates

Reporting Period: Aug 1-31, 2019



Convention & Visitor's Bureau (Tourism Office)

Karen Kuhl

Executive Director

PUBLIC RELATIONS & EDITORIAL PLACEMENTS

- July 29, 2019. Orbitz (UMV: 24.3M) featured Aurora, New York in its round-up of "[America's most charming lake towns](https://www.orbitz.com/blog/2019/07/americas-most-charming-lake-towns/)," citing the abundance of nearby wellness activities and craft beverages and including the Inns of Aurora as the perfect place to stay. <https://www.orbitz.com/blog/2019/07/americas-most-charming-lake-towns/>
- July 30, 2019. Gay Weddings Magazine (UMV: 3.4K) included ceremonies at Young Lion Brewing (for the brewery buffs), the Inns of Aurora (for the wellness loving newlyweds) and Balloons Over Letchworth (for the adrenaline junkies) in its round up "[wedding venues for every couple](https://gayweddingsmag.com/wedding-venues-for-every-couple/)." <https://gayweddingsmag.com/wedding-venues-for-every-couple/>
- August 1, 2019. Life in the Finger Lakes. Celebrate Founder's Day Weekend in Auburn. <https://www.lifeinthefingerlakes.com/celebrate-founders-day-weekend-in-auburn/>
- August 1, 2019. WSYR. The Finger Lakes Musical Theatre Festival to Put On Fresh Production of "South Pacific." <https://www.localsyr.com/bridge-street/the-finger-lakes-musical-theatre-festival-to-put-on-fresh-production-of-south-pacific/>
- August 8, 2019. Oswego County Today. Local Winery Named 2019 New York Riesling of the Year. <https://oswegocountytoday.com/local-winery-named-2019-new-york-riesling-of-the-year/community/>
- August 7, 2019. Broadwayworld.com. Photo Flash: South Pacific at Finger Lakes Musical Theatre Festival. <https://www.broadwayworld.com/central-new-york/article/Photo-Flash-SOUTH-PACIFIC-At-Finger-Lakes-Musical-Theatre-Festival-20190807>
- Summer 2019. 10best.com. Finger Lakes named America's best wine region. <https://www.10best.com/awards/travel/best-wine-region-2019/>

Department Updates

Reporting Period: Aug 1-31, 2019

- September/October 2019. Life in the Finger Lakes. Get Your Pancakes Here! Magazine, page 38. (Magazine issue delivered 8/24/2019. Relevant stories go online starting 9/1/2019. Search with link.) <https://www.lifeinthefingerlakes.com/>
- August 16, 2019. Fltimes.com. Bassmaster Elite Series returns to Cayuga Lake (next) week. https://www.fltimes.com/sports/bassmaster-elite-series-returns-to-cayuga-lake-week/article_9a08a2aa-8b3e-5b98-be86-c616aa3d939c.html

- 7/18 – Dan Prestone radio – Gillian Sears
- 7/18 – WAUB – Gillian Sears
- 8/22-8/26 – Booth at Bassmasters

OCCUPANCY / REVPAR / ADR FOR MAY 2019

- Occupancy: 66.7% YTD: 48.0%
- ADR (average daily rate): \$132.66 YTD: \$110.35
- RevPar (revenue per available room): \$88.51 YTD: \$52.93

MARKETING

- Inquiries for
July 2019: 645; June 2019: 1,844; YTD 2019: 9,004
- Website activity for
July 2019: 13,941 July 2018: 19,739
YTD 2019: 49,253 YTD 2018: 47,992

OTHER PROGRAMS & NEWS

- E-learning – To date: 153 have completed the program
- Continue Attending REDI Commission meetings
- Visitor Guide Update – RFPs went out to 6 graphic design companies on August 6th, the deadline for submitting the bids is Sept 15th.
- Tourism Sentiment Research Update – Contracted with Destination Think! to perform 2019 customer research. We should have reports by October.

Department Updates

Reporting Period: Aug 1-31, 2019

- Bassmasters Elite 2019 – Co-hosted a booth along with the Cayuga Lake Scenic Byway from Thursday, Aug 22nd to Sunday Aug 25th. Provided tourism information and distributed brochures to interested participants.
- 2020 TPA Designation – A resolution designating the CCCVB as the Cayuga County Tourism Promotion Agency (TPA) for New York State funding for the 2020 State program year and designating the program project director was presented to the Cayuga County Legislature on August 27, 2019 and passed unanimously. The resolution will be included with our 2019 Matching Funds application Part II.
- Matching Funds Application – Part I - Part I of our 2020 Matching Funds Application has been completed and submitted to Empire State Development, Division of Tourism. Grant estimates will be emailed or mailed to TPAs on September 13-14, 2019. Part II of our application which includes our Marketing Plan, TPA designation and Matching Funds Commitment letter is due November 15th. Grant award letters are mailed or emailed on November 29th. We are hoping to be awarded approximately \$68,000 for 2020. The total amount available for Matching Funds grants for 2020 is lower than in 2019.
- Meetings in preparation for NYSTIA annual meeting to be held in Auburn on Sept 26 - 28.

Department Updates

Reporting Period: Aug 1-31, 2019

Cornell Cooperative Extension Cayuga

Catherine Moran

Interim Executive Director

CCE CAYUGA PROGRAM-RELATED EVENTS

- Nutrition: Youth in the Booker T. Washington Community Center Summer Program continued to harvest and tend to the vegetables in their garden. A variety of vegetables was harvested and used in dishes that the youth prepared along with nutritional lessons about the vegetables. Parents of the youth were also given surplus vegetables for their families. A mobile food pantry started providing services in the parking lot across from Booker T. Washington Center. Rebecca Crawford continued to provide nutritional information at the summer feeding site in Port Byron, with parents of toddlers at Seymour library, and at farmers' markets in Auburn and Aurora. Work with the Cayuga Community Health Network's diabetes support group continued. CCE Cayuga was included in a successful funding application for the Eat Smart New York Program. This will fund a full-time nutritionist who will provide services in Cayuga and Seneca counties.

AGRICULTURE

- Collaborating with SWCD nutrient management planner in signing up dairy farms (not CAFO-regulated) for Dairy Acceleration Program. Provides cost-sharing (80%) for comprehensive nutrient management planning; improving best management practices and financial benchmarking.
- Moravia Middle School: STEM teacher hopes to gain some resources about implementing a composting system at both the school and residential level. Will get a sample curriculum to school. Collaboration with Cornell Waste Management, Becky Crawford, 4-H, and Master Gardeners.

WORKSHOPS/PROGRAMS

- August 2 – Pasture Walk @ Youngmans, Wolcott, NY – collaborate with NWNY Agriculture Regional Team
- Sept. 17-18 – Conservation Field Days

Department Updates

Reporting Period: Aug 1-31, 2019

- September 19 – Farm Worker Health Network Conference
- October 9 – AG Career day at various farms and businesses in county with Julia Smith, Agricultural Initiatives Coordinator, Cayuga Community College
- TBA –Winter 2019-20 – Beef Quality Assurance Training and Certification for beef farmers, dairy farmers, livestock haulers. Collaboration with Sennett Sales/Kallen Kent

STAFF PROFESSIONAL DEVELOPMENT

- August 1 – NYS Sexual Harassment for Farms materials from Cornell Pro-Dairy
- August 8 – Empire Farm Days
- August 8 – Cornell Beef Advisory Committee

MEDIA CONTACT

- Mailings: 650 AG Alert!
- IPM Weekly Pest Report: email to 69 farms; text to 42 farms

4-H

- Cayuga County 4H youth were at the NYS Fair in the following areas

5 Divisions of the 4H Horse Show (Western, Hunt Seat, Dressage, Saddle Seat and Drill Team)

Rabbit showing

Poultry showing

Dairy Youth Shows

Arts and Crafts in the Youth Building

State Level 4H Dog Show at the NYS Fair Coliseum - (held on Saturday 8/17), eight 4H Cayuga youth with 10 dogs competed in showmanship, obedience and rally classes.

Department Updates

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9 youth worked as Teen Leaders

1 youth as a Junior Superintendent

OTHER ACTIVITIES

- Master Gardeners opened their phone lines on April 1st. They are available on Monday, Wednesday and Friday to take calls from the public. In addition, soil and pest samples can be dropped off any day at CCE during office hours. Two additional Master Gardeners will start training in September.
- The search for a new Director is moving forward and candidates are currently being interviewed.
- Two permanent 4-H educators will be employed in September.
- A strategic planning process has been completed.
- Plans for the transfer of the building to CCC continue.
- Significant steps have been taken to update the website blogs.cornell.edu/ccecaayuga

Department Updates

Reporting Period: Aug 1-31, 2019

OTHER REPORTS

Sales Tax Report

