



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, August 10, 2021 at 5:30PM
Live Stream Link: <https://youtu.be/8WH5H1kmw1I>

CALL TO ORDER: By Hon. Tucker Whitman

MEMBERS: Legislators Andy Dennison, Tricia Kerr, Hans Pecher, Paul Pinckney, Mark Strong, and Ben Vitale

MINUTES TO APPROVE: July 13, 2021

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:
Jeanine Wilson (CCWSA) – No updates

Larry Roser (Weights and Measures) –

This month we got 12 gas/diesel samples purchased from 5 different gas stations. One sample was from Van Norstrand Oil in Cato to retest the ethanol content which now is 10.09% OK. Last month it was 12.22% which is too high, 10.86% is the maximum allowed. Also tested were Ed & jeans, Speedway on Clark Street, TOP's, & Cayuga County Motor Pool.

We tested 4 truck scales.

Genoa Commodities had a new load cell installed. It failed -480 lbs. @ 25,000 lbs.

It was adjusted and passed +40 lbs. @ 66,320 lbs.

Aurora Ridge Dairy also had a new load cell installed. It failed +40 lbs. @ 19,000 lbs.

Around +400 lbs. @ 56,000 lbs. on 1 section.

It was adjusted and passed -60 lbs. @ 65,920 lbs.

Cedar Creek in Cato failed -180 lbs. @ 25,000 lbs.

It was adjusted and passed +40 lbs. @ 66,960 lbs.

Willet Dairy on Walter Corey Road is a 10'x10' scale. It got a new load cell

And passed +0 lbs. @ 20,000 lbs.

Pit Stop in Port Byron had 14 pump chambers recalibrated. They all passed.

Kwik Fill in Moravia had 9 pump chambers recalibrated. They all passed.

Pit Stop in Genoa had 3 pump chambers recalibrated. They all passed.

Cayuga County is having fuel tanks installed in some of their pickup trucks used to refill others in the field. The first one installed was giving away 2.15 gal in 50 gallons. It has been adjusted and now only gives away .01 gallon in 50 gallons. Well within tolerance.

Tractor Supply in Auburn has 1 checkout and 1 customer scale missing. They are being replaced. They still have 1 passing scale.

Petco will be getting 1 new scale and in the near future all 3 will be directly attached to be read by the checkouts.

Owasco Meat in Moravia has 1 scale +.1 lb. @ 25 lbs. and +.75 lbs. @ 200 lbs. This is not used for direct sale but should be recalibrated.

Sunswick Farm in Moravia is new and in the honey business. They have a new 60 lb. scale and a good used platform scale. Both passed.

Staehr Family Farm Management in Cayuga has a new scale, it passes. They are new and selling meat. Mainly chicken and turkey.

Meadow View Market in Bethel has 1 scale that gives away .03 lbs. in 20 lbs. They do not normally use past 10 lbs. OK.

Anna's Farm Market in Moravia's scale is still to the customers favor -.03 lbs. @ 12 lbs. OK

Todd Farms in Throop is no longer selling meat by the lb.

Our Lady of Victory is closed.

Gary Duckett (Buildings and Grounds/Parks and Trails) –

1. Gary's goal this year is to create a meaningful Capital Plan for Buildings and Grounds, including Parks and Trails. This will include getting a decision from the Legislature on the future of the County Office Building. We have a recommendation are currently reviewing the roofs on various county buildings.
2. Working on converting the PSB back to NYSEG. (Resolution 197-21). There is a resolution for August to define the source of funding for this project. Former nursing home will be doing the same thing, Gary plans to meet with them on 8/6/21 to discuss their plans.
3. A PO has been issued to allow the replacement of the exterior lighting at the PSB with new LED fixtures. The funding is from a NYSERDA Grant being administered by Planning. Waiting for the County Attorney to approve the latest agreement from the vendor to allow the work.
4. The two plow trucks (Resolutions 156-21 and 157-21) are on order. Thank you!
5. Working with the vendor and the county attorney to get an agreement for the Masonry work at the Historic Post Office.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:

1. In addition to routine maintenance, preventive maintenance and the day to day efforts for grounds preparation and mowing Ed and his team responded to over 137 maintenance requests last month.
2. This month there is a resolution for a public hearing to allow funding to come for the Building Repair Reserve to replace the Hardenberg Roof. As noted in the resolution the Director of Purchasing advised the Gary that the County could legally piggyback on Garland/DBS's Project Delivery Process for the OMNIA Partners' Roofing Supplies and Service, Waterproofing and Related Products and Services Master Agreement to replace this failing roof. I have attached information about the process used by Garland and a representative from the company will be available at Public Works to answer any questions. Please note Garland currently does all the roofing projects in Seneca County and has done many in Wayne County. Both are very pleased with the quality of the materials and the work.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts Mitch and his team responded to over 77 maintenance requests last month. Many of these requests are related to cleaning for COVID and performing duties previously done by the inmate work crew.
2. Mitch continues to work on the administrative area of the PSB.

PARKS AND TRAILS Crew Doug Dello Stritto, Manette Becker, Mike Dagnesi and Jon Borsa

Emerson Park:

1. Thanks for passing resolution 228-21 to fund the Fireworks at Emerson Park. We are working on the event prep but are still waiting for the permit from the state.
2. The Parks Department is increasing Social Media engagement with the public with a goal of posting on Facebook, Instagram and Twitter, weekly.
3. Parks Department and Health Department staff worked with Cornell Cooperative Extension staff to plan the 4H programming scheduled for July 26th thru July 31 in the Museum and on park grounds.
The Cayuga County Agricultural Society has requested permission to engage a consultant to design drainage, power and access road options for the site currently used for the fair.
4. Emerson Park has currently filled 18 of the 54 seasonal positions. We have begun a social media effort to recruit staff in areas including laborers and cleaners. We have only received 1 lifeguard application and since this is less than minimum staff required to operate, park beaches remain closed.
5. Cayuga County IT has engaged a vendor to provide costing to network to our Emerson Park facilities not currently serviced. This will provide the park the ability to connect monitoring currently available in buildings and services, add video surveillance to the park and provide network access needed in the future for the new facilities on Deauville Island.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

1. Museum staff are working with Cornell Cooperative Extension to allow 4H to hold their animal shows while following all CDC guidelines.

Sterling Nature Center (Jim D'Angelo Director PT):

- a. New Sterling Nature Center Visitors Center: The bidders are unable or unwilling to honor their bids for the project. We are going to rebid the project.
- b. The July Parks Commission Meeting was held July 28 at 5:30pm at the Sterling Nature Center.

Trail Update:

The Cato-Brutus Trail:

A. The Cato-Brutus Trail:

1. Bridge A: (Chase Rd) CFA funding documentation has been submitted for contract release from NYS.



2. Bridge C Ditmar Road:: (Ditmar Rd)



Special thanks to Soil and Water for all their hard work on this project!

- B. Cato - Fair Haven trail: no report
- C. Cayuga County Highway continues to perform trail maintenance as necessary.

Owasco Flats: The volunteer organization has requested permission to install a seasonal roll-in dock specifically designed for kayak launching.

New Business?

Any Questions?

Brian Soper (Highway) –

- The paving completed to date is 52.4 miles of the 62.2 miles approved
- The chipping was completed July 28th for this season.
- Shoulder back will start on the remainder of our paving projects on September 1st.
- Stripping was completed on all of our new surfaces that were complete at the time. This was done on July 21st and 22nd for a total of 44 miles.
- I have submitted two projects to Aileen for the American Rescue Act Plan which I feel both are important to the success of the County. (1) The fuel management and tank upgrades to the highway fuel system will pull us into DEC compliance and help us do more with shared services in the future. (2) The bulk salt storage building at the auburn barn needs major repairs and the capacity is about a third of what is needed for the mileage that we are plowing from here to assure we can maintain roads properly without interruption.
- Scott Gulf Rd. project is underway with ¼ completed things are looking good to get it open to the public before the October 1st date we set earlier in the year.
- Mowing has been completed once and we are on our second trip around the county. The brush mowers have been out taking care of the grown-up brush areas.
- The prep work has begun on the potential paving and chipping roads for next season. We will be replacing pipes, tree work and any necessary work on these roads in order to get an early start to paving/chipping in the spring of 2022.
- Both Bridge NY projects are under way the contractor is still expecting substantial completion date of Oct 15th
- The East Brutus St pavement rehab. Project is out for bids with a potential start time of this fall depending on the winning bidder's availability and weather with a completion spring of 2022.

RESOLUTIONS:

BUILDINGS:

- 8-21-PW-1 Amending Resolution 130-21 authorizing the hiring of up to four (4) PT Laborers increasing the pay rate from \$13.00/hour to \$15.00/ hour and extending the authorization to fill date to December 31, 2021 (2/3 Required)
- 8-21-PW-2 Amending Resolution 197-21 to identify the source of funds for the electrical work at the PSB
- 8-21-PW-3 Fixing day and notice of public hearing pursuant to NY Gen. Mun. Law § 6-d to make appropriations from the Buildings Repair Reserve

PARKS:

- 8-21-PW-4 Authorize expenditure of funds from Reserve Account No. A-18838 Pavilion Building and Equipment for replacement of a refrigeration unit

HIGHWAY:

- 8-21-PW-5 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department due to the resignation
- 8-21-PW-6 Authorization to amend the estimated expenditure for Snow & Ice Agreement with NYS

ADJOURNMENT: Tuesday, September 14, 2021

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. _____ 8-24-21

BLD Amend Res 130-21 for PT Laborers

Amending Resolution 130-21 authorizing the hiring of up to four (4) PT Laborers increasing the pay rate from \$13.00/hour to \$15.00/ hour and extending the authorization to fill date to December 31, 2021 (2/3 Required)

By: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Keith Batman, Chair Ways and Means Committee

WHEREAS, the Legislature approved Resolution 130-21 authorizing the creation and filling of four (4) PT Laborers, position numbers 8928, 8929, 8930 and 8931 at a pay rate of \$13.00/hour; and

WHEREAS, the Superintendent of Buildings and Grounds has only received three applicants for these positions in the last three months; and

WHEREAS, the Superintendent of Buildings and Grounds is asking to increase the salary for the four (4) PT Laborer positions from \$13.00/hour to \$15.00/hour in order to keep the current employees and attract more applicants; now, therefore, be it

RESOLVED, that the Cayuga County Legislature does hereby approve the rate of pay for the four (4) PT Laborer, position numbers 8928, 8929, 8930 and 8931 to be increased from \$13.00/hour to \$15.00/hour; and be it further

RESOLVED, that the Superintendent of Buildings and Grounds is hereby authorized to fill these positions; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

RESOLVED, that this authorization to fill will no longer be valid after December 31, 2021.

RESOLUTION NO. _____ **8/24/21 BLD Amend Res 197-21 PSB Electrical Work Rev**

Amending Resolution 197-21 to identify the source of funds for the electrical work at the PSB

By: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Keith Batman, Chair Ways and Means Committee

WHEREAS, the Legislature approved Resolution 197-21 authorizing an agreement with O'Connell Electric Co. to install electric cable to convert the PSB back to NYSEG at a cost of \$49,550; and

WHEREAS, Resolution 197-21 did not identify the source of funding for the project; and

WHEREAS, the Budget Director has identified that Medicaid expense account number A61004-54000 could be used as a source of these funds with the approval of the Legislature; now, therefore, be it

RESOLVED, that the Cayuga County Legislature does hereby approve the transfer of \$49,550 from Medicaid expense account number A61004-54000 to the Jail Building Maintenance Account number A31504-54012; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make the transfer to allow the intent of Resolution 197-21 to be carried out.

RESOLUTION NO. _____ 8-24-21 Bld Fix Public Hearing Building Repair Reserve 8 21

Fixing day and notice of public hearing pursuant to NY Gen. Mun. Law § 6-d to make appropriations from the Buildings Repair Reserve

BY: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Keith Batman, Chair, Ways & Means Committee

WHEREAS, N.Y. General Municipal Law § 6-d requires that the governing board provide notice and a public hearing; and

WHEREAS, the single ply EPDM ballasted roof on the Hardenberg Building which was installed in 2002 is showing signs of failure including; shrinking tenting and tearing of the membrane resulting in leaks; and

WHEREAS, the Director of Purchasing advised the Superintendent of Buildings and Grounds that the County could legally piggyback on Garland/DBS's Project Delivery Process for the OMNIA Partners' Roofing Supplies and Service, Waterproofing and Related Products and Services Master Agreement to replace this failing roof; and

WHEREAS, Garland/DBS inspected the roof with the Superintendent of Buildings and Grounds and determined that the roof needs to be torn off down to the deck; and

WHEREAS, Garland/DBS recommends replacing the roof with a modified built up roof system which is a two-ply system which has a guarantee of 30 years; and

WHEREAS, Garland/DBS has provided a not to exceed cost of \$600,000 for the roof; and

WHEREAS, the Cayuga County Building Repair Reserve Account A18400 currently has a balance of approximately \$509,000 that could be used for the roof replacement; and

WHEREAS, the Legislature has determined that roof replacement does not recur annually or less frequently, and that it falls within the purpose for which the Building Repair Reserve was established; and

WHEREAS, should additional funds be needed the source of the funds will be spelled out in the resolution to approve the project once the actual cost is known; now, therefore, be it

RESOLVED, that a public hearing shall be held concerning the proposed resolution before the Cayuga County Legislature on Tuesday, August 24, 2021, at 6:00 P.M., at 160 Genesee St., Auburn, NY, 6th Floor and broadcast live via YouTube at the following address: <https://youtu.be/hLzi3XJbUWQ> with members of the public unable to attend in person directed to call in at 315-294-8051 to comment; and be it further

RESOLVED, that the Clerk of the Cayuga County Legislature is directed to issue notice of the same as prescribed by, and in accordance with law.

RESOLUTION NO. _____

8/24/2021

PT Pavilion Equip Replacement 8-24

Authorize expenditure of funds from Reserve Account No. A-18838 Pavilion Building and Equipment for replacement of a refrigeration unit

BY: Tucker Whitman, Chair, Public Works Committee
Keith Batman, Chair, Ways & Means Committee

WHEREAS, Reserve account A18838 was created for Emerson Park Pavilion improvement, equipment replacement, new equipment and small wares replacement funded by proceeds from the catering contract for the Pavilion, and

WHEREAS, the following equipment replacement is necessary due to equipment failure at the Emerson Park Pavilion:

Satellite Kitchen – reach in cooler; and

WHEREAS, the proposed replacement is consistent with the intent of the Reserve account while replacing the item with a comparable unit, now therefore be it

RESOLVED, the County Legislature hereby authorizes the Cayuga County Treasurer to transfer the necessary funds to replace the inoperable equipment as determined by County Purchasing Policy by transferring \$5000.00 from Reserve account No. A-18838 Pavilion Building and Equipment to A71104-54147, Park Improvements; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is hereby authorized to sign any agreements necessary to carry out the intent of this resolution; and be it further

RESOLVED, that the Cayuga County Treasurer is authorized and directed to make the journal and accounting entries required to implement the intent of this resolution; and be it further

RESOLVED, that the Parks and Trails Department is hereby authorized to proceed with the improvements to the Emerson Park Pavilion as outlined above

RESOLUTION NO. _____

8/24/21

HWY Fill Med MEO#2479

Authorization to fill Motor Equipment Operator Medium position in the County Highway Department due to the resignation

BY: Hon. Tucker Whitman, Chairman of the Public Works Committee
Hon. Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, there is a need to fill a Motor Equipment Operator Medium position in the Highway Department due to a resignation; and

WHEREAS, this position is responsible for various tasks in the construction, repair and maintenance of roads, in addition to other tasks as assigned; and

WHEREAS, the Motor Equipment Operator Medium; position control #2479 has been budgeted for the entire 2021 budget year; now therefore be it

RESOLVED, that the Highway Superintendent is hereby authorized to fill the Motor Equipment Operator Medium position; position control # 2479 and any backfills, in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 7/22/2021

Authorization To: Fill Only

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department Highway

Job Title Being Requested (Exact Civil Service Title) Motor Equipment Operator (Medium)

Position Control Number 2479

Position Status Permanent

Position Designation Full-Time

Budget Account Number D51101

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	CSEA
CSEA Grade	11
Probationary Salary Amount	21.09
Step 4 Amount (CSEA)	23.02
Starting Salary for Position Requested	21.09
Justification for Salary Requested	Salary is funded by vacated position that is funded in current year budget. Salary requested is probationary salary in 2021 comp plan.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The position has been vacated by a resignation, the position is responsible for operation of equipment.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	No budget impact as this is a funded position.
Department Head	Brian Soper

Date 7/22/2021

Attestation I have been directed to submit on behalf of the authorized department or agency head

Name of Person Submitting Kayla Mayberry
on Behalf of Department or
Agency Head

Title of Person Submitting Junior Accountant
on Behalf of Department or
Agency Head

(Section Break)

LHLippoldt Approved 7/23/2021

RESOLUTION NO. _____ **8/24/21** **HWY 20/21 NYS Snow and Ice Agmt amend**

AUTHORIZATION TO AMEND THE ESTIMATED EXPENDITURE FOR SNOW & ICE AGREEMENT WITH NYS

BY: Tucker Whitman, Chairman of the Public Works Committee
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, resolution no. 290-18 authorized the Chair of Cayuga County Legislature to sign a snow removal agreement (D014767) with NYS DOT for the seasons of 2018/19, 2019/20, and 2020/21; and

WHEREAS the 2020/2021 Municipal Snow and Ice agreement with NYS agreement had an original estimated cost to the State of \$517,194.40; and

WHEREAS due to the severity of the 2020/21 snow season Cayuga County requests that the Municipal Snow and Ice Agreement be revised to reflect the additional expense incurred by the County, in the amount of \$139,872.76; now, therefore be it;

RESOLVED, that the Chair of the County Legislature of the County of Cayuga be and is hereby authorized to execute said contract amendment; and be it further;

RESOLVED, that the additional appropriation of \$139,872.76 be increased in revenue account D50100 43302 – HIGHWAY – SNOW REMOVAL –ST; and be it further

RESOLVED, that the Cayuga County Treasurer is authorized and directed to make the necessary journal and accounting entries required to implement the intent of this resolution.