



**AGENDA**  
**HEALTH & HUMAN SERVICES COMMITTEE**  
**Monday, August 9, 2021 at 5:30PM**  
**Live Stream Link:** <https://youtu.be/ZV8dz2V2WiQ>

**CALL TO ORDER:** By Hon. Elane Daly, Chair

**MEMBERS:** Legislators Michael Didio, Ryan Foley, Tricia Kerr, Timothy Lattimore, Heidi Nightengale (Vice Chair), and Mark Strong

**MINUTES TO APPROVE:** July 12, 2021

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Brenda Wiemann (Office for the Aging) –**

- OFA continues to help facilitate homebound vaccines upon request.
- Our NYConnects long term care options and benefits eligibility intake call volume has increased over 11% since last year, and 67% since 2018.
- One new employee has started, and one has accepted a position to start in September, soon getting us back to our prior staffing level.
- The preliminary architectural drawing is being reviewed for the office space at Boyle

**Kathleen Cuddy (Health) –**

- Public Health Fellows program
- WIC program updates including office move
- COVID-19 updates

**Ray Bizzari (Mental Health/Social Services) –**

**Social Services – Christine Bianco**

- Child Welfare Worker Appreciation Week is September 13-17, 2021. We wish to celebrate and recognize the DSS staff who do so much to empower children, youth, and families facing a variety of life challenges and obstacles. Their hard work and dedication positively impacts and transforms lives, and we can't thank them enough for tackling this challenging work.
- We are seeing the Adult Protective Services caseload numbers trending upwards over the past quarter. Typical caseload right now is 20+ cases per worker which is about 20% higher than it had been.
- New York State's Emergency Rental Assistance Program (ERAP) applications are still being taken by the state. Through August 1, 524 Cayuga County residents have applied for ERAP funds. There have been 160,000 applications filed statewide. Distribution of the money to landlords has only just started to happen.
- DSS Emergency housing numbers have been right around 70 cases of which approximately 50 are homeless singles and 20 are homeless families.

**RESOLUTIONS:**

**HEALTH:**

- 8-21-HH-1 Authorizing the Chairman of the Legislature and the Public Health Director to enter into contract with New York State Department of Health for provision of the Early Intervention Administration grant.
- 8-21-HH-2 Authorizing the Chairman of the Legislature and the Public Health Director to enter contract with HRI (working in collaboration with NYSDOH) to participate in the New York State Public Health Corps. Fellowship Program and accept funding
- 8-21-HH-3 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a 1-Year Contract with NYS Department of Health to Participate in the 100% Funded "Childhood Lead Poisoning Prevention Program" for the Period 10/1/20 – 9/30/21

8-21-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to enter into the Public Health Preparedness Contract with HRI (Working in Collaboration with NYSDOH) and Accept Funding for the time period of 7/1/21-6/30/22

**HUMAN SERVICES:**

8-21-HH-5 Authorizing the Director of Community Services to fill 3 FT Caseworker Positions in the Child Welfare Services Units of the Department of Social Services.

**MENTAL HEALTH:**

8-21-HH-6 Authorize the filling of the Administrative Assistant Position at the Cayuga County Mental Health Center due to a retirement

**ADJOURNMENT: Monday, September 13, 2021**

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. \_\_\_\_\_

8/24/21

HD Early Intervention Admin Grant 2021-2026

**Authorizing the Chairman of the Legislature and the Public Health Director to enter into contract with New York State Department of Health for provision of the Early Intervention Administration grant.**

BY: Elane Daly, Chairman of Health & Human Services Committee  
Keith Batman, Chairman of Ways & Means Committee

WHEREAS, the State of New York has made money available to county government for the purpose of meeting their administrative responsibilities in local oversight and implementation of the Early Intervention Program (a state-mandated program) for the period October 1, 2021 through September 30, 2026 in the amount of \$56,035 annually with a total award over the five years of \$280,175; NOW, THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into a contract with the State to accept funding to offset our costs for administrative responsibilities in local oversight and implementation of the Early Intervention Program; and be it further

RESOLVED, that the County Treasurer be authorized and directed to make the necessary journal and accounting entries in the 2021 Health Department Budget as follows, to enter into any subcontracts necessary to complete the goals of the grant and accept any additional funding that may be awarded:

Increase Appropriation Account A40264 54000.....	\$56,035
Increase Revenue Account A40260 43426.....	\$56,035

**RESOLUTION NO. \_\_\_\_\_ 8/24/21 HD New York State Public Health Corps Fellowship Program**

**Authorizing the Chairman of the Legislature and the Public Health Director to enter contract with HRI (working in collaboration with NYSDOH) to participate in the New York State Public Health Corps. Fellowship Program and accept funding**

BY: Elane Daly, Chairman of the Health & Human Services Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, Governor Cuomo announced the establishment of the New York State Public Health Corps (NYSPHC) Fellowship Program that will build public health capacity to support COVID-19 response operations and increase preparedness for future public health emergencies; and

WHEREAS, based on methodology that takes into consideration county population and health outcome indicators, Cayuga County is eligible for a total of \$980,544.00 over two years to support up to 6 fellows annually; and

WHEREAS, HRI (Health Research, Inc.) working in collaboration with NYSDOH wishes to contract with Cayuga County Health Department for the period of two years past date of hire for the fellows; NOW, THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into a contract with HRI in collaboration with the NYS Department of Health, to accept funding in the amount not to exceed \$980,544.00 over two years, for the purpose of participation in the NYSPHC Fellowship Program and upon such form(s) as may be approved by the County Attorney; and be it further

RESOLVED, that the Cayuga County Treasurer be authorized and directed to make all necessary journal and accounting entries to amend the Health Department’s 2021 budget in the following manner:

Increase Revenue Account #A40380 44150.....	\$980,544.00
Increase Appropriation Account #A40384 54000.....	\$980,544.00

And be it also

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into any subcontracts necessary to carry out the goals of the grant and also accept any additional funds associated with this grant.

RESOLUTION NO. \_\_\_\_\_

8/24/21

HD Childhood Lead Grant 2020-2021

**Authorizing the Chairman of the Legislature and the Public Health Director to enter into a 1-Year Contract with NYS Department of Health to Participate in the 100% Funded “Childhood Lead Poisoning Prevention Program” for the Period 10/1/20 – 9/30/21**

BY: Elane Daly, Chairman of the Health & Human Service Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, NYS Department of Health awarded the Cayuga County Health Department a 1-year, 100% reimbursable grant to participate in the “Childhood Lead Poisoning Prevention Program” for the period October 1, 2020 through September 30, 2021; and

WHEREAS, this one-year contract is a State awarded extension to the original 2015-2020 five year grant contract; and

WHEREAS, the Department has been awarded \$46,123 for the contract; and

WHEREAS, in order to carry out the terms of this grant, the 2021 Health Department Budget must be amended so as to provide the appropriations and revenues necessary to support the services connected with the grant; NOW, THEREFORE BE IT

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into a 1-year contract (October 1, 2020 - September 30, 2021) with the NYS Department of Health to participate in the “Childhood Lead Poisoning Prevention Program,” and to accept \$46,123 for this contract, upon such form as may be approved by the County Attorney; and be it further

RESOLVED, that the Public Health Director be authorized to accept any additional funding and enter into any necessary subcontracts to complete the goals of the grant; and be it further

RESOLVED, that upon notification from the Department, the Cayuga County Treasurer be authorized and directed to amend the Health Department’s 2021 budget in the following:

Increase Appropriation Account #A40284 54000.....\$46,123  
Increase Revenue Account #A40280 43428 .....\$46,123

and be it also

RESOLVED, that the Cayuga County Treasurer be authorized and directed to make the necessary journal and accounting entries to accomplish the same.

RESOLUTION NO. \_\_\_\_\_

8/24/21

HD PHP Grant 2021-2022

**Authorizing the Chairman of the Legislature and the Public Health Director to enter into the Public Health Preparedness Contract with HRI (Working in Collaboration with NYSDOH) and Accept Funding for the time period of 7/1/21-6/30/22**

BY: Elane Daly, Chairman of the Health & Human Services Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, HRI (Health Research, Inc.) working in collaboration with NYSDOH wishes to contract with Cayuga County Health Department for the period of 7/1/2021 – 6/30/2022 in the amount not to exceed \$76,825 for the purpose of continued development of public health preparedness in Cayuga County; NOW, THEREFORE, BE IT

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into a contract with HRI in collaboration with the NYS Department of Health, to accept funding in the amount not to exceed \$76,825 for the time period of 7/1/21-6/30/22, for the purpose of continued development of public health preparedness in Cayuga County and upon such form as may be approved by the County Attorney; and be it further

RESOLVED, that the Cayuga County Treasurer be authorized and directed to make all necessary journal and accounting entries to amend the Health Department’s 2021 budget in the following manner:

Increase Revenue Account #A40250 43425.....\$76,825  
Increase Appropriation Account #A40254 54000.....\$76,825

And be it also

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into any subcontracts necessary to carry out the goals of the grant and also accept any additional funds associated with this grant.

RESOLUTION NO. \_\_\_\_\_

8/24/21

HS Fill 3 FT Caseworker Positions (Services Units)

**Authorizing the Director of Community Services to fill 3 FT Caseworker Positions in the Child Welfare Services Units of the Department of Social Services.**

BY: Elane Daly, Chairman of the Health & Human Services Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, there are three (3) Caseworker vacancies, in the Child Welfare Units of Social Services (position control #2278, #2166, #2175) due to resignations; and

WHEREAS, these positions are responsible for managing a caseload of open protective, preventive, and foster care cases in the Child Welfare Units of Social Services and the services provided are mandated services; and

WHEREAS, these positions are reimbursed at a minimum of 62% State and federal funding; and

WHEREAS, they are funded positions in the Social Services Department's 2021 budget; NOW, THEREFORE BE IT

RESOLVED, that the Authorization to Fill is valid through February 2022, per resolution 307-20; and be it further

RESOLVED, that the Director of Community Services is authorized and directed to fill 3 Caseworker positions in the Child Welfare Unit and any fill behinds that may occur in accordance with Civil Services Rules and Regulations and the policies of the County of Cayuga.

## Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date	7/23/2021
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Authorization To:	Fill Only
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**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

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**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

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Do you anticipate this request to result in fill-behinds?	No
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Cayuga County Department	Social Services
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Job Title Being Requested (Exact Civil Service Title)	Caseworker (3 positions)
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Position Control Number	2278, 2166, 2175
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Position Status	Permanent
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Position Designation	Full-Time
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Budget Account Number	60101 51001
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Is a position being abolished to create the new position?	No
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Is the salary of requested position in the current comp plan?	Yes
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Comp Plan Requested IS IN	CSEA
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CSEA Grade	17
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Probationary Salary Amount	44,733
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Step 4 Amount (CSEA)	50,206
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Starting Salary for Position Requested	44,733
Justification for Salary Requested	This is a union position and the salary is dictated by the CBA.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	There are 5 current Caseworker openings in the department due to resignations. The Caseworker position is responsible for managing a caseload of clients and providing mandated services to our vulnerable county residents.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	62%
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	Position is fully funded in the 2021 DSS budget.
Department Head	Ray Bizzari
Date	7/23/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Jennifer Marshall
Title of Person Submitting on Behalf of Department or Agency Head	Staff Development Supervisor

(Section Break)

RESOLUTION NO. \_\_\_\_\_

8/24/21

MH Fill Admin Asst 21

**Authorize the filling of the Administrative Assistant Position at the Cayuga County Mental Health Center due to a retirement**

BY: Ms. Elane Daly, Chair, Health and Human Services Committee  
Mr. Keith Batman, Chair, Ways and Means Committee

WHEREAS, there will be a vacant full time Administrative Assistant position, code 7908, at the Cayuga County Mental Health Center as the result of a retirement as of October 2, 2021; and

WHEREAS, this position serves a critical role at the Mental Health Center; and

WHEREAS, the position is reflected in the 2021 County Budget, line A43101 51001 salary account; now, therefore, be it

RESOLVED, that the Director of Community Services be authorized and directed to fill the full-time position of Administrative Assistant in accordance with the Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga and any fill behind that may occur; and be it further

RESOLVED, that this authorization to fill will no longer be valid after February 24, 2022.