



**AGENDA**  
**CAYUGA COUNTY LEGISLATURE**  
**Tuesday, July 26, 2022, 5:00PM**  
**Live Link:** [https://youtu.be/\\_Jg44t6YdaE](https://youtu.be/_Jg44t6YdaE)

**CALL TO ORDER:** Hon. David Gould, Chair

**ROLL CALL:** Sheila Smith, Clerk of the Legislature

**PLEDGE OF ALLEGIANCE:**

**MOMENT OF PRAYER:**

**EXECUTIVE SESSION:** re: Contract negotiations

**PRESENTATIONS:**

- Barton Loguidice, Zack Comstock – re: Update on Building Feasibility Study

**DEATHS:** Our sincere condolences to the families and friends of:

- Michael O’Hora, former Cayuga County Legislator

**PRIVILEGE OF THE FLOOR:**

- Legislator Heidi Nightengale for Melody Smith Johnson
- Legislator Lydia Patti Ruffini for Joe Marshall

**PUBLIC HEARING:** None

**PROCLAMATIONS:** None

**MINUTES TO APPROVE:** June 21, 2022

**COMMUNICATIONS AND ANNOUNCEMENTS:** None

1. Received Resolutions2022-103 (Town of Sterling) Authorizing Cayuga County to apply for a NYS Local Waterfront Revitalization Program (LWRP) Grant as applicant and Grant Recipient on behalf of the Town of Sterling for the Sterling-Fairhaven Community Connection Trail Feasibility Study
2. Received Resolution2022-4 (Village of Fair Haven) Authorizing Cayuga County to apply for a NYS Local Waterfront Revitalization Program (LWRP) Grant as applicant and Grant Recipient on behalf of the Town of Sterling for the Sterling- Fairhaven Community Connection Trail Feasibility Study

**CCC REPORT:** Dr. Durant

**COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS’ REPORTS:**

**CHAIRMAN’S REPORT:** David Gould

**CAYUGA COUNTY LEGISLATURE  
RESOLUTIONS 7-26-22**

**RESOLUTIONS:**

**WAYS & MEANS:**

- 7-22-WM-1 Authorizing a transfer to the Casualty & Liability budget due to a change in accounting principle
- 7-22-WM-2 Allocate insurance costs to departments that receive reimbursement
- 7-22-WM-3 Authorize the County Treasurer to fill a Principal Account Clerk position due to the Reclassification of a Real Property Clerk by the Cayuga County Civil Service Commission
- 7-22-WM-4 Authorizing the Cayuga County Legislature and the Director of Finance to create and fill a Grants Manager Position

**HEALTH & HUMAN SERVICES:**

- 7-22-HH-1 **(Amended @ Ways)** Authorizing the Public Health Director to fill 2 PT Lactation Peer Counselor Positions in the Health Department's WIC Program
- 7-22-HH-2 Authorizing the Public Health Director to fill a full-time public health nurse position within the Health Department
- 7-22-HH-3 Authorizing the Public Health Director to enter into 5-year agreements with colleges or universities for public health and/or nursing student interns.
- 7-22-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to enter into the Public Health Preparedness Contract with HRI (Working in Collaboration with NYSDOH) and Accept Funding for the time period of 7/1/22-6/30/23
- 7-22-HH-5 Authorizing the Chair of the Cayuga County Legislature and the Commissioner of Social Services to execute a Memorandum of Understanding with Auburn Community Hospital to participate in the Section 340B Discount Drug Program
- 7-22-HH-6 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Accept \$25,000 Funding from NYS OTDA and Enter Into a Contract with CAP
- 7-22-HH-7 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Contract with Community Action Programs Cayuga/Seneca (CAP) for Rapid Re-housing Case Management Services
- 7-22-HH-8 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Contract with Cayuga Centers for Diversion Case Management Services
- 7-22-HH-9 **(PULLED)** Authorizing the Chairman of the Legislature and the Commissioner of Social Services to enter into an agreement with Empire Interpreting Services to provide language interpreting services for the Department of Social Services.
- 7-22-HH-10 Authorizing the Commissioner of Social Services to fill 4 Clerk (Seasonal) Positions in the HEAP Unit of the Department of Social Services.
- 7-22-HH-11 Authorizing the Commissioner of Social Services to fill a FT Caseworker Position in the Child Welfare Services Unit of the Department of Social Services.
- 7-22-HH-12 **(PULLED)** Authorizing the Chairman of the Legislature and the Commissioner of Social Services to enter into agreements with various process servers to deliver legal documents for the Department of Social Services.
- 7-22-HH-13 Authorize the creation and filling of one (1) full-time Psychiatric Nurse Practitioner Position at the Cayuga County Community Mental Health Center
- 7-22-HH-14 Amending the Mental Health 2022 Budget to adjust State Aid funding for Contract Agencies

**GOVERNMENT OPERATIONS:**

- 7-22-GO-1 Authorizing the Cayuga County Clerk to abolish a Part Time DMV Cashier and create a Full Time DMV Cashier in the Motor Vehicle Department.
- 7-22-GO-2 Authorization to abolish a Full-Time Deputy Clerk III, create a Full-Time Senior Clerk Position in the County Clerks Recording Office and fill the vacant Full-Time Deputy II position
- 7-22-GO-3 Authorization to fill one (1) Full-Time Index and Recording Clerk due to resignation
- 7-22-GO-4 Amending the Cayuga County Building Policies
- 7-22-GO-5 Adopting the Cayuga County Time Recording Policy
- 7-22-GO-6 Amending the Cayuga County Emergency Closing Policy
- 7-22-GO-7 Amending the Cayuga County Vehicle Policy
- 7-22-GO-8 Amending the Cayuga County Employee Absences Necessitated by Adverse Weather Conditions
- 7-22-GO-9 Amending the Cayuga County Policy, Naming of County Property
- 7-22-GO-10 Amending the Cayuga County Records Management Policy
- 7-22-GO-11 Amending the policy on the Sale and Disposition of Real Property owned by Cayuga County
- 7-22-GO-12 Approving 2022-2023 Budget for Cayuga Community College
- 7-22-GO-13 Approving the Collective Bargaining Agreement between the Cayuga Community College Educational Support Professionals Bargaining Unit and the Cayuga Community College for the period September 1, 2022 through August 31, 2024

**PLANNING: None****PUBLIC WORKS:**

- 7-22-PW-1 Authorizing an agreement with Cayuga Community College Culinary Institute for Use of County Owned Parking Spots for a determined timeframe.
- 7-22-PW-2 Authorization to enter into a Service Agreement with LINSTAR for Security Equipment including printers, cameras, controllers, card readers and other related equipment
- 7-22-PW-3 Authorizing the Chairman of the Legislature to sign Executive Order 14 and 16 Certification
- 7-22-PW-4 Authorizing a 5-year agreement with the Friends of Emerson Park
- 7-22-PW-5 Authorizing a 5-year agreement with the Friends of the Sterling Nature Center
- 7-22-PW-6 Authorizing an agreement with the Friends of Emerson Park as promoter of the 2022 EPIC Concert series
- 7-22-PW-7 **(Pulled 7-19-22)** Authorizing an agreement with the City of Auburn for Use of County Owned Parking Spots for a Determined Timeframe.

**JUDICIAL & PUBLIC SAFETY:**

- 7-22-JP-1 Authorizing the Chairman of the Cayuga County Legislature to sign an agreement with the Federal Emergency Management Association (FEMA) for the utilization of their Integrated Public Alert and Warning System (IPAWS).
- 7-22-JP-2 Authorizing the creation and filling of the position of Supervising Attorney in the Assigned Counsel Program
- 7-22-JP-3 **(PULLED)** Authorization to enter into a contract between the County and Aguirre Language Services, Inc.

- 7-22-JP-4      **(TABLED @ Ways)** Authorization to fill one (1) Part Time Clerk Typist Title in the Cayuga County Probation Department
- 7-22-JP-5      Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department
- 7-22-JP-6      Authorize the Sheriff to create and fill one (1) Deputy Sheriff Sergeant Position within the Road Patrol Division of the Cayuga County Sheriff's Office
- 7-22-JP-7      **(Amended @ Ways)** Authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to amend a current contract with the Port Byron School District to provide a full time Special Patrol Officer employed by the Sheriff's Office to the school district to provide School Resource Officer Services
- 7-22-JP-8      Authorize the Sheriff of Cayuga County to fill one (1) Seasonal Personnel Position for the Marine Patrol Unit
- 7-22-JP-9      Authorizing the Cayuga County Sheriff's Office to enter Memorandums of Agreement with other law enforcement agencies for usage of the Cayuga County Sheriff's Office Weapons Range
- 7-22-JP-10     **(Amended @ Ways)** Authorizing the Cayuga County Legislature and Cayuga County Sheriff to enter into a contract with the Moravia School District (MSD) to provide a full time Special Patrol Officer employed by the Sheriff's Office to the MSD to provide School Resource Officer Services and creating and filling one Special Patrol Officer Position for said purpose.
- 7-22-JP-11     Authorizing changes to the 2022 Cayuga County Compensation Plan to reflect salary increases of certain Non-Bargaining Positions in the Cayuga County Sheriff's Office

**LEGISLATURE:**

- 7-22-LEG-1     Appropriating \$250,000 of the American Rescue Plan Act (ARPA) to the Cayuga County Youth Bureau
- 7-22-LEG-2     **(TABLED @ Ways)** Appropriating \$500,000 of the American Rescue Plan Act (ARPA) funds to nonprofits in Cayuga County for nonprofits adversely affected by the Covid-19 pandemic
- 7-22-LEG-3     County of Cayuga, exempting residential energy sources and services from sales and compensating use taxes pursuant to the authority of Article 29 of the Tax Law of the State of New York
- 7-22-LEG-4     Authorizing Appointments to the Veterans Advisory Board and the Traffic Safety Board

**And any other business that may come before the Board**

**ADJOURNMENT:** Tuesday, August 23, 2022

**If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.**

**HD Fill 2 PT Lactation Peer Counselors  
WIC**

**RESOLUTION NO.** \_\_\_\_\_ **7/26/22**

**Authorizing the Public Health Director to fill 2 PT Lactation Peer Counselor Positions in the Health Department's WIC Program**

BY: Elane Daly, Chairman of the Health & Human Services Committee  
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, one of the mandated services of the NYS WIC Program is to further promote breast feeding among WIC participants by utilizing the services of a Part-Time Lactation Peer Counselor position to, among other duties, assist in teaching breastfeeding classes within the WIC program, provide information on additional sources of help for the breastfeeding mother, and participate in peer support groups; and

WHEREAS, the State requires all WIC Programs to have at least two Part-Time Lactation Peer Counselors on staff to allow the agencies to extend their hours and allow for more flexibility in coverage of the aforementioned duties; and

WHEREAS, the Public Health Director wishes to fill 2 part-time Lactation Peer Counselor positions in the WIC Program due to recent resignations; and

WHEREAS, the Public Health Director requests the ability to continuously fill these 2 part-time positions whenever they may be come vacant an any point throughout the duration of the grant funding as vacancies occur often in these positions; and

WHEREAS, these positions are 100% funded through the WIC Program Grant; NOW, THEREFORE, BE IT

RESOLVED, the Public Health Director is hereby authorized and directed to fill 2 PT Lactation Peer Counselor positions in accordance with Civil Services Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED that this authorization shall expire on January 24, 2023 pursuant to Resolution 307-20; and be it further

RESOLVED, that as this position is 100% funded through the WIC Program Grant, if funding ceases, the positions will be abolished.

RESOLUTION NO. \_\_\_\_\_

7/26/22

SHR FT Special Patrol Officer Port Byron

**Authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to amend a current contract with the Port Byron School District to provide a full time Special Patrol Officer employed by the Sheriff's Office to the school district to provide School Resource Officer Services**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

**WHEREAS**, the Port Byron School District currently contracts with the Cayuga County Sheriff's Office and Cayuga County for the assignment of a Special Patrol Officer (SPO) in their school district part time; and

**WHEREAS**, the Port Byron School District and Cayuga County Sheriff believe there is a critical need for this position for the safety and security of the student body of their district; and

**WHEREAS**, the Port Byron School District wishes to amend the current contract with the Cayuga County Sheriff and Cayuga County to allow for the current Special Patrol Officer to provide Student Resource Officer services full time based on the school calendar rather than part time; and

**WHEREAS**, the Cayuga County Sheriff seeks to change the current part-time Special Patrol Officer non-bargaining position salary to an hourly rate of \$29.00 and increase the contracted hours to full time per Part II of the Cayuga County Compensation Plan; and

**WHEREAS**, the Port Byron School District agrees to fully reimburse the County of Cayuga for all contractual salary, fringe benefits, and equipment costs related to the position for the duration of the contracted years; and

**WHEREAS**, the funding of the Special Patrol Officer, has been designated in the Cayuga County Sheriff's A31101-51001 (Salaries-Full Time) and the revenue line for reimbursement of salary and equipment in A31100-42262 (Sheriff's SRO); now therefore be it

**RESOLVED**, that the Chair of the Cayuga County Legislature and the Cayuga County Sheriff be authorized to amend the current contract with the Port Byron School District to change the Special Patrol Officer position from part-time to full-time; and be it further

**RESOLVED**, that the budget for the Sheriff's Department be amended as follows:

|                                  |          |
|----------------------------------|----------|
| Increase Expense (A31101-51001): | \$27,000 |
| Increase Revenue (A31100-42262): | \$27,000 |

**RESOLVED**, that the pay rate for the Special Patrol Officer position will be set at an hourly rate of \$29.00 per Part II of the Cayuga County Compensation Plan; and be it further

**RESOLVED**, the Sheriff of Cayuga County be hereby authorized and directed to change the part-time position of Special Patrol Officer to a full-time position of Special Patrol Officer in accordance with the Civil Service Rules and Regulations and the Policies of Cayuga County; and be it further

**RESOLVED**, that the Cayuga County Finance Director be authorized to make the journal and accounting entries appropriate and necessary to implement this resolution.

RESOLUTION NO. \_\_\_\_\_

7/26/22

SHR Special Patrol Officer Moravia

**Authorizing the Cayuga County Legislature and Cayuga County Sheriff to enter into a contract with the Moravia School District (MSD) to provide a full time Special Patrol Officer employed by the Sheriff's Office to the MSD to provide School Resource Officer Services and creating and filling one Special Patrol Officer Position for said purpose.**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Moravia School District has requested from the Cayuga County Sheriff's Office assignment of a Special Patrol Officer (SPO) in their school district; and

WHEREAS, the Moravia School District and Cayuga County Sheriff believe there is a critical need for this position for the safety and security of the student body of their district; and

WHEREAS, it would be to the mutual advantage of the Moravia School District and Cayuga County Sheriff's Office to enter into an agreement whereby the Sheriff establishes the Special Patrol Officer (SPO) position in order to provide security at the Moravia School District; and

WHEREAS, the Cayuga County Sheriff seeks to create one Special Patrol Officer non-bargaining position at an hourly rate of \$29.00 per Part II of the Cayuga County Compensation Plan; and

WHEREAS, the Moravia School District agrees to reimburse the County of Cayuga for all contractual salary, fringe benefits, and equipment costs related to the position for the duration of the contracted years; and

WHEREAS, the funding of the Special Patrol Officer, has been designated in the Cayuga County Sheriff's A31101-51001 (Salaries-Full Time) and the revenue line for reimbursement of salary and equipment in A31100-42262 (Sheriff's SRO)' now therefor be it

RESOLVED, that the Chair of the Cayuga County Legislature and the Cayuga County Sheriff be authorized to create the Special Patrol Officer position; and

RESOLVED, that the Special Patrol Officer position will be set at an hourly rate of \$29.00 per Part II of the Cayuga County Compensation Plan; and

RESOLVED, the Sheriff of Cayuga County be hereby authorized and directed to fill the newly created position of Special Patrol Officer in accordance with the Civil Service Rules and Regulations and the Policies of Cayuga County; and

RESOLVED, that the budget for the Sheriff's Department be amended as follows:

|                                  |          |
|----------------------------------|----------|
| Increase Expense (A31101-51001): | \$27,000 |
| Increase Revenue (A31100-42262): | \$27,000 |

RESOLVED, that he Chair of the Cayuga County Legislature and the Cayuga County Sheriff be authorized to execute the necessary documents to enter into a five year agreement with the Moravia School District to provide the position and services of Special Patrol Officer, with full reimbursement of cost being paid by the Moravia School District to the County of Cayuga, subject to the County Attorney's Office approval as to form; and

RESOLVED, that this authorization to fill will no longer be valid after January 26, 2023; and

RESOLVED, that the Cayuga County Finance Director be authorized to make all journal and accounting entries appropriate and necessary to implement this resolution

RESOLUTION NO. \_\_\_\_\_ 7-26-22 LEG ARPA for Youth Bureau rev

**APPROPRIATING \$250,000 OF THE AMERICAN RESCUE PLAN ACT (ARPA) TO THE CAYUGA COUNTY YOUTH BUREAU**

BY: Hon. David Gould, Cayuga County Chair  
Hon. Lydia Patti Ruffini, Legislator, District 3  
Hon. Aileen McNabb-Coleman, Legislator, District 6  
Hon. Heidi Nightengale, Legislator, District 10  
Hon. Elane Daly, Legislator, District 11  
Hon. Tricia Kerr, Legislator, District 12  
Hon. Christina Calarco, Legislator, District 13  
Hon. Brian Muldrow, Legislator, District 15

WHEREAS, The American Rescue Plan Act (ARPA) has allocated funding to counties to help with recovery from COVID-19, for which eligible uses include addressing public health responses and addressing the negative economic impact to individuals and families, and

WHEREAS COVID-19 negatively impacted and disrupted the home, school and community lives of all youth in Cayuga County through isolation, school routine disruption, family childcare crises, loss of ease to access to mental and physical health care, loss of access to community and school based pro-social and recreational opportunities, and

WHEREAS, Cayuga County recognized the critical importance of positive development for all of its youth by creating a full time Youth Bureau Director after years of supporting a part time Cayuga County Youth Bureau Director in which a full time Youth Bureau Director has been established in a stand-alone County Department, and

WHEREAS, to further this prevention concept, the Youth Bureau actively supports programs which seek to foster the positive involvement and attachment of all youth to family, school, and positive peer groups, recognizing that positive commitments on the part of youth reduce the likelihood of the occurrence of delinquent behavior, and

WHEREAS the promotion of positive youth development inherently meets the qualifications of The American Rescue Plan Act funding under the categories of addressing negative economic impact and addressing public health responses of COVID-19, now therefore be it

RESOLVED, that \$250,000 from The American Rescue Plan Act (ARPA) funds be transferred to Account: A73504 54437 (Youth Development Grant), for the purposes of invigorating the opportunities for youth development programs across Cayuga County and to be overseen by the incoming full time Youth Bureau Director and approved by the Cayuga County Legislature; and be it further

RESOLVED, that the Finance Director is hereby authorized to carry out the intent of this resolution, including, but not limited to carrying forward those ARPA funds made available by this Resolution to future budget years.



**7-22-LEG-3**

RESOLUTION NO. \_\_\_\_\_

7-26-22

LEG Residential Energy Sources

County of Cayuga, exempting residential energy sources and services from sales and compensating use taxes pursuant to the authority of Article 29 of the Tax Law of the State of New York.

BE IT ENACTED by the County of Cayuga as follows:

Section 1. Section six of Resolution No.40 of 1968, imposing sales and compensating use taxes, as amended, is amended by adding a new subdivision (g) to read as follows:

(g) Receipts from the sale of energy sources and services and the use of such sources and services shall be exempt from the taxes imposed by this resolution, as authorized by paragraph three of subdivision (a) of section 1210 of the New York Tax Law.

Section 2. This act shall take effect September 1, 2022.

**NOTE CAREFULLY: SECTION 1111(m) OF THE TAX LAW PROVIDES A COUNTY OR CITY MUST ADOPT THIS ENACTMENT IN EXACTLY THE FORM**

**PRESCRIBED BY THE COMMISSIONER OF TAXATION AND FINANCE. Do not add or change any sections or clauses. Do not change the effective date.**

This enactment can take effect **only** on March, June, September or December 1st of any year if the locality adopts it and mails a certified copy of it by certified or registered mail at least 90 days prior to the effective date. The Commissioner of Taxation and Finance may reduce the 90-day notice requirement period to not less than 30 days if the locality requests a waiver in writing. The request for a waiver may be included in the cover letter accompanying the enactment and may use the following form:

[Locality] requests that the Commissioner waive and reduce the 90-day notice requirement to not less than 30 days pursuant to Tax Law § 1210(d), so that this resolution may take effect on [DATE].

In order for the enactment to take effect, the locality must adopt it and send a certified copy of it by certified or registered mail to the Commissioner of Taxation and Finance postmarked no later than the deadlines described above. Mail the certified copy, with the clerk's raised seal, to:

Office of Counsel  
New York State Department of Taxation and Finance  
Building 9, Room 228  
W.A. Harriman State Campus  
Albany, New York 12227

**NOTE:** - Certified copies of the enactment must also be filed with the Secretary of State, the State Comptroller and the county or city clerk, as the case may be, within five days of enactment, pursuant to section 1210(e) of the Tax Law.

RESOLUTION NO. \_\_\_\_\_ 7-26-22

LEG Appts July 22

**Authorizing appointments to the Veterans Advisory Board and the Traffic Safety Board**

BY: Cayuga County Legislature

WHEREAS, the Legislature is authorized under various state statutes, county laws, and other authorities to appoint members to various committees, board, agencies, and other organizations; and

WHEREAS, the Legislature has completed due diligence in consideration of the hereinafter listed person(s); now, therefore be it

RESOLVED, following person(s) are hereby appointed to the corresponding positions for the term(s) listed:

**Veterans Advisory Board**

Mike Quill, 86 Lansing St., Auburn, NY 13021 – term – 7-1-22 to 6-30-24

**Traffic Safety Committee**

Jay DeWispelaere, 152 Genesee St., Auburn, NY 13021, Term – 8/1/22 to 7/30/23

and be it further

RESOLVED, this resolution shall take effect immediately.