



AGENDA
GOVERNMENT OPERATIONS COMMITTEE
Thursday, July 9, 2020, – 5:30PM
Live Stream Link - <https://youtu.be/xUoJCPiFQIs>

CALL TO ORDER: By Hon. Ryan Foley, Chair

MEMBERS: Legislators Tricia Kerr, Timothy Lattimore, Christopher Petrus, Paul Pinckney, Charlie Ripley, and Ben Vitale (Vice Chair)

MINUTES TO APPROVE: June 11, 2020

APPOINTMENTS: none

DEPARTMENT UPDATES FOR COMMITTEE:

Cherl Heary and Katie Lacey (Board of Elections) –

Sheila Smith (Clerk of the Legislature) –

- All WEX card (County gas card) list were sent to Department Heads to update, they are now current.
- All (LENS) License Event Notification Service, lists were sent to Department Heads to update, new employees have been added and employees that have left have been deleted.
- Summer hours start July 1st and end August 31st

Christopher Palermo (County Attorney) – no updates

Susan Dwyer (County Clerk) –

STAFF STATUS

3 staff members were called back from furlough; 2 of them on 6/22 and 1 on 6/24

We still have 3 remaining staff out on furlough

WORK STATUS

The Staff continues to work many hours of overtime. Dropped off/Mailed-In transactions continue to be processed in about 7-10 working days.

APPOINTMENTS

This office accepts online appointments for 8 different in-office transactions at this time:

Class D, Class M & CDL permits; CDL Renewals; Non-Driver ID cards (first time applicants); Name change on license/Non-driver ID; Restricted or Conditional License issues; Change out of State License to NYS License

All other transactions are being done by drop off or mail-in except an upgrade (Enhanced) License – we are not processing them at this time since the Federal Government extended the requirement until Oct. 2021.

REVENUE

Total Retention to the Clerk's Office from DMV Transactions in June: \$37,304

Total Retention YTD: \$225,314

Total Online Sharing Revenue for June: \$5,450; YTD: \$8,517.70

Total NYS Sales Tax Collected (and paid to the NYS Dept. of Taxation and Finance): \$144,007

TRANSACTIONS

Total transactions completed in our DMV Office in June: 3,590 YTD: 23,216

Total online transactions conducted by Cayuga County residents in June: 2,672; YTD: 13,612

We continue to require all customers to make an online appointment for the 8 transactions we are accepting.

We have received great online reviews/feedback:

June 29: *"I have never had such a wonderful experience at any other DMV than I did at Cayuga County? The people were knowledgeable, friendly and accommodating. The county guards/police officers were so wonderful as well!!"*

July 1: *"Was in and out of the office fast! So grateful to the staff at CC DMV!"*

June 30: *"We had a great experience. Everyone was friendly and helpful. Appointment was on time."*

July 1: *"It was a very pleasant experience- the staff was amazing during the time that we were in the office."*

July 1: *"Absolutely the best DMV I have ever done business at!!!!"*

COUNTY CLERK'S RECORDING OFFICE

STAFF STATUS

Working with reduced staff; 1 recently retired 1 on furlough, and one unfilled vacancy.

Staff is working lots of overtime

REVENUE

Total revenue remitted to County Treasurer for all Departments: \$101,137.62

Revenue month of June \$45,721 YTD \$311,594 2020 BUDGET \$640,000.00

TRANSACTIONS

There has been a significant spike in most of the following transactions this month due to attorney offices and Supreme Court opening up this month.

- 630 Land documents: Deeds, Easements, Mortgages, Mortgage discharges & assignments, includes electronically submitted recordings
- 69 DBA/Partnership/Corporation – new, amendments, discontinuances
- 260 Judgments/Liens Filed and docketed, or Satisfied from Supreme Court , New York State, Lower Courts, Federal Agencies, etc.
- 13 Notary filings: new and renewals (does not include amount of documents notarized by staff as free service mandated by NYS).
- 106 Supreme Court Index Numbers Issued: Supreme Court cases started this month
- 15 Uniform Commercial Code Transactions: new, continuation, termination, search
- 11 Survey Maps filed
- 1 Military Discharge filed (Clerk does not charge any fee to veterans for copies)
- Online Records Revenue: YTD \$14,052.50 (generated quarterly)
- 0 Passport Photos for new & renewal of passports
- 0 Fees collected for Passport Processing & Photos

APPOINTMENTS

This office accepts online appointments for the following in-office services:

-Notary Services & Renewals - Title Searching/Research -Oaths of Office

In addition to appointments: Attorneys/Customers drop off transactions in the lobby

Customers continue to E-Record and E-File documents

Great Reviews/Feedback from our Customers:

June 25: *"Excellent service was provided by 2 very friendly and polite ladies."*

June 30: *"Super fast and friendly service."*

June 30: *"All the clerks have been kind and helpful no matter what type of transaction I have come in with in the last 6 years. Working with them has made my job easier and they provide clear communication and they point you in the right direction when needed."*

RECORDS RETENTION CENTER

STAFF STATUS

We have one staff person in the Records Retention Center; 2 are out on furlough

WORK

42 Boxes of documents shredded

-8 DSS bins shredded

-2 Support Collection bins shredded

-Environmental Health project scanning continues (Ira currently)

-562 scanned images

-118 – Staff retrieved 118 files from various departments, Courts, title searchers, researchers and the public.

-Only 6 Boxes added to Inventory during this month– they are from the Health Administration

-Answered numerous phone calls and emails

APPOINTMENTS

Until further notice, the public is not allowed in the office due to only one staff person. If a customer needs a copy, staff from the Recording Office can retrieve and deliver it from the Recording Office.

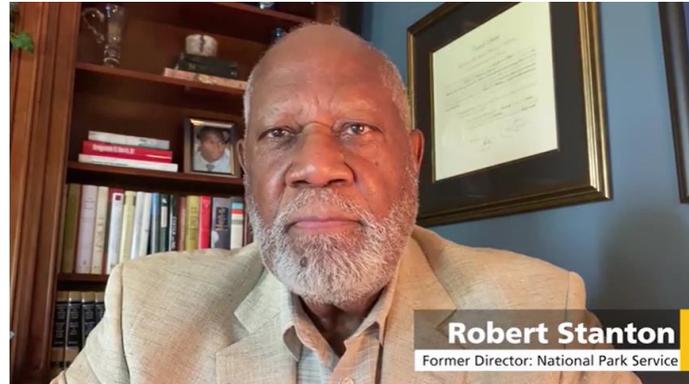
HISTORIAN'S OFFICE

I am very proud that our County Historian, Dr. Ruth Bradley, participated in a role as one of 80 + "Community Reader's" from across the United States who were all asked to read a part of Frederick Douglass's July 4 Oratorical, *"What does July 4 Mean to a Slave,"* a project of the Network to Freedom and the National Park Service. You can watch this community reading on Facebook. See more details below.

When you think of "Independence Day," what do you think about?

“Above your national, tumultuous joy, I hear the mournful wails of millions! whose chains, heavy and grievous yesterday, are today, more intolerable by the jubilee shouts that reach them.”

-Frederick Douglass, "What to the Slave is the Fourth of July?"



See a special message from Robert Stanton, former director, National Park Service [linked here](#).

This Fourth of July, please join us to view a [community reading](#) of what is considered by many to be a “rhetorical masterpiece,” as we take a moment to reflect on the significance of July 4, 1776.

Frederick Douglass National Historic Site (FRDO) has posted this to their [Facebook](#) page. Please visit their page and share the post with your networks. FRDO will host a [Facebook "watch party"](#) (July 4, 11:00 am) with rangers on hand for comments and questions.

**Diane Miller, PhD, National Program Manager, National Underground Railroad Network to Freedom
National Park Service, Harriet Tubman Underground Railroad Visitor Center
4068 Golden Hill Road, Church Creek, Maryland 21622
443-477-4476 mobile
www.nps.gov/ugrr www.nps.gov/ntf**

HISTORAN'S STAFF STATUS

The County Historian is the only staff person who is not out on furlough. Two part time people are furloughed. With 2/3 of staff furloughed, many queries have had to be postponed until staff returns, especially those dealing with genealogy and early deed/property questions. I have kept a long waiting list of research requests that require extensive work-hours. Some highlights of work completed by the remaining staff person, Dr. Ruth Bradley:

- helped identify records regarding a sunken ferry boat on Cayuga Lake
- fact-checked ownership of the Auburn Bulletin newspaper in 1895
- answered a query about Kelloggsville
- began participation in a podcast/symposium on “Bellwether Women of Cayuga County,” with David Connelly and Jim Loperfido
- established relationship with a group seeking to have historic markers procured for the Women’s Suffrage Trail
- published May 31, “Cayuga County’s Role in the Polio Vaccine,” Auburn Citizen

And the query that I answered that I’m most proud of:

A query came in over Memorial Day Weekend. I provided to a woman from out of state a number of newspapers clippings about her two great-uncles, soldiers Carl and Stanley Kopeczek, brothers from Auburn who were killed a week apart in Europe in World War II. Their grand-niece was deeply thankful and had not known many details about these men.

Paul Bornemann (Information Technology) –

- Operations/Support: end user support, server & application consolidation where possible, patching and updates, application system updates, phone system training for staff
- COVID: Implementing systems to support reopening plans and increasing delivery of services using new approaches.
- Project: Munis upgrade: TEST system upgrade completed in June, this will be used to
- Project: Network Security / consolidation to Sophos edge security technologies, 40% completed in June, on track to be fully completed by end of July

- Project: Pilot Formstack – connect to county systems for single sign on authentication and pilot example forms with departments.
- Administrative: Spending assess our opportunities to minimize expenditures that do not result in improved security or cost efficiency.
- Administrative: NY BOE Cybersecurity Grant – supporting project plan & draft budget to NYS BOE, working with their consultant to finalize with CBOE.
- Administrative: Support procurement efforts to assess alternatives for multi-function-printing device/supply/maintenance/support contract. The existing contract/lease with Toshiba Business Systems ends OCTOBER 2020 for the majority of multi-function printers in the county.
- Administrative: assessing T-Mobile Connecting Hero’s program for first responders, working with Sheriff, 911, and EMO.

August Plan

- Project: Munis Upgrade (completion is based on Tyler schedule, anticipated that it will be fully live by end of October)
- Project: BOE cybersecurity tasks in project plan & update IT Policies to align with best-practices and BOE requirements.
- Project: FormStack pilot continues
- Finalize MFP options and present for approval.

Jessica Strassle (Veterans) – no updates

RESOLUTIONS:

CAYUGA COMMUNITY COLLEGE

7-20-GO-1 (Added 7-7-20) Approving the Collective Bargaining Agreement between the Cayuga Community College Faculty Association and the Cayuga Community College for the period September 1, 2020 through August 31, 2023.

7-20-GO-2 Approving 2020-2021 budget for Cayuga Community College

EXECUTIVE SESSION: Contract Negotiations

ADJOURNMENT: Thursday, August 13, 2020 at 5:30PM

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

7-20-60-1

RESOLUTION NO. _____

7-28-20

CCC Faculty Assoc. 2020-2023 Successor Agreement

APPROVING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CAYUGA COMMUNITY COLLEGE FACULTY ASSOCIATION AND THE CAYUGA COMMUNITY COLLEGE FOR THE PERIOD SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2023

By: Hon. Ryan Foley, Chair, Government Operations
Hon. Christopher Petrus, Chair, Ways & Means

WHEREAS, Cayuga Community College ("College"), and the Faculty Association ("Association"), are parties to a collective bargaining agreement for the period September 1, 2016 through August 31, 2020; and

WHEREAS, the parties have been engaged in negotiations for a successor agreement; and

WHEREAS, the parties have tentatively agreed to a successor agreement, subject to ratification by the Association and approval by the College and Cayuga County; and

WHEREAS, the Association submitted terms for a successor agreement to its membership for consideration; and

WHEREAS, the Association approved and ratified the terms for a successor agreement on June 10, 2020; and

WHEREAS, Cayuga Community College submitted terms for a successor agreement to its Board of Trustees for consideration; and

WHEREAS, the Cayuga Community College Board of Trustees approved and ratified the terms for a successor agreement on June 25, 2020; and

WHEREAS, both the Association and the Cayuga Community College Board of Trustees recommend that the Cayuga County Legislature approve the terms for a successor agreement, the modified terms of the Tentative Agreement between the parties being attached; now, therefore be it

RESOLVED, that the Cayuga County Legislature hereby approves the terms and conditions of the Tentative Agreement by and between Association and the Cayuga Community College Board of Trustees; and be it further

RESOLVED, that the Cayuga County Legislature is hereby authorized and directed to take any and all appropriate actions to approve and implement said agreement for the period September 1, 2020, through August 31, 2023; be it further

RESOLVED, that this resolution shall take effect immediately.

Government Operations Committee

Ways & Means Committee

Ryan Foley, Chair

Christopher Petrus, Chair

Tricia Kerr

Keith Batman

Timothy Lattimore

Elane Daly

Chris Petrus

Ryan Foley

Paul Pinckney

Hans Pecher

Charlie Ripley

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Tentative Agreement between
The Cayuga Community College Faculty Association
And
Cayuga Community College
For the 2016-2020 Successor Agreement
June 3, 2020

1. Article XV – Salaries

Section One – Salary Schedule

Section Two – Returning Faculty

For the period September 1, 2020, through August 31, 2021, the base salary schedule will be increased by two percent (2.0%) and each returning faculty member shall receive an increase of two percent (2.0%) of base added to their respective base salary and will be specified in Article XV, Sections 1 and 2.

For the period September 1, 2021, through August 31, 2022, the base salary schedule will be increased by two percent (2.0%) and each returning faculty member shall receive an increase of two percent (2.0%) of base added to their respective base salary and will be specified in Article XV, Sections 1 and 2.

For the period September 1, 2022, through August 31, 2023, the base salary schedule will be increased by two percent (2.0%) and each returning faculty member shall receive an increase of two percent (2.0%) of base added to their respective base salary and will be specified in Article XV, Sections 1 and 2.

2. Article XV – Salaries

Section Eight – Health Insurance

(New paragraph added to existing 8.1B) - Effective January 1, 2021, a Medicare Advantage health insurance plan will be offered as the sole product for future eligible retirees and retiree's dependents age 65 and over. Once a retiree or a retiree's dependent turns age 65, they will be in the College Medicare Advantage plan.

This agreement shall be effective September 1, 2020 and continue through August 31, 2023.

- Proposals not addressed in the agreement shall be discussed by a labor-management council that will meet on a monthly basis commencing no later than October 15 or 30 days after the final ratification of the agreement, whichever is later. Meetings will continue for the term of this agreement unless terminated sooner by mutual agreement. Both parties reserve the right to introduce new proposals at aforementioned labor-management council meetings.

- If the college experiences unforeseen financial difficulties from the date of ratification until the expiration of this agreement, both parties agree to discuss deferral of salary increases.
- All other terms and conditions of employment remain unmodified unless modified herein.
- This agreement shall be subject to the ratification of the Cayuga Community College Faculty Association and Cayuga Community College and subject to approval by Cayuga County.



For Cayuga Community College

7/6/20

Date



For Cayuga Community College Faculty Association

7/6/20

RESOLUTION

RESOLVED, that the Successor Agreement between The Cayuga Community College Faculty Association and Cayuga Community College dated June 25, 2020 be approved and forwarded to the Cayuga County Legislature for its approval.

A handwritten signature in cursive script, appearing to read "Marian Brown", is written over a horizontal line.

Marian Brown, Chair
June 25, 2020

7-20-20-2

RESOLUTION NO. _____

7-28-20

CCC Budget 2020-2021

APPROVING 2020-2021 BUDGET FOR CAYUGA COMMUNITY COLLEGE

BY: Hon. Ryan Foley, Chair, Government Operations Committee
Hon. Christopher Petrus, Chair, Ways and Means Committee

WHEREAS, Cayuga Community College has presented its budget for the 2020-2021 academic year to the Cayuga Community College Board of Trustees and the budget for the 2020-2021 academic year was approved by the Cayuga Community College Board of Trustees on June 25, 2020; and

WHEREAS, Cayuga Community College has presented its budget for the 2020-2021 academic year at the Government Operations Committee meeting held on July 9, 2020; and

WHEREAS, the Cayuga Community College budget for the 2020-2021 academic year totals \$28,570,000.00; and

WHEREAS, Cayuga County's share, as sponsor of the college, in said budget is the amount of \$3,076,197.00; now, therefore, be it

RESOLVED, that the said 2020-2021 Budget of Cayuga Community College is hereby approved in accord with a 2020-2021 County Contribution of \$3,076,197.00

Government Operations Committee

Ways & Means Committee

Ryan Foley, Chair

Christopher Petrus, Chair

Tricia Kerr

Keith Batman

Timothy Lattimore

Elane Daly

Chris Petrus

Ryan Foley

Paul Pinckney

Hans Pecher

Charlie Ripley

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____

CAYUGA COUNTY COMMUNITY COLLEGE

RESOLUTION

To adopt the operating budget for FY2020 - 2021

RESOLVED, that the operating budget, September 1, 2020 – August 31, 2021, of Cayuga County Community College in the amount of \$28,570,000 with a County of Cayuga Sponsor's share of \$3,076,197 be adopted.



Marian Brown, Chair
June 25, 2020