



AGENDA
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
Wednesday, July 8, 2020 – 5:30PM
Live stream Link – <https://youtu.be/6tkwq0a8CR8>

CALL TO ORDER: By Hon. Keith Batman, Chair

MEMBERS: Legislators - Michael Didio, Tricia Kerr (Vice Chair), Heidi Nightengale, Chris Petrus, Paul Pinckney, Charlie Ripley

MINUTES TO APPROVE: May 13 and June 10, 2020

APPOINTMENTS: none

DEPARTMENT UPDATES FOR COMMITTEE:

Steve Lynch (Planning & Economic Development) –

- 1) COVID-19 staffing: All planning staff will continue to work remotely through Friday, July 3. Beginning Monday, July 6, we will begin bringing approximately one-half of the staff to work in the department office on the 5th floor of the COB one week at a time with the balance of the staff continuing to work remotely. The two work groups will alternate weeks in the office/remote until the COB is full open. This capacity for planning staff to work remotely should help maintain the a reduced number of county staff within the County Office Building at required levels until full re-opening is available.
- 2) Staff have been successfully advancing open projects and participating in regularly scheduled staff meetings via 8x8.
- 3) In addition to daily assistance to Town and Village elected officials, appointed board members and the public, the following land use, park and resource protection planning efforts currently underway. Each of the projects below are being advanced by staff:
 - a) Comprehensive Plan for Town of Moravia
 - b) Comprehensive Plan for Village of Moravia
 - c) Town of Victory Agriculture & Farmland Protection Plan
 - d) Joint Local Waterfront Revitalization Plan for Town of Sterling & Village of Fair Haven
 - i) Please Check out the LWRP Project Website prepared by staff: <https://sterlingfairhaven.wixsite.com/lwrp>
 - e) Local Waterfront Revitalization Plan for the Village of Cayuga
 - i) Please Check out the LWRP Project Website prepared by staff: <https://villageofcayuga.wixsite.com/lwrp>
 - f) Sterling Nature Center Facility & Trail Restoration Project
 - i) Contracts for the Engineering and Design work for these projects have been executed and site archeology and well water/septic assessments are underway.
 - ii) We are working with the NYSDOS and DASNY to finalize and execute Grant Disbursement Agreements
 - iii) The SEQRA for the project is moving forward in coordination with a number of permitting agencies and the NYSDOS.
 - g) Erie Canal Re-watering and Trail Planning Project (with Town of Brutus)
 - i) The Request for Qualifications process, with a review committee consisting of county project staff, elected officials from the Town of Brutus, the NYS Canal Society and American Canal Society, has been completed and a team assembled and led by Bergmann Associates (Rochester NY) was selected as the most qualified candidate, due to extensive experience on similar canal projects, community trail and recreation work and knowledge of this complex site. Staff is working with the Bergman team to finalize a scope of work and associated fee for the Phase I Flood Impact Assessment and Analysis.
 - h) Emerson Park Capital Improvements and Deauville Island Engineering Project.
 - i) Project meetings with the engineering and design teams have commenced and the project is moving forward.
 - i) Town of Ira Zoning Ordinance Revisions Project
 - j) Cayuga Lake Blueway Project (with Tompkins & Seneca Counties – 95% complete)
 - k) Owasco Lake Watershed 9E Plan & Watershed Modeling Project.
 - i) The 9-E Watershed Models are being finalized following delays associated with the pandemic and access to the supercomputers at Cornell University. The NYSDOS has recommended a 1-year contract extension which will be submitted with the monthly project report in June. Please note that although the extension is for 1-year, staff is still planning on finalizing the project in about 1/3 that time.
 - l) Owasco Flats Wetlands and Riparian Buffer Project, Phase II (See Resolution Notes)
 - m) Owasco Lake Watershed Rules & Regulations Project (pending ability to schedule a joint Public Presentation/Meeting with City of Auburn and Town of Owasco)

- n) Household Hazardous Waste (“HHW”) Program conducted the annual Tire Recycling Event on Saturday June 27, an event made possible by the combined efforts of Planning, Health and Soil & Water Conservation District staffs. Due to the Pandemic, the event was scaled down with required preregistration and a range of site precautions to limit person-to-person contact. The HHW team processed approximately 115-120 vehicles on Saturday and collected about 1800 tires; a preliminary total as Parks and Motor Pool still need to bring their tires to S&W.
- o) Cayuga County Local Solid Waste Management Plan Update
- p) CCPUSA Strategic Organization and Operations Plan (two meetings in May and June)
 - i) The CCPUSA Board has been meeting regularly with the Hometown Connections project team (<https://www.hometownconnections.com/>) - remotely, to build board consensus on CCPUSA’s vision and mission and align these with a strategic direction that will enable the agency to build capacity, visibility and credibility as it matures into an operational entity.
 - ii) Hometown connections are now assessing operational models and gathering the quantitative data needed to build a sound business case for operations.
 - iii) Staff is targeting September for completion of the Strategic Planning Process and presentation to the Legislature and stakeholders.
- q) Cayuga County Clean Energy Community Grant Lighting Upgrades at County Jail. Despite two separate public bidding efforts, the County has not received a single bid for this approximate \$90K lighting upgrade project. Planning staff has requested the Building and Grounds Department work with Purchasing to split the bid into two separate bids – one for purchasing the materials and equipment and a second, stand-alone bid to install the materials to spec.

Vacant (Employment & Training) –

Tracy Verrier (CEDA) –

- o Metric Snapshot through June 25, 2020 (does not include COVID response):
 - o Existing businesses met with: 58 (including 16 first-time contacts)
 - o Entrepreneurs met with: 23
 - o See supplemental document for additional metrics and economic indicators.
 - o In addition to prior COVID response metrics, CEDA staff did proactive outreach to businesses regarding the City of Auburn COVID-19 Economic Recovery Support Program grant opportunity. This and other outreach resulted in 64 business and entrepreneurial applications, as well as 8 applications for arts & cultural organizations. CEDA also processed all of these applications for review by a City of Auburn committee. Most applications will receive some level of funding.
- o CCIDA authorized two incentive packages:
 - o Cayuga Milk Ingredients for sales and use tax exemption for their project installing another evaporator (\$27m+ project).
 - o Global Common Energy sales & use tax and mortgage recording tax abatements to install a renewable natural gas system at Spruce Haven Farms (\$8m+ project).
- o CEDA released a new Cayuga County quality of life video on social media: <https://youtu.be/EjWzKxjicL8>. We intend to release a series of similar videos focused on attracting new residents and workers to the area.
- o Samantha Frugé has moved on to a new position. CEDA is currently seeking a new Technical Specialist to staff the IDAs and work on loan/incentive applications, underwriting, etc.

Doug Kierst (Soil & Water Conservation District) –

- The Natural Resources Center continues to be closed to public visitors. The members of the Cayuga County SWCD Office and Technical Staff now report to the office while a few team members continue to work from home until further notice.

AGRICULTURAL TECHNICAL ASSISTANCE:

- Cayuga SWCD worked with landowners to prepare funding proposals for submission to the Agricultural Nonpoint Source Abatement and Control Grant Program for the implementation of Best Management Practices on their farms.
- Cayuga SWCD Staff continues to complete weekly construction site inspections on SPDES permitted construction sites at 2 agricultural operations.
- Cayuga County Staff continues to complete construction oversight on two Agricultural operations’ BMP implementation projects. One additional Agricultural BMP implementation project has completed the bidding process and will commence work after the bid is approved and awarded to the contractor.

NON-AGRICULTURAL & MUNICIPAL TECHNICAL ASSISTANCE:

- Cayuga County SWCD Operations Staff continues to complete projects associated with streambank protection. We have been able to assist with stabilization projects in the Town of Moravia and on a property on the Town of Owasco and City of Auburn line.
- The Cayuga SWCD Hydroseeder has been used to stabilize exposed soils on several projects throughout Cayuga County.

- The Cayuga SWCD Operations Staff completed the first phase of the flood mitigation project in the Village of Moravia. Approximately 200 feet of drainage ditch was daylighted by the removal of a previously installed pipe. The next phase will consist of the installation of a cleanout basin located within the culvert system. The materials have been ordered and we are awaiting the delivery.
- The Cayuga SWCD Operations Staff completed a drainage swale cleanout in the City of Auburn to alleviate flooding pressure following storm events.
- The Cayuga SWCD Operations Staff completed mowing and no-till seeding establishment on a parcel of land recently acquired by The Nature Conservancy.

OTHER SWCD NEWS, WORKSHOPS & TRAININGS:

- Cayuga SWCD Staff worked in conjunction with the County Solid Waste Management Program and Cornell Cooperative Extension to carry out the County's Annual Tire Round-up that was held at the SWCD offices on June 27th. Special thanks goes to the Cayuga County Highway Dept. for assisting with the transport of the tires to NUCOR Steel and to NUCOR for creating availability to receive them for further recycling and for providing volunteers to assist in the event as well. Over 1,700 tires were collected and recycled during the event.

Dan Welch (Director Cornell Cooperative Extension) –

- o CCE Cayuga is partnering with the Food Bank of Central New York on mobile food pantry food distributions for families in need in Auburn, Port Byron, and Cato. The most recent distribution in Cato helped 120 families.
- o We worked closely with County Planning and the Soil and Water Conservation District on the tire recycling event on June 27.
- o Virtual shows and exhibits will take the place of the 4-H Youth Fair/County fair for our 4-H Youth. Judges are being lined up to evaluate video and photo submissions for the youth.
- o Next week, Kimberly Oswald starts as the part-time 4-H STEM Educator. Kim is a recent graduate of SUNY ESF in Environmental Science, and will be working on 4-H after school programs and creating more opportunities for youth to engage in environmental issues in Cayuga County.
- o Our agriculture educator is reaching out to farmers to let them know about the availability of payments from the USDA through the Coronavirus Food Assistance Program (CFAP). The farm side of the program is designed to provide payments to many types of farms to make up for lost revenue due to the pandemic. Much needed rain over the last 10 days kept drought conditions from forming.

Karen Kuhl (Tourism) –

RESOLUTIONS:

PLANNING:

7-20-PL-1 Authorizing award of bid and execution of contracts for construction of the Owasco Flats Wetland Restoration and Riparian Buffers Initiative Project Phase 2

EXECUTIVE SESSION: The employment history of a particular person

ADJOURNMENT: Wednesday, August 12, 2020 at 5:30PM

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

AUTHORIZING AWARD OF BID AND EXECUTION OF CONTRACTS FOR CONSTRUCTION OF THE OWASCO FLATS WETLAND RESTORATION AND RIPARIAN BUFFERS INITIATIVE PROJECT PHASE 2

By: Hon. Keith Batman, Chair, Planning and Economic Development Committee
Hon. Christopher Petrus, Chair, Ways & Means Committee



WHEREAS, Resolution No. 316-11 established Capital "H" Project No. 11-2, Owasco Flats Wetland Restoration and Riparian Buffers Initiative Project; and

WHEREAS, Cayuga County has been awarded and will receive grant funds for the Owasco Flats Wetland Restoration and Riparian Buffers Initiative Project (the Project) Phase 2, a green innovation project, through the New York State Environmental Facilities Corporation Green Innovation Grant Program (GIGP); and

WHEREAS, Cayuga County has developed final Bid Plans and Specifications (the "Bid Documents") with Environmental Design & Research, Landscape Architecture, Engineering, & Environmental Services, D.P.C. that have been approved by the New York State Environmental Facilities Corporation to construct the Project; and

WHEREAS, as authorized by Resolution No. 79-20, the County released an Invitation to Bid to obtain a Contractor to construct the Project, which yielded the receipt of a _____ bids that were opened on July 16, 2020 and evaluated for responsiveness to the County's needs, and _____ were found to meet the engineer's cost estimate and the available grant funding; and

WHEREAS, the proposal from _____ falls within the available and authorized grant funding provided by the GIGP grant awards and the Legislature wishes to award the contract to _____ and authorizes the Chair of the Legislature to execute the contracts necessary to proceed with construction of the Project; now, therefore, be it

RESOLVED, Cayuga County hereby awards the construction contract to _____, and that the Chair of the County Legislature is hereby authorized and directed to sign all necessary documents with _____, to construct the Project as defined as the Base Bid in an amount not to exceed \$ _____ as well as Alternates # _____ in an aggregate amount not to exceed \$ _____; and be it further

RESOLVED, that the cost of the Project be paid out of Capital "H" Project No. 11-2; and be it further

RESOLVED, that the Cayuga County Department of Planning and Economic Development be authorized and directed to oversee the implementation of the construction contracts and take the actions necessary and appropriate to accomplish the intent of this resolution.

Planning Committee

Ways & Means Committee

Keith Batman, Chair

Christopher Petrus, Chair

Michael Didio

Keith Batman

Tricia Kerr

Elane Daly

Heidi Nightengale

Ryan Foley

Christopher Petrus

Hans Pecher

Paul Pinckney

Benjamin Vitale

Charlie Ripley

Tucker Whitman

Co. Atty: _____