



AGENDA
JUDICIAL & PUBLIC SAFETY COMMITTEE
Wednesday, July 8, 2020
Live Stream Link: <https://youtu.be/6tkwq0a8CR8>

CALL TO ORDER: By Hon. Hans Pecher, Chair

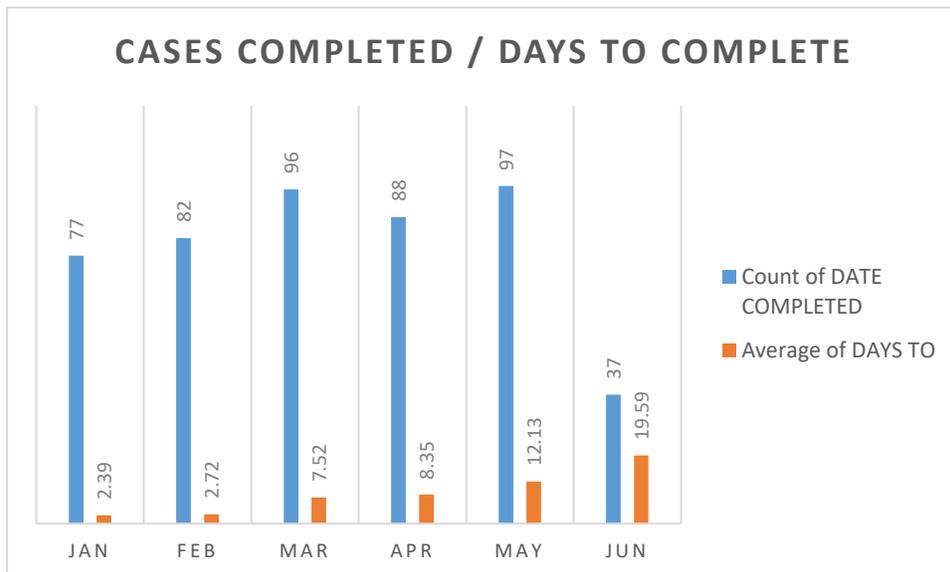
MEMBERS: Legislators Keith Batman, Elane Daly, Michael Didio, Heidi Nightengale, and Tucker Whitman

MINUTES TO APPROVE: June 10, 2020

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Denise Spingler (911) –**
 - COVID-19 Update – continuing to screen all callers
 - Grant Reporting – 2nd Quarter reporting due June 30
 - Discovery Requests:
 - 78 – January
 - 84 – February
 - 105 – March
 - 90 – April
 - 102 – May
 - 115 – June
 - Graph data as of July 1st
 - Backlogged 78 complaints
 - June 8 requests (23 days behind)



- **Request / Approval to allow Deputy Administrator overtime to manage the requests (FLSA approved / HR approved)**
 - First 5 hours are compensatory
 - Vacancies
 - Face-to-face interviews conducted June 25th
 - New list received
 - Additional interviews – July 9 / July 14
 - Temperature checks, masks, etc. used for the process.
 - Anticipate training to begin end of August

- **Lloyd Hoskins (Assigned Counsel/Stop DWI) – No updates**
- **Dr. Adam Duckett (Coroner) – No updates**
- **Jon Budelmann (District Attorney) – No updates**
- **Amy Russett (Fire/EMO) –**

-Hazard Mitigation Plan Update – Steering Committee and Planning Partnership Committee teleconference meeting dates have been set to kick off of the updating procedures.

-Large county-wide push of state received cloth masks, hand sanitizer and forehead thermometers began 06/25/20 and is ongoing. This push of supplies was sent to media outlets to inform citizens of these three items that are available at the EMO. Distribution quantities listed below are for the dates of 06/25/20 through 06/30/2020:

2 oz. hand sanitizer	2651
8 oz. hand sanitizer	360
cloth masks	8015
donated masks	96
1 gal. hand sanitizer	84
thermometers	140

-The EMO has been continuously distributing supplies since March 2020.

A cumulative COVID-19 supply push from 03/18/2020 through 06/30/2020:

2 oz. hand sanitizer	6740
8 oz. hand sanitizer	855
cloth masks	46650
coolers	10
donated masks	96
Face Shields	2853
food prep gloves lg	3
food prep gloves med	10
gloves large	142
gloves medium	1253
gloves small	316
gloves xl	68
Hand Sanitizer	583
hand sewn masks	151
ice packs	34
isolation gowns	1144
KN95 Masks	4650
Level One Gowns	200
N95 masks	4861
N95 Masks Small	240
Pediatric Surgical Mask	1500
Shelf Stable Food	400
shipping boxes	10
Surgical Gowns Large	475
surgical gowns xl	495
Surgical Gowns XXL	36
surgical masks	61000
test kit	2380

thermometers	179
Tyvek Suits	78
XL Tyvek suits	12

-Retirement of administrative officer - new administrative officer, Tom Hoppel to start July 20, 2020

-Re-design of the Cayuga County Emergency Management App with OCV vendor to include mapping of County technical equipment and various other public outreach features

-Quarterly Grant Reporting

- **Jay DeWispelaere (Probation) – No updates**

- COVID-19

- The Probation Dept. continues to function with 50% staff in the office.
- Two teams rotate on a weekly basis.
- Staff rotated out of the office have a high level of connectivity and are working very effectively
- Probation Officers have continued to work in the community throughout the COVID-19 emergency
- As the Court's begin to re-open and increase their activity, staff will return to the office as necessary.
- As the volume of work received from the Court's increases returning furloughed clerical staff will become necessary.
- The structure of the department and space limitations will impact the department's ability to fully reopen in a safe manner.
- Options will be sought for re-locating reporting and interviewing functions.
- Attached is a draft plan to re-open the department with 100% staffing and limited access to the public.

- Non COVID

- The department is in discussion with Securus, a vendor of electronic monitoring equipment.
- Permission may be sought to enter into an agreement with Securus to provide EM services as part of the 2021 budget.
- Electronic Monitoring would enhance the department's graduated sanctions options and allow a greater degree of community safety when used with certain offenders (sex offenders, domestic violence and driving while intoxicated offenders)

- **Brian Schenck (Sheriff)**

- Our Road and Custody Divisions have both completed a firearms transition, replacing and upgrading all handguns. The previously issued firearms were over 12 years old and in need of replacement.
- The Centralized Arraignment Part (CAP) Court continues to remain busy. 51 Pre-arraignment detainees were held and arraigned from 06/01 to 6/28. Over 220 detainees have been held and arraignments completed since the CAP Court was initiated in February.
- Overall call volume for our Road Patrol Division continues to increase, up slightly in June from May.
- At the time of this report we are housing 147 total inmates in our jail with 54 of those inmates being Federal board-ins.

RESOLUTIONS:

SHERIFF:

- 7-20-JP-1 Authorize the Sheriff of Cayuga County to enter into an agreement with Lexipol Law Enforcement to provide full implementation of law enforcement policies and procedures as well as provide annual updates and training bulletins for the Road Patrol Division of the Sheriff's Office.
- 7-20-JP-2 Authorizing the Sheriff's Office to accept Bureau of Justice Assistance Grant Funding through the 2020 Coronavirus Emergency Supplemental Funding Program and amend the 2020 Sheriff's grants budget to accept the 2020 funding.
- 7-20-JP-3 Authorizing the Sheriff of Cayuga County to accept grant monies from the New York State Child Passenger Safety (CPS) Grant Program and the Treasurer's Department to amend the 2020 Law Enforcement Budget.

7-20-JP-4 Authorize the Cayuga County Legislature to create and the Sheriff of Cayuga County to fill the position of an Identification Officer and to abolish a position of Deputy Sheriff Corporal.

7-20-JP-5 (**PULLED per Hiring Committee**) Authorize the Sheriff of Cayuga County to appoint a new Confidential Secretary to the Sheriff.

ADJOURNMENT: Wednesday, August 12, 2020 to follow Planning

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

AUTHORIZE THE SHERIFF OF CAYUGA COUNTY TO ENTER INTO AN AGREEMENT WITH LEXIPOL LAW ENFORCEMENT TO PROVIDE FULL IMPLEMENTATION OF LAW ENFORCEMENT POLICIES AND PROCEDURES AS WELL AS PROVIDE ANNUAL UPDATES AND TRAINING BULLETINS FOR THE ROAD PATROL DIVISION OF THE SHERIFF'S OFFICE.

By: Mr. Hans Pecher, Chair, Judicial & Public Safety Committee
Mr. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, The Cayuga County Sheriff's Office's Road Patrol Division currently maintains 115 separate and unique policies and procedures with these policies and procedures being the foundation for consistent, safe, and legally defensible operations of the Cayuga County Sheriff's Office's Road Patrol Division; and

WHEREAS, the Cayuga County Sheriff's Office seeks to update policies and procedures that relate to the Sheriff's Road Patrol Division and implement a program that ensures policies and procedures are continually updated, reflect the most current mandates by law, and include the latest best practices; and

WHEREAS, the Cayuga County Sheriff's Office seeks to incorporate a policy and procedure program that keeps members of the Road Patrol Division trained and current in the latest policies and procedures via a web based platform while documenting that the training has been completed and that the member has comprehended the training; and

WHEREAS, Lexipol Law Enforcement provides a full policy and procedure implementation and update service via a web based platform, that includes training and documentation for law enforcement agencies, serves 150 entities NY State and 3900 Nationwide; and

WHEREAS, Lexipol Law Enforcement can provide full policy and procedure implementation, as well as automatic updates and training via a web based platform for an initial implementation cost in year one of \$37,198.00 with an ongoing current annual cost of \$13,530.00.

RESOLVED, that the Chair of the Cayuga County Legislature and the Cayuga County Sheriff are hereby authorized to execute the necessary documents to enter into an agreement with Lexipol Law Enforcement to provide policy and procedure implementation and training service for the Cayuga County Sheriff's Office's Road Patrol Division and to pay for said service utilizing funds from the inmate telephone account.

Judicial & Public Safety

Ways & Means Committee

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Christopher Petrus, Chair

Keith Batman

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Elane Daly

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Michael Didio

Ryan Foley

Heidi Nightengale

Hans Pecher

Tucker Whitman

Benjamin Vitale

Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____ 7/28/20

SHR BJA Coronavirus GRT-20

AUTHORIZING THE SHERIFF’S OFFICE TO ACCEPT BUREAU OF JUSTICE ASSISTANCE GRANT FUNDING THROUGH THE 2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM AND AMEND THE 2020 SHERIFF’S GRANTS BUDGET TO ACCEPT THE 2020 FUNDING.

BY: Mr. Hans Pecher, Chair, Judicial and Public Safety Committee
Mr. Christopher Petrus, Chair, Ways and Means Committee

WHEREAS, the Sheriff’s Office applied for and was awarded funding of \$58,008.00 via a Grant from the Bureau of Justice Assistance to provide funding for Coronavirus Emergency Relief and additional costs incurred during this pandemic; and

WHEREAS, all equipment, supplies and payroll for operations covered through the Grant will require no match of funding by the County and will be 100% funded by the Bureau of Justice Assistance; now therefore be it

RESOLVED, that the Chairman of the Legislature be authorized to sign the necessary documentation to accept the 2020 funding; and be it further

RESOLVED, that the Cayuga County Sheriff’s Grant Budget be amended to increase A31130 44572- 20 BJA Coronavirus Income by \$58,008.00, increase A31134 54584- 20 BJA Coronavirus Expense by \$58,008.00 and; and be it further

RESOLVED, that the Cayuga County Treasurer is authorized to make the journal and accounting entries required to implement the intent of this resolution

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Co. Atty:_____

RESOLUTION NO. _____

7/28/20

SHR-CPS Incentive Grant rev

AUTHORIZING THE SHERIFF OF CAYUGA COUNTY TO ACCEPT GRANT MONIES FROM THE NEW YORK STATE CHILD PASSENGER SAFETY (CPS) GRANT PROGRAM AND THE TREASURER’S DEPARTMENT TO AMEND THE 2020 LAW ENFORCEMENT BUDGET

By: Mr. Hans Pecher, Chair, Judicial and Public Safety Committee
Mr. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, the Cayuga County Sheriff’s Office applied for and was awarded a \$1,500.00 Child Passenger Safety grant from the National Highway Traffic Safety Administration through the New York State Governor’s Traffic Safety Committee; and

WHEREAS, all expenses have been approved through the grant which is 100% funded; now therefore be it

RESOLVED, that the 2020 Cayuga County Sheriff’s Law Enforcement Operating Budget be amended to allow the following changes: An increase in the Revenue Line A31100 44390 Traffic Enforcement of \$1,500.00 and an increase in the Expenditure Account A31104 54244 Grant Expense of \$1,500.00; and be it

RESOLVED, that the Cayuga County Sheriff’s Office be allowed to purchase supplies needed for the installation of child passenger safety seats and necessary items to administer this grant; and be it further

RESOLVED that the Cayuga County Treasurer is authorized to make the journal and accounting entries required to implement the intent of this resolution.

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Co. Atty:_____

RESOLUTION NO. _____ 7/28/20

SHR Create-Fill Identification Officer

AUTHORIZE THE CAYUGA COUNTY LEGISLATURE TO CREATE AND THE SHERIFF OF CAYUGA COUNTY TO FILL THE POSITION OF AN IDENTIFICATION OFFICER AND TO ABOLISH A POSITION OF DEPUTY SHERIFF CORPORAL

By: Mr. Hans Pecher, Chair, Judicial & Public Safety Committee
Mr. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, there is an anticipated Deputy Sheriff Corporal Position (Position Control No. 007424-SYS) vacancy due to a retirement; and

WHEREAS, the Sheriff’s Office requests a position which more appropriately reflects the duties of the Deputy Sheriff Corporal assigned to the Identification Section; and

WHEREAS, the Sheriff’s Office has submitted a New Position Duties Statement to the Civil Service Commission for their review and classification; and

WHEREAS, the duties and responsibilities of the Identification Officer position have been reviewed by the Civil Service Commission; and

WHEREAS, the Cayuga County Civil Service Commission has classified the duties of the Identification Officer in the competitive class; and

WHEREAS, the funding for the Identification Officer position exists in the 2020 Cayuga County Sheriff’s Office Budget Line – Salaries Full Time (A31101 51001); now therefore be it

RESOLVED, that the Cayuga County Legislature create the Identification Officer Position (Grade 16S) in the Cayuga County Sheriff’s Office with the jurisdictional class allocation being Competitive; and be it further

RESOLVED, that the Sheriff be hereby authorized and directed to fill the newly created position of Identification Officer (Position Control No. 006476-SYS) in accordance with the Civil Service Rules and Regulations and the Policies of Cayuga County; and be it further

RESOLVED, that the present Deputy Sheriff Corporal Position (Position Control No. 007424-SYS) be abolished when it becomes vacant and upon permanent appointment of the new Identification Officer

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