

Cayuga County's OPERATIONS REPORT

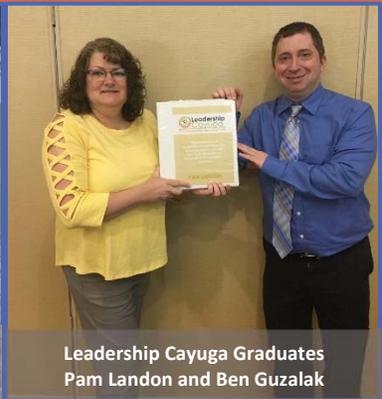
Reporting Period: June 1 – 30, 2019



Happy Retirement to Mike Russell and Ann Kubarek



Fire Coordinator Larry Dygert with DHSES Commissioner Patrick Murphy in Fair Haven



Leadership Cayuga Graduates Pam Landon and Ben Guzalak



Owasco Elementary Students participated in Chicken Incubation Program



Thinking 4 A Change Graduates



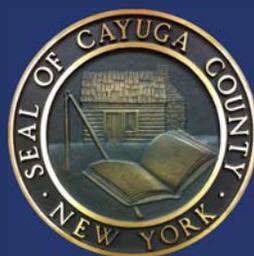
Alliance of Economic Inclusion Meeting held in Auburn



Sheriff Schenck reads to Casey Park Students



Impressions from the Sterling Nature Center



Cayuga County Government
www.cayugacounty.us

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Department Updates

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ADMINISTRATION

Please find our latest edition of the Cayuga County Monthly Report, which is designed to provide up-to-date data and information on the operations of county government. Within you will find monthly updates from departments and contract agencies, and special reports.

During this time of transition, I would like to take the opportunity to thank our department heads for their cooperation and continued leadership in the service of our county's residents. As we are in the process of filling several department head positions, the Legislature is simultaneously working on a path toward a stable county leadership.

We welcome Lisa Lippoldt, our new HR Administrator, and say Thank You and Farewell to outgoing HR Administrator Mike Russell and Employment & Training Director Ann Kubarek; both are entering their well-deserved retirement. We wish them well.

We continue the search for a new Emergency Management Services Director as we keep the lines of communication with our county emergency service stakeholders open. A special Thank You goes out to the County Fire Coordinators as well as Planning Director Steve Lynch and E-911 Center Director Denise Spingler who have shown great leadership in keeping operations running, especially during difficult times of flooding in the north and south of the county.

We hope the Legislature finds this report an informative tool that assists them in serving their constituents as policymakers, and we hope it provides transparency and useful information to the community at large. As always, we look forward to hearing your feedback.

Tucker Whitman, Chair
Cayuga County Legislature

Department Updates

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Department of Human Resources

Lisa Lippoldt

Human Resources Administrator

YEAR-TO-DATE COMBINED TRANSACTIONS: 1,395

- County departments: 683 total transactions
- Schools, Towns, Villages, BOCES & Special Districts:

314	Schools
143	Towns
10	Villages
177	BOCES
36	CCC
30	Seymour Library
2	Soil & Water
0	Water & Sewer
712	Total Transactions

- Specific personnel action that was taken (year to date):

Transaction Type	No.
Permanent Appointments	221
Provisional Appointments	13
Contingent-Permanent Appointments	10
End of Probationary Period	74
Layoffs Due to Abolishment of Positions	0
Layoffs Due to Lack of Funds or Work	1
Promotions	31
Reinstatements	10
Removals	154
Resignations	100
Retirements	18
Seasonal Appointments	46
Temporary Appointments	44

- Exams administered & Application fees collected:

Exams Administered		Application Fees Collected:	
June Only	11	June Only	\$740
Year-to-Date	34	Year-to-Date	\$2,690

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Information Technology

Paul Bornemann, *Interim Chief Information Officer*

- Implementing ConnectWise helpdesk, monitoring and management software; expect that it will be implemented by August 2019.
- Implementing SOPHOS CLOUD Suite for endpoint protection; expect to be fully implemented by September 2019; first pilot groups are being tested.
- Consolidating IT infrastructure where possible.
- Providing recommendations to departments regarding consolidation of printers where possible (single-function to multi-function) based on department input/approval; working with Toshiba Business Systems.
- Implemented change log for production systems to better document & coordinate planned changes and potential impact.
- Windows 10 OS deployments, Server OS Upgrades (all need to be completed by end of December):
 - 180 County systems – 25 completed
 - 75 NYS systems – 5 migrated to County Win10 systems
 - 34 Servers – 7 completed/retired
- BOE – coordinating Electronic Polling and Voting and relevant CyberSecurity.
- DSS – NorthWoods Application Implementation, in coordination with NYS.
- Mental Health:
 - TelePsych solution
 - Support NYS Medicaid value-based payments initiative with regional PPS:CNYCC – contract with IBM / WATSON
 - Online Referral Website Project – vendor security review
- Veterans – implementing tablet/laptop based benefits enrollment.

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- Financial Systems – MUNIS assessment and recommendations, custom reporting.
- 2020 Budget Planning:
 - Phone system requests for information budgetary estimates
 - Server licensing / Office 365 Government
 - Consolidation of IT systems where possible
- Statistics for June:
 - 401 Requests completed
 - 144 Requests carried over from prior months
 - 80 New requests this month
 - 96 Still open requests with activity/follow up

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Department of Planning & Economic Development

Stephen F. Lynch, AICP

Director

WATER QUALITY

- **WATERSHED RULES & REGULATIONS:** There was a ~30-day public comment period on the Draft Watershed Rules and Regulations that followed the May Stakeholder/Public Input meetings. When the deadline for public comment closed on June 14th, the project team had received approximately 40-pages of public comments on the draft document. Project staff from the Planning and Health Departments are assessing and collating the public input into a summary document for review along with a revised/updated draft that incorporates improvements to the initial, working draft. After the input summary and revised draft is shared with the project Steering Committee and extended staff workgroup, it will be transmitted to the Auburn City Council and Owasco Town Board and other elected officials with a request for written comments/feedback. Please note that Legislators Aileen McNabb-Coleman and Michael Didio along with Public Health Director Kathleen Cuddy are all county representatives on the project Steering Committee.

PARK PLANNING & DEVELOPMENT

- **EMERSON PARK DEAUVILLE ISLAND CAPITAL IMPROVEMENTS:** The County was awarded a grant from the NYS Office of Parks, Recreation and Historic Preservation in 2017 for design and construction of improvements on Deauville Island. The scope of work includes pathway improvements and expansion, a pedestrian bridge spanning the Owasco River channel, and phase 1 of a regionally significant destination playground. Landscape Architecture firm Trowbridge, Wolf & Michaels was hired in 2018 to prepare construction documents for the improvements. Public Work bids were circulated in mid-June and sealed bids are due July 9. Staff will be bringing a Construction Award Resolution to the Legislature in August with construction scheduled to commence in September 2019.
- **EMERSON PARK – COMPREHENSIVE PROGRAMMING PLAN:** The Emerson Park Programming Plan is well underway. Planning and

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Parks staff will receive the draft plan, including but not limited to operations, programming, revenue, and capital plans and budgets, in mid-July. The programming consultants will likely return in August for stakeholder meetings and presentations.

- **EMERSON PARK – BOAT LAUNCH AREA IMPROVEMENTS – GREEN INFRASTRUCTURE GRANT:** With the support of the County Legislature, staff is preparing a 2019 CFA grant application under the Green Infrastructure Grant Program (“GIGP”) through the NYS Environmental Facilities Corporation. With a successful grant, design and construction of much-needed site and access improvements – with a focus on green infrastructure (permeable pavements, bio-swales, etc.) at and around the public boat launch – will move forward.
- **CATO-BRUTUS TRAIL IMPROVEMENTS:** The Planning and County Parks & Trails worked together to bid the construction of two trail bridges on the Cato - Brutus Trail in 2018 and successfully installed one of the two bridges, Bridge B, north of Smithler Rd., funded by a previous NYS grant. The second bridge (Bridge A Project), north of Chase Rd., has an estimated construction budget of \$113,750 and Planning staff has identified \$91,000 of the project to be eligible for state funding through the New York State Recreational Trails Program (RTP) – a grant program that provides up to 80% funding and requires a 20% local match. The CFA grant application is due at the end of July and staff is seeking authorization to submit a competitive grant application along with the required \$22,750 local match (General Fund).
- **CAYUGA LAKE BLUEWAY TRAIL IMPLEMENTATION:** Planning staff continues to work with staff from Tompkins and Seneca counties to implement the Cayuga Lake Blueway Trail Plan through a NYS DOS funded grant received by Tompkins County. In addition to branding/marketing materials, signage and kiosk installation for 14 public paddle craft launch sites around Cayuga Lake, Planning staff has coordinated the installation of aquatic invasive species disposal boxes at 5 sites around the lake that do not currently have them, and the installation of 2 paddle craft storage racks to communities along the lake in Cayuga County. The project is scheduled to be completed in 2020.

CLEAN ENERGY COMMUNITIES (CEC) GRANT WORK
The \$250,000 NYSERDA CEC 100% funded grant is comprised of three components.

- **NEW ELECTRIC VEHICLES & CHARGING STATIONS FOR COUNTY FLEET:** The two Hybrid Electric Vehicles have been

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delivered to the Real Property and the Office of the Aging departments. The two grant-funded electric vehicle charging stations were delivered and installed in May/June.

- **CCPUSA STRATEGIC PLAN FOR ORGANIZATION & OPERATIONS:** The County has allocated up to \$80,000 in CEC Grant Funds for the CCPUSA Strategic Plan. Consultant proposals have been received and an Award Resolution for the select consultant team (Hometown Connections / Utility Financial Solutions) is being brought through the July legislative cycle. Project costs are 100% grant funded.
- **LIGHTING UPGRADES AT THE CAYUGA COUNTY JAIL:** Kiva VanDerGeest along with the Superintendent of Building and Grounds has been working closely with Wendel Engineering for the final preparation of the bidding documents for the lighting upgrades at the County Jail. This project will provide up to \$90,000 in lighting and energy-saving improvements at the Jail.

TOWN & VILLAGE ASSISTANCE

- **VILLAGE OF MORAVIA COMPREHENSIVE PLAN:** The village was awarded a Climate Smart Community grant from DEC in 2017. Planner David Nelson is working with the village to develop the Comprehensive Plan and align it with the objectives of DEC which include greenhouse gas emission reduction and hazard preparedness. The project is scheduled to be completed in early 2020.
- **TOWN OF MORAVIA COMPREHENSIVE PLAN:** The Town was awarded a Climate Smart Community grant from DEC in 2018. Planner David Nelson is finalizing the work plan with DEC and work will begin with the town later this spring. The scope is similar to that of the Village of Moravia Comprehensive Plan and will also focus on greenhouse gas emission reduction and hazard preparedness. The project is scheduled to be completed in late 2020.
- **TOWN OF VICTORY AGRICULTURE AND FARMLAND PROTECTION PLANNING GRANT:** Grant approved; work began in December and will continue through 2019.
- **TOWN OF MONTEZUMA ZONING ORDINANCE:** In 2017 The Town requested assistance from Planning with preparing a new zoning ordinance that better aligns with their recently adopted Comprehensive Plan. Senior Planner Kari Terwilliger has worked with the town to develop the draft Zoning Ordinance. The draft will be available for

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review on the town's website. This project is scheduled to be complete by August 2019.

- **TOWN OF MENTZ ZONING ORDINANCE:** In 2017, the town requested assistance from Planning with preparing a new zoning ordinance that better aligns with their recently adopted Comprehensive Plan and Agriculture & Farmland Protection Plan Senior Planner Kari Terwilliger has been working with the Town to develop a new zoning ordinance. This project is scheduled to be complete by October 2019.
- **VILLAGE OF UNION SPRINGS LWRP:** Senior Planner Kari Terwilliger has completed preparing the draft Local Waterfront Revitalization Program for the Village of Union Springs, and associated new local laws and zoning amendments. NYS DOS has initiated the required 60-Day Agency Review for all state agencies and will compile comments received. The LWRP and associated local laws and zoning amendments should be adopted by the Village of Union Springs in July or August 2019 once the 60-Day Review is complete. The draft LWRP can be viewed at <https://unionsprings.wixsite.com/lwrp/lwrp-document>
- **TOWN OF STERLING & VILLAGE OF FAIR HAVEN LWRP:** Senior Planner Kari Terwilliger and Planner Kiva VanDerGeest have presented to the Town and Village about the opportunity and benefits of developing a joint Local Waterfront Revitalization Program. Both communities passed resolutions authorizing the County to submit a grant application requesting funding to develop the LWRP in the upcoming state Consolidated Funding Application (CFA) round. The county grant application will be prepared by staff at no cost to the Town or Village; and submitted on their behalf. If funded, the County will be the grant recipient; and County Planning staff would take on the 3-year project and receive the grant funds as reimbursement for our work. Also, the Town and Village will commit some matching (cash) funds to the effort and select residents and business owners from each community to participate on an advisory committee for the duration of the project. LWRPs establish a local program that will guide the community in attracting appropriate development to the waterfront area, as well as provide the organizational structure, local laws, and projects to achieve the plan. Completing a Local Waterfront Revitalization Program can significantly increase a community's ability to attract appropriate development that will take advantage of, but also respect, the unique cultural and natural characteristics of its waterfront. Presenting a unified vision for the waterfront also increases a community's chances to obtain public and private funding for waterfront projects.

BOARD OF ELECTIONS



Board of Elections

Cherl A. Heary (R)

Katie Lacey (D)

Commissioners



- More than 1,500 total transactions including new registrations, address changes, DMV management activities were completed during May and June. We processed 108 absentee applications. We also collected 109 incomplete voter registrations from DMV.
- We completed 8 school districts elections in May and conducted primaries in 6 towns and the City of Auburn in June. We also provided services to the Village of Moravia for their June elections.
- Planning continued for Early Voting (EV). We have finalized plans for three locations and received official notice of State reimbursement for capital expenditures and operational increases.
- We have determined the voting hours for the 2019 EV which will be as follows at all three sites:
 - Saturday, October 26th 10 to 3
 - Sunday, October 27th 12-5
 - Monday, October 28th 9-5
 - Tuesday, October 29th 12-8
 - Wednesday, October 30th 9-5
 - Thursday, October 31st 12-8
 - Friday, November 1st 7-3
 - Saturday, November 2nd 10-3
 - Sunday, November 3rd 12-5

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- The required annual mail check to voters in Cayuga County was conducted in mid-April. To date, more than 1,800 returned cards have required follow-up.
- We are waiting for the OGS contract approval to finalize our order of 40 e-poll books which will be used for EV and all subsequent elections. Other necessary purchases include on-demand printers, signage, machine security supplies, and advertising. Operational impacts include additional inspector hours, training, additional staff time, transportation, and certainly other expenses we will become aware of as we continue this process.
- We have submitted the required communications plan to the State for informing local voters of our EV plans.

CLERK OF THE LEGISLATURE



Clerk of the Legislature

Sheila Smith

Clerk of the Legislature

AUDITING

- Completed auditing for the effective date of 6/1/19. Reminded employees when putting in their batches they must have all the back-up, a requisition must be entered and a PO generated for all purchases. I have been working with Mary Beth Leeson, Lynn Marinelli, and JoAnn Hildebrant on the approval process through MUNIS. I look forward to working with the new Purchasing Director and updating the Purchasing Policy to get departments back on track on correct procedures.

CODIFICATION

- I have received the Code Project Editorial and Legal Analysis document from E-code and have given that to the County Attorney for processing. We will be attending a webinar on this soon.

OTHER

- We are anticipating our summer youth person to start within the next couple of weeks. This helps us get caught up on filing and contracts.
- We will be working with the HR department and move forward with a date and place for the Employee Recognition Luncheon.

COMMUNITY & SOCIAL SERVICES



Employment & Training Cayuga Works Career Center

Ann Kubarek

Director

- In June, over 800 people used the services of the Cayuga Works Career Center and 112 individuals participated in the various employment and job readiness workshops that are offered at the Career Center.
- Currently, there are 334 jobs posting for Cayuga County listed in the [New York State Job Bank](#).
- In June, four employers held recruitments at the Career Center.
- Staff has begun the process of recruiting youth and worksites for the Summer Youth Employment Program. Youth will begin participating in the program during late June and early July.
- A workgroup has been formed to address the development of the Workforce Development Center planned for the Cooperative Extension building on Grant Avenue. Stakeholders from Cayuga Community College, Cayuga Works Career Center, and Cornell Cooperative Extension will meet weekly with the architect and building staff to formulate the best use of the space and function in the building rehabilitation project.
- Unemployment data:

	Cayuga County	New York State	United States
May 2019	3.8%	3.8%	3.4%
May 2018	4.0%	3.7%	3.6%

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Dept. of Social Services | Mental Health

Raymond Bizzari

Director of Community Services

- Received \$30,000 for readiness activities related to Family First legislation that radically reshapes foster care placements and reimbursement.
- Received approximately \$150,000 in CNYCC (DSRIP) funds to work with Cayuga Health Network and to fund staff salaries related to the project.
- Dr. Michael Pratts has scheduled training in early September for school district personnel on the new protocol that assesses risk for threats made against students and/or schools and how those cases get tracked. There were several assessments completed at Mental Health this past school year.
- SAMHSA 3-day site visit July 15,16,17th

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COUNTY CLERK



County Clerk's Office

Susan M. Dwyer

County Clerk

DEPARTMENT OF MOTOR VEHICLES

- Total retention to Clerks Office (in-office transactions): \$56,711 – YTD \$333,795
- Total transactions completed in our DMV office: \$6,242 – YTD \$38,763. Kudos to our DMV staff for handling all of those transactions!
- Total online transactions conducted by Cayuga County residents: \$1,531 – YTD \$10,423

(USE YOUR LOCAL DMV OFFICE: See those numbers above?? That means if those people used our DMV instead of going online, our county would have at least \$10,423 more dollars than we do now and if everyone used our DMV, it could help with our tax rate!)

- Total online County sharing retention: \$3,064
- Total Sales Tax collected and paid to the NYS Dept. of Taxation and Finance: \$160,620
- Total YTD DMV Retention (in-office transactions + County online sharing): \$336,859
- Difference between YTD Revenue vs. YTD Budget: (\$23,793)
- The warmer months bring lots of transactions: boat, trailer, other recreational vehicles, and auto-renewals, along with tons of dealer work because people tend to buy and sell more cars in the summer. To keep up with the demand of both the increased dealer business and increased customers in our DMV due to the warmer weather, we have offered comp time to our employees.
- We are now processing dealer work for a new dealership, Micro Bore. They are located in Syracuse! That means more revenue for our county. Congrats to DMV staff for their effort and success.
- There have been several recent newspaper articles publicizing the October 2020 change that will require people who are traveling by air within the United States (domestic air travel) to obtain a REAL ID

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document. We continue to see an increase in customers who are choosing to upgrade their licenses to the Enhanced Driver's License (EDL), which is a REAL ID-compliant document. This document also allows a person to travel to Canada and Mexico by land or by sea; it will not allow them to travel by air to these countries. A U.S. passport is also a REAL ID document. We have now included this information on the informational screen in our DMV.

- On Monday, June 17, the Governor signed the "Green Light" bill into law. This will allow undocumented people (individuals that are in our country illegally) to get a NYS driver's license. That law will be effective in December 2019. As with any change in the law, we are awaiting training procedures and rules and we will try our best to keep up with the constant challenges that the State DMV presents to local offices.

CLERK'S RECORDING OFFICE

- Total amount remitted to County Treasurer: \$125,356
- List of the transactions processed in which fees are collected:
 - 644 land documents: Deeds, easements, mortgages, mortgage discharges & assignments, etc. (this includes electronically-submitted recordings)
- 41 business certificates: DBA/Partnership/Corporation – new, amendments, discontinuances
- 38 passport applications submitted to the US Department of State and 124 passport photos for passport processing, passport renewals (\$2,320)
- 1,014 judgments filed and docketed: Supreme Court, lower courts, State of NY
- 13 Notary Public transactions: New and renewals (this does not include the number of documents that were notarized by staff as free service mandated by the State of New York)
- 143 Supreme Court Index Numbers issued: Supreme Court cases started this month
- 13 Uniform Commercial Code (UCC) transactions: New, continuation, termination, search
- 4 military discharges filed (Veterans are not charged a fee to file or obtain copies of their DD214)
- 29 Survey Maps filed
- Online Land Records Revenue: \$5,135.20 for the 1st quarter of 2019

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- June 2-6: Attended the New York State Association of County Clerks (NYSACC) Conference in Corning, NY. I serve on the Legislative and Audit Committees and chair the NYSACC Centennial Celebration Committee. Some of the sessions included:

Updates from Judge Coccoma of the Office of Court Administration on Electronic Court Filing – a discussion about E-filing criminal records which is being piloted in several counties;

Information and rules about the new law Extreme Risk Protection Orders which will take effect on August 24, 2019;

Presentation by the U.S. Department of State about passport issues;

Update on the SAFE ACT;

Demonstration on sovereign information;

PRIA gave a presentation on Electronic Notarization;

NYS Archives discussed grants and upcoming changes in the Retention Schedule;

Bob Freeman, NYS FOIL Officer, answered questions about access to public records;

Michelle Rea spoke on Publication of Legal Notices;

State DMV discussed their Modernization Project and asked for our input;

All of the County Clerks discussed the Green Light Bill and how it would affect our DMV offices.

- June 17: Discussed the concerns about illegal (undocumented) individuals having the ability to obtain a NYS driver's license, especially about the concerns in regard to the DMV staff being required to accept foreign documents from illegal individuals. Our staff has absolutely no way to verify foreign documents. At the same time, we require our U. S. citizens to submit an inordinate amount of documentation or we turn them away. This legislation would not allow DMV staff to refuse any document submitted to them by the undocumented individuals. One of the main concerns is that they will have the option to illegally register to vote, right before our eyes, yet the language in this bill forbids my staff and me to report that act. I have taken an oath to uphold the U.S. Constitution and the NYS Constitution and the fact that I cannot report an illegal act is just wrong.

Update: On Monday, June 17th the “Green Light” bill was signed into law by Governor Cuomo.

34 County Clerks from across NY State sent a letter to President, Donald Trump to let him know of our concerns about the fact that we are being asked to look the other way when a person who is in our country illegally registers to vote by electronic means in our DMV

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offices, and that according to the new Green Light Law, we are being asked to ignore the section of the oath that states, “We solemnly swear to uphold the Constitution of the United States....” By allowing illegals to get a driver’s license. We also sent a letter to the Acting Secretary of Homeland Security, Kevin McAleenam, to alert him of the fact that the new law will give illegals the right to a license beginning on December 1, 2019 and they can then board a domestic flight, enter a federal building, and enter a military base until October 2020. This gap in security is most concerning!

- June 21: My Deputy and I met with a Vice President and the local office Vice President of Tompkins Trust to give feedback on their services, etc. It is so refreshing to know that they care about us and the people we serve!
- June 26: Participated in a Department Head meeting to get updates and discuss changes in procedures since we are presently without a county administrator.
- Military Discharges: We are continuing a long term project that all of our staff has been working on – scanning the Military Discharge papers (DD214’s) back to 1943.

RECORDS RETENTION CENTER

- Health and Human Services Department shredding continues
- Temporary Assistance purge is in progress
- District Attorney’s Office scanning project continues
- Department annual purge is completed – 417 boxes shredded
- Surrogate Court project stalled due to software problem
- The number of documents scanned in June: 19,815
- Records requests in June: 154

HISTORIAN’S OFFICE

- Look for Ruth Bradley’s column in The Auburn Citizen – they are informative and delightful!
- 53 in-person visitors to the office with queries and research projects
- 10 queries through phone, email and letter requests
 - With assistance from Bonnie Thomas of our Records Retention Center, our Staff Researcher Jessica Armstrong solved a seemingly unanswerable genealogical question (originally

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posed two years ago), finding the missing clue in an 1852 judgment. Kudos to both staff members who were determined to go the extra mile to help a customer!

- A photograph supplied by the Historian's Office was included on a special commemorative cake highlighting the gala celebration of the 100th anniversary of the Fingerlakes Tourism Association.
- Dr. Bradley attended the Annual Meeting and Lecture of the Montezuma Historical Society. She also attended a bi-monthly meeting in Sterling of the Historian Coalition of Cayuga County; at that time, she also took a tour of the Sterling Historical Society's "Little Red Schoolhouse" Museum.
- Dr. Bradley gave a talk at the Seymour Library in Auburn on the 1909 'Country Life Movement.'
- Dr. Bradley participated in a "walk-through" of one of the County's historical cemeteries, the Friends Cemetery in Poplar Ridge, coordinated by the Friends Cemetery Association.

HEALTH & HUMAN SERVICES



Health Department

Kathleen Cuddy, MPH

Public Health Director

- **Community Health Assessment Online:** Cayuga County Health Department and Auburn Community Hospital are engaging in a [Community-Wide Online Survey](#) to identify healthcare needs as well as gaps in medical services in the local community. The results gathered from your responses will be used to drive an overall healthcare strategic plan and aid in improving and advancing the local healthcare services most desired, needed, and offered to residents in our community. Please take part in this opportunity.
- **Non-medical exemptions for school vaccinations will no longer be allowed in New York State.** This law passed 6/13/19. We will be working diligently with schools and health providers to help mitigate the students excluded from school in September.
- **Healthy Mom... Healthy Baby... Healthy Community...:** The Cayuga County Health Department received grant funding which has allowed us to provide updated promotion for some services we offer to the community.

The 30-second commercial focuses on the positive impact the Nurse-Family Partnership had with a participant from our community. The trusted relationship between a nurse and mother creates protective factors for mom and baby against the societal challenges that contribute to stress and adverse pregnancy outcomes. These programs empower moms to demand a better future for themselves and their children despite their individual challenges and achieve goals that they may not have thought attainable.

This commercial will run all week. You will also see posters, bus shelter wraps, and side-of-bus ads that reiterate this message and provide the Cayuga County Health Dept. contact number.

The goal of the Healthy Mom... Healthy Baby... Healthy Community... Campaign is to encourage and engage our community in an effort to help make our neighbors aware of the key programs and services that the Cayuga County Health Department offers women who are pregnant. There are numerous programs that support pregnant women, infants, and

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families including Nurse-Family Partnership and Women, Infant and Children Supplemental Nutrition Program (WIC) within the Cayuga County Health Department. One call to us can connect you with a nurse who can provide information on the many resources available. The changes created by this campaign are an investment in the future of our children, families, and communities.

Our Healthy Mom... Healthy Baby... Healthy Community... Vision is to assist young mothers in having the healthiest pregnancy by supporting the family in reaching goals and making informed health care choices.

The Cayuga County Health Department is your constant resource for services and information throughout pregnancy and following the birth into early childhood and beyond.

- The Cayuga County Health Department and the Cayuga Community Health Network are teaming up again to bring the **Breastfeeding: Strengthening a Community Conference**. Dr. Jack Newman, a breastfeeding expert, will come to Auburn on September 26, 2019 to share his knowledge and expertise with local health care providers. Follow the link to [register](#).
- **Clean Water:** “Do you have enough bottled water stored in case of an emergency?” The Cayuga County Health Department recommends that you should have a minimum of 1 gallon of water per day for each person in your home. It is also recommended to have a minimum of a three day supply for each person in your home. For more information visit cayugacounty.us/health
- **Mosquito and Tick Bite Prevention:** It’s important to take the proper precautions to prevent mosquito-borne and tick-borne illnesses. Reduce your chances of becoming infected by illnesses such as West Nile Virus and Lyme disease. For more information visit cayugacounty.us/health
- **HABs:** Know it. Avoid it. Report it. Become informed on how to identify the characteristics of harmful algae bloom to ensure that you and your pets avoid contact. New this year is where and how to report these blooms to ensure the safety of others. The New York State Department of Environmental Conservation (NYSDEC) launched NYHABS. Here is the link for viewing where HABs have been confirmed. If you think that a bloom may be harmful, report it through the [NY State's online HABs map and reporting system](#).
- **Reverse 911:** Please be sure [to register for Cayuga County’s Reverse 911](#) to receive notifications for local emergencies as well as community alerts instantly via cell phones, emails and/or TDD. You must register

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cell phones and emails in order to receive notifications! Click this link to register!

- **Notify Me:** Cayuga County now has the ability to push local news out to those who sign up for Notify Me on our website. Want the most current and up to date information from the Cayuga County Health Department? Visit cayugacounty.us and click on the Notify Me button to register today to receive health department alerts and press releases!
- **Rabies:** There has been a recent uptick in rabies diagnosed in animals in Cayuga County. A few tips to reduce exposure:
 - Stay away from wild animals and unknown cats and dogs.
 - If a person is bitten by a mammal, contact the Cayuga County Health Department.
 - Prevent your pet from getting rabies by getting it vaccinated.
 - Protect your family from bats.
- **Giant Hogweed:** A harmful, invasive species that exists in some areas of Cayuga County and New York State. [Giant hogweed](#) can cause severe skin and eye irritation, including painful burns and scarring when the skin is exposed to its sap. If a member of the public finds giant hogweed, please do not touch the plant, take photos of the entire plant (stem, leaves, flower, seeds), note the location, and send a report with the information via email to mghogweed@dec.ny.gov, text to 518-320-0309, or call the Information Line at 845-256-3111. If confirmed, DEC will contact the landowner to discuss control options. To report and learn more about other invasive species, the public can use the [iMapInvasives](#) database and mapping tool that helps share and coordinate information about detections and response efforts. It affects that state's ecosystem by crowding out native plants and contributing to soil erosion.

Department Updates

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Office for the Aging

Brenda Wiemann

Director

- The Director was a guest speaker at the Faatz-Croft Home on 6/6/19 to discuss senior living trends.
- Our HIICAP Aging Services Specialist, Nicole Sedorus, provided a Medicare 101 class on 6/11/19. Thirty-one people participated in this evening class.
- The Summer 2019 edition of the Senior News and Views newsletter was mailed. This free quarterly publication is available to anyone 60 and over and caregivers for older individuals.
- The Director attended the Aging Concerns Unite Us conference in Albany with OFA directors from across NY State.
- Staff completed educational training: Delivering Dementia Capable Care Within Health Plans: Why and How? and Lifespan Senior Scams presentation.
- Four Registered Dietician Nutrition Education presentations were held at local senior apartment buildings as part of our nutrition program services.
- The NYConnects/Caregiver Services Specialist, Danielle Schneider, presented information and shared materials with the Fairhaven senior group on 6/20.
- The Director was a guest speaker for the Moravia Senior Citizens on 6/20.
- Five Office for the Aging staff serve on the “Senior Moments” Resource Fair committee with planning taking place for the 4th annual event on September 13, 2019.
- June 20th began the annual distribution of Farmer’s Market Coupons to eligible seniors. The Nutrition Program Aging Services Coordinator, Jenna Adams, and other staff are providing outreach at 13 locations throughout the county. All staff distribute coupons during office hours at County Office Building and the Boyle LTC office.

Department Updates

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Veterans Services Agency

Jessica Strassle

Director

OFFICE OPERATIONS

- Supported 377 veterans including 59 walk-in clients, 29 scheduled appointments, and 225 follow-up services provided for existing clients.
- Submitted 14 new claims for disability benefits.
- Connected 2 veterans to Aide and Attendance, which allows the veteran to live successfully in the community and receive assistance with activities of daily living.
- Submitted 2 applications for VA health care.
- Referred 9 veterans to the Auburn Clinic or Syracuse Hospital.
- Transported 126 veterans to and from Syracuse VAMC for scheduled doctor appointments.
- Office phone calls averaged 24 per day for various services.
- Supported 6 families with burial benefits and receiving burial markers.

COMMUNITY SUPPORT

- Met with 2 veterans in the home.
- Hosting Veterans Resource Fair with the Auburn YMCA scheduled on July 19, 2019 from 8:00 a.m.-12:00 p.m. Vendors will include: Education, Employment, Health Care, Housing Assistance, Nutritional Education and Resources, Benefit Advisors, Mental Health Counselors, Community Support, etc.
- Working with community providers to enroll in Mission Act for specialty services such as chiropractor services.

MONTHLY EXPENDITURES

- 6 claims were awarded with monthly earnings totaling \$10,694 and retroactive payments were made to local veterans with service connection totaling \$30,327 in VA payments. Monthly payments to veterans will range from \$135 – \$4,564 for compensation benefits.

Department Updates

Reporting Period: June 1-30, 2019

FY18 VA EXPENDITURES

- Total Expenditures \$37,444,000
- Compensation and Pension \$15,859,000
- Medical Care \$19,935,000
- Unique Patients \$1,953,000

CAYUGA COUNTY CENSUS

- Total Veteran population 5,013: 4,815 male and 198 female
- Estimates per wartime service: 107+ WWII, 381+ Korea, 2402+ Vietnam, 1179+ Gulf
- 8.1% population with Veteran Status: double the rate in New York at 4.5%
- Current population at Auburn Community Hospital VA Clinic is 1,450 registered veterans.

Department Updates

Reporting Period: June 1-30, 2019

JUSTICE SYSTEM



Coroner's Office

Dr. Adam Duckett

County Coroner

- Total calls/cases responded to through June 2019: 31

Sent to OCME: 28

Signed by PCP: 3

Signed by Dr. Duckett: 3 (not included in the count)

Age @ time of death:	
00-10	1
11-20	0
21-30	1
31-40	3
41-50	4
51-60	12
61-70	5
71-80	3
81-90	1
91-100	1
Unidentified	0

Number of calls received, by month:	
January 2019	6
February 2019	5
March 2019	5
April 2019	6
May 2019	6
June 2019	3
July 2019	0
August 2019	0
September 2019	0
October 2019	0
November 2019	
December 2019	

- Total calls/cases: 31
- Responded to through June 2019: 31
- Responded to through June 2018: 34
- There have been 4 confirmed Drug Overdose confirmed deaths to date from OCME
- There is 1 drowning confirmed by OCME (accidental)
- There are 2 confirmed suicides by OCME

Department Updates

Reporting Period: June 1-30, 2019



Probation Department

Jay DeWispelaere

Director

- **Happy Retirement Mike Farrell!** Senior Probation Officer Mike Farrell retired from the Cayuga County Department of Probation effective May 30, 2019. During his career, Mike also served with the Tompkins County Probation Department. Mike supervised cases in the northern townships of Cayuga County. Additionally, as a Senior Probation Officer, he served as one of the department's specialists supervising sex offenders. Congratulations Mike, we wish you a happy, healthy, and long retirement.
- **Raise the Age:** The county plan required for implementation of the Raise the Age initiative for juvenile justice has been approved! Planning is now moving forward for contracting state agencies for claiming of Raise-the-Age-related expenses. On October 1, 2019 the second phase of Raise the Age begins with the inclusion of 17-year-olds. This is the final step in the program that will bring the age of criminal responsibility up to 18 years of age. After October 1st, 17 year-olds in the criminal justice system will be dealt with as Adolescent Offenders. "AO's" are a new designation for individuals that previously were adjudicated as Youthful Offenders. An AO offender will have their case heard in a new part of county criminal court known as "Youth Part." Judges hearing cases in Youth Part are County Court Judges who have received special training for these new designated cases. Probation Officers will be assigned to Youth Part Court to advise the Court and defendants on program options available to Adolescent Offenders.

CAYUGA COUNTY PROBATION STATS FOR JUNE

PROBATION DEPARTMENT METRIC	2018	2019
Total Number of Probation Supervision Cases	806	685
New Probation Supervision Cases	28	22
Court Ordered Presentence Investigation Requests	25	39
Court Ordered Presentence Investigations Completed	44	37
Number of Violations of Probation Filed	16	18
Number of Predispositional Investigation Ordered	3	2
Number of Predispositional Investigation Completed	0	1
Number of Alco-Sensor Intoximeter Tests Given	221	171
Restitution Collected	\$8,977.31	9485.94
Surcharge Collected	\$458.51	477.54

Department Updates

Reporting Period: June 1-30, 2019



Sheriff's Department

Brian Schenck

Sheriff

- Sheriff Schenck attended the Moravia Town Hall meeting on June 19th. He is going to continue meeting with townships and municipalities as often as his schedule permits. If your town would like to invite him, please call our office at 315-253-3991. Likewise, if there is a pressing issue that you would like help with, please call.
- The Inmate Community Services Team has been receiving requests for assistance throughout the spring and summer and are all over the county helping towns and villages with projects that involve mowing, cleaning, painting and more. Thank you to Corporal John Laird and his team for assisting these towns in need.
- On June 22nd, Cayuga County Sheriff's Sergeant Jeff Ross and Tracie Coulson offered the Operation Safe Child program at the Summer Kick-Off Event held at Seymour Library. On June 29th, Deputy Sue Alvarado and Detective Robert Guarnieri were at the Auburn Wal-Mart with Operation Safe Child.
- The Cayuga County Sheriff's Office sponsored a Child Passenger Safety Program and certified eight people to become technicians after a three-day training course. The trainers were Christina Bennett, Dave Martin, Michael Goudy, Margarette Beers, and Sue Alvarado. The trainees were Danielle Cornwell, Aimee Del Favero, Rita Froebel, Melissa Thompson, Patrick Maguire, Suzanne Healey, and Deputies Rindfleisch and Raftis of the Sheriff's Office. Thank you to our instructors and thank you to the people who took the time to ensure the safety of children in our community.
- Three members of the Sheriff's Navigation Patrol attended Marine/Navigation School in Seneca County for training.
- Deputy Dave Harkness assisted Cayuga County Emergency Management with obtaining aerial drone footage of the flooding at Lake Ontario. Our inmates have also been consistently helping with sandbagging operations in and around Fair Haven, Sterling, and the surrounding flood zones.

Department Updates

Reporting Period: June 1-30, 2019

- Corporal Glen Dudley was promoted to Sergeant this month and we congratulate him on this accomplishment which was well deserved.
- Corporal Joe Marventano was formally recognized with a Divisional Commendation for his actions in recovering contraband at the Cayuga County Jail.
- Cayuga County Sheriff Law Enforcement and Custody Officers participated in the yearly Torch Run that benefits Special Olympics. This year's event honored Charles "Chuck" Jayne who unexpectedly passed away earlier this year.
- The Cayuga County Sheriff's Office participated in the Weedsport Fireman's Parade on June 8th. Deputy Cody Forgham was able to lead the parade in a patrol car to ensure the safety of the parade participants and onlookers.
- Two Road Patrol Deputies delivered a baby while assisting a stopped vehicle on the overnight shift. With the assistance of 911, Deputy Brian Myers and Deputy Michael Baim were able to assist in delivering a healthy baby boy until emergency medical crews were able to arrive. A very special thank you is extended to 911's Patti Enge who was able to instruct the deputies with pre-arrival medical guidance.
- On June 25th, the Sheriff's Office hosted OASAS (New York State's Office of Alcohol and Substance Abuse Services) who offered a free Narcan/Naloxone training in response to the growing opioid epidemic in our community.
- Another group of inmates graduated from the Thinking 4 A Change program at the Cayuga County Jail. This program, sponsored by Cayuga Counseling in partnership with the Cayuga County Jail is very pleased to have had its second graduating group this year with the goal of reducing recidivism.

Department Updates

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- The following is last month's statistics from Lieutenant Michael Wellauer, Road Patrol Division Commander

May 2019 Statistics	
COMPLAINTS	583
TICKETS	103
CIVIL PAPERS SERVED	45
CIVIL & WARRANT ATTEMPTS	85
TRAFFIC STOPS	229
ARRESTS (PENAL AND WARRANTS)	25
DWI	4
PROPERTY CHECKS	64

- For the month of May, our Custody Division recorded the following information:
 - Avg. daily jail population: 166.23 (HI: 180)
 - Inmates Admissions: 123 Males, 24 Females
 - Inmates Discharged: 106 Males, 33 Females
 - Avg. daily number of Federal Inmates: 39.94 (HI: 45)
 - Avg. daily number of boarded in from other jails: 29.32 (HI 35)
 - Avg. Parole Violators held: 8.32 (HI: 22)
 - Inmates transported into custody NYS DCCS: 13
 - Inmate Meals served: 16,277
- For the month of June, our Civil Enforcement Department recorded the following information:
 - Deposits \$92,270
 - Amount to Treasurer \$9,488
 - Papers served 216

PUBLIC WORKS



Department of Public Works

David L. Gardner

Director of Public Works

HIGHWAY

- Storm event on Thursday 6/20/19 (washouts occurred at the following locations):
 - Rockefeller Road Town of Moravia (4 locations)
 - Atwater Road Town of Genoa (2 locations)
 - Lake Road Town of Genoa (1 location)
 - Tollgate Road Town of Locke (2 locations)
 - Goodrich Hill Road Town of Locke (2 locations)
 - Irwin Road Town of Sterling (1 location)
 - Indian Field Road Town of Genoa (3 locations)
 - Glenn Haven Road Town of Town of Niles / Sempronius (5)
 - Sayles Corners Road Town of Moravia (2 locations)
 - Long Hill Road Town of Moravia (1 location)

Total Cost of Labor and Equipment to date: \$10,550 (Material costs not included)
- Scott Gulf Road remains closed due to a washout condition. This was created due to a breach in a large beaver dam.
- New 2019 Gradall excavator was delivered on 6/13/2019, in service.
- Red Flag Condition Rating was issued on Jericho Road Bridge. The County issued a statement specifying the planned repair to the State DOT and reduced the bridge posting to 18 tons until the repair is complete. The structure is safe to traveling public; will remain open.
- Ditching and culvert replacement continues on Number 1, Goodrich Hill, North, New Hope, and Grange Hall Roads.

Department Updates

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- New culvert pipes have been ordered to replenish stock inventory at each County Highway barn.
- Rockefeller Road (3 miles) was paved. B&L was selected to design the Weedsport-Sennett culvert replacement.
- BridgeNY meeting was conducted with B&L, NYSDOT, and the County. The next step is for B&L to submit their scope and fee for each of the two projects.
- Stewarts Corner culvert project is complete; the road is open for traffic.
- NYSDOT gave the County permission to advertise for the Longhill Road Bridge project in Moravia.

BUILDINGS & GROUNDS

- Processed 85 formal work orders (19 for Downtown and 66 for Public Safety).

PARKS & TRAILS

- The Park Commission Meeting was held at The Sterling Nature Center this month. The Commission supported the following agenda topics:
 - The resolution to authorize the Planning Department to include the design of the new building in the CFA.
 - The resolution to authorize the Planning Department to include a porous paving project for the boat launch and Little League Parking at Emerson Park in the CFA.
 - To support the Planning Department to include the Trail Bridge north of Chase Road in the CFA.
- Car Show attendance was very poor because of the weather. Last year over 700 cars, this year under 80. Parking revenue last year around \$4,300, this year around \$750 (included revenue from a fishing tournament).

WEIGHTS & MEASURES

- Tested 13 Gas/Diesel tanks for octane, cetane, ethanol, sulfur, and flash point, along with other characteristics; all 13 passed.

REAL PROPERTY & TAX SERVICES



Department of Real Property Tax Services

Kelly Anderson, CCD

Director

ASSESSMENT & TAX PREPARATION

- Office hours held in Niles & Moravia
- Board of Assessment determinations entered and balanced for all towns
- Final Assessment Rolls printed and published for all towns

AUCTION

- 31 parcels approved for sale by the Legislature totaling \$225,795
- 45 parcels sold at auction for a total of \$895,925
- 24 parcels have closed with deeds filed with the County Clerk
- 9 parcels are in the process of closing
- 11 parcels remain unpaid

TAX MAPPING, GIS DEVELOPMENT & WEBSITE MAINTENANCE

- RP-5217 processing, updating tax maps for splits and merges, drafted all recorded survey maps and recorded deeds
- Current sales entered in RPS and updated on the website for assessors
- Parcel block adjustments in the City of Auburn
- Redesign and implementation of new Septic Locator application
- Launch of Election District Locator application
- Regular maintenance of TMO (Tax Map Online), Flex Viewer GIS application, and Septic Locator

Department Updates

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CUSTOM PROJECTS, MEETINGS, OTHER

- ACES pilot software meeting
- Village of Aurora: research right of way and easement locations for a project
- City of Auburn: created zoning maps for city use
- Webinar on New Datums 2022; the National Geodetic Survey will replace NADV 88 & NAD 83 with a new geometric reference frame and geopotential datum
- Eagleview/Pictometry presentation on oblique imagery ES Pilot Software meeting

CORRECTIONS TO ASSESSMENT & TAX ROLLS

- 5 RPTL Correction of Errors resulting in a \$2,500 or less refund in taxes per taxing jurisdiction per year as follows (statutory requirement to report list to Legislature):

Date	SWI	Tax Map	Forr	Asmt Ye	Tax Ye	Muni	Sch District	Description	Total Credit/Refund		
									County/ Toi	School	Village
6/21/2019	53401	182.17-1-58.4	RP-556	2016	2017	Ledayrd	Southern Cayuga	Solor Exemption	\$ (33.57)	\$ (51.52)	
6/21/2019	53401	182.17-1-58.4	RP-556	2017	2018	Ledayrd	Southern Cayuga	Solor Exemption	\$ (34.72)	\$ (52.47)	
6/21/2019	53401	182.17-1-58.4	RP-556	2018	2019	Ledayrd	Southern Cayuga	Solor Exemption	\$ (34.28)	\$ (51.57)	
6/28/2019	55601	11.08-2-49.1	RP-554	2018	2019	Fair Haven	Red Creek	Vet Ex apply to vlg			\$ (50.54)
6/28/2019	55601	8.19-1-14.11	RP-554	2018	2019	Fair Haven	Red Creek	Vet Ex apply to vlg			\$ (74.67)

CONTRACT AGENCY UPDATES



Cayuga Economic Development Agency

Tracy Verrier

Executive Director

WORK PLAN METRICS SNAPSHOT

- Existing businesses met with: 55 (including 21 first-time contacts)
- Growth opportunities identified: 13
- Attraction leads identified: 10 – 8 still active
 - Plus 4 leads from previous years are still active
- Entrepreneurs met with: 40 – 3 new businesses opened

GRANT / LOAN / IDA ACTIVITY

- AIDA held two public hearings in June:
 - Prison City Brewery: The public hearing was June 19 and there was no public comment other than a discussion with the applicant. An Authorizing Resolution will be considered after the City of Auburn approves the site plan. (Summary project details: construction and outfitting of a second facility on North Street; \$4.25M investment; anticipated 25 new jobs over 3 years.)
 - JBJ sought an extension to their previously approved sales tax exemption in order to complete work on John Street. The public hearing was June 19 and there was no public comment other than a discussion with the applicant. The board approved an extension of the original exemption until 12/31/2020.
- Grow-NY: Derek Simmonds and Maureen Riester participated in a webinar outlining the new Grow-NY global business competition. Entrepreneurs and startups from around the world will apply to enter the competition by July 15, then up to 20 finalists will be matched with local mentors and come to the area to receive business development

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assistance. Up to 7 startups will be awarded a total of \$3M each year, with a top prize of \$1M. The program is seeking mentors to work with these business teams. Visit grow-ny.com.

- CFA Workshop: Approximately 50 community members attended a workshop reviewing various grant opportunities available from New York State via the Consolidated Funding Application. State representatives were available to discuss the programs with potential applicants. Applications are due July 26 at 4 pm.
- SBA Lenders Conference: Derek Simmonds attended a conference to better understand when SBA lending programs are a good fit for a project and how these programs can interact with local gap financing opportunities.

KEY PROGRAMMATIC EFFORTS

- Workforce Development: Tracy Verrier organized and facilitated a meeting with multiple workforce development and educational partners to explore how to take a more coordinated approach to internships in Cayuga County with the aim of providing more training opportunities for students of all ages and a more streamlined experience for businesses. There is a follow-up meeting scheduled for mid-July to take a more in-depth look at possible solutions.

Tracy Verrier attended her first Cayuga-Cortland Workforce Development Board meeting on June 12. The board is entering a planning phase to evaluate how best to impact workforce needs in the region.

Derek Simmonds is participating on the BOCES Graphic Arts & New Media Advisory Committee, which helps to provide valuable real-life experience to students. CEDA and SCORE often connect these students to startup businesses for logo design and marketing projects, which is a mutually beneficial arrangement.

- Succession Planning: Derek Simmonds attended a Business Owner Forum: Unlocking a Lifetime of Work hosted by CenterState CEO. The forum covered various elements of the succession planning process.

OTHER EVENTS & ANNOUNCEMENTS

- Derek Simmonds and Tracy Verrier engaged the assistance of Kera Wasserbach from the Fair Haven Chamber to provide James Fayle, the

Department Updates

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Central NY Regional Director of Empire State Development, with a tour of Fair Haven businesses affected by flooding on Lake Ontario. The information provided on this tour was reported back to the Governor's office to help inform state funding efforts.

- CEDA team members attended an initial meeting of Bound West, an emerging group focused on development and marketing for the West End neighborhoods of Auburn. We will continue to engage with this group to assist with business and community development opportunities as appropriate.
- The Central NY Regional MWBE Expo was held at CCC on June 27. This expo included informational sessions about how to become certified as a NYS Woman- or Minority-owned Business Enterprise, access to capital, marketing to the government, and how to leverage an MWBE certification in doing business with NYS, as well as opportunities to speak with NYS agencies, authorities, and prime contractors and receive one-on-one technical assistance from a certification analyst.

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2019 CEDA Work Plan Progress

As of: 6/28/19

BUSINESS RETENTION AND EXPANSION (BR & E)

Activity/Output	Goal	Actual YTD	2018
Existing business visitations	90 (incl. 20 unique)	55 (21 unique)	80 (44 unique)
Identify growth opportunities	12	13	15
Business to Business connections	10	15	12
Direct assistance to businesses submitting CFAs	4 CFAs submitted		4 submitted; 2 Awarded
Loan assistance	2 loans closed	1 closed/ 1 conditionally approved	2 closed / 1 approved
Preferred Quality Grain (\$114k, CCDC); Colonial Lodge acquisition (\$44,500, CCDC, conditional approval)			
IDA assistance	4 small projects / 2 full	2 small approved	2 small / 2 full
Volpi USA; Rizzo Construction			
Resource referrals	20	41	28
Outcomes	Goal	Actual YTD	
Private Investment	\$18m	\$2.7m	\$23.9m
Incentives/loans	\$3m	\$250k	\$5.1m
Jobs retained	100	46	362.5
Jobs to be created	100 anticipated	26	116

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ATTRACTION & START UP

Activity/Output	Goal	Actual YTD	2018
Entrepreneur assistance	75	40	96
Identify attraction leads	12	10	19
New business open	15	3	10
Simply Cookie (King Ferry); Make Safe Food (Owasco); Elder Home Care CNY (Auburn)			
Startup survival rate after 1 year* (businesses open in '18)	85%	100%	85.3%
FIERCE... with Love; Hum, LLC; Next Chapter Brew Pub; EM Video Productions; Lean on Me Business Solutions; QT's Creations; Sole Sister's Holistic Whispering Healing Center; Good Eats Farm; The Open Door; Phil Gilbo (scrap metal)			
Startup survival rate after 2 years* (businesses open in '17)	75%	85.3%	85.7%
Examples: 3 Little Pigs Pig Out; Uncreated Love; The Goblin Market; Summerhill Brewing; Grandpa Jon's Chili Sauce; Town & Country Grooming; Doc Gallery			
*national average ~80% after 1 year, ~66.6% after 2 years			
Outcomes	Goal	Actual YTD	2018
Private Investment	\$4m		\$250k
Incentives/loans	\$1m		\$63.7k
Jobs created	50		27
Regional/National leads responded to	12	10	19

MARKETING & PROMOTION

Activity/Output	Goal	Actual YTD	2018
Develop promotional materials	2 marketing pieces 2 community narrative pieces	1 marketing piece 1 video narrative/ testimonial	Google ad campaign; Citizen campaign; Manf. work-force video released
Citizen Progress 2019; Sterling Custom Canvas video			
Increase quality of website visitation	2.5 average pages per session 63% bounce rate	2.27 (May) - YTD 2.68 70.78% (May) -YTD 71.1%	1.55 (Dec 18) 81.2% (Dec 18)

Department Updates

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General Business Demographics

Establishments, Employment, and Wages- Fourth Quarter Data (most recent available) – NYS DOL

Year	Qrt	Reporting Units*	Change from previous	Average Employment**	Change from previous	Average Wages	Change from previous
2018	4	1,705	-2.3%	25,716	0.4%	\$11,344	2.4%
2017	4	1,746	-1.1%	25,613	-1.6%	\$11,077	0.9%
2016	4	1,766	-1.1%	26,022	-0.9%	\$10,980	-4.0%
2015	4	1,785	-2.0	26,265	-1.1%	\$11,432	7.2%
2014	4	1,822	0%	26,566	0.8%	\$10,662	4.3%
2013	4	1,822	1.5%	26,346	-0.6%	\$10,227	-1.9%
2012	4	1,795	0%	26,511	0.2%	\$10,428	7.7%

*Reporting Unit is an establishment, usually a single place of business, which is engaged in a single business activity, and operated by a single employer.

**Employment data include all employment covered under the New York State UI program.

CAYUGA COUNTY UNEMPLOYMENT RATE – NYS DOL (adjustments made going back through 2017)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Average
2019	5.1%	5%	4.8%	3.9%	3.8%								
2018	6.1%	6%	5.5%	4.7%	4%	4.2%	4.3 %	4.1%	3.5%	3.5%	3.6%	4.3%	4.5%
2017	6.3%	6.4%	5.6%	4.7%	4.5%	4.6%	4.9%	5%	4.5%	4.3%	4.6%	4.8%	5%
2016	6%	6.1%	5.8%	5%	4.5%	4.5%	4.8%	4.7%	4.7%	4.6%	4.6%	5.2%	5.1%
2015	6.7%	6.7%	6.2%	5.3%	5%	5%	5.1%	4.8%	4.7%	4.7%	4.8%	5.1%	5.3%
2014	7.6%	7.8%	7.2%	5.8%	5.7%	5.5%	5.7%	5.5%	5.1%	5%	5.3%	5.6%	6%
2013	9.5%	9.3%	8.4%	7.4%	6.9%	7.2%	7%	6.8%	6.5%	6.5%	6.4%	6.5%	7.4%

*Central NY last three months: Dec=4.2%; Jan=4.9%; Feb=4.7%

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LABOR FORCE (1000s)– NYS DOL (adjustments made going back through 2014)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Average
2019	36.3	35.6	35.2	35.3	35.3								
2018	35.9	35.9	35.5	35.4	35.3	36.5	36.7	36.3	35.9	35.8	36.2	36.2	36.0
2017	35.6	35.8	35.7	35.7	35.4	36.4	36.8	36.4	35.8	35.3	35.6	35.3	35.8
2016	36.4	36.8	36.8	36.8	36.7	37.2	37.7	37.4	36.7	36.2	35.7	35.4	36.7
2015	36.5	36.6	36.5	36.9	37.4	38.1	38.4	37.9	37.0	36.8	36.3	36.4	37.1
2014	37.3	37.5	37.4	37.5	37.7	38.3	38.8	38.3	37.8	37.4	36.8	36.5	37.6
2013	38.7	38.8	38.5	38.8	39.3	39.6	40.3	39.5	38.9	38.2	37.9	37.8	38.9

LABOR FORCE (1000s) – NYS DOL

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Average
2019	36.3	35.6											
2018	35.9	35.9	35.5	35.4	35.3	36.5	36.7	36.3	35.9	35.8	36.2	36.2	36.0
2017	35.6	35.8	35.7	35.7	35.4	36.4	36.8	36.4	35.8	35.3	35.6	35.3	35.8
2016	36.4	36.8	36.8	36.8	36.7	37.2	37.7	37.4	36.7	36.2	35.7	35.4	36.7
2015	36.5	36.6	36.5	36.9	37.4	38.1	38.4	37.9	37.0	36.8	36.3	36.4	37.1
2014	37.3	37.5	37.4	37.5	37.7	38.3	38.8	38.3	37.8	37.4	36.8	36.5	37.6
2013	38.7	38.8	38.5	38.8	39.3	39.6	40.3	39.5	38.9	38.2	37.9	37.8	38.9

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Soil & Water Conservation District

Doug Kierst

Executive Director

AGRICULTURAL TECHNICAL ASSISTANCE

- Staff completed weekly construction site inspections on one SPDES permitted construction site at an agricultural operation.
- Staff is meeting with landowners with regards to potential best management practice implementation projects and is working on proposals for grant funding through the Ag Nonpoint Source Abatement and Control Grant Program.
- Staff continues to meet with landowners with regards to drainage issues due to the wet conditions.
- Staff is working with one producer to update their Comprehensive Nutrient Management Plan.

NON-AGRICULTURAL & MUNICIPAL ASSISTANCE

- Staff completed construction site compliance inspections at two municipal SPDES permitted construction sites.
- Staff worked with the Town of Sterling Highway Department to complete 120 feet of road ditch stabilization.
- Staff has completed 160 feet of bank stabilization along the shoreline of West Barrier Bar on Little Sodus Bay in the Town of Sterling.
- Staff used our hydroseeder to complete several road ditch re-vegetation projects for the Cayuga County Highway Department. Grant funding is available to assist the municipalities complete the needed work.
- Staff continues to assist residents and municipalities with flooding, drainage, and erosion concerns as a result of the frequent rain events.
- Staff assisted several residents with pond site evaluations and technical assistance.

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OTHER SWCD NEWS

- Staff worked in conjunction with Bruce Natale, County Environmental Engineer/Director of the Solid Waste Management Program, Katie Moran, Judy Wright and Ron Kuck from Cornell Cooperative Extension to carry out the County's Annual Tire Round-Up that was held at the SWCD offices on June 22nd. Special thanks go to the Cayuga County Highway Dept. for assisting with the transport of the tires to NUCOR Steel and to NUCOR for creating availability to receive them for further recycling and for providing volunteers to assist in the event as well. Approximately 3,000 tires were collected and recycled during the event.
- Staff is in the process of evaluating the aquatic vegetation growth on the major water bodies in Cayuga County where we operate our removal program. The aquatic vegetation harvesting equipment has been checked out and is ready to go for the new season.

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Convention & Visitor's Bureau (Tourism Office)

Karen Kuhl

Executive Director

PUBLIC RELATIONS & EDITORIAL PLACEMENTS

- Life in the Finger Lakes Magazine, May 30, 2019. Howland Stone Store Museum's Open House.
<https://www.lifeinthefingerlakes.com/howland-stone-store-museums-open-house/>
- Happenings Magazine, updated May 30, 2019. Escape to Cayuga County.
<https://www.happeningsmagazinepa.com/2019/03/29/escape-to-cayuga-county/>
- Bridge Street, May 31, 2019. "Grease" Cruises to the Stage for Finger Lakes Musical Theatre Festival.
<https://www.localsyr.com/community/bridge-street/-grease-cruises-to-the-stage-for-finger-lakes-musical-theatre-festival/2042283476>
- Living the Dream blog, 6/4/2019, Jeremy Jones. 5 Museums in Rochester and Upstate NY to Learn the Region's History.
<https://www.livingthedreamrtw.com/2019/06/upstate-ny-and-rochester-museums.html>
- Syracuse.com. 6/12/2019. King Ferry, NY.
<https://www.syracuse.com/drinks/2019/06/cayuga-lakes-quiet-east-side-gets-its-own-festival.html>
- Ingrid Nilson (@ingridnilson) posted her "[Best LGBTQ+ Places in New York](#)" vlog on YouTube as a direct result of her previous trip to the region. The following stops were mentioned at the 10-minute mark, and full descriptions, links, and addresses were listed in the description: NYS Equal Rights Heritage Center, Harriet Tubman Home. Ingrid's YouTube channel has 3.7M subscribers and in less than an hour of posting, the video has received over 2,000 views.
<https://www.youtube.com/watch?v=2vcNWNaoXog>

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- Matt Benfield (@mr.benfield) and Omar Ahmed (@omartakespix) continue to promote and discuss their love for the Finger Lakes region to their combined 93.7K Instagram followers.
<https://www.instagram.com/p/ByLL6oj31a/>
- 6/2 – Hosted Annual board meeting and awards presentation. Presentation by the Equal Rights Heritage Center and Pot Byron Old Erie Canal Heritage Park.
- 6/11 – Hosted Front Line Familiarization Trip in Fair Haven
- 6/20 – WAUB – Karen Kuhl
- 6/21 – Presentation – Inter-County Association of Western NY

OCCUPANCY / REVPAR / ADR FOR MAY 2019

- Occupancy: 55.02% YTD: 42.13%
- ADR (average daily rate): \$114.97 TYD: \$100.13
- RevPar (revenue per available room): \$63.25 \$42.18

MARKETING

- Inquiries for
May 2019: 1,971; April 2019: 2,608; YTD 2019: 6,515.
April and May are big months due to inquiries coming in from Hearst publication ad placement.
- Website activity for
May 2019: 5,487 May 2018: 6,726
YTD 2019: 27,482 YTD 2018: 18,335

OTHER PROGRAMS & NEWS

- E-learning – To date: 150 have completed the program
- Attended the announcement and first planning meeting for the REDI commission. The REDI commission has been tasked with developing a new plan to harden Lake Ontario waterfront infrastructure and enhance regional economies in flood-prone regions. Essentially, they want to ensure that we're preparing for the water levels to be a new normal and build accordingly. The announcement preceded an idea and information session where Cayuga County was paired with Oswego County. During

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this session, many issues arose dealing with the implications of the high waters. Cayuga and Oswego tourism boards both stressed the need to balance the message of emergency with the fact that most tourism-related businesses are still open and need their patronage.

- Attended the National Parks Visioning Session – National Parks has started working on a project to connect national parks, national historic landmarks, local historic sites and museums, cultural institutions, and communities within the Erie Canalway National Heritage Corridor tell the story of the struggle for women's suffrage in preparation for the 2020 celebrations. The Tourism Office was invited to participate in the discussion as was Seward House, Schweinfurth Art Center, Cayuga Museum the Auburn Public Theater and the Equal Rights Heritage Center, among others. It will be interesting to see this project develop.

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Cornell Cooperative Extension Cayuga

Catherine Moran

Interim Executive Director

CCE CAYUGA PROGRAM-RELATED EVENTS

- **Nutrition:** Rebecca Crawford finished the gardening curriculums, 2nd - 4th grades with 4 classrooms at Casey Park Elementary School. After-school programs ended on the 7th of June. A group that was running in Moravia in collaboration with the Cayuga County Community Health Network has ended for the summer. New groups have started with ARISE, as well as summer groups in Auburn at Seymour Library and Play Space. In addition, there will be a food demonstration and a grocery store tour for a diabetes prevention group in Auburn and a presentation at a diabetes symposium in July. Ms. Crawford will be at Booker T. Washington Community Center two times a week this summer, once for gardening and once for nutrition – cooking using items from the garden, beginning the 8th of July. She will also provide information at the Veterans Appreciation Day at the Auburn YMCA on July 19th and will be at a gardening workshop, open to the public, at Casey Park, on July 24th. In July, a new group will start in Port Byron, with the local health clinic, using the fruit & vegetable prescription program. Participants who attend nutrition classes will receive a prescription for fresh fruits & veggies that they can “fill” at local farmers markets. She will continue to do food demonstrations at the Auburn Farmers Market and once a month for the Aurora Farmers Market.

AGRICULTURE

- There will be coordination with Owasco Lake Management Association in promoting Dairy Acceleration Program – Environmental Planning from PRO-Dairy/Karl Cymmek. Cost-share funding (80/20) to prepare Best Management Practices (BMP) and Comprehensive Nutrient Management Plans (CNMP) for dairy farms under 300 cows.
- Regulations also call for all farms in the watershed that have 7+ acres to have a CNMP in place. Will have to work with OWLMA and Cornell to initiate and fund these projects. Also, an opportunity for CCE to work with homeowners on nutrient management plans for landscaping, fertilizer, and weed and pest control.

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WORKSHOPS/PROGRAMS

- Making Quality Baleage

STAFF PROFESSIONAL DEVELOPMENT / COUNTY-WIDE MEETINGS

- Farm Bureau Promotions and Education Committee – plan legislator’s tour
- Owasco Lake Water Quality Management Agency – monthly meeting
- Mid-Atlantic Consortium Dairy and Livestock Educators In-Service
- Beef Educators tour – Shepherds Settlement Beef Farm

CONTACTS – AG STAFF

- Phone: 9, Texts: 6
- Email: 85 – Crop Alert! Cutworm and Armyworm Watch, Controlling Large Marestalk in Preventative Planting Fields, USDA Allows Earlier Use of Cover Crop Acres, Maximum Corn Growth Stage for Post-Emergency Herbicide Application, Too Late to Plant Soybeans?
- Farm/Field Visits: 19 – Dairy Acceleration Program; summer annuals; late planted corn & soybeans; water quality/nitrates; calf barn ventilation recommendations; 1st cut hay monitoring
- AG Alert! Newsletter mailed to 650+. Receiving positive feedback on content and information.
- Developing meeting plans on the farm this summer with Cornell Integrated Pest Management (IPM).
- Developing Beef Quality Assurance (BQA) meeting and certification for dairy and beef farms.
- Developing BQA meeting for livestock transportation and hauling.
- Reporting weekly county field and crop report to National Ag Statistics Service (NASS).
- V. Chappell working on updating website so newsletter and other up-to-the-minute information that can be easily accessed by community.

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4-H

- Online 4-H show registration links are open on the CCE website.
- 4-H Parent and Leader meetings to share Youth Fair information have been well attended and successful. Three dates were offered so far: 6/11, 6/20, and 6/25.
- 4-H Horse Show planning meeting was well attended on 6/13.
- Cayuga 4-H program was invited to the NYS Fairgrounds for a Poultry Clinic on how to handle and show birds in a 4H Show. The event ran from 5 – 7:00 pm on 6/19. It was organized by CCE Onondaga County 4H Program. Approximately 15 youth attended, of which 3 families from Cayuga 4H participated.
- Dog Obedience classes continue on Thursday evenings. A special guest trainer was hosted last week, 6/20, demonstrating and coaching youth through Rally classes.

OTHER ACTIVITIES

- Successful completion of the annual DEC pheasant chick release program in Cayuga County
- Successful electronics recycling event in collaboration with Cayuga County Planning and Economic Development Department
- Ongoing preparations for the Big 6/Cayuga County /4-H Fair July 25-27
- Master Gardeners opened their phone lines on April 1st. They are available on Monday, Wednesday and Friday to take calls from the public. In addition, soil and pest samples can be dropped off any day at CCE during office hours. We are collaborating with other counties to be able to train additional Master Gardeners in September.
- The search for a new Director is moving forward and candidates are currently being interviewed.
- A strategic planning process is moving ahead.
- Plans for the transfer of the building to CCC continue.
- Significant steps have been taken to update the website blogs.cornell.edu/ccecayuga

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OTHER REPORTS

Sales Tax Report

