CALL TO ORDER: By Hon. Christopher Petrus

MEMBERS: Legislators Keith Batman, Joseph Bennett, Michael Didio, Timothy Latimore (Vice Chair), Paul Pinckney, and Ben Vitale

EXCUSED: Keith Batman

OTHERS:

MINUTES TO APPROVE: May 8, 2019

APPOINTMENTS:
Policy Review & Oversight Committee (PROC)
Neil Gallivan, 6169 Jenbrooke Court, Farmington, NY 14425, Term – 1/1/18 to 12/31/22
Michael Wellauer, 7445 County House Rd., Auburn, NY 13021, Term – 1/1/18 to 12/31/22
Michael Deyneka, 6468 East Lake Rd., Auburn, NY 13021, Term – 1/1/15 to 12/31/19
Roger Anthony, 28 S Hurd Circle, Auburn, NY 13021, Term – 1/1/15 to 12/31/19
Denise Spingler, 7445 County House Rd., Auburn, NY 13021, Term – 1/1/16 to 12/31/20
Jason Green, 204 Ridgecrest Rd., Dewitt, NY 13214, Term – 1/1/16 to 12/31/20
Larry Dygert, 10484 Jordan Rd., Cato, NY 13080, Term – 1/1/15 to 12/31/19

DEPARTMENT UPDATES FOR COMMITTEE:

- Denise Spingler (911) –
  - New training class – July 1
  - 2019 PSAP Grant submitted 5/31/19
  - Motorola Training – 6/3/19
- Lloyd Hoskins (Assigned Counsel/Stop DWI) – No updates
- Dr. Adam Duckett (Coroner) – No updates
- Jon Budelmann (District Attorney) – No updates
- Vacant (Fire/EMO) –
  - (Lynch Update on EMO)
    - EMO Coordinators, local elected officials and State agencies have been monitoring rising lake levels in Lake Ontario at Fair Haven and Sterling for shoreline and flooding impacts. Sandbags have been deployed to commercial and residential properties around Little Sodus Bay and the lakeshore. State Department of Homeland Security and Emergency Services (DHSES) are focused on Cayuga County assistance during this EMO transition and have been managing the NY RESPONDS requests for preparatory actions and specific needs. These requests are being coordinated through the EMO Deputy Director-Fire Service, Mr. Larry Dygert.
    - As of June 3rd, lake levels exceeded the record highs/flooding levels from 2017. EMO continues to participate in standing calls between State and local partners every other day (M, W, F, and Sunday).
    - Annual Tier III Training is mandated for local elected officials by the state. State Office of Emergency Management conducts the training and have confirmed Cayuga County’s training date for Wednesday, August 21. The state-sponsored training session will be held at BOCES in Aurelius from 6:00 PM to 9:00 PM. Full training notices and agenda outlines will be circulated to the legislature and to each Town Supervisor and Mayor in the County as soon as they are provided by State OEM.
EMO and 911 have been in contact with State OEM to request a long-overdue County training for the Emergency Operations Center (EOC) in the basement of the COB. This training will involve EMO staff, County Department Heads and Senior Supervisors, and certain County Elected Officials. E-911 Director Denise Spingler will be the primary contact with OEM to set this up. September is being targeted for the 1-2 day training session.

Following the Conditions Assessment of the County Fire Training Tower, a priority list of repairs/upgrades and associated costs is being finalized. Without this work, the County Fire Tower cannot host live fire training.

EMO event planning for Emerson Park July 3rd Fireworks and Symphony has been finalized and ES Coordinators are working closely with Dough Dello Stritto at County Parks. Event planning for the Great Race (8/11) is well underway and communication and coordination with sponsors for the Cayuga Lake Bass Pro Fishing Tournament (8/22 – 8/25) has been established.

ES Coordinator Meetings were held twice in May (8th & 21st). Regional OEM/DHSES Region 5 Coordinator, Bill Correa and Deputy Chief for State Fire Training/Ops Western Region attended a June 3 Coordinators meeting to discuss current and future emergency response needs for the County.

(Spingler Update on EMO)

- Current grant projects
  - Tetra Tech – CEMP kickoff meeting 5/23/19
  - Equipment purchases
- New Grants
  - TRGP 18 – Submitted 5/30/19
  - Hazmat 19 – Submitted 5/30/19 – M. Fritz
- Continuing to work with Fire/EMS agencies w/ regards to radio distribution
- 911 staff continuing to update the municipal binders in the EMO office
  - Box alarm updates
  - Fire Department Chief listings
  - Department unit information

Jay DeWispelaere (Probation) –

- Probation Officers Alexander and Walawender graduated from Fundamentals of Probation in Rochester May 17, 2019. They will undergo further training in June and August, at which point their formal training will be complete.
- DCJS and NYS Office of Budget have approved the County’s Raise the Age Plan; involved departments are coordinating claiming for RTA related expenses. The formal claiming instrument has yet to be provided by the state. Contracts for services and claiming are being prepared by involved state agencies.

Brian Schenck (Sheriff) –

- Update on Enterprise Lease – Enterprise did deliver the first completed marked patrol vehicle during the week of May 27th from Nu-Look collision and it appears that routine deliveries of completed vehicles in the coming weeks will be completed.
- Inmate Pharmaceuticals – Transfer to Omnicare for prescription medication services in our Custody Division has been completed and appears to be working smoothly.
- Inmate Board in Revenue - Revenue generated from inmate board-ins still remains strong. We continued in May to have a steady population of Federal inmates along with local inmates from Cortland County. The Sheriff has been working with the Cortland County Sheriff’s Office to assist them as they continue to work on repairing their jail roof that has forced them to utilize our jail as well as others.
- Inmate Hair Cuts – Our contractor for providing inmate haircuts advised in April that he could no longer provide this service. We have completed the bid process and have submitted a resolution to address this area.
- Jail Transition Coordinator – Michelle Applebee, formerly with Cayuga County Social Services, was hired as the Jail Transition Coordinator, starting in that position on May 27th.
- Sheriff Schenck did meet with the Union Springs School District’s Board of Education on May 28th to continue discussing options for a School Resource Officer or Special Patrol Officer to serve in the school under the authority of the Sheriff’s Office upon authorization by the Cayuga County Legislature. Additional discussions with Sheriff Schenck and the Deputy Sheriff’s Police Association (patrol union) have been taking place relative to this area due to potential labor complications with the creation of a Special Patrol Officer position.
RESOLUTIONS:

911:
6-19-JP-1  Authorization the Cayuga County Legislature to support the H.R. 1629, ‘911 SAVES’ Act and the senate companion bill

PROBATION:
6-19-JP-2  Authorization to transfer three (3) vehicles to the Cayuga County Probation Department

DISTRICT ATTORNEY:
6-19-JP-3  Authorizing the District Attorney to fill FT ADA vacancy in the District Attorney’s Office

SHERIFF:
6-19-JP-4  Authorizing the Sheriff to fill one vacant Sheriff Custody Corporal Position in the Cayuga County Jail.
6-19-JP-5  To establish a contract with Paul Saltarello (Mr. Paul’s Barber Shop) to provide inmates incarcerated at the Cayuga County Jail the services of haircuts and/or trimming of facial hair

LEGISLATURE:
6-19-LEG-1 Resolution in opposition to make New York State a Sanctuary State.

ADJOURNMENT: Wednesday, July 10, 2019 to follow Planning

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE’S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.
RESOLUTION NO. ________________  6/25/19

AUTHORIZATION THE CAYUGA COUNTY LEGISLATURE TO SUPPORT THE H.R. 1629, ‘911 SAVES’ ACT AND THE SENATE COMPANION BILL.

BY: Mr. Christopher Palermo, Chairperson, Judicial and Public Safety Committee  
Mr. Patrick Mahunik, Chairperson, Ways & Means Committee

WHEREAS, the 911 Saves Act directs the US Office of Management and Budget to reclassify public safety telecommunicators from “Office and Administrative Support Occupations” to the category of “Protective Service Occupations”; and

WHEREAS, the federal government’s Standard Occupational Classification System (SOCS) sorts workers into occupational categories for statistical purposes, according to the nature of the work performed and, in some cases, on the skills, education, or training needed to perform the work; and

WHEREAS, America’s 9-1-1 telecommunicators are currently incorrectly categorized in the SOCS as an “Office and Administrative Support Occupation,” a category which includes secretaries, office clerks, and taxicab dispatchers; and

WHEREAS, classifying 9-1-1 telecommunicators as an “Office and Administrative Support Occupation” fails to recognize their central role in public safety and homeland security, their specialized training and skills, and their uniquely stressful work environment; and

WHEREAS, classifying public safety telecommunicators as “Protective Service Occupations” – alongside police, firefighters, security guards, lifeguards, and others whose job it is to protect our communities – would better reflect the work they perform, and align the SOCS with related classification systems; now, therefore be it

RESOLVED, that the Cayuga County Legislative Body calls upon all members of the State of New York’s U.S. House delegation to cosponsor H.R. 1629, the Supporting Accurate Views of Emergency Services Act of 2019 (911 SAVES Act), which would direct the White House Office of Management and Budget (OMB) to reclassify public safety telecommunicators as a “Protective Service Occupation”; and we also call upon our U.S. Senators to support the companion legislation; and be it further

RESOLVED, members of the Cayuga County Legislature will continue to advocate for an accurate statistical classification for 9-1-1 professionals to support critical research into the nature and impacts of 9-1-1 jobs, which differ substantially from those encountered by non-public-safety “Office and Administrative Support Occupations.”

Judicial & Public Safety  
Christopher Petrus, Chair  
Keith Batman  
Joseph Bennett  
Michael Didio  
Timothy Lattimore  
Paul Pinckney  
Benjamin Vitale  
Co. Atty: Paul Pinckney

Ways & Means Committee  
Patrick Mahunik, Chair  
Joseph Bennett  
Elane Daly  
Joseph DeForest  
Ryan Foley  
Christopher Petrus  
Paul Pinckney
RESOLUTION NO. ___________ 6/25/19 PRO Transfer of Vehicles

AUTHORIZATION TO TRANSFER THREE (3) VEHICLES TO THE CAYUGA COUNTY PROBATION DEPARTMENT

By: Christopher Petrus, Chair, Judicial & Public Safety Committee
    Patrick Mahunik, Chair, Ways and Means Committee

WHEREAS, access to county owned vehicles would aid the Probation Department in its work in the community and contribute to the safety of Probation Officers in the field; and

WHEREAS, these vehicles will be shared by Probation Officers for various visits in the field; and

WHEREAS, the Sheriff’s Office has surplus vehicles available to be transferred to the Probation Department; and

WHEREAS, there are funds available in the Probation Department’s 2019 budget to meet operating expenses for the vehicles; and

WHEREAS, it will be necessary to create an Auto Expense line, A31404 54008, within the Probation Department budget to pay for gasoline purchased at the motor pool; NOW, THEREFORE BE IT

RESOLVED, that three (3) vehicles be transferred from the Sheriff’s Office to the Probation Department. Such vehicles to be determined by a representative of the Sheriff’s Office, the Probation Department and the County Motor Pool; AND THEREFORE BE IT

RESOLVED, that $2,000.00 be transferred from the Mileage line, A31404 54112 to the Auto Expense line, A31404 54008, to fund the operation of these vehicles. Paragraph

Judicial & Public Safety

Christopher Petrus, Chair

Keith Batman

Joseph Bennett

Michael Didio

Timothy Lattimore

Paul Pinckney

Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney

Co. Atty.
AUTHORIZING THE DISTRICT ATTORNEY TO FILL FT ADA VACANCY IN THE DISTRICT ATTORNEY’S OFFICE

BY: Hon. Christopher K. Petrus, Chairman, Judicial & Public Safety; and Hon. Patrick V. Mahunik, Chairman, Ways and Means

WHEREAS, District Attorney Jon Budelmann now has a vacancy in the full-time (>20 hours per week) Assistant District Attorney CARP Position Control No. 007716 within the District Attorney’s office as a result of the resignation of a full-time Assistant District Attorney; and

WHEREAS, this full-time Assistant District Attorney is a critical position in the District Attorney’s office responsible for the prosecution of fraud and other serious felony cases; and

WHEREAS, the Legislature is desirous about continuing this important grant funded prosecutorial position in the District Attorney’s Office; and

WHEREAS, this position has already been budgeted for the entire year; now therefore be it

RESOLVED, that the District Attorney is authorized to fill this vacancy immediately, by either an outside applicant or by promotion from within the department; and be it further

RESOLVED, that the District Attorney be hereby authorized to backfill any positions created by upward promotion from within the department; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Judicial & Public Safety

Christopher Petrus, Chair

Keith Batman

Joseph Bennett

Michael Didio

Timothy Lattimore

Paul Pinckney

Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney

Co. Atty
Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 5/17/2019

Authorization To: Fill Only

** New Position Duties Statement (NPDS) - Short Form
*REQUIRED IF the title exists within the department*

** New Position Duties Statement (NPDS) - Long Form
*REQUIRED IF the title does NOT exist within the department*

Do you anticipate this request to result in fill-behinds?

No

Cayuga County
Department

Job Title Being Requested (Exact Civil Service Title)

Assistant District Attorney/CARP

Position Control Number 7716

Position Status Permanent

Position Designation Full-Time

Budget Account Number A1169 Crimes Against Revenue Program

Is a position being abolished to create the new position?

No

Is the salary of requested position in the current comp plan?

Yes

Comp Plan Requested IS Part IV

Part IV Grade §
<table>
<thead>
<tr>
<th>Minimum Salary (Part IV)</th>
<th>63,968</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base/Current Salary (Part IV)</td>
<td>74,921</td>
</tr>
<tr>
<td>Starting Salary for Position Requested</td>
<td>74,921 This salary is subject to the Legislature’s approval as it exceeds the standard established in 469-18</td>
</tr>
<tr>
<td>Justification for Salary Requested</td>
<td>The justification for salary requested is to seek and hire experienced prosecutorial attorneys.</td>
</tr>
<tr>
<td>Does position include fringe benefits?</td>
<td>Yes</td>
</tr>
<tr>
<td>What is the justification for filling this position AND why is it important for your department?</td>
<td>The full-time Assistant District Attorney is a critical position in the District Attorney’s office responsible for the prosecution of fraud and other serious felony cases.</td>
</tr>
<tr>
<td>How is this position funded?</td>
<td>Grant</td>
</tr>
<tr>
<td>Identify the Grant</td>
<td>Crimes Against Revenue Program</td>
</tr>
<tr>
<td>What will the fiscal impact of filling this position in your budget this year and in future fiscal years?</td>
<td>The position is budgeted this year. Future fiscal years will depend on the grant award; however, we have recently established a Revenue Account for our online Ticket Reduction Program fees, which can be utilized for salary and fringe for this position.</td>
</tr>
<tr>
<td>Department Head</td>
<td>Jon E. Budelmann</td>
</tr>
<tr>
<td>Date</td>
<td>5/17/2019</td>
</tr>
<tr>
<td>Attestation</td>
<td>I have been directed to submit on behalf of the authorized department or agency head</td>
</tr>
<tr>
<td>Name of Person Submitting on Behalf of Department or Agency Head</td>
<td>Jeannette McCormick</td>
</tr>
<tr>
<td>Title of Person Submitting on Behalf of Department or Agency</td>
<td>Executive Assistant to District Attorney</td>
</tr>
</tbody>
</table>
Head Approved subject
to Legislative approval
of salary MTR 5/20/19

Email not displaying correctly? View it in your browser.
RESOLUTION NO. ____________ 6/25/19

AUTHORIZE THE SHERIFF TO FILL ONE VACANT SHERIFF CUSTODY CORPORAL POSITION IN THE CAYUGA COUNTY JAIL

By: Mr. Christopher Petrus, Chair, Judicial & Public Safety Committee
    Mr. Patrick Mahunik, Chair, Ways & Means Committee

WHEREAS, the position bearing Position Control No. 006951-SYS) is that of a Sheriff’s Custody Corporal; and

WHEREAS, a Sheriff Custody Corporal vacancy in the Cayuga County Sheriff’s Office exists due to the demotion of a Sheriff Custody Corporal(Position Control No. 006951-SYS); and

WHEREAS, the services provided by the Sheriff Custody Corporal are critical for maintaining the safe, smooth and efficient operation of the Sheriff’s Office Custody Division; and

WHEREAS, this position is clearly designated and accepted in the 2019 Cayuga County Sheriff’s Custody Salaries Operating Budget A31501 51001; now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one Sheriff Custody Corporal position; and be it further

RESOLVED, the employee hired will be placed at the appropriate step within the Sheriff’s Employee Association of Cayuga County (SEACC) Compensation Plan for 2016-2018; and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

Judicial & Public Safety

Christopher Petrus, Chair
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Ways & Means Committee

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Christopher Petrus
Paul Pinckney

Co. Atty:
RESOLUTION NO. 6/25/19 SHR Inmate Haircuts

TO ESTABLISH A CONTRACT WITH PAUL SALTARELLO (MR. PAUL'S BARBER SHOP) TO PROVIDE INMATES INCARCERATED AT THE CAYUGA COUNTY JAIL THE SERVICES OF HAIRCUTS AND/OR TRIMMING OF FACIAL HAIR.

By: Mr. Christopher Petrus, Chair, Judicial and Public Safety Committee
    Mr. Patrick Mahunik, Chair, Ways & Means Committee

WHEREAS, the current contracted hair stylist, Diego's Uppercuts, terminated their contract in early 2019 that authorized the providing of inmates at the County Jail with the service of haircuts and/or trimming of facial hair; and

WHEREAS, this service is required by NYS Codes, Rules and Regulations, in compliance with section 7005.4, Haircuts; and

WHEREAS, the Sheriff's Office did put said service out to competitive bid and did receive five bids from area businesses, choosing the most competitive responsible bidder; and

WHEREAS, the services provided have been appropriated in the 2019 Cayuga County Jail's operating budget account A31504 54059 (professional services); now therefore be it

RESOLVED, that the Chairman of the Legislature and the Sheriff are hereby authorized to execute the necessary document giving Paul Saltarello of Mr. Paul's Barber Shop, 7251 Owasco Road, Auburn, the authority to provide the services of haircuts and/or trimming of facial hair to inmates incarcerated in the County Jail.

Judicial & Public Safety

Christopher Petrus, Chair
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Ways & Means Committee

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Ryan Foley
Christopher Petrus
Paul Pinckney

Co. Atty: Paul Pinckney
County of Cayuga
Purchasing Department

Request for Quote

Scope

To establish a contract to provide for all Cayuga County inmates incarcerated at the Cayuga County Jail the service of haircuts and/or trimming of facial hair

1. Qualification: NYS Licensed Barber or Cosmetologist. A copy of the license must be provided along with one (1) experience statement completed by a person attesting to the fact that bidder has been working as a barber or cosmetologist during the last year.
2. Provide Unisex Hair Cutting, moustache, and beard trimming for a period of one year with the option to extend for an additional two years.
3. Facility will be available once per month on either a Sunday, Monday or Tuesday from 6-9PM, depending on which day the successful bidder wishes to provide the service. In addition, if more than one day was needed, both evenings could be used.
4. Additional time may be set up with the Administrator’s approval
5. A correction officer will be present during all hair cuts
6. Jail population – 180, approximately 10-15 cuts per month
7. Stool, broom and dust pan provided. The successful bidder will be responsible for the clean up of the hair.
8. All other supplies must be provided by the successful bidder.
9. Payment will be mailed after the 1st and 15th day of each month following services.
10. General Liability Insurance with a Combined Single Limit of at least $1 million and Professional Liability Insurance with a limit of at least $1 million, naming the County of Cayuga as additionally insured.
11. Workers Compensation Insurance required if more than one person is employed by successful bidder. Sole Proprietorships are excluded.

$ 13 -- per cut for male
$ 15 -- per cut for female
$ 3 -- per moustache trim
$ 5 -- per beard trim

Name: Paul (Paso) Saltarelli
Business Name: 
SS# or Fed ID# 055-42-0011
NYS License # 704 868 422
Street 6563 Beech Tree Rd
City Auburn State NY Zip 13021
Signature: Paul Saltarelli Date: 5-1-19
Term:

The duration of the resulting term contract price agreement shall be from April 30, 2019 through December 31, 2020.

Renewal:

This price agreement may be renewed under the same terms and conditions for one year upon written consent of both parties.

Contract Award:

The County reserves the right to award a contract by item(s), group(s) of items or in total to the lowest responsible bidder(s) who meets all terms of the specifications.

Inquiries:

Any inquiries regarding the above, should be directed to Lorrie Bradtke at 315-253-1501 or email at purchasing@cayugacounty.us

Please reply no later than:

Mail: Cayuga County Administrator Office
    Attn: Purchasing Department
    160 Genesee St.
    Auburn, NY 13021

Thank you
Lorrie Bradtke
Confidential Secretary
Pursuant to the provisions of

ARTICLE 28 OF THE GENERAL BUSINESS LAW

SAITARELLO PAOLO

HAS BEEN DULY LICENSED TO ENGAGE
IN THE PRACTICE OF BARBERING.

In Witness Whereof, The Department of State has caused
its official seal to be hereunto affixed.

CESAR A. PERALES
SECRETARY OF STATE
April 30, 2019

To the: Cayuga County Administrator Office

I am writing this letter on behalf of Paul Saltarello, to confirm that he has been serving the Auburn community as a Barber for the past 50 years. I am a New York State licensed Cosmotologist, in Auburn, New York.

Sincerely,

Janiece Oliver

(Signed)

Janiece Oliver