



AGENDA
GOVERNMENT OPERATIONS COMMITTEE
Thursday, June 11, 2020, – 5:30PM
Live Streamed - [https://youtu.be/ ODE20-3Jgs](https://youtu.be/ODE20-3Jgs)

CALL TO ORDER: By Hon. Ryan Foley, Chair

MEMBERS: Legislators Tricia Kerr, Timothy Lattimore, Christopher Petrus, Paul Pinckney, Charlie Ripley, and Ben Vitale (Vice Chair)

MINUTES TO APPROVE: May 14, 2020

APPOINTMENTS: none

DEPARTMENT UPDATES FOR COMMITTEE:

Cherl Heary and Katie Lacey (Board of Elections) –

Most of our office activity during the month of May has been devoted to preparing for the absentee application process mandated by the Governor's Executive Order. We are also adjusting our anticipated needs for early voting and Election Day based on lower turnout. We expect many voters will opt for the absentee process, but the impact is a huge unknown.

Our absentee application mailing went to 27,570 active and inactive voters eligible for the five primary elections this year. We have countywide primaries in the Democratic, Conservative and SAM Parties and a Republican primary in the 126th Assembly District. We necessarily had to acquire a new postage paid return mail permit and increase substantially our return ballot envelope order. In anticipation of heavy volume of application returns and ballot mailing, two poll workers have temporarily joined our staff.

Adjustments necessitated by the Covid 19 virus have included plans for sanitizing poll sites, providing protection for poll workers and relocating the two locations in the senior citizen apartment houses. We had planned to add a fourth early voting location, but have decided to stay with three sites. We have encountered some difficulty in scheduling a sufficient number of poll workers for early voting and Election Day. We are still short of our staffing needs for Election Day and may have to consider some poll site consolidation as we get closer to the election.

While all of this Covid related adjustment has been going on we have also assisted eight local school districts with their need for voter lists, ballot preparation and counting machines for their mandated June 9th vote. We have also had to keep up with our usual new registrations (128), in-State transfers (62) and name changes (12).

Other than that it was a quiet month!

Sheila Smith (Clerk of the Legislature) –

- Legislature and Committee Meetings are still being held remotely and are going well.
- Auditing: John Chomyk is on board and is now doing the auditing. I thank you for giving me the opportunity to do the auditing, I gave it 100%, it was a great learning experience and the group of employees I worked with were always very helpful.
- Financial Disclosures have been either mailed, e-mailed or put in Department Heads mail slots, please remember to fill them out and get them to either Amanda or me.

Christopher Palermo (County Attorney) –

Susan Dwyer (County Clerk) –

Paul Bornemann (Information Technology) –

- Operations/Support: end user support, server & application consolidation where possible, patching and updates, application system updates, phone system training for staff

- COVID: Planning, implementing, and testing online systems to support reopening plans.
- Project: Munis upgrade – systems upgrade scheduled for June 18/19 in “TEST”
- Project: Network Security / consolidation to Sophos edge security technologies
- Administrative: IT Staff time and equipment financials associated with COVID response
- Administrative: Provide supporting information for Audit re: IT systems operations, backups and disaster recovery.
- Administrative: Spending assess our opportunities to minimize expenditures that do not result in improved security or cost efficiency.
- Administrative: NY BOE Cybersecurity Grant – develop project & draft budget to provide people, process, products needed to align county board of elections security protections with NYS recommendations and best practices. We hope to include portions of 2020 IT spending for cybersecurity improvements.

July Plan

- Project: Munis Upgrade (completion is based on Tyler schedule)
- Project: Network Security – Sophos implementation
- Potential involvement in reopening support
- Project: Secure Forms & workflow

Jessica Strassle (Veterans) –

RESOLUTIONS:

6-20-GO-1 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Election to sign contract for NYS HAVA CARES Act Grant Program for the Board of Elections.

EXECUTIVE SESSION: Contact Negotiations

ADJOURNMENT: Thursday, July 9, 2020 at 5:30PM

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

6-20-20-1

RESOLUTION NO. _____

6-23-20

BOE NYS SHOEBOX

Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign contract for NYS HAVA CARES Act Grant Program for the Board of Elections

BY: Ryan Foley, Chair, Government Operations Committee
Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, pursuant to the Federally Funded Grant due to the COVID 19 crisis, the Cayuga County Board of Elections has been allocated funds through the New York State Board of Elections for the purposes of reimbursement of expenses incurred by the COVID 19 Pandemic.

WHEREAS, the Chairman of the Cayuga County Legislature will sign a contract numbered C004174 for the amount of \$92,553.24

RESOLVED, that the Cayuga County Treasurer be authorized and directed to amend the Board of Election's 2020 Budget in the following manner, and make the necessary journal and accounting entries to accept these funds:

Increase Account # A14500 43051.....\$92,553.24
Increase Account # A14504 54408.....\$92,553.24

RESOLVED, that the Chairman of the Cayuga County Legislature and the Commissioners of the Cayuga County Board of Elections are hereby authorized to sign contract for NYS HAVA Cares Act Grant Program with the New York State Board of Elections.

Government Operations Committee

Ways & Means Committee

Ryan Foley, Chair

Christopher Petrus, Chair

Tricia Kerr

Keith Batman

Timothy Lattimore

Elane Daly

Chris Petrus

Andy Dennison

Paul Pinckney

Ryan Foley

Charlie Ripley

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____