CALL TO ORDER: By Hon. Christopher Petrus

MEMBERS: Legislators Keith Batman, Joseph Bennett, Michael Didio, Timothy Latimore (Vice Chair), Paul Pinckney, and Ben Vitale

EXCUSED:

OTHERS:

MINUTES TO APPROVE: April 10, 2019

APPOINTMENTS: None

RESOLUTIONS:

SHERIFF:
5-19-JP-1 Authorizing the Sheriff to fill one vacant Deputy Sheriff Position in the Law Enforcement Division of the Cayuga County Sheriff’s Office

5-19-JP-2 Authorize the Cayuga County Sheriff and the Chairman of the Cayuga County Legislature to enter into a contract with Galls, LLC to supply uniforms to Cayuga County Custody and Patrol Officers

5-19-JP-3 Supporting the Human Resource/Civil Service Department and the Cayuga County Sheriff in efforts to facilitate the implementation of an SRO/SPO Program for school districts within the County

DEPARTMENT UPDATES FOR COMMITTEE:

- Denise Spingler (911) –
  - Interviewing new candidates – three vacancies
  - Quarterly grant reporting complete
  - Core / Master site upgrade complete
  - 911 Saves Act – reclassification of dispatchers
    - Bill in House H.R.1629 / Senate S.1015
      - Several counties passing resolution in support
      - Will change dynamic in how dispatchers are recognized

- Lloyd Hoskins (Assigned Counsel/Stop DWI) – No updates

- Dr. Adam Duckett (Coroner) – No updates

- Jon Budelmann (District Attorney) – No updates

- Vacant (Fire/EMO) –
  
  (Lynch Update on EMO)
  - Representative Fire/EMS personnel have been invited to join the established Search Committee for an orientation meeting on April 24th at the County Office Building. The search process will be detailed and the list of candidate applicants reviewed. The meeting will also provide an opportunity to discuss preferred qualifications and skill sets the County should be looking for in selecting candidate applicants to interview.
EMO Coordinators, Planning Staff and local officials in Fair Haven and Sterling have been monitoring rising lake levels in Lake Ontario for shoreline and flooding impacts. As conditions continue to change, the County is in close contact with State DHSES regarding lake levels, preparatory actions, any potential needs, planning timelines/triggers, etc. Based on last week’s report, lake levels are at 246.46 ft. and expected to increase an additional 11 inches over the next 3-4 weeks. A standing bi-weekly call between State and local partners has been established.

Following the Conditions Assessment of the Fire Training Tower, a priority list of repairs/upgrades and associated costs is being finalized.

New fit testing equipment has been ordered. Upon receipt, County ES Coordinators will contact and schedule fit-testing for Fire Department members.

ES Coordinator Meetings were held twice in April (2nd & 16th). In addition to routine coordination matters, EMO event planning for Emerson Park July 3rd Fireworks and Symphony was initiated. Additional event planning for the Great Race (8/11) and the Cayuga Lake Bass Pro Fishing Tournament (8/22 – 8/25) will soon begin.

Grant modification was submitted to purchase the aquatic rescue craft for Fairhaven.

Applied for NYS Division of Homeland Security and Emergency Services (DHSES) FY2018 Hazmat Grant Program Regional Grant and NYS Division of Homeland Security and Emergency Services (DiHSES) FY2018 Technical Rescue & Urban Search and Rescue Program Grant, which have no local match.

(Spindler Update on EMO)

Quarterly grant reporting complete
  - 8 grants (approximately 685k)

Working on three new grants – due Mid May

Current grant projects
  - Tetra Tech – EM plan updates
  - Equipment purchases
  - Training approvals for staff

Continuing to work with Fire/EMS agencies w/ regards to radio distribution

Jay DeWispelaere (Probation) – No updates

Brian Schenck (Sheriff) –

Update on Enterprise Lease – All of the new Patrol vehicles that required decals have been decaled by Custom Sign Express of Auburn as originally planned and transferred to Nu-Look Collision in Rochester for completion. An inmate work crew is removing some of the old equipment from our current fleet that will be transferred to some of the new vehicles to cut down on costs. Six current Ford SUV’s will be transferred to NU-Look to be decommissioned as all of the aftermarket equipment and radios from these six vehicles will be transferred to six new vehicles to reduce costs as well.

Inmate Pharmaceuticals – We are working with MedWorld Acquisition to transfer prescription medication services in our Custody Division to Omnicare with a projected transfer date of May 8th.

Inmate Board in Revenue - Revenue generated from inmate board-ins remains strong. We continue to have a steady population of Federal inmates along with local inmates from Cortland and Oswego Counties. The Sheriff has been working with the Cortland County Sheriff’s Office to assist them as they continue to work on repairing their jail roof that has forced them to utilize our jail as well as others.

Inmate Hair Cuts – Our contractor for providing inmate haircuts advised in April that he could no longer provide this service. We are actively accepting bids for a new contractor.

Jail Transition Coordinator – Interviews of prospective candidates are complete and we hope to have a person hired in mid-May to begin providing transition services to our inmate population in an ongoing effort to reduce recidivism.

ADJOURNMENT: Wednesday, June 12, 2019 to follow Planning

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE’S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.
RESOLUTION NO.___________ 5/28/19 SHR Fill Patrol Vacancy

AUTHORIZE THE SHERIFF TO FILL ONE VACANT DEPUTY SHERIFF POSITION IN THE LAW ENFORCEMENT DIVISION OF THE CAYUGA COUNTY SHERIFF’S OFFICE

By:  Mr. Christopher Petrus, Chair, Judicial & Public Safety Committee
     Mr. Patrick Mahunik, Chair, Ways & Means Committee

WHEREAS, a vacancy in the Cayuga County Sheriff’s Department Law Enforcement Division will occur due to the resignation of a Deputy Sheriff (Position Control No. 00001923-SYS) on April 24, 2019; and

WHEREAS, the services provided by the position of Deputy Sheriff are critical for smooth and efficient operations of the Sheriff’s Office Law Enforcement Division and maintaining safety and well-being in Cayuga County; and

WHEREAS, this position is clearly designated and accepted in the 2019 Cayuga County Sheriff’s Law Enforcement Budget Line - Salaries Full Time (A31101 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one Deputy Sheriff position; and be it further

RESOLVED, the employee hired will be placed at the appropriate step within the Deputy Sheriff’s Police Association Compensation Plan for 2017-2019; and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

Judicial & Public Safety

Christopher Petrus, Chair

Keith Batman

Joseph Bennett

Michael Didio

Timothy Lattimore

Paul Pinckney

Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney

Co. Atty
Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 4/26/2019

Authorization To: Fill Only

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department Sheriff

Job Title Being Requested (Exact Civil Service Title) Deputy Sheriff

Position Control Number 001923-SYS

Position Status Permanent

Position Designation Full-Time

Budget Account Number A31101 51001

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS DSPA IN

DSPA Grade 14ZH
<table>
<thead>
<tr>
<th>Probationary Salary Amount</th>
<th>$55,516.00 includes 12%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 3 Amount (DSPA or SEACC)</td>
<td>$60,216.00 Includes 12%</td>
</tr>
<tr>
<td>Starting Salary for Position Requested</td>
<td>$55,516.00 includes 12%</td>
</tr>
<tr>
<td>Justification for Salary Requested</td>
<td>Per DSPA Contract</td>
</tr>
<tr>
<td>Does position include fringe benefits?</td>
<td>Yes</td>
</tr>
<tr>
<td>What is the justification for filling this position AND why is it important for your department?</td>
<td>Officer Robert Brown officially resigned on April 24, 2019. This is to fill his position.</td>
</tr>
<tr>
<td>How is this position funded?</td>
<td>Budget</td>
</tr>
<tr>
<td>Is this a reimbursed position?</td>
<td>No</td>
</tr>
<tr>
<td>What will the fiscal impact of filling this position in your budget this year and in future fiscal years?</td>
<td>Deputy Brown's salary was in the budget, so this will have no impact.</td>
</tr>
<tr>
<td>Department Head</td>
<td>Sheriff Brian Schenck</td>
</tr>
<tr>
<td>Date</td>
<td>4/26/2019</td>
</tr>
<tr>
<td>Attestation</td>
<td>I have been directed to submit on behalf of the authorized department or agency head</td>
</tr>
<tr>
<td>Name of Person Submitting on Behalf of Department or Agency Head</td>
<td>Julie Piascik</td>
</tr>
<tr>
<td>Title of Person Submitting on Behalf of Sheriff</td>
<td>Confidential Secretary to the Sheriff</td>
</tr>
</tbody>
</table>
RESOLUTION NO. 5/28/19

AUTHORIZE THE CAYUGA COUNTY SHERIFF AND THE CHAIRMAN OF THE CAYUGA COUNTY LEGISLATURE TO ENTER INTO A CONTRACT WITH GALLS, LLC TO SUPPLY UNIFORMS TO CAYUGA COUNTY CUSTODY AND PATROL OFFICERS

By: Mr. Christopher Petrus, Chair, Judicial & Public Safety Committee
    Mr. Patrick Mahunik, Chair, Ways & Means Committee

WHEREAS, Albany County issued a Request for Bids in 2016 for Sheriff and Correctional Officer uniforms (#2016-029); said bid being expressly extended to all municipal subdivisions of the State of New York; and said bid being for a term of one year and eligible for two (2) consecutive one (1) year extensions; and

WHEREAS, Galls, LLC was the successful bidder and Albany County has extended their bid for the year beginning December 16, 2018 and ending on December 16, 2019; that the current pricing available through Galls, LLC is approximately 15% lower than the prices offered by the County’s current vendor; and that Galls, LLC exclusively provides an online purchasing system for police and custody uniform items that will be a great deal more efficient and provide a better tracking and approval system for the purchase of uniforms; NOW THEREFORE BE IT

RESOLVED, that Cayuga County Legislature finds that the Albany County Request for Bid and subsequent bid award and extensions satisfies the requirements of Article 5-a of the General Municipal Law and adopts the bid of Galls, LLC for its uniform purchases; and be it further

RESOLVED, that the Cayuga County Sheriff and the Chairman of the Cayuga County Legislature are authorized to enter into contract with Galls, LLC to effectuate the intent of this resolution for a term through December 16, 2019.

Judicial & Public Safety

Christopher Petrus, Chair
Keith Batman
Joseph Bennett
Michael Didio
Timothy Lattimore
Paul Pinckney
Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair
Joseph Bennett
Elane Daly
Joseph DeForest
Ryan Foley
Christopher Petrus
Paul Pinckney

Co. Atty: ___
Dear Tiffany Brewer:

We are in receipt of your email dated September 24, 2018, expressing your firm’s wish to renew Bid #2016-029 Sheriff and Correctional Uniforms for Various Albany County Facilities.

As the original bid terms and conditions provided for an optional one-year renewal period, and since there will be no increase from the original bid pricing, the County of Albany hereby approves and accepts your renewal. This renewal term will commence on December 16, 2018 and will terminate on December 15, 2019.

Thank you for your continued interest in doing business with the County of Albany.

Respectfully,

Karen A. Storm
Purchasing Agent

KAS:peo
cc: Hon. Craig D. Apple Sr.
RESOLUTION NO._________  5/28/19  SHR SRO SPO SUPPORT

SUPPORTING THE HUMAN RESOURCE/CIVIL SERVICE DEPARTMENT AND THE CAYUGA COUNTY SHERIFF IN EFFORTS TO FACILITATE THE IMPLEMENTATION OF AN SRO/SPO PROGRAM FOR SCHOOL DISTRICTS WITHIN THE COUNTY

By: Mr. Christopher Petrus, Chair, Judicial & Public Safety Committee
    Mr. Patrick Mahunik, Chair, Ways & Means Committee

WHEREAS, various school districts throughout Cayuga County have expressed interest in enlisting the assistance of Cayuga County for provision of either a School Resource Officer (SRO) or a Special Patrol Officer (SPO); and

WHEREAS, the Cayuga County Legislature believes that SRO’s and SPO’s can play a vital role in ensuring public safety for students and parents in both an educational setting and within the community at large; Now, therefore, be it

RESOLVED, the Cayuga County Legislature fully supports the Human Resource and Civil Service Departments and the Cayuga County Sheriff in their efforts to facilitate SRO/SPO programs in those school districts that have expressed interest; and be it further

RESOLVED, that the Cayuga County Legislature, in so supporting an SRO/SPO program, intends that any costs incurred by the county (including legacy costs) which may result from the Cayuga County Sheriff providing personnel in an SRO/SPO capacity shall be borne by the individual school districts.

Judicial & Public Safety

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Co. Atty:_________