



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, March 21, 2023 at 5:30PM
Live stream Link - www.youtube.com/live/iEr_Xsz7eFk

CALL TO ORDER: By Hon. Andy Dennison

MEMBERS: Legislators Jim Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

MINUTES TO APPROVE: February 14, 2023

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Karl Rindfleisch (CCWSA) – No updates

Kyle Laukaitis (Weights and Measures) –

Petroleum Quality Sampling

This month I collected and sent 12 gas samples from 6 stations in February.

ED & Jean's – Port Byron 3 gas, both passed

Pit Stop North Victory 2 gas, all passed

Pit Stop – Weedsport 2 gas, 1 diesel, all passed

Bayside Grocery – Fair Haven 1 gas, passed

NYS Thruway – Port Byron 2 gas, both passed

Fastrac – Weedsport 1 gas, passed

Reimplemented Pricing Verification Accuracy Checking program.

Reimplemented checking accuracy of Net Contents of Packaged Goods program.

Gary Duckett (Buildings and Grounds) –

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. Chairman Gould formed a committee to consider and make a recommendation to the Legislature on the future of the County Office Building. The Committee recommended Bergmann.
2. I have attached an updated Building and Grounds project list dated 3-1-23.
3. The plan to increase the parking spots in the Mental Health from 12 to 23 was completed on 2-15-23. Next step is to consider removal of the pergola to maximize parking.
4. We will be moving forward on replacing the roof on the Hardenberg Building and a section of the roof over the PSB. Both projects were approved in February.
5. I am gathering information on the ongoing lack of parking spaces at the Mental Health Building. I hope to have information to share with you at committee.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Brian Henyan:

1. In addition to routine maintenance, preventive maintenance, the day-to-day efforts for grounds maintenance and snow and ice management Ed and his team responded to 205 maintenance requests as in February.
2. The downtown crew was fully staffed but one employee is currently out due to an auto accident, and another was out due to illness.
3. Ed's crew has been assisting with the tenant work.
4. Surplus furniture update: The auction closed, and Ed's crew is coordinating the items for pickup.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons, Greg Purcell:

1. In addition to routine maintenance and the day-to-day efforts for grounds maintenance and snow and ice removal Mitch and his team responded to 288 maintenance requests in February.
2. We are looking for a PT Laborer and a PT Building Maintenance Mechanic for the PSB. If we are unable to find PT people, we may need to consider amending the budget so we can hire another FT person.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

1. Parks & Trails Department:

- The Parks Director has been attending meetings regarding the sale of lands listed as possible parks and trails development with the Real Property, Buildings and Grounds and Planning departments in the towns Throop and Aurelius.
- The Parks Director has been engaged with contractors and the county attorney's office regarding the relocation a gas line and therefore easement on non-park county property in Aurelius.
- The Parks & Trails Department event trailer has been completed and is being transported to a vendor for graphics. The Department is working with the Merry Go Round, the Cayuga County Convention and Visitors Bureau and our internal properties to collect logos and collateral for use with this new trailer.

2. Emerson Park:

- Projects:
 1. Parks staff is working with the IT Department to network Emerson Park facilities and infrastructure.
 2. The Amphitheater project funding is being reviewed internally with the Planning Department.
 3. Whitebridge road property development plans are being reviewed by DOT.
 4. Replacement of the Deauville Island Shelter: proposed design/build solution and pricing has been submitted to the ARPA committee.
 5. Temporary road establishment is complete at Whitebridge Rd.
 6. All Emerson Park stone roadways will be filled, improved and oil and stone treated this spring in an effort to improve service and public access, decrease long term stone costs and repair and improve water quality by decreasing sediment introduction from run off from crushed stone access roads.
 7. Deauville Island channel is complete – site rehab is scheduled for March.
 8. Deauville Island Architecture Design RFQ was distributed for all structures planned for the redevelopment. 2 RFQ's were received. These documents will be available at the meeting for review.
 9. Lifeguard recruitment docs are complete. The department will be reimbursing lifeguards for training costs incurred in 2023 for hired guards after completing 250 hours of lifeguarding.
 10. Parks staff has met with Auburn Little League regarding signage replacement, lighting upgrades and additional field space. Alternative locations for expanded operations have also been preliminarily discussed.
 11. Branding – utilizing the new logos designed in 2022 the department is designing vehicle markings, property entrance signs for the 38A/Whitebridge intersection, the main park entrance and the entrance to the Fleming section of the park.
 12. A contract has been executed with Trowbridge, Wolf, Micheals, Landscape Architects, a Fisher Associates Company for the rehab/redesign project for the entrance plaza at the Merry-Go-Round theater. Phase 1 will be the replacement of the sidewalk and lighting surrounding the entrance to the theater.
- Friends of Emerson Park:
 1. Upcoming 2023 events: Bottle and Can Drive, February 18; April 2, Annual Emerson Park Easter Egg Hunt. The 2023 Emerson Park in Concert Series for July and August have been [announced](#).
- Renewal of the Rev Theatre contract: draft review underway.
- Staffing: Lifeguard recruitment docs are complete. The department will be reimbursing lifeguards for training costs incurred in 2023 for hired guards after completing 250 hours of lifeguarding.

3. Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

1. Museum Festival of Trees was another well attended event. Operating from November 19, 2022 until January 31, 2023 totaling 2,668 visitors signed in. These numbers do not reflect the group size.
2. Martha Shaw Harvesting History Series continuing for 2023. February presentation was on Erie Canal in the area. March presentation will be on Thursday March 9, 2023 by Chris Scholomiti of CJS Vineyards on wine making in the Finger Lakes.
3. March 1, 2023 will start the Museum Easter Egg Hunt. It will continue until April 8 the Saturday before Easter. The egg hunt is available to visitors anytime the museum is open.

Other Notes:

1. November resolution to get approval to post hiring for 3 new museum aids. This is posted and we have 3 candidates to interview in March. All 3 seem very interested and possible candidates for the positions.
 2. Many exhibits at museum given a face lift- Opening up areas and removing areas of clutter
 - Implement Room – Refresh complete
 - Osborne Room – Beacon Exhibit and Industries Exhibit – Refresh complete
 - Hallway to Implement Room – New Exhibit Famous People and Companies of Cayuga County
 - Log Cabin Exhibit – Refresh ongoing
 - Riley Room – Refresh complete
 3. Recoating of Steel Roofs on Museum – Doug and Manette are working on getting quotes- funds in 2023 budget
 4. Networking the parks property will include the museum.
 5. New Parking Area for Museum and Parks on North Side of Museum-Parks Staff is requesting proposals for the project. Friends of Museum will donate \$15,000.00 from 2023 Patron Campaign to support the project.
4. Sterling Nature Center (Jim D'Angelo, Director)
- Sterling Nature Center Project:

1. A tentative start date for construction has been pushed back to May 1 and the forecasted completion date is projected to be Nov. 1.
 2. Grading, sidewalks, pavilion floor and other site work away from building envelope will begin as weather permits.
 3. ½ of the parking lot, pavilion and surrounding picnic area are tentatively scheduled for use in June with outdoor classroom and other nearby areas available in July/August
 4. Parks & Trails is storing 200 chairs for use in the new building
 - B. Working with Friends on grant opportunities, Parks will write letters of support for grants Friends apply to.
 - C. Working with Friends on Events for 2023:
 1. Existing Annual: Art Inspiration June 4, Pork Roast Aug. 20, Fall Jamboree food booth Sept. 16 & 17
 2. Proposed: Jim Chaffee Ice Cream Social, acoustic music, wine/cider/beer tasting
 3. Building opening: November
5. AmazonSmile donation program is ending in February 2023
6. Research project: Tara Curtin and students from Hobart & William Smith Colleges Paleoclimatology course, will collect tree core samples from conifers, at the Sterling Nature Center in order to learn more about changes in water availability throughout the trees' life history. Tentatively planned for Thursday 13 April.
7. Social Media:
- A. Followers for Facebook: 7,438
 - B. Instagram: 174
8. Naturalist
- A. Ice stars were plentiful on Dragonfly Pond and Outlet Stream
 - B. A pair of mature bald eagles has been observed, hopefully it is our nesting pair scouting out a new nest site. Also heard calling in the wetland this month.
 - C. We lost a few more nest and trees in the great blue heron rookery, we will soon run out of nesting locations.
 - D. River otter was observed in the Outlet Stream, Sunday 1/15 & 22; a big hit on social media
 - E. 01/15 Photos: 7,369 people reached, 493 reactions, 45 comments, 23 shares
 - F. 01/15 Video: 3,259 people reached, 258 reactions, 47 comments, 23 shares; 1,835 views
 - G. 01/22 Photos: 3,660 people reached; 279 reactions; 6 comments, 10 shares
9. Upcoming programs
- Naturalist Winter Photo Safari, February 3 & 5, 10am
 - Tracking Winter Wildlife, February 10 & 11, 1pm
 - Winter Botany, February 17 & 18, 1pm
 - Exploring Winter, February 22 & 25, 1pm
 - Wandering Naturalist, March 03 & 05, 10am
 - Make and Take Your Own Native Plant Seed Bead, March 11 & 12, 1pm
 - Signs of Spring, March 24 & 25, 1pm
 - Wandering Naturalist, March 31 & April 02, 10am
10. Owasco Flats:
- Regrading and oil & stone sealing are scheduled for this spring. This is a budgeted project.
 - Mile and half mile markers are being sourced and the Parks & Trails Department is working with the City of Auburn to establish the locations for the new signage as requested by Moravia emergency services.
11. Trail Update:
- The Auburn - Fleming Trail: new signage, mowing, drainage work is being planned for spring.
 - The Cato-Brutus Trail: all bridges are installed in this section. Northern terminus access and right of way relocation is necessary for trail development north of the Bridge A project site. This work is included in the 2023 Trail budget. Trail access to all newly installed bridge sites should be addressed including vehicular exclusion.
 - Cato - Fair Haven trail: no update
 - Cayuga County Highway trail maintenance calls:
 1. Culvert Replacement - 0
 2. Tree overhanging/blocking -0

Brian Soper (Highway) –

- Glenn Haven Rd project still in the plan to work with Soil & Water at the end of the month to repair the slope failure. Most materials are order or stocked at the Niles highway Barn in prep of this project.
- Stone hauling for the upcoming season is going well on the days we are not in snow operations.
- Material Bids were awarded last month the bid books have been sent out to all who use these.
- Fuel system upgrade has been completed and is currently online. The satellite barns are now on fuel keys and the system is tracking fuel purchase. There are some lighting upgrades and pavement repairs to complete as the weather allows.
- Howland Island Rd culvert failure, it has been plated to slow down the rate of the failure. The pipe is on order for this repair, and I am working with Soil & Water on obtaining the permits to complete the repairs.

RESOLUTIONS:

BUILDINGS:

3-23-PW-1 Authorization to enter into a Service Agreement with LINSTAR for Security Equipment including printers, cameras, controllers, card readers and other related equipment

HIGHWAY:

3-23-PW-2 Authorization for the Chairperson and Highway Superintendent to sign vehicle repair agreements with departments and various agencies.

3-23-PW-3 Authorization to purchase Highway Equipment

3-23-PW-4 Authorization to hire summer help employees in the Highway Department

3-23-PW-5 Authorizing the Highway Superintendent to enter into an agreement with towns to mow on County roads

ADJOURNMENT: Tuesday, April 11, 2023

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. _____ 3/28/23 BLD Linstar Security Equip Service Agree

Authorization to enter into a Service Agreement with LINSTAR for Security Equipment including printers, cameras, controllers, card readers and other related equipment

BY: Andrew Dennison, Chair, Public Works Committee
Hans-Peter Pecher, Chair, Ways & Means Committee

WHEREAS, the service agreement that covers much of the County Security System is with LINSTAR; and

WHEREAS, the agreement requested by Information Technology in cooperation with Buildings and Grounds and the Health Department is scheduled to expired on April 23, 2023; and

WHEREAS, the Superintendent of Buildings and Grounds requested a proposal from LINSTAR for another year April 24, 2023 to April 23, 2024; and

WHEREAS, LINSTAR provided the attached proposed agreement with a cost of \$9,329.96; and

WHEREAS, the Information Technology Department reviewed the proposal and determined the coverage is necessary on all of the equipment listed; and

WHEREAS, funding for this agreement is included in the budgets of the IT Department and the Buildings and Grounds Department Accounts:

IT Machine Maintenance	A16104-54045	\$1,039.93
COB Building Maintenance	A16204-54012	\$3,544.84
Harden. Building Maintenance	A16224-54012	\$4,745.19; now therefore be it

RESOLVED, that the Cayuga County Finance Department is hereby authorized and directed to make the journal and accounting entries required to implement the intent of this resolution; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed to sign any and all documents to implement the intent of this resolution, upon review and approval as to form by the County Attorney’s Office.

RESOLUTION NO. _____

3/28/23

HWY MP Service Agreement rev

Authorization for the Chairperson and Highway Superintendent to sign vehicle repair agreements with departments and various agencies.

BY: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, Resolution #290-14 authorized the Chairperson and Highway Superintendent to sign fuel purchase and vehicle repair agreements with various agencies; and

WHEREAS, Resolution #310-21 authorized the Chairperson and Highway Superintendent to sign fuel purchase agreements; and

WHEREAS, since 2014 the vehicle repair agreements have evolved making the current scope of the contracts obsolete due to increasing costs; and

WHEREAS, Cayuga County wishes to increase labor rates to cover administrative and maintenance costs; and

WHEREAS, this Agreement will be in effective May 1, 2023; now therefore be it

RESOLVED, that the Chairperson of the Legislature and Highway Superintendent are authorized and directed to execute any contracts or agreements required to implement the intent of this resolution, upon review and approval as to form by the County Attorney's Office; and be it further

RESOLVED, the Cayuga County Director of Finance is hereby authorized and directed to make the journal and accounting entries necessary to carry out the intent of this resolution.

RESOLUTION NO. _____

3/28/23

HWY Purchase Equipment#2

Authorization to purchase Highway Equipment

BY: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the 2023 Highway Department budget funds were budgeted in the amount of \$1,210,000 in account DM51302 52002 for the purchase of equipment: and

WHEREAS resolution #042-23 authorized the purchase of equipment not to exceed \$988,800.00; and

WHEREAS the County wishes to purchase a Volvo L90H Loader per NYS OGS contract PC69437 in the amount not to exceed \$152,382.00, now therefore be it

RESOLVED, the Highway Superintendent is authorized to purchase the above equipment from appropriated and budgeted funds in DM51302 52002, be it further;

RESOLVED, that the purchases comply with all County purchasing policies, and be it further;

RESOLVED, that the Cayuga County Director of Finance is hereby authorized and directed to make the journal and accounting entries necessary to carry out the intent of this resolution.

RESOLUTION NO. _____ 3/28/23

HWY Summer help 23

AUTHORIZATION TO HIRE SUMMER HELP EMPLOYEES IN THE HIGHWAY DEPARTMENT

By: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, Seasonal workers play a critical role in accomplishing such tasks as brush removal, flagging, general laborer, sign work, road, and culvert maintenance; and

WHEREAS, funding is allocated in Account D51101 51005 of the 2023 highway budget for the hiring of seasonal workers; now therefore be it

RESOLVED, that the County Highway Superintendent be hereby authorized to hire seasonal help to accomplish the added seasonal tasks required by the highway department; and be it further

RESOLVED, that the seasonal laborers be paid at an hourly rate of \$17.00, without fringe benefits except those that are required by law; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Resolution No. _____

3/28/23

HWY Towns Mowing Agree 23 rev

Authorizing the Highway Superintendent to enter into an agreement with towns to mow on County roads

BY: Andy Dennison, Chairman of the Public Works Committee
 Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the towns within Cayuga County may wish to provide mowing of county roads in 2023 and funds have been budgeted in account D51104 54350; and

WHEREAS, the Highway Department wishes to contract with the following towns for a reimbursement rate of \$300.00 per centerline mile;

Municipalities	Mileage Contracted	Rate per Mile	Total Expenditure
Aurelius	14.7	300.00	\$4,410.00
Locke	15.96	300.00	\$4,788.00
Moravia	15.12	300.00	\$4,536.00
Niles	36.39	300.00	\$10,917.00
Sennett	9.4	300.00	\$2,820.00
Springport	17.32	300.00	\$5,196.00
Sterling	29.75	300.00	\$8,925.00
Summer Hill	13.81	300.00	\$4,143.00
Venice	16.26	300.00	\$4,878.00

Now therefore be it;

RESOLVED, the Chairperson of the Legislature and the Highway Superintendent are hereby authorized to enter into agreement with municipalities of Aurelius, Sterling, Springport, Moravia, Sennett, Niles, Summerhill, Venice and Locke for contract mowing on county roads to for an amount not to exceed \$50,613.00, upon review and approval as to form by the County Attorney's Office.