



AGENDA
WAYS & MEANS COMMITTEE
Tuesday, February 16, 2021, 5:30PM
Live Link: <https://youtu.be/k6riYE323rk>

CALL TO ORDER: By Hon. Keith Batman, Chair

MEMBERS: Legislators Elane Daly, Ryan Foley, Christopher Petrus, Paul Pinckney, Ben Vitale, and Tucker Whitman

MINUTES TO APPROVE: January 19, 2021

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

• **Kelly Anderson (Real Property) –**

- City of Auburn County tax bills processed and mailed (9,122 parcels).
- Processed Splits/Merges of parcels from the prior year so that apportioned tax bills could be issued to the new property owners.
- Posted town/county tax bills and tax rolls on the County website.
- Processed Village of Weedsport tax bills and rolls.
- Sent Escrow files to banks for tax collection.
- Requested updated Board of Assessment Review membership information from Towns.
- Finalizing values for the 2021 Springport re-assessment project.
- Reviewed and entered exemption applications received for Assessment Towns.
- Sent quarterly sales report to NYS for processing and payment.

• **Jim Orman (Treasurer) –**

- Over the years we have been glad to assist other departments with their needs. Due to an unprecedented health issue affecting one of our employees we are in need of assistance to take care of her duties for a few months. In addition we are about to have another employee go out on maternity leave during the same time frame. I am happy to report we are receiving some assistance from Lacey Bailey (Attorney's Office), Lorrie Bradtke, Joanne Hildebrandt (IT Office) and John Chomyk (Auditor). We are very grateful to these offices and their department heads for providing this cooperative effort. It is very gratifying to see these employees realize the County's needs in this area and insure these needs are met.
- Pam Landon has gone well above and beyond her normal scope of duties as Payroll Supervisor. She has been trying to help fill in for an employee who has been out since the end of December. It is also the time of year when all the calculations have to be done regarding switching over to the new rates of pay for 2021. In addition she was asked to provide an enormous amount of information to a law firm regarding a law suit against the County within a short time frame. With the assistance of Chris Palermo, County Attorney, this information was able to be given to the attorneys defending the County. This was another example of a cooperative effort and Pam is to be highly commended.

• **Lisa Lippoldt (Human Resources/Civil Service) –**

YEAR-TO-DATE COMBINED TRANSACTIONS: 542

- County departments: 214 total transactions
- Schools, Towns, Villages, BOCES & Special Districts:

204	Schools
39	Towns
4	Villages
80	BOCES
1	Seymour Library
328	Total Transactions for Schools, Towns, Villages, Special Districts

County Applications: 94
Male: 22.34%
Female: 70.21%
No answer: 7.45%
White: 88.30%
Minorities: 1.1%
No Answer: 10.60%

Towns/Villages Applications 44
Male: 25%
Female: 45%
No Answer: 30%
White: 64%
Minorities: 0
No Answer: 36%

- Completed Governor's Pandemic Plan, given to unions for review
- Onboarding for Vaccinators/Vaccine Medical Consultants 35 completed
- Updated COVID- Vacation guidelines for employees
- Mandatory Annual training completed at 99.53%

RESOLUTIONS:

WAYS & MEANS:

- 2-21-WM-1 Authorizing the Chairman to sign contracts with certain agencies.
- 2-21-WM-2 Authorizing the Settlement of the Matter of NECG Fingerlakes LLC vs. the Assessor for the Town of Aurelius, New York; and the Town of Aurelius, New York (Index Nos. 2017-534; 2018-737; E2019-772; E2020-534) and the Execution of a Stipulation of Settlement
- 2-21-WM-3 Setting the salary for the Senior Public Health Engineer and the Director of Community Health Services for the period of March 1, 2021 through December 31, 2021
- 2-21-WM-4 Allocate insurance costs to departments that receive reimbursement
- 2-21-WM-5 To adopt Local Law No. ____ for the year 2021, a local law providing an increase in salary for the Director of the Cayuga County Department of Public Health

HEALTH & HUMAN SERVICES:

- 2-21-HH-1 Authorizing the Chair of the Cayuga County Legislature and the Director of the Office for the Aging to sign annual contracts with various subcontractors.
- 2-21-HH-2 Authorization to create and fill a Supervising Public Health Administrator Position in the Public Health Department
- 2-21-HH-3 Authorizing the Chairman of the Legislature and the Public Health Director to Enter Into a Contract with Tim DiGiulio to Conduct Administrative Hearings for the Cayuga County Board of Health
- 2-21-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to renew the contract between Finger Lakes Dog Protection Agency, Inc. and the County of Cayuga
- 2-21-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Children's Home of Wyoming Conference for the Recruitment, Training and Retention of Foster Parents
- 2-21-HH-6 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into Contracts with Cayuga County Employment & Training Department for Provision of Services
- 2-21-HH-7 Authorizing the Director of Community Services to Fill a Caseworker Vacancy in the Adult Protective Services Unit
- 2-21-HH-8 Authorizing the Director of Community Services to Fill a Caseworker Vacancy in the Child Protective Services Unit
- 2-21-HH-9 Authorizing the Director of Community Services to enter into a Support and Maintenance Agreement with Q-matic Corporation for maintenance of software installed in Intake Unit of Department of Social Services
- 2-21-HH-10 Authorizing the Chairman of the Legislature and Director of Community Services to enter into a Contract with Salvation Army Pathway of Hope for Case Management of TANF Clients (100% Funded)

- 2-21-HH-11 Amending the Mental Health Center 2021 contractual budget for HealthConnections interface
- 2-21-HH-12 Authorizing the Chairman of the Legislature to create and the Director of Community Services to fill a Supervisor of Family Behavioral Health Services (CMH) position in the Cayuga County Department of Mental Health.
- 2-21-HH-13 Authorize the filling of one vacant full-time Health Home Care Manager position at the Mental Health Center.

GOVERNMENT OPERATIONS:

- 2-21-GO-1 **(Amended)** Approval of updated SUNY Capital Request/Plan Resolution
- 2-21-GO-2 Authorization to fill Chief Information Officer

PLANNING:

- 2-21-PL-1 Authorizing the Chair of the Legislature to execute an agreement between the Community Science Institute and Cayuga County for the implementation of the FY 2021 Cayuga Lake Stream Monitoring Program.
- 2-21-PL-2 Authorizing to contract execution with the Oswego County Soil and Water Conservation District for the transfer of NYSDEC funding for the Finger Lakes-Lake Ontario Watershed Protection Alliance to Cayuga County, State Fiscal Years 2020-2021 Funding.
- 2-21-PL-3 Authorizing the Chair of the Legislature to execute an agreement between the Finger Lakes Institute and Cayuga County for implementation of the FY 2021 Owasco Watershed Monitoring Program.
- 2-21-PL-4 Authorizing the Chair of the Legislature to execute certain permissions for the USDA to place European Cherry Fruit Fly Traps in select locations on Cayuga County-Owned Lands in 2021

PUBLIC WORKS:

- 2-21-PW-1 Resolution to modify the current license agreement with A&M Catering for management of the Emerson Park Pavilion due to the public health restrictions on gatherings
- 2-21-PW-2 Authorization to fill 4 Part Time Museum Aide vacancies at the Ward O'Hara Agricultural Museum
- 2-21-PW-3 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" Project 15-03 ("Cr 31b-East Brutus St. Road Preservation"), authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 2-21-PW-4 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" Project 19-01 ("Little Salmon Creek Bridge Replacement") to permit the repair and replacement of a bridge in the Town of Venice, authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 2-21-PW-5 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" project 19-02 ("Yawger Creek Bridge Replacement") to permit the repair and replacement of a bridge in the Town of Venice, authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements.
- 2-21-PW-6 Authorization to fill Senior Account Clerk position in the County Highway Department due to the resignation of a former employee

JUDICIAL & PUBLIC SAFETY:

- 2-21-JP-1 Authorizing the Chair of the Cayuga County Legislature to sign a transportation agreement with Key Livery, Inc.
- 2-21-JP-2 Authorizing the Chair of the Legislature and the Cayuga County Coroner to renew the contract with Onondaga County Medical Examiner for autopsies and other related professional services
- 2-21-JP-3 Authorizing the Sheriff and the Port Byron Village Police Department to enter a Memorandum of Understanding for Mutual Aid pursuant to NYS General Municipal Law

2-21-JP-4 Authorizing the Sheriff's Office to purchase and equip one (1) new marked patrol car and one (1) new unmarked patrol car to replace existing patrol cars that have accumulated high mileage

EXECUTIVE SESSION: re: Employment history of a particular person

ADJOURNMENT: Tuesday, March 16, 2021

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

AUTHORIZING THE CHAIRMAN TO SIGN CONTRACTS WITH CERTAIN AGENCIES.

By: Keith Batman, Ways & Means Committee.

WHEREAS, certain appropriations were approved in the County Budget adopted for 2021 for certain agencies, in return for which these agencies agree to perform certain services for the benefit of the County of Cayuga; now, therefore, be it

RESOLVED, that the Chairman of the County Legislature is hereby authorized and requested, subject to the approval of the County Attorney, to sign on behalf of the County, certain contracts and articles of agreement with the following agencies:

- ARISE CAYUGA/SENECA COUNTY - \$5,000 - A10144-54136
- CAYUGA COUNTY OFFICE OF TOURISM - \$473,684 – A64104-54000
- CAYUGA COUNTY SOIL AND WATER CONSERVATION DISTRICT - \$675,000 – A87304-54000
- CENTRAL NY REGIONAL PLANNING AND DEVELOPMENT BOARD - \$35,000 – A80254-54000
- CENTRO - \$162,400 – A56304-54000
- CORNELL COOPERATIVE EXTENSION ASSOCIATION - \$249,675 – A29804-54000
- CAYUGA COUNTY PUBLIC UTILITY SERVICE AGENCY - \$32,500 – A10104-54505
- LIBRARIES – A74104-54000

- | | |
|---|--------------------------------------|
| AURORA FREE LIBRARY - \$3,500.00 | POWERS LIBRARY - \$3,500.00 |
| FAIR HAVEN LIBRARY - \$3,500.00 | SEYMOUR LIBRARY - \$3,500.00 |
| HAZARD PUBLIC LIBRARY - \$3,500.00 | SPRINGPORT FREE LIBRARY - \$3,500.00 |
| STEWART B. LANG MEMORIAL LIBRARY - \$3,500.00 | WEEDSPORT LIBRARY - \$3,500.00 |
| PORT BYRON LIBRARY - \$3,500.00 | |

Ways & Means Committee

- _____
Keith Batman, Chair
- _____
Elane Daly
- _____
Ryan Foley
- _____
Chris Petrus
- _____
Paul Pinckney
- _____
Ben Vitale
- _____
Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____ 2/23/2021 COA NECG Article 7 Settlement 2021

Authorizing the Settlement of the Matter of NECG Fingerlakes LLC vs. the Assessor for the Town of Aurelius, New York; and the Town of Aurelius, New York (Index Nos. 2017-534; 2018-737; E2019-772; E2020-534) and the Execution of a Stipulation of Settlement

By: Hon. Keith Batman, Chair, Ways & Means Committee

WHEREAS, Petitioner NECG Fingerlakes LLC, commenced tax certiorari proceedings under New York State Real Property Tax Law, Article 7, for the 2017, 2018, 2019 and 2020 assessment years, challenging the assessment on property it owns in the Town of Aurelius within Cayuga County, located on Clark Street Road, consisting of nine (9) parcels known as Fingerlakes Crossing Retail Center as follows: SBL 114.00-2-25.11; SBL 115.00-1-31.61; SBL 115.00-1-31.61.1; SBL 115.00-1-31.61.2; SBL 115.00-1-31.61.3; SBL 115.00-1-31.61.4; SBL 115.00-1-31.61.5; SBL 115.00-1-31.61.6 and SBL 115.00-1-31.61.7, and

WHEREAS, the Town, County and School District duly and timely appeared in these proceedings; and

WHEREAS, the parties have since exchanged appraisals; engaged in settlement discussions; have participated in mediation; and have fully agreed to resolve their differences without further litigation as outlined in a Stipulation of Settlement, which shall be executed by the Attorney's for the Petitioner, Town, County and School District, and

WHEREAS, the parties have agreed to discontinue the proceedings, reduce the assessments on eight (8) of the nine (9) parcels and pay refunds accordingly as follows:

AV Year	Tax Year	Orig Total AV	New Total AV	Refund
2017	2018	9,751,950	9,460,000	2,886.21
2018	2019	9,751,950	8,633,520	11,173.68
2019	2020	9,751,950	8,530,740	12,334.84
2020	2021	9,751,950	8,530,740	12,022.37

WHEREAS, Real Property Tax Law Section 727 shall apply to this settlement, as well as the exceptions contained therein; and

NOW, THEREFORE, BE IT RESOLVED by the Legislature as follows:

Section 1. The Cayuga County Legislature authorizes its Special Counsel to settle these tax assessment review proceedings.

Section 2. The Cayuga County Treasurer and Director of Real Property Tax Services shall cause the necessary entries to be made to tax and assessment records required to implement the intent of the Stipulation of Settlement once fully executed.

Section 3. This resolution shall take effect immediately.

Ways & Means Committee

Keith Batman, Chair

Elane Daly

Ryan Foley

Chris Petrus

Paul Pinckney

Ben Vitale

Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____ 2-23-21

COA Set Salaries Health Department

Setting the salary for the Senior Public Health Engineer and the Director of Community Health Services for the period of March 1, 2021 through December 31, 2021

BY: Hon. Keith Batman, Chair, Ways & Means Committee
 Hon. Elane Daly, Chair Health & Human Services Committee

WHEREAS, the positions of Senior Public Health Engineer and Director of Community Health Services are senior level management positions established within Cayuga County Health Department; and

WHEREAS, by Resolution No. 007-21, the Legislature set the salary of the Director of Community Health Services at \$78,500 effective January 1, 2021; and

WHEREAS, the salary for the Senior Public Health Engineer was set at \$79,445 effective January 1, 2021; and

WHEREAS, commencing on or around March of 2020, Cayuga County, along with the rest of the State, began experiencing a public health emergency due to the onset of the COVID-19 pandemic. In order to manage this public health emergency, the New York State Governor has issued a series of Executive Orders, which have imposed duties and responsibilities upon local public health officials, including the incumbent Senior Public Health Engineer and Director of Community Health Services. These added duties and responsibilities include without limitation, directing, managing and coordinating mandated quarantines, contact tracing, investigations, enforcement proceedings, public testing, immunizations, as well as other related activities; such increased duties resulting in significant increase in compensable time to meet the needs of the Department; and

WHEREAS, according to current guidance received from the NYS Department of Health and other government sources, the pandemic is expected to continue well into the foreseeable future; and

WHEREAS, the Legislature wishes to adjust the salaries of the Senior Public Health Engineer and Director of Community Health Services in recognition of the added responsibilities due to the on-going COVID-19 Pandemic; now therefore be it

RESOLVED, that for the period of March 1, 2021 through December 31, 2021, the Legislature sets the salaries of the foregoing positions as following:

Senior Public Health Engineer	\$84,445
Director of Community Health Services	\$83,500

And be it further

RESOLVED, that effective January 1, 2022, the salaries for the foregoing positions shall return to their January 1, 2021 rate of \$79,445 for the Sr. Public Health Engineer and \$78,500 for the Director of Community Health Services; and be it further

RESOLVED, that any annual increase for January 1, 2022 for Non-Bargaining employees be applied and calculated upon the original January 1, 2021 rates of \$79,445 and \$78,500 respectively; and be it further

RESOLVED, that the Cayuga County Compensation plan be hereby amended accordingly; and be it further

RESOLVED, the Cayuga County Treasurer is hereby authorized and directed to make all necessary journal entries and adjustments necessary to carry out the intention of this resolution.

Ways & Means Committee

Keith Batman, Chair

Elane Daly

Ryan Foley

Chris Petrus

Paul Pinckney

Ben Vitale

Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____

2/23/21

WM Allocate Ins Costs

Allocate insurance costs to departments that receive reimbursement

BY: Hon. Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, during the process for the 2021 County Budget, insurance costs for Liability, Property, Professional and Automobile in the General Fund (A) were placed in Account A10144-54131 (Legislative Contracts, Contractual, Insurance); and

WHEREAS, actual amounts have been received for insurance costs and these actual amounts will be charged to departments that receive reimbursement; NOW, THEREFORE, BE IT

RESOLVED, that the following transfers be made to/from account A10144-54131 (Legislative, Contracts, Insurance):

<u>Account</u>			<u>Increase</u>	<u>Decrease</u>
Mental Health, Admin	A43104-54040	Prof Liab	\$49,823	
	A43104-54114	Gen Liab	\$5,511	
Mental Health, ICM	A43134-54039	Auto Ins	\$1,556	
	A43134-54040	Prof Liab	\$3,322	
	A43134-54114	Gen Liab	\$367	
Human Services	A60104-54039	Auto Ins	\$15,501	
	A60104-54114	Gen Liab	\$9,051	
Public Health	A40104-54039	Auto Ins	\$5,522	
	A40104-54114	Gen Liab	\$7,297	
Insurance	A10144-54131	Insurance		\$97,950

And, be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make the journal and accounting entries necessary to implement the intent of this resolution.

Ways & Means Committee

Keith Batman, Chair

Elane Daly

Ryan Foley

Chris Petrus

Paul Pinckney

Ben Vitale

Tucker Whitman

Co. Atty: ___RJG___

RESOLUTION NO. _____ 2-23-21 COA LL adopt Salary Director Public Health

To adopt Local Law No. ____ for the year 2021, a local law providing an increase in salary for the Director of the Cayuga County Department of Public Health

BY: Hon. Keith Batman, Chair, Ways & Means Committee
Hon. Elane Daly, Chair Health & Human Services Committee

WHEREAS, Local Law No. ____ for the year 2021 was presented to the Cayuga County Legislature on January 23, 2021; and

WHEREAS, pursuant to law and after proper notice being duly given, the County Legislature held a public hearing on said Local Law No. ____ for 2021 on February 23, 2021 at 6:00 P.M.; now, therefore be it

RESOLVED, that Local Law No. __ of 2021, entitled “A LOCAL LAW PROVIDING AN INCREASE IN SALARY FOR THE DIRECTOR OF THE CAYUGA COUNTY DEPARTMENT OF PUBLIC HEALTH;” as so designated, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof, and be it further

RESOLVED, that this Local Law is subject to a permissive referendum and shall not become effective until 45 days after adoption and upon all legal requirements having been met; and be it further

RESOLVED, the Clerk of the Legislature is hereby directed to publish notice of the permissive referendum within ten (10) days of the adoption hereof, pursuant to County Law § 101(1).

Ways & Means Committee

Keith Batman, Chair

Elane Daly

Ryan Foley

Chris Petrus

Paul Pinckney

Ben Vitale

Tucker Whitman

Co. Atty: __RJG__

LOCAL LAW NO. ____ FOR THE YEAR 2021

**A LOCAL LAW PROVIDING AN INCREASE IN SALARY FOR THE
DIRECTOR OF THE CAYUGA COUNTY DEPARTMENT OF PUBLIC HEALTH**

BE IT ENACTED by the Board of Legislators of the County of Cayuga, as follows:

SECTION 1. Legislative Findings:

1. Local Law No. 5 for the Year 2014, established the position of Director of Public Health for Cayuga County as an appointed position with a six year term.
2. By Resolution No. 280-20, the Legislature reappointed the current incumbent to the position of Director of Public Health with a term commencing on August 26, 2020 and continuing through August 25, 2026, and having a salary as set forth in the schedule for the term of the appointment.
3. Commencing on or around March of 2020, Cayuga County, along with the rest of the State, began experiencing a public health emergency due to the onset of the COVID-19 pandemic. In order to manage this public health emergency, the New York State Governor has issued a series of Executive Orders, which have imposed duties and responsibilities upon local public health officials, including the incumbent Director of Public Health, which could not have been foreseen at the time of the incumbent's appointment. These added duties and responsibilities include without limitation, directing and managing mandated quarantines, contact tracing, investigations, enforcement proceedings, public testing, immunizations, as well as other related activities.
4. According to current guidance received from the NYS Department of Health and other government sources, the pandemic is expected to continue well into the foreseeable future.
5. Accordingly, the Legislature wishes to adjust the salary of the Director of Public Health in recognition of the added responsibilities due to the on-going COVID-19 Pandemic;

SECTION 2. That the salary of the Director of Public Health be and the same is hereby established as follows:

2/23/21 – 8/25/21:	\$105,000.00, on an annualized basis
8/26/21 – 8/25/22:	\$102,000.00
8/26/22 – 8/25/23:	\$95,053.00
8/26/23 – 8/25/24:	\$96,053.00
8/26/24 – 8/25/25:	\$97,053.00
8/26/25 – 8/25/26:	\$98,053.00

SECTION 3. That the salary of the Director of Public Health as set forth above, upon the adoption and consummation of this Local Law, shall be effective commencing February 23, 2021.

SECTION 4. That the salaries set forth above shall remain in effect unless duly amended by the Board of Legislators.

SECTION 5. That the within Local Law is subject to a permissive referendum and shall take effect 45 days after the adoption hereof and all legal requirements having been met.

RESOLUTION NO. _____ 2-23-21

CCC Capital Plan Fulton rev1

Approval of Updated SUNY Capital Request/Plan Resolution

By: Hon. Ryan Foley, Chair Government Operations
Hon. Keith Batman, Chair Ways & Means

WHEREAS Cayuga Community College submitted an annual listing of Capital Projects to SUNY for consideration in their annual budget appropriation, and the Cayuga County Legislature approved the same with Resolution No. 409-19 for the academic year 2020-2021; and

WHEREAS the submission of the Community College Capital Request Plan to SUNY does not bind the administration of Cayuga Community College into any particular listed project, but is a required mechanism to request state funding; and

WHEREAS subsequent to the approval of the original Capital Projects Plan, the Cayuga Community College Foundation has agreed to provide an additional \$90,000 towards the Fulton Advanced Manufacturing Institute project; and

WHEREAS SUNY has agreed to provide a match based upon the Foundation funding and an available flexible appropriation which increases the project allocation to \$610,000; and

WHEREAS, the Cayuga Community College Board of Trustees has adopted the submission of the additional funding for the Fulton Advanced Manufacturing Institute and improvements on October 22, 2020; now, therefore, be it

RESOLVED that the Cayuga County Legislature hereby acknowledges and approves the addendum to the Cayuga Community College’s Capital Plan for 2020-2021.

Government Operations Committee

Ways & Means Committee

Ryan Foley, Chair

Keith Batman, Chair

Tricia Kerr

Elane Daly

Heidi Nightengale

Ryan Foley

Hans Pecher

Chris Petrus

Chris Petrus

Paul Pinckney

Mark Strong

Ben Vitale

Tucker Whitman

Tucker Whitman

Co. Atty. _____