CAYUGA COUNTY
LEGISLATIVE COMMITTEE
AGENDA & REPORTS

JUDICIAL & PUBLIC SAFETY COMMITTEE

DATE: JANUARY 9, 2019, CHAMBERS – TO FOLLOW PLANNING

COMMITTEE MEMBERS:

Christopher Petrus  Legislator, District 4, Chair
Keith Batman        Legislator, District 7
Joseph Bennett      Legislator, District 10
Michael Didio       Legislator, District 14
Timothy Lattimore  Legislator, District 13
Paul Pinckney       Legislator, District 5
Ben Vitale          Legislator, District 3

CALL TO ORDER:  By Hon. Christopher Petrus, Chair

MINUTES TO APPROVE:  DECEMBER 5, 2018

APPOINTMENTS & RESOLUTIONS:  Discussed with each committee report

STAFF:

J. Justin Woods        County Administrator
Sheila Smith           Clerk of the Legislature
Ananda Morgan          Deputy Clerk of the Legislature

REPORTING DEPARTMENTS:

- Assigned Counsel | STOP DWI | Youth Bureau
- Cayuga County E-911
- Cayuga County District Attorney
- Cayuga County Sheriff | Cayuga County Jail
- Cayuga County Emergency Management Office
- Cayuga County Coroner
- Cayuga County Probation Department

Lloyd E. Hoskins, Director
Denise Spingler, Director
Jon E. Budleman, Cayuga County DA
Brian Schenck, Cayuga County Sheriff
W. Douglas Whitaker, Director
Dr. Adam Duckett, MD, Cayuga County Coroner
Jay DeWispelaere, Director
RESOLUTIONS

CAYUGA COUNTY ASSIGNED COUNSEL | STOP DWI | YOUTH BUREAU .................................................. SECTION 1
None

CAYUGA COUNTY EMERGENCY-911 CENTER .................................................. SECTION 2
None

CAYUGA COUNTY DISTRICT ATTORNEY .................................................. SECTION 3
None

CAYUGA COUNTY SHERIFF'S DEPARTMENT AND CAYUGA COUNTY JAIL .................................................................................................................. SECTION 4

1-19-JP-1 Authorizing the Sheriff's Office to accept funding through the 2017 Operation Stonegarden Grant from the Division of Homeland Security an Emergency Services and amend the 2019 Sheriff’s Grants budget to accept the 2017 funding.

1-19-JP-2 Authorizing the Chairman of the Legislature to accept a grant from the New York State Governor’s Traffic Safety Committee

1-19-JP-3 Authorizing the Sheriff of Cayuga County to appoint a new Confidential Secretary to the Sheriff.

CAYUGA COUNTY EMERGENCY MANAGEMENT SERVICES-EMO .................................................. SECTION 5
None

CAYUGA COUNTY CORONER'S OFFICE .................................................. SECTION 6
None
| **CAYUGA COUNTY ASSIGNED COUNSEL | STOP DWI | YOUTH BUREAU** |
|-----------------------------------|
| **LLOYD E. HOSKINS, DIRECTOR**   |

**ROUTINE RESOLUTIONS**

- None

**RESOLUTIONS WITH BACKGROUND**

- None

**APPOINTMENTS**

- None

**POLICY MATTERS FOR COMMITTEE**

None
DENISE SPINGLER, DIRECTOR

ROUTINE RESOLUTIONS:
- None

RESOLUTIONS WITH BACKGROUND:
- None

APPOINTMENTS
- None

POLICY MATTERS FOR COMMITTEE:
- 2018 Statistics:
  - 166,144 calls answered
  - 35,331 911 calls
  - 71,556 Calls for Service
  - Busy Bee Award – Denise Cornelius (2nd year in a row)

- Received Grant Site Visit Report – Working on recommendations
- Consortium Partners – working on CAD interface team
- Motorola starting microwave upgrades
- Rapid SOS – coming to Cayuga County 911
  - Secondary method of plotting cell phone locations
CAYUGA COUNTY DISTRICT ATTORNEY

JON E. BUDELMANN, CAYUGA COUNTY DA

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None
CAYUGA COUNTY SHERIFF’S DEPARTMENT AND CAYUGA COUNTY JAIL

BRIAN SCHENCK, CAYUGA COUNTY SHERIFF

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- 1-19-JP-1 Authorizing the Sheriff’s Office to accept funding through the 2017 Operation Stonegarden Grant from the Division of Homeland Security and Emergency Services and amend the 2019 Sheriff’s Grants budget to accept the 2017 funding.
  - The Sheriff’s Office received $90,000.00 for a grant from the Division of Homeland Security and Emergency services for the law enforcement community.

- 1-19-JP-2 Authorizing the Chairman of the Legislature to accept a grant from the New York State Governor’s Traffic Safety Committee
  - The Sheriff’s Department qualified for a Police Traffic Services Grant in the amount of $8,320.00.

- 1-19-JP-3 Authorizing the Sheriff of Cayuga County to appoint a new Confidential Secretary to the Sheriff.
  - The newly elected Sheriff to Cayuga County would like to appoint a new Confidential Secretary.

APPOINTMENTS

- Traffic Safety Board
  - Stephen Fedrizzi, 2778 Poplar Ridge Rd., Venice Center, NY 13147, Term 1/1/19 to 12/31/21 – New appt.
  - Sgt. Daniel Lester, 1551 Clark St. Rd., Auburn, NY 13021, Term 1/1/19 to 12/31/21 – New appt.
  - Brian Schenck, 7444 County House Rd., Auburn, NY 13021, Term 1/1/19 to 12/31/21 – New appt.
  - Lloyd Hoskins, 123 South St., Auburn, NY 13021, Term 1/1/19 to 12/31/21 – Reappt. (Has served 18 years)
  - Tracie Coulson, 11 Silver Ave., Auburn, NY 13021, Term 1/1/19 to 12/31/21 – Reappt. (Has served 24 years)
  - Gregory Gilfus, 46 North St., Auburn, NY 13021, term – 1/1/19 to 12/31/21 – Reappt. (Has served 8 years)

POLICY MATTERS FOR COMMITTEE:

None
RESOLUTION NO. 1/22/19

AUTHORIZING THE SHERIFF'S OFFICE TO ACCEPT FUNDING THROUGH THE 2017 OPERATION STONEGARDEN GRANT FROM THE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND AMEND THE 2019 SHERIFF’S GRANTS BUDGET TO ACCEPT THE 2017 FUNDING.

By: Christopher Petrus, Chair Judicial & Public Safety Committee
    Patrick Mahunik, Chair Ways & Means Committee

WHEREAS, the Sheriffs Office applied for and received funding of $90,000.00 for a Grant from the Division of Homeland Security and Emergency Services to provide funding for the law enforcement community to support their terrorism and preparedness efforts; and

WHEREAS, all equipment for operations through the Grant will require no match of funding by the County and will be 100% funded by the Department of Homeland Security; now therefore be it

RESOLVED, that the Chairman of the Legislature be authorized to sign the necessary documentation to accept the 2017 funding; and be it further

RESOLVED, that the 2019 Cayuga County Sheriff’s Grant Budget be amended to increase A31130 44552 DHSES Stonegarden 2017 by $90,000.00, increase A31132 52100 Equipment-Trackable by $50,000.00, and increase A31134 54562 DHSES Stonegarden 2017 by $40,000.00; and be it further

RESOLVED, that the Cayuga County Treasurer is authorized to make the journal and accounting entries required to implement the intent of this resolution

Judicial & Public Safety

Christopher Petrus, Chair
Keith Batman
Joseph Bennett
Michael Didio
Timothy Lattimore
Paul Pinckney
Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair
Joseph Bennett
Elane Daly
Joseph DeForest
Ryan Foley
Christopher Petrus
Paul Pinckney

Co. Atty:
RESOLUTION NO. _______________ 1/22/19 SHR NYGTS Traffic Grant

AUTHORIZING THE CHAIRMAN OF THE LEGISLATURE TO ACCEPT A GRANT FROM THE NEW YORK STATE GOVERNOR’S TRAFFIC SAFETY COMMITTEE

BY: Christopher Petrus, Chair Judicial and Public Safety Committee, and
    Patrick Mahunik, Chair Ways & Means Committee

WHEREAS, monies were awarded from the New York State Governor’s Traffic Safety Committee Police Traffic Services Grant for the Cayuga County PTS (Police Traffic Services Program); and

WHEREAS, the New York State Governor’s Traffic Safety Police Traffic Services Grant goals would be to increase seat belt usage and reduce serious injury and death from traffic crashes in the Cayuga County Jurisdiction; and

WHEREAS, the New York State Governor’s Traffic Safety Police Traffic Services Grant, would provide funding for supplemental traffic enforcement, educational activities, related training, and in some instances, equipment for the Cayuga County PTS; and

WHEREAS, the Cayuga County Sheriff’s Department qualified for the 2018-2019 Grant in the amount of $8,320.00 for Overtime wages only; now therefore be it

RESOLVED, that the Chairman of the Legislature be authorized to sign the necessary documentation to accept the New York State Governor’s Traffic Safety Committee Police Traffic Services Grant; and be it further

RESOLVED, the Sheriff’s 2019 Operating Budget, Revenue Account Line A31100 44390 (Fed Aid – Traffic Enforcement Gr) needs to be increased in the amount of $8,320.00, and that the Salary Line A31101 51003 (Salary Overtime) be increased in the amount of the Grant ($8,320.00): and be it further

RESOLVED, that the Cayuga County Treasurer is authorized to make the journal and accounting entries required to implement the intent of this resolution.

Judicial & Public Safety

Christopher Petrus, Chair

Keith Bauman

Joseph Bennett

Michael Didio

Timothy Lattimore

Paul Pinckney

Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair

Joseph Bennett

Elane Daly

Joseph DeForest

Ryan Foley

Christopher Petrus

Paul Pinckney

Co. Atty: ________
RESOLUTION NO. 1/22/19

AUTHORIZING THE SHERIFF OF CAYUGA COUNTY TO APPOINT A NEW CONFIDENTIAL SECRETARY TO THE SHERIFF

BY: Christopher Petrus, Chair Judicial and Public Safety Committee, and
Patrick Mahunik, Chair Ways & Means Committee

WHEREAS, the newly elected Sheriff to Cayuga County would like to appoint a new Confidential Secretary to the Sheriff (Position Control No. 006476-SYS) effective February 11, 2019; and

WHEREAS, the services provided by the Confidential Secretary to the Sheriff are critical to maintain the workflow and efficient functioning of the Sheriff’s Office; and

WHEREAS, this position is designated and accepted in the 2019 Cayuga County Sheriff’s Office Budget Line - Salaries Full Time (A31101 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill the position of Confidential Secretary to the Sheriff (Position Control No. 006476-SYS) in accordance with the Civil Service Rules and Regulations and the Policies of Cayuga County; and be it further

RESOLVED, that the Treasurer make any and all journal and accounting entries necessary to accomplish the foregoing.

Judicial & Public Safety

Christopher Petrus, Chair
Keith Batman
Joseph Bennett
Michael Didio
Timothy Lattimore
Paul Pinckney
Benjamin Vitale

Ways & Means Committee

Patrick Mahunik, Chair
Joseph Bennett
Elane Daly
Joseph DeForest
Ryan Foley
Christopher Petrus
Paul Pinckney

Co. Atty: Paul Pinckney
COUNTY OF CAYUGA
Authorization to Fill Form

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date of Request: 12/20/2018

Department Requesting: Sheriff Department

Job Title (Exact Civil Service Title): Confidential Secretary to the Sheriff

Permanent or Temporary: ☑ Permanent ☐ Temporary

Full-Time or Part-Time: ☑ Full-Time ☐ Part-Time

Position Control Number: 006476-SYS

Budget Account Number: A31104 51000

Part of Comp Plan: ☐ CSEA ☐ NYSNA ☐ SEACC ☐ DSPA ☐ Part II ☐ Part II ☑ Part IV

Grade/Step (if applicable): 4

Current Salary for Position: $49,903.00

Probation Salary for Requested Position: $42,738

(Important: If converting to hourly, refer to the formula on the cover page of the Compensation Plan.)

Does position include fringe benefits? ☑ YES ☐ NO

What is the justification for filling this position AND why is it important for your department?

Reporting to the Sheriff, this position provides administrative support to the administration of the Sheriff’s Department.

What will be the fiscal impact of filling this position in your budget this year and in future fiscal years?

This position is budgeted for each year.

What will be the source of funding for this position (this year and in future fiscal years)?

This position is budgeted for each year.

Grant Funded? ☐ YES ☑ NO If yes, identify the grant: Grant Name

DEPARTMENT HEAD:

SIGNATURE: Brian Scheack DATE: 1/4/2019

HUMAN RESOURCES/CIVIL SERVICE:

☑ Reviewed ☐ New Position Approved by Civil Service

SIGNATURE: Michael T. Russell/Lg DATE: 1/4/2019

NOTES/COMMENTS: Click here to enter text.

VACANCY GROUP: ☑ Request is Recommended ☐ Request is Not Recommended

SIGNATURE: Type name here DATE: Date

NOTES/COMMENTS: Click here to enter text.

Form Updated 4/6/2017
CAYUGA COUNTY LEGISLATURE  
160 Genesee Street, 6th Floor  
Auburn, NY 13021  

COUNTY OF CAYUGA  
REQUEST FOR APPOINTMENT FORM  

Requested Appointment To: Traffic Safety - Member  

Length of Term: (Start date and End date, not just years) 1/1/19 - 12/31/2021  

New Term? Yes  

Unexpired Term?  

Name of person previously in this position:  

Is this a compensated position? No  

Is this a new appointment? No  

Reappointment?  

Describe briefly the duties required of the proposed appointee. Traffic Safety  

Name of Recommended Appointee: Stephen Fabrizzi  

Address: 8778 Apolmoon Rd  

Venice Center, NY, 13147  

This appointment is recommended by: Tracie Coulson  

Vocation of Prospective Appointee:  

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)  

Highway Superintendent  
Cayuga County resident 50+ years  

Revised 10-10-18
CAYUGA COUNTY LEGISLATURE
160 Genesee Street, 6th Floor
Auburn, NY 13021

COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM

Requested Appointment To: Traffic Safety Member

Length of Term: (Start date and End date, not just years) 1/1/19 - 12/31/2021

New Term? Yes Unexpired Term?

Name of person previously in this position:

Is this a compensated position? No

Is this a new appointment? Reappointment?

Describe briefly the duties required of the proposed appointee. Traffic Safety Issues

Name of Recommended Appointee: Sgt. K. Daniel Lester
Address: SP Auburn
1551 Clark St. Rd., Auburn

This appointment is recommended by:

Vocation of Prospective Appointee: Station Commander of NYSP Auburn/Moreau

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

I have been a NYS Trooper for nearly 12 yrs and a Sergeant with the NYS for nearly 5 yrs. As a Sergeant supervising SP Auburn, I have a vested interest in Traffic Safety within our community and have a position that affords me the opportunity to influence up to 20 NYS troopers and their role in Traffic Safety in Cayuga County.

Revised 10-10-18
CAYUGA COUNTY LEGISLATURE
160 Genesee Street, 6th Floor
Auburn, NY 13021

COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM

Requested Appointment To: TRAFFIC SAFETY MEMBER

Length of Term: (Start date and End date, not just years) 1/1/19 - 12/31/2021

New Term? Unexpired Term?

Name of person previously in this position: David Gould

Is this a compensated position? No

Is this a new appointment? Yes Reappointment? If so, how long have they served?

Describe briefly the duties required of the proposed appointee. Sheriff of Cayuga Co.

Name of Recommended Appointee: Brian Schenck

Address: 7445 County House Rd.
Auburn, NY 13021

This appointment is recommended by:

Vocation of Prospective Appointee: Sheriff

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

Revised 10-10-18
COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM

Requested Appointment To: Traffic Safety - Member

Length of Term: (Start date and End date, not just years) 1/1/19 - 12/31/21

New Term? Yes Unexpired Term?

Name of person previously in this position: Lloyd Haskins

Is this a compensated position? No

Is this a new appointment? Reappointment? Yes If so, how long have they served? 6 yrs

Describe briefly the duties required of the proposed appointee. Traffic Safety issues

Name of Recommended Appointee: Lloyd Haskins
Address: 123 South St. Auburn, N.Y. 13201

This appointment is recommended by:

Vocation of Prospective Appointee: Youth Bureau Assigned Counsel

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

Revised 10-10-18
COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM

Requested Appointment To: Traffic Safety Board - Secretary Member

Length of Term: (Start date and End date, not just years) 11/19 - 12/31/2021

New Term? Yes Unexpired Term?

Name of person previously in this position: Tracie Carlson

Is this a compensated position? No

Is this a new appointment? Reappointment? Yes 24 years

Describe briefly the duties required of the proposed appointee. Traffic Safety Issues

Name of Recommended Appointee: Tracie Carlson

Address: 11 Silver Ave, Auburn, NY 13021

This appointment is recommended by:

Vocation of Prospective Appointee: Records Clerk, Dep Coordinator STOP-DUI

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

Revised 10-10-18
Requested Appointment To: Traffic Safety - Member

Length of Term: (Start date and End date, not just years) 1/1/19 - 12/31/2021

New Term? Yes Unexpired Term? __________

Name of person previously in this position: _______________________

Is this a compensated position? No

Is this a new appointment? Reappointment?

Describe briefly the duties required of the proposed appointee.

Name of Recommended Appointee: Gregory D. G:ifos
Address: 406 North St
Auburn, NY 13021

This appointment is recommended by: _______________________

Vocation of Prospective Appointee:

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

Auburn Police Dept. 19 yrs
Auburn Police Traffic Officer - 9 yrs

Revised 10-10-18
CAYUGA COUNTY EMERGENCY MANAGEMENT SERVICES- EMO

NIEL RIVENBURGH, ACTING DIRECTOR, CAYUGA COUNTY EMO

ROUTINE RESOLUTIONS:

• None

RESOLUTIONS WITH BACKGROUND:

• None

APPOINTMENTS

• None

POLICY MATTERS FOR COMMITTEE:

None
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<thead>
<tr>
<th>CAYUGA COUNTY CORONER’S OFFICE</th>
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<tr>
<td>DR. ADAM DUCKETT, MD, CAYUGA COUNTY CORONER</td>
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<td>ROUTINE RESOLUTIONS:</td>
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CAYUGA COUNTY PROBATION DEPARTMENT

JAY DEWISPELAERE, DIRECTOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

ADJOURNMENT: FEBRUARY 13, 2018

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.