

WAYS & MEANS COMMITTEE  
MEETING MINUTES  
November 20, 2007

<b>Members Present:</b>	Paul Dudley, Chairman Dan Schuster Linda Murphy	Raymond Lockwood, ViceChairman Ann Petrus Steve Cuddeback
<b>Members Excused:</b>	Fran Mitchell	
<b>Legislators Present:</b>	Peter Tortorici George Fearon	David Pappert Chris Palermo
<b>Legislators Elect Present:</b>	Roger Mills Dave Axton Pat Mahunik	Mike Chapman Dan Sincebaugh
<b>Others Present:</b>	Steve Johnson Todd Baker John Buhlman Gary Duckett Al Kozlowski Deb English Fred Lewis Jeff Edwards Doug David Blair Robert Rooker Sheriff Gould	Elane Daly Matt Fletcher Fred Westphal George Wethey George Daniels Paul Padlick Faye Hatfield Ron Podlick Diana LaMattina Karen Killips Shane Liebler Andrea Seamans
<b>Others Excused:</b>	Steve Lynch Nancy Seifka	Denise Stayton

**Call to Order:** Chairman Paul Dudley called the Ways and Means Committee Meeting to order on Tuesday, November 20, 2007 at the Cayuga County Office Building, Legislative Chambers, 6<sup>th</sup> Floor to order at 6:00 PM

On motion by Ray Lockwood and seconded by Ray Lockwood to go into executive session to discuss contract negotiations. No action was taken as a result of executive session.

Regular session was resumed at 6:50 PM.

**Minutes for Approval:** On motion by Ray Lockwood and seconded by Ann Petrus to approve the minutes of the Ways and Means Committee of October 16, 2007. All members present voted in favor.

**Appointments and Re-Appointments:**

Appointment of David Axton to Legislator for District #3

**Resolutions:** The Committee discussed and unanimously approved the following resolutions unless otherwise noted:

1. Auth. payment of **October** Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for **October 07**
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
9. Auth. payment of Various Capital "H" Projects.
- 9A. Auth. Payment of Capital "H" projects to correct errors from last month
10. Auth. payment of Claims for Various Equipment Leases.
11. Auth. payment of Parcel Services.

Motion by Ray Lockwood, seconded by Ann Petrus, Resolutions 1 through 11 were voted on. All members present voted in favor, passed.

#### **Ways and Means Resolutions:**

12. Authorizing Correction of Tax Errors in Several Towns.  
**All members present voted in favor, passed**
13. Authorizing the Levy of Omitted Taxes.  
**All members present voted in favor, passed**
14. Prorate Costs of service Provided to Towns  
**All members present voted in favor, passed.**
15. Authorize Director of Real Property Services to Apportion Community College Costs for Tax Purposes.  
**All members present voted in favor, passed**
16. Legislature of the County of Cayuga, Repealing its cents per gallon rate of sales and compensating use Taxes on Motor Fuel and Diesel Motor Fuel, thus Restoring its Percentage rate of such Taxes, Pursuant to the Authority of Article 29 of the Tax Law of the State of New York.  
**Discussion: Held on the wide discrepancy in gas prices in Cayuga County and surrounding counties. Passage would mean more revenue for Sales Tax in budget and lower property tax. Which tax is worst? All members present voted in favor, passed.**
17. Setting Date for Public Hearing on Tentative County Budget.  
**Discussion: Public Hearing set for December 11, 2007 at 6:30 PM. December Ways and Means Committee to meet on Monday, December 10, 2007 at 6:00 PM All members present voted in favor, passed.**
18. Designating December 18, 2007 as the Date of the Final Meeting of the Cayuga County Legislature for the Fiscal Year 2007 (M)  
**All members present voted in favor, passed.**
19. Authorizing the Cayuga County Chairman to Extend the Contract for in REM Tax Foreclosure Searches.  
**All members present voted in favor, passed.**
- 19A. Approving Payroll Deduction Plan for Certain County Employees to be able to Buy Disability Income Insurance. **Discussion: This is for Sheriff's Deputies and Correction Officers. All members present voted in favor, passed.**
- 19B. Authorizing the Clerk of the Legislature to Advertise and Receive Sealed Bids for the Purchase of a Dedicated Internet Connection Capable of Supporting the Hosting Interactive Map Applications.  
**All members present voted in favor, passed.**

- 19C. Authorizing the Chairperson of the Cayuga County Legislature to Sign a Contract with EBS Benefit Solutions, Inc. **Discussion: Contract renewal in June 2008. RFP may bring better rates. All members present voted in favor, passed.**

**WAYS & MEANS SUB-COMMITTEE RESOLUTIONS:  
PLANNING:**

20. Authorizing the Signing of a Contract with the Finger Lakes Association for the Transfer of NYSDEC Funding for the Finger Lakes-Lake Ontario Watershed Protection Alliance, SFY 2006-2007 Special Projects Fund.  
**All members present voted in favor, passed.**

**GOVERNMENT OPERATIONS:**

21. Moved to # 40A Public Works
22. Bond Res. Of Cayuga County, New York, Adopted on November 27, 2007 Amending and Ratifying a Bond Res. Adopted on July 24, 2007 Authorizing the Acquisition of Property Located at 25 Prospect St., Auburn, NY at an Estimated Maximum Cost of \$235,000, Appropriating said Amount Therefore, and Authorizing the Issuance of up to \$235,000 bond Anticipation Notes and Serial bonds of the County to Pay the Cost of the Project.  
**All members present voted in favor, passed.**
23. Accepting Proposal for Municipal Financial Software, Establishing Capital "H" Project No. 07-\_\_\_\_\_ (Tyler Software) for the Purchase, Installation, Training and other Associated Costs for Tyler Technologies, Inc., Authorizing the chairman of the Cayuga County Legislature to sign Agreements and Authorizing Transfer of Funds.  
**Discussion: \$220,000.00 in County Treasurer's 2008 Budget for equipment should be removed if this resolution is adopted by Legislature on November 27<sup>th</sup>. All members present voted in favor, passed.**
- 23A. Authorizing the Board of Elections and County Treasurer to Pay Election Inspectors and Custodians.  
**All members present voted in favor, passed**

**JUDICIAL & PUBLIC SAFETY:**

24. Authorizing the Chairman of the Legislature to Accept a Grant from the New York State Governor's Traffic Safety Committee DMV for Child Passenger Safety.  
**All members present voted in favor, passed.**
25. Awarding Proposal for food Service at the Cayuga County Jail.  
**Discussion: Only one bid was received. All members present voted in favor, passed.**
26. Accept a New York State Legislative grant Award for Recruitment and Retention of Assistant District Attorneys and Authorize the Expenditure According to the district Attorney's Plan Approved by the Division of Criminal Justice Services.  
**All members present voted in favor, passed.**
27. Authorizing a Budget Transfer within the Sheriff's 2007 Custody Budget in 3150.400 (Contractual).  
**All members present voted in favor, passed.**

28. Authorizing the Chairman of the Legislature to Allow the Transfer of Monies within the E-911 2007 Budget.  
**All members present voted in favor, passed.**
29. Authorizing the Chairman of the Legislature to Allow the Cayuga County Sheriff's Dept. to Utilize Property Room. Com Services for the Auctioning of Property and Evidence.  
**All members present voted in favor, passed.**
30. Authorize the Sheriff to Fill One Vacant Deputy Sheriff Position in the Law Enforcement Division of the Cayuga County Sheriff's Office.  
**All members present voted in favor, passed.**
31. Authorizing the Purchasing Agent to Purchase Protective Vests for Probation Officers and Authorizing the Transfer of Funds.  
**All members present voted in favor, passed.**

#### **PUBLIC WORKS:**

32. Authorizing the Preparation and Submittal of Shared Municipal Services Incentive Grant Application to NYS Department of State Services Incentive Grant Application to NYS Dept. of State.  
**All members present voted in favor, passed.**
33. Authorization to Amend the 2007 Cayuga County Highway Budget for Internal Equipment Rental.  
**All members present voted in favor, passed.**
34. Budget Transfer of the 2007 Cayuga County Highway Budget for Contract Snow Removal.  
**All members present voted in favor, passed.**
35. Authorization to Transfer Funds.  
**All members present voted in favor, passed.**
36. Amending Res. 598-07 to Approve Per Mile Rates for Snow Removal for the Village of Cayuga.  
**All members present voted in favor, passed.**
37. Authorization for the Highway Dept. to Borrow Funds from the General Fund.  
**All members present voted in favor, passed.**
38. Authorizing the Information Technology Dept. to Replace Cisco Network Routers.  
**All members present voted in favor, passed.**
39. Clarifying the Funding Source for Res. 124-01, 273-02, 371-02 and 518-05 and Authorizing Transfer of Funds into Capital "H" Project No. 02-02.  
**Discussion: This is a matching grant for Sterling Nature Center. All members present voted in favor, passed.**
40. Authorizing the Payment to Local Snowmobile Clubs from the Snowmobile Grant Funds  
**All members present voted in favor, passed.**
- 40A** Res. Of Cayuga County, New York, Adopted on May 22, 2007 Amending and Ratifying a Bond Adopted on December 19, 2006 Authorizing Construction, Renovation and Improvements to the Cayuga County Office Building's Heating Systems at an Estimated Maximum Cost of \$865,725, Appropriating said Amount Therefore, and Authorizing the Issuance of up to \$865,725 Bond Anticipation Notes and Serial Bonds of the County to Pay the Cost of the Project.  
**All members present voted in favor, passed**

## **HEALTH & HUMAN SERVICES:**

41. Authorizing the Chairman of the Cayuga County Legislature and the Administrator of the Nursing Home to Enter into an Agreement for the Engineering of the Fire Control System and Room Heating and Air Conditioning Units at the Cayuga County Nursing Home.  
**All members present voted in favor, passed.**
42. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with the State for Bicycle Helmet Distribution, safety and Pedestrian Injury Reduction Program.  
**All members present voted in favor, passed.**
43. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Health Research, Inc. (HRI) and Accept Funding.  
**All members present voted in favor, passed**
44. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Memorandum of Agreement with the New York State Nurses' Association (NYSNA) to Modify Article 3, Section 3.13 of the 2005-2009 collective Bargaining Agreement Between NYSNA and the County of Cayuga.  
**All members present voted in favor, passed**
45. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Contract with Kim Jablonski to Provide Physical Therapy Services for CHHA.  
**All members present voted in favor, passed.**
46. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew its Contract with the State to Accept Funding for the Facilitated Enrollment Grant.  
**All members present voted in favor, passed.**
47. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept COLAs Attached to the Health Dept's. 100% state Funded Programs and Authorize the County Treasurer to make the Appropriate Adjustments in the Health Depts. Budget.  
**All members present voted in favor, passed.**
48. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept Funding for the Food Stamp Nutrition Education Program (FSNEP) and Contract with Cornell Cooperative Extension for Services Related to FSNEP  
**All members present voted in favor, passed.**
49. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept 100% Funding for the Provision of Services Related to the Home Energy Assistance Program (HEAP) Weatherization Referral and Packaging (WRAP) and Contract with Cayuga/Seneca.  
**All members present voted in favor, passed.**
50. Authorizing the County Treasurer to Amend the 2007 Cayuga County Health Dept. Budget/Transfer Funds.  
**All members present voted in favor, passed.**
51. Authorizing the Treasurer of Cayuga County to Transfer Funds Authorized in the Budget to the Cayuga County Nursing Home Account.  
**All members present voted in favor, passed.**

52. Authorizing the Clerk of the Legislature and the Purchasing Agent to Advertise for Sealed Proposals for the Printing of the Cayuga County Office for the Aging Senior Citizen Quarterly Newsletter and Authorizing the Chairman of the Legislature to Award bid to the Lowest Qualified, Responsible Bidder.  
**All members present voted in favor, passed.**
53. Authorizing the Clerk of the Legislature and the Administrator of the Nursing Home to Advertise and Receive Sealed Bids for Room Signs for Cayuga County Nursing Home.  
**All members present voted in favor, passed.**
54. Authorization to Adjust the salary of the Position of a Supervising Nurse at the Cayuga County Nursing Home.  
**All members present voted in favor, passed.**
55. Authorizing the Director of Health & Humans Services to Fill One PHN and One RN Vacancy at the CHHA.  
**All members present voted in favor, passed.**
56. Authorizing Payment to Options for Independence in Regard to the Ramp Construction Program.  
Discussion: The location of this ramp is in the Town of Fleming, not in Aurora. County Attorney to revise. **All members present voted in favor with correction, passed.**

**Committee Discussion:** None

**Old Business:** None

**New Business:** None

Next Ways and Means Committee Meeting is scheduled for December 11, 2007 at 6:00 PM. With the regular meeting completed, attention was directed to 2008 Budget review.

County Attorney

Eliminate proposed paralegal position and accompanied fringe benefits

Reduce (A1420.100.000) from \$35,890.00 to \$0 and fringe benefits

**County Attorney budget approved with changes, no capital project requests**

Information Technology

Increase Contingency Account (A1990) by \$30,000.00 – Designated for Information Technology Training

Decrease Machine Maintenance (A1020.400.045) by \$1,000.00

**Information Technology budget approved with changes, requested capital project discussed.**

**Civil Service/Human Resource Department – Approved as presented, requested capital project discussed.**

Legislative Board

Increase Sales Tax Revenue (A1110.000.000) by \$1,944,000.00

Increase Sales Tax Distribution (A1985.000.000) by \$972,000.00

due to new retail

Increase Sales Tax Revenue (A1110.000.000) by \$650,000.00  
Increase Sales Tax Distribution (A1985.000.000) by \$325,000.00  
with the elimination of the cap on gas sales tax  
Increase Cooperative Extension Service Contract (A2981.400.000) by \$7,000.00  
On motion by Steve Cuddeback and seconded by Ray Lockwood to increase the funding to Soil Conservation District Contract by 5%. Motion was defeated.  
Increase Soil Conservation District Contract (A8730.400.000) by \$40,000.00  
Decrease Contingent Fund (A1990.000.000) by \$50,000.00  
Increase Options for Independence Contract (A4047.400.118) by \$2,000.00  
Add Municipal Association Dues, National Association of Counties (A1920.000.00) by \$1,000.00  
On motion by Dan Schuster to increase the budget for a feasibility study for the Merry-Go-Round Theater. Motion was defeated.

**Legislative Board budget approved with changes, no capital projects requested**

#### Sheriff

Decrease A3110.200.000 (Sheriff, Equipment) by \$70,000.00 for the purchase of GPS units for Sheriff's cars.

#### Mental Health

Decrease Revenue Mental Health COPS Fees (A1627.000.000) by \$150,000.00  
Decrease Expense Mental Health Administration, Medicaid Eligible Services (A4310.420.000) by \$80,000.00

Eliminate Mental Health C.S.S. Equipment (A4311.200.000) for a van saving \$18,000. This will result in a increase of \$27,021.00 in the tax levy.

Decrease Mental Health Administration Salary, Director of Community Mental Health Services (Position #2093) (A4310.100.000) by \$2,757 (3.9% 2008 salary increase) and accompanying fringe benefits

Create position of Executive Director to Community Services Board in the amount of \$28,726.

Decrease Mental Health Administration Salary, Director of Community Mental Health Services (A4310.100.000) by \$28,726.00

County employees in the Mental Health Department that are responsible for the fiscal accounting for the department will be moved to the County Office Building.

**Mental Health Departments budget approved with changes, discussion on capital projects requests**

**County Manager budget approved, no capital projects requested.**

#### County Auditor

Move Salary of Account Clerk Typist (position #1652) from County Auditor, Salary (A1320.100.000) to County Manager Salary with accompanying fringe benefits.

Eliminate funding of County Auditor, PT with accompanying fringe benefits

Entire budget for County Auditor is eliminated.

#### Purchasing

Eliminate Salary for Purchasing Agent and Clerk, PT (A1682.100.000) and accompanying fringe benefits.

**Purchasing budget approved, no capital projects requested.**

County Treasurer

Eliminate equipment, Accounting hardware/software (A1325.200.000)

All County budgets have been reviewed and approved with changes by the Ways and Means Committee.

Ways and Means Committee needs to have a clearer picture of the Capital Projects Plan

**Adjournment:** Meeting was adjourned at 10:30 PM

**Minutes approved 12-11-07 all voting aye.**