

**WAYS & MEANS
COMMITTEE MINUTES
MAY 15, 2007**

ATTENDANCE: Hon. Paul M. Dudley, Chair, Hon. Legislator Steve Cuddeback, Hon. Legislator Ray Lockwood, Vice-Chair, Hon. Legislator Francis Mitchell, Hon. Legislator Linda Murphy, Hon. Legislator Ann Petrus, Hon. Legislator Daniel Schuster and Hon. Legislator George Fearon, Chairman

EXCUSED: None

OTHERS PRESENT: Wayne Allen, County Manager, Sheriff David S. Gould, George Daniels, Probation Director II, Faye Hatfield, Human Resources Administrator, Jeffrey Edwards, Chair, Commissioner of Civil Service, Cheryl Heary, Board of Elections Commissioner, Denise Stayton, E-911 Administrator, Jon Budelmann, Assistant District Attorney, George Wethey, County Highway Superintendent, Alan Kozolwicz, Director of Real Property Tax Service, Elane Daly, Director of Health & Human Services, Michael Pawlenko, Superintendent of Buildings & Grounds, Gary Duckett, Park Maintenance Supervisor, James Orman, County Treasurer, Diana LaMattina, Reporter (Post Standard) and Lisa Sigona, Recording Secretary

CALL TO ORDER: Hon. Paul M. Dudley, Chair, called the Ways & Means Committee Meeting to order on Tuesday, May 15, 2007, at the Cayuga County Office Building, Caucus Room 1, 6th Floor at 6:00 p.m.

MINUTES TO APPROVE: Hon. Legislator Dudley asked for a motion to approve the Ways & Means Minutes of April 17, 2007. Motioned by Hon. Legislator Lockwood, seconded by Hon. Legislator Petrus. All members present voted in favor of the motion to pass the minutes as is.

APPOINTMENTS AND RE-APPOINTMENTS: Hon. Legislator Lockwood asked Hon. Legislator Mitchell if he was able to talk with Brian Dahl, Director of Emergency Services in regards to the re-appointments of the Fire Advisory Board. Mr. Mitchell is satisfied with Mr. Dahl's explanation. Mr. Dahl was excused this evening as he is in class in Geneva, NY.

ANNOUNCEMENT: If any one needs to abstain for any reason, per Hon. Legislator Dudley, please let the Committee know.

RESOLUTIONS: The Committee discussed and unanimously approved the following resolutions, unless otherwise noted:

REGULAR MONTHLY RESOLUTIONS:

1. Auth. payment of April Audit of Claims – **Not approved – not ready for meeting.**
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for April 07
4. Auth. payment of claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
9. Auth. payment of Various Capital "H" Projects. – **Debt is way down.**
10. Auth. payment of Claims for Various Equipment Leases.
11. Auth. payment of Parcel Services.

Resolutions 2 through 11 were unanimously voted on, all in favor, passed.

WAYS & MEANS RESOLUTIONS:

12. Authorizing the Chairman of the County Legislature to Sign Contracts for Employee Training Workshops. **A workshop will focus on ‘hiring the right candidates’; 70 employees have already signed up. Another workshop is in regards to ‘putting yourself in their shoes’; conflict management. Contracts with B.O.C.E.S. for training also will be added. All in favor, passed.**
13. Authorizing Correction of Tax Errors in Several Towns. **All in favor, passed.**
14. **(H)** Authorizing the Chairman of the Legislature to Sign a Municipal Cooperation Agreement with Cayuga County Soil and Water Conservation District and the Cayuga County Community College. **There are only two (2) organizations in the Consortium. Participation is offered to all municipalities but they cannot keep coming in and going out, to do so there is approximately a 25% penalty. It was the consensus of the committee to let Mr. Westphal explain this resolution on the floor. Held until Legislative Meeting.**
- 14A. **(T)** **Added 5/15/07** Authorizing the Chairman of the Legislature to Sign a Contract for Compliance Officer Services. **Mr. Lockwood ask resolution be tabled until the Legislative Meeting as Committee Members wanted to look over information that was received the date of this meeting. Tabled.**
- 14B. **Added 5/15/07** Authorizing the Chairman of the Legislature to Sign a Contract for the Completion of a Building Assessment for County Buildings and Transferring Funds from Contingent Account. **(2/3) This resolution is for the selection process. Mr. Cuddeback moved to put this resolution at the end of the meeting into executive session. All in favor of moving this resolution into executive session at the end of the meeting, passed.**
- 14C. **Added 5/15/07** Fixing Day and Notice of Public Hearing on a Proposed Local Law Amending Certain Local Laws to Adjust the Income Range for Partial County Real Property Tax Exemptions Under Sections 467 and 456-c of the Real Property Tax Law. **This will raise exemptions for property taxes for the elderly. All in favor, passed.**
- 14D. **Added 5/15/07** Authorize the County Treasurer to Pay Mortgage Tax. **All in favor, passed.**

WAYS & MEANS SUB-COMMITTEE RESOLUTIONS:

GOVERNMENT OPERATIONS:

- 14E. **Added 5/15/07** Authorizing the Chairman of the Legislature to Sign an Agreement with Pro Act, Inc. for Services. **All pharmacies but one in Cayuga County are participating in this service. A cash card will be given to every county resident, which will help those county residents in need, especially those without insurance. Kinney Drugs needed an entity to sponsor the program and approached the County. This program started approximately seven (7) years ago and it took off in other counties. Mr. Lockwood moved the resolution. All in favor, passed.**
15. Authorizing the County Manager to Develop Policies and Procedures to Safeguard Public Resources and County Tax Dollars. **All in favor, passed.**

JUDICIAL & PUBLIC SAFETY:

16. **(T)** Authorizing the Chairman of the Legislature to Enter into a Contract with Pictometry for the Purchase and Installation of Pictometry Services. **The money for this purchase comes out of grant monies. County has a 10% match. The services are for the whole county, not just for the E-911 Center. The company is giving the County \$7,500 off the top price. Equipment is approximately \$49,000 therefore the resolution will be for less. Ms. Stayton will e-mail Mr. Allen the figure and Mr. Lockwood will bring on the legislative floor for amendment.**
17. Authorizing the amendment of the District Attorney’s 2007 Budget to Provide for the Unexpended Balance of the 2006 State Aid Legislative Grant. **This is for new computer equipment. If the unexpended amount is not used by 6/30/07, the county will lose it. All in favor, passed.**
18. Authorizing the Transfer of Funds to Fund and Fill Position of Fiscal Officer within the Sheriff’s Department. **Discussed and passed in committee. Saving money, within the budget and three (3) less corrections officers will be hired. All in favor, passed.**

JUDICIAL & PUBLIC SAFETY (continued):

19. Authorizing the Creation, Funding and Filling of a New Position Titled Confidential Secretary to the Sheriff within the Sheriff's Department. **Same as above. All in favor, passed.**
20. Authorizing the Sheriff of Cayuga County to Purchase Restraints. **\$3,000 budgeted. All in favor, passed.**
21. Authorizing the Chairperson of the Legislature to Authorize the Purchase and Installation of a Base Station at Sempronius Fire Department. **There is one base station that is outdated and needs to be updated. Mr. Lockwood motioned, Mr. Cuddeback seconded. All in favor, passed.**
22. Authorizing the Chairman of the Legislature to Purchase Five (5) 24/7 Dispatch Chairs. **The current chairs are in constant need of repair. This is the second replacement of chairs in the E-911 Center. The chairs are special chairs for 24/7 usage and cost approximately \$800 per chair. Mrs. Petrus motioned, Mr. Lockwood seconded. All in favor, passed.**
23. **Added 5/15/07** Authorizing the Chairman of the Cayuga County Legislature to enter into an agreement to reprogram and repair the HVAC System at the Public Safety Building. **This resolution was originally presented at the Public Works meeting earlier in the month, it was requested that the Sheriff find the funding in his budget to cover the cost. It is a necessary repair that needs to be done as soon as possible. Sheriff Gould says there is enough money right now to cover the costs in his .4 Maintenance Account line 3150.400.012-A and it needs to be done. It was an unanticipated cost but it is definitely necessary. Moved by Mr. Lockwood as a motion, seconded by Mrs. Petrus. All in favor, passed.**

PUBLIC WORKS:

23. Amending Res. # 337-06 Authorizing the Preparation, Submittal and Acceptance of a Transportation Enhancements Program Grant and Authoring Establishment of Capital "H" Project No._____. (Cato-Brutus Trail Bridges). **\$29,000 from materials from other bridges. This will enhance the trail and it doesn't increase the County's liabilities. Mr. Lockwood moved resolution. All in favor, passed.**
24. Authorizing the Chairman of the Legislature to Terminate the Lease at the Hardenburgh Building Located at 95 Genesee St., Auburn, NY, with Center for Dispute Settlement. **Loss of revenue approximately \$6,000 annually but 36% will be picked up from Health & Human Services from auditor reports for square footage used for Medicaid Services. All in favor, passed.**
25. Authorizing the Chairman of the Cayuga County Legislature to Request Designs Proposals for a Handicap Accessible Entrances for the Board of Elections and Records Retention Building. **Resolution to go out to bid for both entrances at the Board of Elections (front and back), this needs to be done to be compliant for handicap accessibility. All in favor, passed.**
26. Authorizing the Amendment of the 2007 Highway Budget Due to an Increase in Revenue from Insurance Recovery. **The Sheriff and the State Police have been reporting to the county property damage and this has increased revenue by approximately \$2,900. All in favor, passed.**
27. Authorizing the Amendment of the 2007 Highway Budget Due to an Increase in CHIPS Revenue from the State of New York. **Mr. Lockwood moved resolution. All in favor, passed.**
28. Authorization to Scrap Metal Partitions. **The scrap metal will be sent to Seneca County, Seneca Meadows. Money will go into a revenue account, titled, Sale of Scrap Metal. All in favor, passed.**
29. Authorizing the Highway Superintendent to Fill a working Foreperson Position within the Highway Department and to Back Fill Position Created by Promotion. **The back fill of this position comes from a retirement in the Highway Department. All in favor, passed.**
30. Authorizing Superintendent of Highway to Fill a Medium Motor Equipment Operator Position within the Highway Department and to Back Fill Position Created by Promotion. **Same as above. All in favor, passed.**
31. Authorizing the Parks and Trails Department to Pay Cayuga County Highway to Oil and Chip the Road across the Island at Emerson Park. **Cost approximately \$4,500. Helps the Parks out. All in favor, passed.**

PUBLIC WORKS (continued):

32. Authorizing the Purchase of Flowers for the Various Flowerbeds at Emerson Park. **Cost approximately \$3,500. Mr. Lockwood abstains from voting on this resolution. All in favor, except for abstaining Hon. Legislator Lockwood.**

HEALTH & HUMAN SERVICES:

33. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept \$25,000 Funding from NYS OTDA and Extend its Contract with Cayuga/Seneca. **All in favor, passed.**
34. (P) Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into Contracts with Funeral Directors to Provide Burial Services for Cayuga County's Indigent Population. **Resolution Pulled.**
35. Authorizing the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Enter into an Agreement with Linda Sillars, RNP to Provide Psychiatric Evaluations for Cayuga County Nursing Home Residents. **Has been through committee. All in favor, passed.**
36. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Connections to Provide Occupational and Speech Therapy Services for CHHA. **This is budgeted. All in favor, passed.**
37. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with the CNY Affiliate of the Susan G. Komen Breast Cancer Foundation, Inc. and Accept Funding. **Revenue of \$2,300. All in favor, passed.**
38. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into an Agreement with the State to Participate in the 100% State Funded Drinking Water Program Enhancement Grant and to Authorize the Cayuga County Treasurer to Amend the 2007 Health Department Budget to Accept Funding. **This is a renewal. All in favor, passed.**
39. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with the NYS Department of Health to Participate in the 100% Funded "Childhood Lead Poisoning Prevention Program". **Another renewal. All in favor, passed.**
40. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with the Bonadio Group to Conduct Eligibility Reviews for Medicaid Health Benefits and to Amend the 2007 Human Services Budget to Accommodate this. **100% reimbursable. \$50,000. All in favor, passed.**
41. Authorizing the chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Renew an Agreement with E. John Gavras Center to Provide Speech/Language Therapy Services to Cayuga County Nursing Home Residents. **All in favor, passed.**
42. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew a Contract with Med Rev Recoveries, Inc. for the Provision of Debt Recovery Services. **Renewal. All in favor, passed.**
43. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the 100% Funded Migrant Health Services Grant and to Authorize the Cayuga county Treasurer to Amend the Health Department 2007 Budget in Order to Accommodate the Grant. **State money - \$39,500. All in favor, passed.**
- 43A. *Authorizing the Amendment of the Year 2007 Cayuga County Community Mental Health Center Budget to Reflect Increase in State Aid Monies for Cayuga Counseling Services, Inc.* **Ms. Murphy abstained. All in favor, passed with the exception of abstaining Hon. Legislator Murphy.**
44. Authorizing the Director of Health & Human Services to Fill a Typist Vacancy at Community Health Services due to Retirement of Incumbent. **All in favor, passed.**
45. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept Additional Funding (COLA) for the Children with Special Health Care Needs Program and to Amend the 2007 Health Dept. Budget to Accomplish the Same. **\$277. All in favor, passed.**

Resolution by: Hon. George Fearon, Chairman

46. **Added 5/15/07** In Support of Collateral Source Legislation, S.4154/A.2989 (Formerly S.1544/A.4354 of 2005-2006) and Asking Local State Legislature to Serve as Co-Sponsors. **Mr.**

Allen has not read this resolution as of yet. The proposal of this resolution can save money in the long run. Many Towns and Villages are enforcing this. Mr. Lockwood has no problem with the resolution. Mr. Dudley will support the resolution. Resolution was just brought to the floor, it was not signed nor voted on.

COMMITTEE DISCUSSION:

ASSESSMENT DEPARTMENT UPDATE - Alan Kozolwicz:

A Tax Map Technician budgeted position has not been filled to date. The Civil Service Exam was held approximately three (3) weeks ago and the results are due in between 60 – 90 days. The position will need appropriate training to get familiarized with the County system so it was decided it was best to wait for the test results and go from the Civil Service List. Since the money is budgeted for the position and it has been vacant for some time, Mr. Kozolwicz asked for the Committee's approval to give existing employees over time to help the department's back log of workload. It is estimated at a cost of approximately \$8,000. September 29, 2007 is the retirement date for the Tax Map Technician on the books. It is estimated that there will be very few weeks that will be at the time and half rate of overtime, most will be within the normal straight overtime amount. This is strictly for the tax map employees. Mr. Dudley and Mr. Lockwood approved overtime verbally.

Another employee has returned to work after her child had been gravely ill. The child is doing well. Another employee has been hired and was given very fast training to bring her up-to-speed to help out in the office.

E-911 UPDATE – Denise Stayton:

The Radio Maintenance pre-bid meeting for the Judicial & Public Safety Committee is next Monday, May 21, 2007.

Next Ways & Means Meeting is scheduled for June 19, 2007 at 6:00 p.m.

ADJOURNMENT: Hon. Legislator Dudley closed the general Ways & Means Committee Meeting at 7:07 p.m. and re-opened in Executive Session called by Hon. Legislator Cuddeback.

*Respectfully Submitted,
Lisa Sigona, Recording Secretary*

Minutes Approved: 6.19.07