

**WAYS & MEANS
COMMITTEE MINUTES
March 21, 2007, 6:00PM**

ATTENDANCE: Hon. Paul M. Dudley, Chair, Hon. Steve Cuddeback, Hon. Ray Lockwood, Vice-Chair, Hon. Francis Mitchell, Hon. Linda Murphy, Hon. Ann Petrus, Hon. Daniel Schuster and Hon. George Fearon, Chairman.

PRESENT: Wayne Allen, County Manager, Sheriff David Gould, George Daniels, Probation Director II, George Wethey, County Highway Superintendent, Debra English, Nursing Home Administrator, Alan Kozolwicz, Director of Real Property Tax Service, Elane Daly, Director of Health & Human Services, Nancy Siefka, Director of Office for the Aging, Michael Pawlenko, Superintendent of Buildings & Grounds, Gary Duckett, Park Maintenance Supervisor, David Blair, Director of Community Mental Health, Fred Cornelius, Detective, James Orman, County Treasurer, Stella Chronis, Deputy Director of Community Mental Health, Fred Westphal, County Attorney, Kristina Martino, Reporter (The Citizen) and Lisa Sigona, Recording Secretary.

CALL TO ORDER: Hon. Paul M. Dudley, Chair, called the Ways & Means Committee Meeting to order on Wednesday, March 21, 2007, Cayuga County Office Building, Caucus Room 1, 6th Floor at 6:00 p.m.

MINUTES TO APPROVE: Hon. Legislator Dudley asked for a motion to approve the Ways & Means Minutes of February 21, 2007. Motioned by Hon. Legislator Lockwood. All members present voted in favor of the motion to pass the minutes as is.

APPOINTMENTS AND RE-APPOINTMENTS: None.

RESOLUTIONS: The Committee discussed and unanimously approved the following resolutions, unless otherwise noted:

1. Auth. payment of February Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for February 07
4. Payment of claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
9. Auth. payment of Various Capital "H" Projects.
10. Auth. payment of Claims for Various Equipment Leases.
11. Auth. payment of Parcel Services.

12. Authorization To Create And Fill One Supervising Real Property Service Specialist By Promotion Within The Real Property Tax Services And Create And Fill One Real Property Service Specialist Position, And Abolish One Real Property Tax Services Aide And One Senior Tax Clerk **Mr. Kozolwicz explained this is lowering the grade of one position and the end result is approximately \$80.00/year cost to the County overall.**
13. Authorization To Correct The Salary For Building Maintenance Helper In The Buildings And Grounds Department **Mr. Pawlenko clarified for the committee this was a miniscule calculation error that amounted to approximately one day's pay.**
14. Authorizing Correction Of Tax Errors In Several Towns
15. Authorizing The Chairman Of The Legislature To Enter Into A Contract With The Cayuga/Seneca Community Action Agency, Inc. To Accept 100% Funded Money From The U.S. Dept. Of Justice Office Of Violence Against Women Supervised Visitation And Safe Exchange Grant Program In The Amount Of \$280,387.00 **Hon. Chair Dudley discussed that the dollar amount is split with Cayuga/Seneca Community Action Agency, Inc.**

- 16. Amending Resolution No. 595-04, No. 6-06, And No. 06-584 To Change Designation Of Banks And Amounts To Be Held In The Investment And Depository Policy Adopted Therewith **Mr. Orman verified that all are local banks.**
- 16A. Authorization To Fill A Permanent Full Time Jr. Accountant Position In The County Treasurer's Office **Hon. Schuster questioned as to why the word backfill was not in the opening statement for this resolution and wanted to make sure this position is a backfill position. Hon. Petrus pointed out the word backfill is in the request for the resolution. Mr. Orman clarified that position is a backfill position.**
- 16B. Authorization To Create And Fill A Temporary Part-Time Jr. Accountant Position In The County Treasurer's Office **Mr. Orman stated this is temporary for training purposes for the position of 16A. and the position will be temporary until 10/5/07.**
- 16C.(P) **Added 3/21/07; Pulled at Ways & Means; wants further discussion; Hon. Legislator Mitchell wants to discuss a more open-ended policy regarding cancer screenings of any kind, cancer prevention - Providing Leave Time For Employees For Colon Cancer Screening**

WAYS & MEANS SUB-COMMITTEE RESOLUTIONS:

PLANNING COMMITTEE:

- 17. Authorizing The Preparation And Submittal Of A HUD Community Development Block Grant Application To The NYS Governor's Office Of Small Cities For Cayuga County Sewer Dist. #2, Phase 1B, Village Of Fair Haven And Town Of Sterling **Hon. Schuster presented this resolution for Mr. Lynch, Director of Planning and explained the County of Cayuga is acting as a conduit for the resolution and it has zero cost to the County.**

GOVERNMENT OPERATIONS:

- 18. Authorizing The Filling Of A Vacant Part-Time Position In The Cayuga County Legislative Office **Hon. Cuddeback questioned how many hours the position was for a week. Mr. Allen stated 17.50 hours a week. The position pays \$14.49 an hour without fringe benefits.**
- 19. Requests For Proposals For Municipal Financial Software **Mr. Allen discussed that he and the Committee for the software have gathered all the critical information and the RFP's (Request For Proposals) are ready to go to the vendors.**

HEALTH & HUMAN SERVICES:

- 20. Authorizing The Chairman Of The Cayuga County Legislature And The Administrator Of The Nursing Home To Enter Into An Agreement For The Engineering Of The Upgrade To The Cayuga County Nursing Home With Argus Engineering, PLLC **This resolution has gone through and passed through three (3) committees.**
- 21. Authorizing The Chairman Of The Cayuga County Legislature And The Administrator Of The Nursing Home To Enter Into An Agreement For The Construction Of A Storage Facility For The Cayuga County Nursing Home **Passed through two (2) committees – cost \$16,850**
- 22. Authorizing The Amendment Of The Year 2007 Cayuga County Community Mental Health Center Budget To Reflect Increase In State Aid Monies For Unity House Of Cayuga County **This is additional monies coming into the County.**
- 23. Authorizing The Acceptance Of A Federal Title III Grant And Amending The Year 2007 Cayuga County Office For The Aging Budget
- 24. Authorizing The Chairman Of The Legislature And The Director Of The Office For The Aging To Sign Contracts With Various Subcontractors **Ms. Siefka stated these are all standard contracts, there has been no rate increase and it has passed through Committee.**
- 25. Authorizing The Chairman Of The Legislature And The Director Of Health & Human Services To Amend Contracts With NYS Department Of Health To Accept Additional Funding (COLA) **Ms. Daly explained to the Committee this is 100% reimbursable to Cayuga County.**
- 26. Authorizing The Chairman Of The Legislature And The Director Of Health & Human Services To Enter Into An Agreement With The State To Accept The 100% Reimbursable Preventive Dentistry Grant **Ms. Daly stated this cost is \$43.00 and is reimbursed by Medicare.**

HEALTH & HUMAN SERVICES (Cont'd):

- 27. Authorizing The Chairman Of The Legislature And The Director Of Health & Human Services To Enter Into A Contract With St. Francis' Social Day Care Program
- 28. Authorizing The Director Of Health & Human Services To Fill An RN Position At The CHHA (Certified Home Health Agency) Division Of The Health Department
- 29. Authorizing The Director Of Health & Human Services To Fill A Part-Time Sr. Typist Vacancy Within The Nursing Division Of Health & Human Services

- 30.(P) **Pulled at Ways & Means. Replaced by 30A.** Authorizing The Director Of Health & Human Services To Fill An Account Position At The Health Department's Home Care Agency (CHHA)
- 30A. **Added 3/21/07 – Replaces 30. – Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into a Contract with Sibley Nursing Personnel Service, Inc. for Home Health Aide Scheduling Services**
31. Authorizing The Director Of Health & Human Services To Fill A PHN Position In CHHA
32. Authorizing The Purchase Of Two Vehicles

PUBLIC WORKS:

33. Approving The Expenditures For The July Third Fireworks At Emerson Park Including The Syracuse Symphony, The Sheriff Deputies And The Contract With Auburn Telstar Display Fireworks, Inc. **Mr. Duckett explained that the City is contributing/participating in this expenditure with the County.**
34. Authorizing The Purchase Of A Small Dump Truck With Plow For Parks And Trails Use **The old vehicle will go to auction.**
35. Authorizing Proposals For Updated County Buildings Needs Assessment **This includes the Highway Complex.**
36. Authorization To Survey Historic Post Office For Electro- Magnetic Radiation **Stray fields have been located, O'Brien & Gere will be doing the work at a cost of \$1,700.**
37. Payment Of Services For Asbestos Abatement Project Monitoring For Various County Buildings **Mr. Pawlenko stated that the Board of Elections/Record Retention's work is completed and that the money was held over from the 2006 budget – amount \$32,000**
38. Authorization To Back Fill A Vacant Position Of Part-Time Cleaner **The position is budgeted in the 2007 budget.**
39. Authorizing The Clerk Of The Cayuga County Legislature And The Superintendent Of Buildings And Grounds To Advertise For Sealed Bids For Energy Improvements To The Historic Post Office **Discussion ensued regarding this is strictly for receiving of bids, not to accept bids for this resolution.**
40. Authorization To Replace Carpet Court System **100% reimbursable, cost \$5,730.**
41. Approve Hiring Construction Inspection For Oakland Street Bridge **90% reimbursable**
42. Approve Bid For Oakland Street Bridge **95% reimbursable**
43. To Amend The 2007 Cayuga County Highway Budget
44. Approve Report On Bid Letting Materials
45. Authorization To Purchase 4 – 5' Flail Mowers **Cost of \$38,000**
46. Authorization To Replace 5 Windows In Historic Post Office **Revision #3 of this resolution at a cost of \$9,999.**
47. Authorization Payment For Additional Services For Heating System Design Historic Post Office **Cost will be less than \$1,800.**
- 47A. **Added 3-19-07 - Authorizing The Purchase Of A Surplus Bucket Truck From The City Of Auburn Mr. Duckett and Mr. Pawlenko can use this vehicle for tree trimming, fixing light fixtures in parking lots. Hon. Chair Dudley polled the committee. All were in favor.**

JUDICIAL & PUBLIC SAFETY:

48. Authorizing The Chairman Of The Legislature To Enter Into A Contract With BOCES To Conduct Four (4) Educational Workshops And Sign The Contract For The Same **Hon. Lockwood said this is for staff of E-911 and it is on site.**
- 49.(P) **Pulled At Committee -** Authorizing The Creation Of An Account Clerk Typist Position And Authorizing The Cayuga County Probation Director To Fill The Position By Promotion And Backfill A Position On A Part-Time Basis
50. Authorizing The Cayuga County Probation Director To Fill A Temporary Vacancy In The Position Of Typist **Mr. Daniels verified this position has passed by committee.**
51. Authorization To Create And Fill One Deputy Sheriff Sergeant Position And To Abolish One Identification Officer Position **Position is funded in the 2007 budget.**

JUDICIAL & PUBLIC SAFETY (Cont'd):

52. Authorization To Change A Title From Detective Sergeant To Detective Lieutenant With No Change In Grade Or Pay At 19s* And To Create And Fill A New Detective Sergeant Classification At Grade 18s* And Abolish One Detective Slot **Sheriff Gould explained this is a \$572.00 cost to the county. This change will make the CID division and the uniform ranking division more professional for the Sheriff's Office.**
53. Authorizing The Cayuga County Sheriff To Hire And Set The Pay Rate For The Sheriff's Office Marine Unit For The 2007 Season **Sheriff Gould clarified there were no changes from the 2006 rates.**

54. Authorize The Cayuga County Sheriff To Purchase Emergency Lighting And Audio Equipment And Installation Of Same For The Sheriff Marine Unit And Therefore Authorize The Treasurer To Pay The Vender: Finger Lakes Communication Co., Inc. For The Purchases And Installation
55. Awarding The Bid For One Boat With Trailer Including Trade In Of One Boat And Trailer For The Sheriff's Marine Unit
56. Resolution Of Support By The Cayuga County Legislature To New York State Senator Michael Nozzolio, 54th District Allowing For An Amendment In NYS Criminal Procedure To Include Cayuga County Sheriff's Office Employees In The Marine Unit Peace Officer Status And To Carry Firearms While On Duty **Sheriff Gould stated it should read, "NYS Criminal Procedure Law"** .
57. Authorize The Sheriff To Purchase Five (5) Fully Marked Patrol Vehicles And Two (2) Unmarked Patrol Vehicles From The New York State Contract Vendor **Sheriff Gould justified that he was able to shop around and found 7 cars for the price he was originally allowed and the vehicles are front wheel drive which will assist the Deputies in the winter time.**
58. County To Sign A Contract With K&A Services For Inmate X-Rays Authorizing The Chairman Of The Legislature And Sheriff Of Cayuga **Sheriff Gould explained K & A will bring in the x-ray machine instead of the inmate having to go to the hospital and/or diagnostic centers.**
- 59.(T) **Tabled At Committee** - Awarding The Bid For Custody Division Uniforms For County Corrections Officers
60. **Added 3-20-07** – Authorize The Sheriff To Fill One Vacant Deputy Sheriff In The Law Enforcement Division Of The Cayuga County Sheriff's Office
- 61.(P) **Pulled At Committee, Ways & Means Committee and County Attorney Westphal will have a discussion at the Legislative Meeting of 3/26/07 with Matthew Fletcher, Ph.D. regarding this resolution.** Added 3-20-07 – Requesting State Home Rule Legislation In Relation To Granting Membership To Four Cayuga County Deputy Sheriff's In The Special Retirement Plan For Sheriff's. Undersheriff's And Deputy Sheriff's Established Pursuant To Article 14-B Of The Retirement And Social Security Law
- 62.(P) **Added 3-21-07; Pulled at Ways & Means – Hon. Dudley, Chair, questions why this is under Judicial & Public Safety's resolutions, concerned as to the relationship of the resolution to the committee - Supporting And Encouraging The Annual Screening Of County Employees For Colon Cancer**

COMMITTEE DISCUSSION:

Next Ways & Means Meeting is scheduled for April 17, 2007 at 6:00PM

ADJOURNMENT: Hon. Legislator Lockwood motioned to adjourn the Ways & Means Committee meeting at 6:57 p.m.. All in favor of motion. So moved by the Hon. Legislator Dudley, Chair.

*Respectfully Submitted,
Lisa Sigona, Recording Secretary*

Minutes Approved: 4/17/07