

MINUTES
Ways & Means Committee
November 27, 2006
Meeting 6:00 PM

CALL TO ORDER: Hon. David A. Pappert, Chairman, called the meeting to order at 6:00 PM

PRESENT: David Pappert, Michele Sedor, George Fearon, Ann Petrus, Francis Mitchell, Dan Schuster, Steve Cuddeback, Ray Lockwood, Chris Palermo, Peter Tortorici, Wayne Allen, Andrea Seamans, Steve Johnson, Stefan Bandas, Christina Martino (Citizen), Beth Cuddy (Post Standard), Jim Orman, Lynn Marinelli, Fred Westphal, Rob Outhouse, Sue Dwyer, David Gould, Nancy Seifka, David Blair, George Wethey, Steve Lynch, Nick Valenti, Deb English, Brian Dahl, Lloyd Hoskins, and Alan Kozlowski

MINUTES: 11/16/06, amend 3rd paragraph to read Mr. Schuster not Mr. Pappert, all in favor
11/20/06, all in favor as written

PRESENTATION: ENSER AND GEOMATRIX, 6:00PM

CALL TO ORDER: Hon. David Pappert, Chairman, Ways & Means Committee

ROUND TABLE INTRODUCTIONS:

MONTHLY UPDATE ON COUNTY FINANCES: Hon. Jim Orman

PREVIOUS MONTHS TREASURER'S REPORT:

FINANCIAL TRENDS:

TAX COLLECTIONS:

INVESTMENTS & SALES TAX REVENUE:

39. Authorizing the Chairperson of the Legislature to Sign Annual Contract Renewal with Powerware for Uninterruptible Power Supply (UPS) **Mr. Lockwood made a motion to approve resolution, all in favor**

Mr. Pappert introduced ENSR Company, Mark Fiona and Sean Hart and allowed them a chance to explain their Hazard materials bid that was submitted to the county. They gave a brief explanation of their company's background and the scope of work for the project.

Mr. Fearon asked about the time & material and how much of an increase we could possibly expect as an increase. ENSR answered approximately a \$10,000 – \$20,000, increase.

ENSR explained their O&M Plan, the training classes will be approximately 2 hours in length and approximately 18 classes (4 per day) at a cost of \$\$6023.00. Training for new hires after employees retire or resign could be charged by time & material rate. Extra charges will apply for ceiling and chassis that are not in the scope of work.

Mr. Mitchell asked for an explanation on the price variances for each option that is being offered. ENSR explained that it would not be in the best interest of the county to separate and they did not bid this way.

Mr. Pappert introduced Geomatrix Company, Brian Bowers and Joseph Campisi. They described their background and their competitive bid. Brian explained the two different numbers and why they differ so much.

Mr. Fearon asked about the time & material and how much of an increase we could possible expect as an increase. GMX answered, approximately \$5,000-\$10,000 for just the CAD work.

The cost for the O&M plan for GMX is \$450 per an 8-hour day (up to 5 people per class), with a minimum of 2 hours per class.

Mr Lockwood received a referral from a reputable firm and he highly recommends GMX firm.

Mr. Pappert is pleased with GMX and recommends them.

Mr. Dudley thinks we should go with lower the lower price, ENSR.

Ms. Petrus likes GMX and how they have handled the building problems recently.

Mr. Cuddeback says that GMX's documentation was very professional and the time & material is unknown with ENSR.

Mr. Mitchell says he would like to go with ENSR.

Mr. Palermo recommends GMX.

38A. Establishing Account for environmental Review of County Owned Buildings and Facilities (2/3)
Change resolution to award bid to Geomatrix and increase amount for time and material difference.

42. Authorizing the District Attorney to Accept a Grant from the New York State Crime Victims Board and Continuing in the District Attorney's Office the Full-Time Position of "Victim/Witness Coordinator" to carry out the Terms of the Grant Program and Further Authorizing the Cayuga County Treasurer to Amend the District Attorney's 2006 Budget. **All in favor by voice vote**

Discussion on date for public Hearing changed to December 14 instead of December 12, all in favor.

The following resolutions were acted on at the Ways & Means meeting:

WAYS & MEANS:

12. Authorizing the Chairman of the Cayuga County Legislature to Sign an Agreement Relating to the Terms and Conditions of a Sublease Dated as of February 1, 1994 by and Between Cayuga County Hospital Improvement Corporation and the County.
13. Amending Resolution NO. 595-04 and No. 6-06 to Change Designation of Banks and Amounts to be held in the Investment and Depository Policy Adopted Therewith.
14. Requesting State Home Rule Legislation for Extension of Additional 1% Sales Tax to November 30, 2007.
15. Designating December 19, 2006, as the Date of the Final Meeting of the Cayuga County Legislature for the fiscal year 2006. (M)
- 15A. Ways & Means Recommendation on 2007 Budget Officer's Tentative Budget
Changes to be made for Legislature meeting November 28.
- 15C. Authorizing the Levy of Omitted Taxes.
- 15D. Authorize the County Treasurer to Pay Mortgage Tax.
- 15E. Authorizing Correction of Tax Errors in Several Towns.
- 15F. Authorizing the Chairman of the County Legislature to Sign Amendment to the County of Cayuga Flexible Spending Account.
- 15G. Authorizing the Chairman of the County Legislature to Authorize BOCES to conduct Eight (8) Educational Workshops and Sign Contract for the Same.
Mr. Pappert doesn't agree with holding classes before the resolution is adopted, all in favor, except no Pappert and Palermo.

HEALTH & HUMAN SERVICES:

16. Authorizing the Amendment of the Year 2006 Cayuga County Community Mental Health Center Budget to Reflect Increase in Medicaid Eligible Services.
17. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into an Agreement with the State to Accept the 100% Funded Eat Well Play Hard Community Projects Grant and Authorizing the Cayuga County Treasurer to amend the Health Department 2006 Budget.
18. Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with New York State for Bicycle Helmet Distribution, Safety and Pedestrian Injury Reduction Program.
19. **This is a required service, all in favor**
Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a Contract with Jill M. Bona, speech Therapist.
20. Authorizing the County Treasurer to Amend the Human Services 2006 Budget for Continues Participation in the Home Energy Assistance Program (HEAP) for the Year 2006, and Authorize the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Catholic Charities of the Fingerlakes, Inc. to perform any outreach activities for this State Mandated HEAP program (100% Federally Funded), for the Period of October 1, 2006 through April 30, 2007.

GOVERNMENT OPERATIONS:

21. Authorizing the County Treasurer to Allow Employees of the Water & Sewer Authority within the County to Enter into the Cayuga County Health Insurance Program.
This is for one full-time person in the Water Authority, all in favor
22. Written Policy for Leave Notification and employee Travel.
23. Designating Newspapers to Publish County Matters.
24. Declaring a 24-Hour Dog Quarantine During the Winter Season.
25. Authorizing the Continuation of the Night Quarantine on Dogs in Cayuga County.
26. Authorizing the Replacement of Lost Items at the Board of Elections.

PLANNING:

27. Authorizing the Preparation and Submittal of Quality Communities Grant Application to NYS Department of State.
Amendment to resolution to read, "balance of representatives" to "equal number of representatives"
28. Authorizing the Preparation and Submittal of Shared Municipal Services Incentive Grant application to NYS Department of State. Cayuga County and City of Auburn.
Amendment to resolution to read, "balance of representatives" to "equal number of representatives"
29. Accepting NYS AG and Markets Purchase of Development Rights Funds.

PUBLIC WORKS:

30. Authorize Chairman of the Cayuga County Legislature and the Highway Superintendent to Sign Inter-Municipal Agreement with Cortland County.
31. (P) Authorize to Solicit Professional Proposals to perform an Environmental Health and Safety Survey of Cayuga County Buildings and Facilities.
32. Authorizing the Cayuga County Parks & Trails Dept. to Complete the Necessary Paperwork to Apply for a Legislative Initiative Grant of \$10,000 for New Restroom Facilities at the Ward W. O'Hara Agricultural Museum and if Approved to Allow the Chairman of the Cayuga County Legislature and the Cayuga County Treasurer to Sign Necessary Paperwork to Accept the Grant and Allow the New Restrooms to be Completed.
33. Authorizing the Preparation and Submittal of Shared Municipal Services Incentive Grant Application to NYS Department of State. Cayuga County & Town of Sempronius.
34. Authorization to Fill Working Foreperson's Position.
35. Authorization to Fill Medium M.E.O Position.
36. Authorizing the Parks & Trails Dept. to Install Improved Electrical Power Service to the Island at Emerson Park.
37. Authorizing the Payment for Various Contractors for Additional Services and/or Supplies Disposed of During the Abatement in the Election Board and Records Retention Department (2/3)
38. (P) Authorization to Purchase and Replace the Air Conditioning Unit for the Historic Post Office Vault.

JUDICIAL & PUBLIC SAFETY:

40. Authorizing the Cayuga County Treasurer to Adjust the 2006 Budget to Cover Contract Food Service at the Cayuga County Jail.
41. Authorize the Sheriff to Receive Money from Excellus Bluecross Blueshield Dedicated for the Purchase of an Auto External Defibrillator.
43. Authorizing the Cayuga County Coroner to Fill a Vacant Part Time Coroner's Position. (2/3)
All in favor, except Cuddeback voting no
44. Authorizing the Payment for Various Contractors for Additional Work and/or Supplies Needed to Complete the Cayuga County Office Building Security System.

ROUTINE RESOLUTIONS:

1. Auth. payment of October 2006 Audit of Claims.
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for October 06
4. Auth. payment of Claims for the Nursing Home.
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
Palermo abstained from this resolution
9. Auth. payment of Various Capital "H" Projects.
10. Auth. payment of Claims for Various Equipment Leases.
11. Auth. payment of Parcel Services.

15B. Setting Date for Public Hearing on Tentative County Budget

Recommendations from Ways & Means from November 20th meeting were discussed as follows:

- **Expenditure Account A1450.200, Board of Elections equipment account for \$1,650 was removed.**
- **Revenue Fees from schools A2262.000, decreased by \$39,861 for a total savings of \$47,267.**
- **Revenue Fees for Jail , Community Services, A2263.000, was a duplication and removed, saving \$87,128.**
- **Expenditure Account A7310, Cayuga Counseling – Sane Program was inadvertently left out of budget, add \$17,000.**
- **Revenue account A2410.000, for rental of property, add \$40,320.**

All in favor of these changes.

Mr. Fearon feels the Stop DWI part-time position could be accomplished in less hours.

Mr. Hoskins said this position is not paid through County tax dollars, it is paid through fines for DWI's

Mr. Lockwood made a motion to add a total of \$1,179 to the budget, all in favor of the motion.

Mr. Schuster suggested that we need an analysis of the HPO enterprise fund on pages 291, 292, and 293.

Mr. Mitchell and Jim Orman will get together to find out an estimated fund balance and look for a target amount of approximately \$9 million to leave in this fund for 2007.

Mr. Pappert made a motion to adjourn at 9:20PM, seconded by Mr. Palermo.