

**MINUTES
SPECIAL MEETING
WAYS & MEANS COMMITTEE
GOVERNMENT OPERATIONS
JULY 6, 2004**

PRESENT: David Pappert, Michele Sedor, Richard Harrison, William Catto, Peter Tortorici, Michael Lepak, Ann Petrus.

EXCUSED: Paul Dudley, Loren Geer, George Fearon.

Others Present: Herb Marshall, Chairman, Matthew Fletcher, Fred Westphal, Co. Attorney, Al Kozlowski, Jim Vargason, Lynn Marinelli, David Farrell, Dale Cunningham, Richard Paulino, Pat DiNonno, Faye Hatfield, Jeff Edwards, Sue Dwyer, Sheila Tucker, Paula Capacefalo, Rob Flynn, Steve Netti, Kim Sineabeaux.

It was brought to the attention of the committees that that the plaque in the front of the building has a misspelling. It will cost \$300.00 to fix. Both committees approved.

Pat DiNonno retiring as of August 1, 2004. Need to advertise for position ASAP.

College Budget-College Neg.

Sales Tax-Exemption for Aug 31-Sept. 6

The committee has chosen Ms. Sheila Tucker for the Historian's position.

Compensatory time for non-bargaining unit:

1-Comp. Time on the books.

2-Establish a policy for the future.

Comp time on the books DA's office

Type of job that you do and money you make:

Professional

Administrative

Executive

Fair Labor Standards Act

Compensatory Time-beyond 40 hrs per week

Accrued 160 straight hrs.-paid after 161 hrs. must be paid

Can have a policy for exempt employees

Over 161 hrs. must be paid

Memo to Department Heads-no more comp time. May only have 30 days on the books.

Treasurer does not have authority to pay, Department Heads must give authorization to pay.

Legislator Catto stated the Policy needs to be addressed.

Legislator Petrus stated the Policy needs to be changed, needs to be more specific.

Legislator Harrison stated we need a future meeting to establish a policy.

Need to draft a memo from the Chairman regarding no accruals. Need input from Dept. Heads.
Need to pay any employee (non-bargaining) over 160 hrs. Memo from Dept. Heads with recommendations.

Legislator Catto motioned to enter Executive Session at 7:50 PM, 2nd by Harrison.
Legislator Petrus motioned to return from Executive Session, 2nd by Harrison.

Errors on Sales Tax deductions with Towns.
Adjustments on T-430 Account
College Charge backs
Errors on Tax Bills-give money back to the Towns-relevy.

Discussion on proposal of David Pappert to be discussed at next Ways & Means meeting.

DA's Office and bathroom must be handicap accessible, Herb to get estimates. Need to get junk out of the DA's area.

There is to be a special Weights & Measure's demonstration on July 14.

College
Waiting for labor agreement
Legislator Harrison will represent Ways & Means Committee on contract negotiation.

Meeting adjourned 9:10 PM