

**MINUTES
WAYS & MEANS COMMITTEE
FRANCIS MITCHELL, CHAIR
NOVEMBER 17, 2009, 6:00PM, CCOB C.R. #1**

CALL TO ORDER: By Francis Mitchell, Chairman, Ways & Means Committee, at 6:00PM

MEMBERS PRESENT: Chair, Francis Mitchell, David Axton, Michael Chapman, Patrick Mahunik, Ray Lockwood, Ann Petrus excused, and Linda Murphy arrived at 6:35PM.

ALSO PRESENT: Dominic Mazza County Manager, Legislator Roger Mills, David Gould Sheriff, Alan Kozlowski Director of Real Property, Gary Duckett Director of Parks & Trails, George Wethey Highway Dept. Superintendent, Elane Daly Director of Health & Human Services, Deb English Director of the Nursing Home, Steve Johnson Director of IT, Jim Orman Treasurer, Kate O'Connell Director of Mental Health, Sue Dwyer Cayuga County Clerk, Brian Dahl CEMO/Fire/EMS Coordinator, Larry Wilt Veterans Director, Lloyd Hoskins Executive Director Youth Bureau, Sarah Gantz Citizen Reporter, and Sheila Smith, Legislative Assist/Deputy Clerk.

MINUTES TO APPROVE: 10-20-09, Motion by Chapman, 2nd by Lockwood to approve minutes, all in favor.

APPOINTMENTS AND RE-APPOINTMENTS: None

COMMITTEE DISCUSSION: Francis Mitchell, clarification, we will meet on Monday, November 23, 2009 at 6:00PM to discuss the budget. Clarification on the 2010 Budget, #1 Spending/appropriations are not up, actually down about \$400,000.00. #2 we are spending funds we thought would go through the fund balance to next year, if you look at HH-7 you will see \$950,000.00 magically disappearing before your eyes. #3 the state is not likely to cut mandates and even if they do they will cut county revenues even more, that's my take on what I'm seeing. Conclusion, I will not support any increases in personnel on the 23rd, further until we know what the state is going to do. I want to do a sweep of point one, which is personal services, and put the additional funds that I would recommend of \$200, 00.00 in the contingency fund against unforeseen and other problems, including any new hires.

Axton, we had two conflicting stories, one in the Syracuse paper one in the citizen, so hope this clears that up.

Mitchell, I can assure you that the numbers have been reconciled. We are at 2.9 above the natural increase that would come from fair market value. The 2.9 is the levy increase.

WAYS & MEANS & SUB COMMITTEES RESOLUTIONS:

Motion by Mitchell to bundle HH-1, 3, 8, 9, 10, and 20, all in favor.

HEALTH & HUMANS SERVICES:

11-9-HH-1 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with the NYSDOH to Accept Additional Funding through the American Recovery and Reinvestment Act of 2009 (ARRA) to Supplement the Administration of the Early Intervention Program.

11-9-HH-3 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Agreement with the State to Participate in the Youth Tobacco Enforcement and Prevention Program and Accept Funding.

- 11-9-HH-8 Authorizing the chairman of the Legislature and the Director of Health & Human Services to Accept 100% Funding for the Provision of Services Related to the Home Energy Assistance Program (HEAP) Weatherization Referral and Packaging (WRAP) and Contract with Cayuga/Seneca.
- 11-9-HH-9 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept Funding for the Food Stamp Nutrition Education Program (FSNEP) and Contract with Cornell Cooperative Extension for Services Related to FSNEP.
- 11-9-HH-10 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept \$88,200 funding from NYS OCFS for Alternatives to Detention for PINS and JD Youth and Continue our Contract with Cayuga Home for Children.
- 11-9-HH-20 Authorizing the Chairman of the Legislature and the Administrator of Cayuga Nursing Home to enter into an agreement with Hospice services to be provided at the Nursing Home.

End of Bundled resolutions. Motion by Lockwood, 2nd by Axton, all in favor.

- 11-9-HH-2 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew Our Contract with Jack Venesky, CPA for Auditing and Consulting Services for the Health Department's Diagnostic and Treatment Center. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-HH-5 Authorizing the Director of Health & Human Services to Fill Two Part-Time Sub RPN Vacancies and One Part-Time RPN Vacancy at the CHHA Due to Resignations. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-HH-6 Authorizing the Director of Health & Human Services to Fill a Temporary RPN at CHHA Due to Medical Leave of Absence. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-HH-7 Authorizing the County Treasurer to Amend the 2009 Cayuga County Human Services Budget. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-HH-11 Authorize the Chairman of the Cayuga County Legislature and the Director of the Cayuga Community Mental Health Center to Enter into an Agreement with East Hill Family Medical. **Motion by Lockwood, 2nd by Axton, all in favor.**
- 11-9-HH-12 Authorize the Funding and Filling of a Full –Time Staff Social Worker (CMH) at the Cayuga County Community Mental Health Center and the Abolishment of a Contracted Staff Social Worker Title. **Motion by Lockwood, 2nd by Axton, all in favor.**
- 11-9-HH-13 Amending the 2009 Mental Health Budget by a Transfer of Funds from Various Accounts to Account A43104-54330 for Payment of Contracted Clinical Services. **Motion by Lockwood, 2nd by Mahunik, all in favor.**

- 11-9-HH-14 **(Not Moved) Deb English must bring 3 quotes for Plowing to Legislature Meeting)** Authorizing the Purchasing Agent of the Cayuga County Legislature and the Administrator of the Nursing Home to Advertise and Receive Bids for the Replacement of the Pick-up Truck at the Cayuga County Nursing Home. **Discussion: Lockwood, how much for the truck? Deb English, about \$35,000. is budgeted. Chapman, I can't support this, we really need to look at things like this. Deb we need this truck. Axton, have you looked into contracting this out? Deb English, needs to be plowed out several times a day. Axton, I won't support. Deb English, it will be very difficult without a dedicated driver and plow. Lockwood, to David Gould, who does your parking lot? David Gould, they do. Axton and Lockwood, that does make a difference. Chapman, have you looked at different contractors? Deb English, I can do that for you. Axton and Lockwood, want to see the numbers. (hold for Legislature meeting.)**
- 11-9-HH-15 **(Also Public Works Committee)** Authorizing the Chairman of the Legislature to Accept a Proposal for Preventive Maintenance of the Generators at the Nursing Home Mental Health and the County Office Building. **Motion by Lockwood, 2nd by Axton, all in favor.**
- 11-9-HH-16 Authorizing the Chairman of the Legislature and the Administrator of Cayuga Nursing Home to sign an agreement with Stericycle, Inc. to remove regulated medical waste for 3 years. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-HH-17 Authorizing the Chairman of the Legislature and the Administrator of Cayuga Nursing Home to enter into an agreement with New York state Industries for the Disabled (bates Troy Laundry) to provide contract linen service to the Nursing Home. **Motion by Lockwood, 2nd by Mahunik, all in favor.**
- 11-9-HH-18 Authorizing the Chairman of the Legislature and the Administrator of Cayuga Nursing Home to enter into an agreement with Jason Henderson DMD for dental services for Cayuga County Nursing Home. **Motion by Lockwood, 2nd by Mahunik, all in favor.**
- 11-9-HH-19 Authorizing the Chairman of the Legislature and the Administrator of Cayuga Nursing Home to enter into an agreement with Mary Giacona for Cosmotology services at the Cayuga County Nursing Home. **Motion by Lockwood, 2nd by Chapman, all in favor.**

GOVERNMENT OPERATIONS:

- 11-9-GO-1 Authorizing the Information Technology Department to replace outdated VPN/Firewall equipment. **Motion by Chapman, 2nd by Lockwood, all in favor.**
- 11-9-GO-2 Authorizing the Information Technology Department to purchase Hard Drive/Tape Degausser. **Motion by Chapman, 2nd by Lockwood, all in favor.**
- 11-9-GO-4 Authorizing Classification Survey adopted by the Civil Service Commission for the County Attorney's Office. **Motion by Chapman, 2nd by Lockwood, all in favor.**
- 11-9-GO-5 A Resolution reflecting the sense of this body that Cayuga County's Ownership interest in the Western Regional Off-Track Betting Corporation must be protected. **Motion by Chapman, 2nd by Lockwood, all in favor.**

- 11-9-GO-6 Authorizing the Information Technology Department to Purchase Hard Drive Encryption System. **Motion by Chapman, 2nd by Lockwood, all in favor.**
- 11-9-GO-7 Requesting State Home Rule Legislation to Permit the County of Cayuga, Acting through its Local Legislative Body, be Authorized and Empowered to Adopt and Amend Local Laws Imposing a Tax of Twenty-Five Cents for each One Hundred Dollars and Each Remaining Major Fraction Thereof of Principal Dept of Obligation which is Secured by a Mortgage on Real Property Situated in the County of Cayuga. **Discussion:** Lockwood, I'm just going to vote no. Chapman, I need your help here, did we not specify a dedication for this money collected? Mitchell, whereas the county is making capital improvements to the Mental Health Building, 146 North St., put that money aside for the debt payment, retirement of that debt and would also provide a Sunset Clause (once that debt was paid off this would go out of existence). Lockwood, this will be a tax on the newer younger people that are buying a house, what is the amount of the income to be received? Sue Dwyer, about \$500,000.00, we have a 1% now this will be 1 ¼. **Motion by Chapman, 2nd by Mahunik, all in favor, except Lockwood and Axton voting No. Lockwood, show of hands 3 yes 2 no.**
- 11-9-GO-8 **(Added 11-16-09)** Authorization for the Veterans Department to Transfer Funds for the Purpose of Purchasing Office Furniture. **Discussion: Lockwood, in the time I've been here we haven't spent much on the Veterans. Nick Mazza, the furniture looks awful; we are also working on upgrading some of the IT equipment with new software. Larry Wilt, the IT Department just installed a demo for us to try. Motion by Chapman, 2nd by Lockwood, all in favor.**

PLANNING:

- 11-9-PL -1 To Authorize the Chairman of the Cayuga County Legislature and the Director of the Cayuga County Employment & Training Department to enter into an agreement with the Cayuga Cortland Workforce Investment Board and other agencies as are necessary to operate a year round Youth Program. **Motion by Lockwood, 2nd by Axton, all in favor.**
- 11-9-PL-2 Resolution authorizing the Chairman of the Cayuga County Legislature to execute a Contract for the Delivery of Coordinated County-wide Economic Development Services between the Cayuga County Legislature and the Cayuga Economic Development Agency, Inc. (CEDA), a Private Sector Economic Development Local Development Corporation. **Motion by Murphy, 2nd by Mahunik, all in favor.**

PUBLIC WORKS:

- 11-9-PW-1 Authorizing the Clerk of the Cayuga County Legislature to Advertise and Receive Request for Proposals for the Design and Construction of a Climate Controlled Conference Room and Library at the Ward W. O'Hara Agricultural Museum. **Motion by Axton, 2nd by Lockwood, all in favor.**
- 11-9-PW-2 Authorizing Transfer of 2009 Budgetary Funds from Gas Service to Water and Sewer. **Motion by Axton, 2nd by Chapman, all in favor.**
- 11-9-PW-5 Authorization to Amend the 2009 Cayuga County Highway Budget. **Motion by Axton, 2nd by Lockwood, all in favor.**
- 11-9-PW-6 Authorizing the Abandonment and/or Discontinuance of "Cross" Rd. **Motion by Axton, 2nd by Lockwood, all in favor.**
- 11-9-PW-7 Authorizing the Chairman of the Legislature and Highway Superintendent to sign amended agreement for snow and ice removal. **Motion by Axton, 2nd by Lockwood, all in favor.**

- 11-9-PW-8 Authorizing the Chairman of the Legislature to enter into an Agreement between the Civil Service Employees Association (CSEA) and the County of Cayuga County. **Motion by Axton, 2nd by Lockwood, all in favor.**
- 11-9-PW-9 **(Added 11-17-09)** Awarding the Plumbing Contractor Bid for the Behavioral Health Project and Rescinding Resolution No. 589-09. **Motion by Axton, 2nd by Lockwood, all in favor.**

JUDICIAL & PUBLIC SAFETY:

- 11-9-JP-1 Authorizing the Cayuga County Treasurer to make necessary Transfer for Payment to the Assigned Counsel Program. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-JP-3 Authorization to Fill a Vacant Part-Time Emergency Services Dispatcher Position. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-JP-4 **(Committee names Corrected)** Authorizing the Sheriff of Cayuga County to Transfer Monies from the Sheriff's 2009 Custody Construction/Renovation Budget Line (A31504-54178) to the Sheriff's 2009 Custody Food Service Budget Line (A31504-54028) and the Sheriff's 2009 Custody Law Books Budget Line (A31504-54122). **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-JP-5 Authorizing the Chairman of the Cayuga County Legislature and the Director of Emergency Services to Accept a New York State Homeland Security Program (SHSP) Grant to Enhance the All Hazards Preparedness and Response Capabilities of Cayuga County, and to Authorize the Cayuga County Treasurer to Amend the Emergency Management 2010 Budget (3640) by Creating a Revenue and Contractual Line in Order to Accept and Execute the Purposes of the Grant. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-JP-6 Authorizing the Chairman of the Cayuga County Legislature and the Director of Emergency Services to Accept a New York State Homeland Security Regional Technical Rescue Grant to Enhance the Technical Rescue Response Capabilities of the Cayuga County Region, and to Authorize the Cayuga County Treasurer to Amend the Emergency Management 2010 Budget (A3640) by Creating a Revenue and Contractual Line in Order to Accept and Execute the Purposes of the Grant. **Motion by Lockwood, 2nd by Chapman, all in favor.**
- 11-9-JP-7 Authorization to Fill One Position of Fire Investigator, PT, Due to Vacancy. **Motion by Lockwood, 2nd by Chapman, all in favor.**

WAYS & MEANS RESOLUTIONS:

- 11-9-WM-1 Authorizing Correction of Tax Error in the Town of Springport. **Motion by Lockwood, 2nd by Axton, all in favor.**
- 11-9-WM-2 **(Added 11-13-09)** Retaining the Consulting Firm of Locey & Cahill, LLC for Services in Regard to Cayuga County's Health Insurance Benefits. **Motion by Lockwood, 2nd by Murphy, all in favor.**
- 11-9-WM-3 **(Added 11-13-09)** Designating December 17, 2009 as the Date of the Final Meeting of the Cayuga County Legislature for the Fiscal Year 2009. **Motion by Lockwood, 2nd by Murphy.**

11-9-WM-4 (Received 11-16-09) Establishing the Salary for the Cayuga County Treasurer, 2010-2013. **Discussion: Chapman, what is the percent of increase? Jim Orman, 4% which keeps me above my deputy, and I'm working on it so it doesn't affect the tax levy. Axton, I hate to see any increase, but see the reason for it, I will support. Motion by Mitchell, 2nd by Lockwood, all in favor. Lockwood, you understand we're just setting the date for the Public Hearing. Mitchell, that is true.**

Motion by Mitchell to bundle regular resolutions 1-8, all in favor.

REGULAR MONTHLY RESOLUTIONS:

1. Auth. payment of **October** Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of Claims for Thruway Tolls.
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Credit Card Charges.
7. Auth. payment of Claims for Various Equipment Leases.
8. Auth. payment of Various Capital "H" Projects. **Rev2**

Motion by Axton, 2nd by Lockwood on regular resolutions 1-8, all in favor.

NEW BUSINESS:

Alan Kozlowski Director of Real Property, we had a company come into to show us how to find stuff, underground valves, pipes, water lines. We don't have anything in the county now that will do this. With this piece of equipment you can find things within four inches. The cost, state bid, under \$10,000.00. With this equipment, every fire hydrant, manhole, etc. would be set up and be put on tax maps, and available to those who need it. I'm not asking for any money, we have almost enough for it. Axton, who's going to operate it. Kozlowski, everybody. Lockwood, if everybody is going to be using it, and it's a \$10,000.00 piece of equipment, you may as well throw it in the trash can, because when something happens to it, you're going to hear It's not my fault. I have an issue with that. Axton, need to have just a few people using it. Kozlowski, we can do whatever you want. Axton basically it's a GPS unit. Mitchell, it goes into your data base system. Kozlowski, goes back to the user, so that the town, village, highway, etc., has the information set. Mitchell, so wouldn't a less expensive GPS do the same thing? Kozlowski, no, if you're going to dig underground with a backhoe trying to find a valve, you don't want to be within 10ft. Mitchell, that's not what I'm saying, shouldn't there be a less expensive unit that could send the data back. Kozlowski, actually the thing we are going to buy is about \$30,000.00, this is the finder, the everyday unit. Mitchell, so you're saying it takes that much money invested to have a reliable unit. Axton, you're able to input all the data onto that unit. Kozlowski, in a snow storm, this will tell you where the valve is, and walks you right to it. Chapman, are you saying this takes the place of me calling UFPO before I dig. Kozlowski, no, but it will show you where the valve is, where the pipe is. Chapman, who knows where it is now? Kozlowski, nobody, there is no data base. Axton, that's why it needs to be created before it's forgotten. Chapman, what do the utility companies use? Kozlowski, they use this. Chapman, but they have a data base. Kozlowski, so do we. Chapman, is this not being redundant to something else that's being used. Kozlowski, no, nobody has this stuff, you would think we would but we don't. We don't know where our county water and sewer lines are, they were never mapped. There's no towns that know where there water and sewer lines are. They know where some of them are, but you take a data base and you can find the line, know the pressure, size of the line. Chapman, so then are you going to sell that information? Kozlowski, to who, it's us. Axton, I have asked questions, about this building, we don't know what's on the floors here. This is taking it outside and mapping everything we have and making a data base. Chapman, before you dig you still need call UFPO. Kozlowski, that doesn't help you find the valve, just the pipe. Axton, you have the money to buy it. Kozlowski, we have most of it. Axton, it's not a budget item for us right now, so I'm not going to worry about right now. Kozlowski, we need to get on the same team. Axton, in this building, we don't have any electric or plumbing maps, nothing. Chapman, where is the maintenance system that's on the computer. Axton, it can only go back so far, and nothing has been updated. Chapman, you had to have had engineer drawings when you award bids. Axton, ask past Legislator's where it is, because it doesn't exist, we can only control what we do from here on out.

Motion by Lockwood, 2nd by Axton, to adjourn at 7:04PM, all in favor.

Motion by Lockwood, 2nd by Petrus, to approve minutes of 11-17-09, on 12-10-09, all in favor.