

**MINUTES  
WAYS & MEANS COMMITTEE  
FRANCIS MITCHELL, CHAIR  
JUNE 16, 2009, 6:00PM, CCOB C.R. #1**

**CALL TO ORDER:** By Francis Mitchell, Chairman, Ways & Means Committee, at 6:00PM

**MEMBERS PRESENT:** Francis Mitchell, Chairman, David Axton, Michael Chapman, Linda Murphy, Patrick Mahunik, Ann Petrus, Ray Lockwood.

**ALSO PRESENT:** Peter Tortorici Legislative Chair, Legislator Roger Mills, Fred Westphal Co. Attorney, David Gould Sheriff, Alan Kozlowski Director of Real Property, George Wethey Highway Superintendent, Debra English, Nursing Home Administrator, Gary Duckett Director of Parks & Trails, Elane Daly Director of Health & Human Services, Mike Pawlenko Bld's. & Grounds Supervisor, Jon Budelmann District Attorney, Kate O'Connell Director Mental Health, Karen Wida NYSNA, Jeff Edwards Civil Service Commissioner, Kathleen Baran Citizen Reporter, and Sheila Smith Legislative Assist.

**Minutes to Approve:** Motion by Lockwood, 2<sup>nd</sup> by Murphy to approve minutes of 5-19-09, all in favor.

Wayne Allen County Manager, we are beginning budget process, we will have department heads come to their committee's for their budget and speak.

- 6-9-JP-2            **(Revised 6-9-09)** Authorization to Fill a Vacant Emergency Services Dispatcher Position. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-JP-3            Fixing Day and Notice of Public Hearing on a Local Law Relating to Prohibiting Text Messaging while Driving within the County of Cayuga. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-JP-4            **(Revised 6-9-09)** Authorizing the Chairman of the Cayuga County Legislature to Sign the Memorandum of Understanding Between the Cayuga County Sheriff and the Sheriff's Employee's Association of Cayuga County, Inc. (SEACC) Relating to Prescriptions. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-JP-5            **(Revised 6-12-09)** Authorizing the County of Cayuga, the Cayuga County Sheriff's Office, the Sheriff's Employees Association of Cayuga County (SEACC) and the Cayuga County Deputy Sheriff's Police Association (CCDSPA) to Enter into Memorandum of Understandings to Modify a Portion of the Current Contracts Pertaining to the Usage of Vacation Time. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-JP-6            Authorizing the Sheriff of Cayuga County to Apply for Grant Monies from the "Buckle Up New York (BUNY), Click or Ticket" Statewide Enforcement Campaign to Conduct Seat Belt Enforcement. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor.**
- 6-9-JP-7            Authorizing the Sheriff of Cayuga County to Apply for Funding from the New York State Child Passenger Safety (CPS) Grant Program in its Continuing Effort to Promote Child Passenger Safety Awareness and Proper Use. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor.**
- 6-9-JP-8            Authorizing the Sheriff of Cayuga County to Transfer Monies from the Sheriff's 2009 Custody Renovation and Construction Budget Line A31504-54178 to the Sheriff's 2009 Custody Building Maintenance Budget Line A31504-54012. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor.**

6-9-JP-1 Reducing the Salary of an Experienced Assistant District Attorney Position in the District Attorney's Office and Authorizing a Salary Adjustment of an Entry-Level Assistant District Attorney Position to Achieve Equitable Salaries in Order to Retain Experienced People in Both Positions. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor.**

6-9-JP-9 **(Added 6-16-09)** Authorizing the District Attorney of Cayuga County to Transfer Funds within the 2009 District Attorney A11654 Contractual Expense Account (From A11654 54086 Witness & Testimony Fees to A11654 54059 Professional Services). **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**

**Motion by Petrus to bundle HH-9, 10, 11, 12, and 14, 2<sup>nd</sup> by Lockwood, all in favor.**

6-09-HH-9 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into an agreement with Selman-Holman & Associates, LLC for Professional Services.

6-09-HH-10 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with Cornell Cooperative Extension of Cayuga county for the Provision of "Placement in another planned permanent living arrangement" services (100% federally funded)

6-09-HH-11 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to contract with multiple service agencies (listed) for the Provision of Child Welfare Placement Services.

6-09-HH-12 Authorizing the Director of Health & Human Services to accept additional federal funding the Intensive Case Services and direct the Cayuga County Treasurer to amend the 2009 Human Services budget.

6-09-HH-14 Authorizing the amendment of the year 2009 Cayuga County Community Mental Health Center budget to reflect an increase in State Aid monies.

**End bundled resolutions.**

6-09-HH-1 Authorize the Director of Health & Human Services to fill a Social Work Assistant vacancy at the CHHA due to a resignation. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

6-09-HH-4 Authorizing the County Treasurer to amend the 2009 Cayuga County Health Departments CHHA Budget. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

6-09-HH-5 Authorizing the County Treasurer to amend the 2009 Cayuga County Health Departments CHHA budget/transfer funds. **Motion by Petrus, 2<sup>nd</sup> by Lockwood. Discussion: Mitchell, should be taken out of contingency fund not unappropriated fund. Motion by Petrus, 2<sup>nd</sup> by Lockwood to amend to take funds from the contingency account, all in favor. Resolution as amended all in favor.**

6-09-HH-6 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to contract with Linda McGonagle to provide Physical Therapy Services for CHHA. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

6-09-HH-7 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to contract with Krista M. Celso to provide Physical Therapy Services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

6-09-HH-8 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to contract with Cayuga Health Association to provide Aide Services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

- 6-09-HH-13 Authorizing the Director of Community Mental Health Services and the Chairman of the Cayuga County Legislature to sign a contract with Coordinated Care Services, Inc. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-09-HH-15 Authorize the creation and filling of a Director of Administrative Services and abolishing two positions at the Cayuga County Community Mental Health Center. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-09-HH-16 **(Received 6/11/09)** Authorizing the Treasurer of Cayuga County to transfer funds authorized in the budget to the Cayuga County Nursing Home Account. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-09-HH-3A **(LEFT OFF ORIGINAL H&HS AGENDA)** Authorizing the Director of Health & Human Services to fill a part-time Home Health Aide Vacancy at the CHHA due to resignation. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-GO-1 Authorizing the Information Technology Department to renew Cisco Maintenance Agreements for County Networks. **Motion by Chapman, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-GO-2 Authorizing the Information Technology Department to purchase a Maintenance Agreement for the County Spam Filter. **Motion by Chapman, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-GO-3 **(Added 6-2-09)** Authorizing the Information Technology Dept. to Purchase a Maintenance Agreement for Phone Accounting Software. **Motion by Chapman, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-GO-4 **(Pulled by Chapman)** Authorizing the Cayuga County Dept. of Human Resources and Civil Commission Service to Advertise for a Full Time County Auditor and to Pay for Said Advertising. **Discussion:** Petrus, what tasks is the Auditor going to do? Mitchell, I support. Axton, I think this is premature as to what the advertisement would say. Lockwood, no support from me. **Motion by Chapman to pull resolution.**
- 6-9-PW-1 Authorizing Chairman of the Cayuga County Legislature to enter into contract for the Mental Health building project. **Motion by Axton, 2<sup>nd</sup> by Petrus, all in favor.**
- 6-9-PW-2 Authorization for the Superintendent of Highways to fill a vacant Automotive Mechanic Helper Position within the Highway Department. Motion by Axton, 2<sup>nd</sup> by Lockwood. **Discussion:** Chapman, is this automatic back fill. George Wethey, basically this person was removed. Chapman but it says back fill the position, has that position been through the process. Mitchell, form says not recommended. George Wethey, this position is filled in house. Axton, but then you have to back fill that position. Chapman, I can not support any of these automatic back fills, especially after its been through the county manager and been denied. George Wethey, I would like to fill the position and just take out the back fill. **Motion by Lockwood, 2<sup>nd</sup> by Axton to amend to remove the automatic back fill, all in favor. Resolution as amended all in favor.**
- 6-9-PW-3 Authorizing acceptance of bid for 2 Heavy Duty Tandem Axle Trucks and 2 Truck Accessories Packs. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-PW-4 Authorizing the County Highway Superintendent to purchase a Pick-up Truck. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**

- 6-9-PW-5 (Agreements Revised 6-15-09) Authorizing the Chairman of the Cayuga County Legislature to execute two parking space usage agreements with Auburn Memorial Hospital. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-PW-8 (Added 6-9-09) Authorizing the Chairman of the Cayuga County Legislature to Execute an Agreement with Auburn Memorial Hospital Concerning the Use of 4 Park Ave., Auburn, NY as a Staging Area for the Mental Health Project. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- Motion by Axton to bundle PW-9 and 10, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-PW-9 (Added 6-9-09) Authorizing the Clerk of the Cayuga county Legislature to Advertise for the Sealed Bids for the Removal of Hazardous Substances Located within the within the Structure at 146 North St., Auburn, NY.
- 6-9-PW-10 (Added 6-9-09) Authorizing the Clerk of the Cayuga County Legislature to Advertise for Sealed Bids for Air Monitoring During the Removal of Hazardous Substances from the Structure at 146 North St., Auburn, NY.
- End bundled resolutions.**
- 6-9-PW-11 (Added 6-15-09) Authorizing the Chairman of the Cayuga County Legislature to Amend the Agreement with C&S Companies for the Modification to the Construction Documents to Incorporate Cayuga County Soil & Water Conservation District and the Construction Manager Requested Modifications. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-PW-12 (Added 6-15-09) Authorization to Accept a Shared Municipal Services Grant, to Accept Bid, to Enter Agreement to Construct Salt Storage Structure, and to Establish Capital “H” Project No. 09-1 (Salt Storage Shed). **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-PW-13 (Added 6-16-09 4:33PM) Authorizing the Chairperson of the Cayuga County Legislature to Enter into an Agreement with a Compliance Officer. **Motion by Axton, 2<sup>nd</sup> by Petrus. Discussion:** Fred Westphal, not complete, subject to what is found when tanks are pulled. Petrus, we discussed there are concerns. Fred Westphal, I have talked with the DEC, we need to move forward, minor questions, can be fixed with language. Mills proposal, August to December, 6 months? Fred Westphal, 18 month contract, 5 tanks out by October. Chairman Tortorici, remove 5 or more tanks. Fred Westphal, yes. Chairman Tortorici, doesn’t add up. Fred Westphal, per totoal of 5 tanks, with out extensions. **Motion by Lockwood, 2<sup>nd</sup> by Petrus to move to sign agreement with AECC for Compliance Officer, all in favor. Resolution as amended, all in favor.**
- 6-9-PW-14 (Added 6-16-09 4:45PM) Authorizing the Rejection of All Bids for the Demolition of 2 Park Ave. for the Mental Health Building Project. **Motion by Axton, 2<sup>nd</sup> by Lockwood. Discussion:** Mahunik, what happens if Soil & Water can’t do it? Lockwood, go back out to bid and loose a little time. **All in favor.**
- 6-9-WM-1 Authorization to Purchase an Extended Service Contract for the Real Property Web-Server. **Motion by Mitchell, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-WM-2 Authorize the County to Pay Mortgage Tax. **Motion by Mitchell, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-WM-3 In Support of New York State Bill No. S.4080-A/A.7504-A to End Double Recoveries by Public Employees Injured on the Job. Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.

- 6-9-WM-4 Opposing Land into Trust Application of Cayuga Indian Nation. Motion by Lockwood, 2<sup>nd</sup> by Axton. **Discussion:** Chairman Tortorici, the City will send letter opposing “Land into Trust”. Fred Westphal, I need an amendment to opposing Draft Environmental Statement from County. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor. Resolution as amended all in favor. Fred Westphal will make the changes.**
- 6-9-WM-5 Authorizing the County Treasurer to Pay Balloons Restaurant and Catering for Employee Recognition Lunch Expense. **Motion by Mitchell, 2<sup>nd</sup> by Lockwood, all in favor.**
- 6-9-WM-6 **(Added 6-16-09)** Authorizing the Cayuga County Civil Service Commission to Create and Fill a Second Human Resources Administrator Position in the Dept. of Human Resources and Civil Service Commission Office Due to Retirement. **Motion by Mitchell, 2<sup>nd</sup> by Petrus, all in favor.**

**Motion by Mitchell, 2<sup>nd</sup> by Petrus, Discussion: Chapman questioned #8 payment to Tyler, he will check into it further. Regular resolutions #1 to 8, all in favor.**

#### **REGULAR MONTHLY RESOLUTIONS:**

1. Auth. payment of **June** Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of Claims for Thruway Tolls.
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Credit Card Charges.
7. Auth. payment of Claims for Various Equipment Leases.
8. Auth. payment of Various Capital “H” Projects. **(Revised 6-11-09)**

#### **Other Business:**

Legislator Axton asked to be excused from Legislative meeting on July 28, 2009, Legislator Cuddeback will take over for his committee for him.

Chairman Tortorici, contracts, we need to get some software that can show us when contracts come due.

Legislator Chapamn, I believe Mike Pawlenko, Blds. & Grounds Supervisor has that software, we should utilize it.

Chairman Tortorici, we will check into that.

**Motion by Petrus, 2<sup>nd</sup> by Murphy to adjourn at 7:01PM, all in favor.**

Motion by Lockwood, 2<sup>nd</sup> by Chapman, on 7-21-09 to approve minutes of 6-16-09, all in favor.