

**MINUTES  
WAYS & MEANS COMMITTEE  
FRANCIS MITCHELL, CHAIR  
MAY 19, 2009, 6:00PM, CCOB C.R. #1**

**CALL TO ORDER:** By Francis Mitchell, Chairman, Ways & Means Committee, at 6:01PM

**MEMBERS PRESENT:** Francis Mitchell, Chairman, David Axton, Michael Chapman, Linda Murphy, Patrick Mahunik, Ann Petrus, Ray Lockwood.

**ALSO PRESENT:** Peter Tortorici Legislative Chair, Legislator Andrea Seamans Secretary to the Manager, Fred Westphal Co. Attorney, Faye Hatfield Director of Human Resources/Civil Service, David Gould Sheriff, Alan Kozlowski Director of Real Property, George Wethey Highway Superintendent, Debra English, Nursing Home Administrator, Gary Duckett Director of Parks & Trails, Steve Lynch Director of Planning, Lloyd Hoskins Director of Youth Bureau, Kathleen Cuddy Deputy Director of Health Services, Brian Dahl Director of EMO/EMS, Jon Budelmann District Attorney, Karen Killips Deputy Director Mental Health, Jeff Edwards Civil Service Commissioner, and Sheila Smith Legislative Assist.

**MINUTES TO APPROVE:** 4-21-09 motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.

**PRESENTATION:** Michael Emmi, re: County owned Property, wants to purchase property previously owned by his family.

Alan Kozlowski Director of Real Property, the county foreclosed on the wrong property, Mr. Emmi has been trying to get back for 2 years. The property is just vacant land.

Mr. Emmi, I have brought a check with we to pay the back taxes.

- 5-9-GO-1            Authorizing Information Technology to Renew Annual Server Maintenance Agreement and Authorizing the Chairman to Sign the Agreement. **Motion by Chapman, 2<sup>nd</sup> by Murphy, all in favor.**
- 5-9-GO-2            Authorizing the Information Technology Director, County Manager or Chairman of the Cayuga County Legislature to Sign Agreements Locating Services Per New York State Dig Requests. **Motion by Chapman, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-GO-3            Authorizing the Information Technology Dept. to Purchase Workstations. **Motion by Chapman, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-GO-5            Authorizing the Clerk of the Legislature to Advertise and Receive Bids for the Lease of Copy Machines for Various County Properties. **Motion by Chapman, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-PL-1            Authorize the Cayuga County Employment & Training Department to increase the number of job slots for various positions in the summer Youth Employment Program. **Motion by Murphy, 2<sup>nd</sup> by Petrus, all in favor.**
- 5-9-PL-2            Resolution Authorizing the Extension of a Professional Services Contract with Camp, Dresser & McKee Engineers (CDM) for engineering design work associated with the Historic Erie Canal Heritage Project (the Project), in the amount of \$29,831.54, utilizing existing New York State Department of Transportation (NYSDOT) grant funds and New York State Canal Society (NYSCS) funds previously allocated to Cayuga County Capital H Account 07-01 for design work. **Motion by Murphy, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-PW-1            Authorizing the Director of Weights and Measures to continue to purchase gas samples and send them in for Octane, Cetane, etc... testing. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-PW-2            Authorizing the Parks and Trails Department to transfer funds from account A71104-54226 Inmate detail to A71101-51002 salaries PT and allowing the Parks Maintenance to hire three additional laborers and one maintenance crew leader. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**

- 5-9-PW-3 Authorizing the hiring of seasonal staff to repair, caulk and paint the Emerson Park Pavilion. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-PW-4 **(Pulled at Committee, bring to W&M's)** Authorizing the Chairman of the Cayuga County Legislature to sign two parking space usage agreements with Auburn Memorial Hospital. **Per Fred Westphal will done in June.**
- 5-9-PW-5 Authorizing the Clerk of the Legislature to advertise and receive bids for the County's Mental Health Construction and renovation project located at 146 North Street. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-PW-6 **(Added 5-13-09 Revised 5-18-09)** Authorizing Appointment of County Highway Superintendent. **Motion by Axton, 2<sup>nd</sup> by Lockwood, all in favor.**

**Motion by Lockwood to bundle JP-1,2,and 3, all in favor.**

- 5-9-JP-1 Authorizing the Treasurer's Dept. to Amend the 2009 Sheriff's Budget to Accept the 2008 LETPP (Law Enforcement Terrorism Prevention Program) from the Office of Homeland Security. **Motion by Lockwood, 2<sup>nd</sup> by Chapman, all in favor.**
- 5-9-JP-2 Authorizing the Sheriff's Office to Apply for the 2009 Operation Stonegarden Grant from the Office of Homeland Security. **Motion by Lockwood, 2<sup>nd</sup> by Chapman, all in favor.**
- 5-9-JP-3 Authorizing the Sheriff's Office to Apply for the 2009 COPS Hiring Recovery Program (CHRP) Grant. **Motion by Lockwood, 2<sup>nd</sup> by Chapman, all in favor.**
- 5-9-JP-4 Authorizing the Sheriff of Cayuga County to Employ 2 Additional Seasonal Personnel for the Marine Unit. **Motion by Lockwood, 2<sup>nd</sup> by Chapman, all in favor.**
- 5-9-JP-5 Authorizing the Chairman of the Cayuga County Legislature and the Director of Emergency Services to Accept a New York State Homeland Security Hazardous Materials Grant to Purchase the AHURA Scientific First Defender Chemical Detector and Receive Manufactures Training in the Use of the AHURA Scientific First Defender. Also, authorizing Cayuga County to enter into a Memorandum of Agreement (MOA) with the Non-Submitting Members of the Central New York Regional Hazardous Materials Response Team Consortium. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 5-9-JP-6 Reducing the Salary of an Experienced Assistant District Attorney Position in the District Attorney's Office and Authorizing a Salary Adjustment of an Entry-Level Assistant District Attorney Position to Achieve Equitable Salaries in Order to Retain Experienced People in Both Positions. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**

**Motion by Petrus to bundle HH-1, 2, 4, 5, 7, 8, 9, 10, and 18, all in favor.**

- 5-9-HH-1 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into an Agreement with the State to Accept the 100% Funded Eat Well Play Hard Community Projects Grant and Authorizing the Cayuga County Treasurer to Amend the Health Department 2009 Budget. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-2 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into an Agreement with the State to Accept the 100% Reimbursable Preventive Denistry Grant and any additional COLA adjustments relative to this grant. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-4 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Accept Additional Federal Funding Through HRI For the Breast & Cervical Cancer Early Detection Program 2008-2009. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

- 5-9-HH-5 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into an Agreement with the State to Participate in the 100% State Funded Drinking Water Program Enhancement Grant and to Authorize the Cayuga County Treasurer to Amend the 2007 Health Department Budget to Accept Funding. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-7 To amend the funding amount in Resolution #219-09 (Resolution adopted at April 28, 2009 Legislature Meeting). **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-8 Authorizing the County Treasurer to amend the 2009 Cayuga County Health Department Budget. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-9 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with the Bonadio Group to conduct eligibility reviews for Medicaid Health benefits. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-10 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to accept \$25,000 funding from NYS OTDA and extend its contract with Cayuga/Seneca. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-18 Authorize the Chairman of the Legislature and Director of the Youth Bureau to execute agreements with various agencies to provide Youth Development Services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor. Murphy abstained.**

**Motion by Petrus to bundle HH-3, 6, 11, 12, 13, 14, and 15, all in favor.**

- 5-9-HH-3 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to contract with multiple service agencies and individuals for the provision of services for children eligible for EI and 3-5 services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-6 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Contract with the E. John Gavras Center for the Provision of Therapy Services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-11 Authorizing the Administrator of the Cayuga County Nursing Home to purchase an annual maintenance agreement for wireless access. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-12 Authorizing the Chairman of the Legislature and the Administrator of the Cayuga County Nursing Home to sign an agreement with Davis-Ulmer Sprinkler Co., Inc. for sprinkler inspections at the Nursing Home. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-13 Authorizing the Administrator of the Cayuga County Nursing Home and the Chair of the Legislature to enter into an agreement for with Mandel Therapy Group for Intermittent Physical and Occupational Therapy Services at the Cayuga County Nursing Home. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-14 Authorizing the Administrator of the Cayuga County Nursing Home and the Chair of the Legislature to enter into an agreement with E. John Gavras Center for Intermittent Speech, Physical Therapy, and Occupational Therapy Services at the Cayuga County Nursing Home. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-15 Authorizing the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to accept proposals for Oxygen Concentrators and portable oxygen equipment at the Nursing Home. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 5-9-HH-16 **(Revised 5-18-09)** Authorize the creation and filling of a full-time Clinic Director at the Cayuga County Mental Health Community Health Center. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**

- 5-9-HH-17 Authorize the creation and filling of three Senior Staff Social Workers at the Cayuga County Mental Health Center. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**
- 4-9-WM-1 Resolution to Delete Unenforceable Tax Liens. Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.
- 4-9-WM-2 Authorizing the Chairman of the Cayuga County Legislature to Sign an Agreement Between PAR Government Systems Corp. and Cayuga County to Continue Phase 2 Development of Real Property Online Software. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, al in favor.**
- 4-9-WM-3 Authorizing the Chairman to Sign a Contract with Auctions International, Inc. for Online auctions of Surplus County Properties. **Motion by Lockwood, 2<sup>nd</sup> by Murphy, al in favor.**
- 4-9-WM-5 (Received 5-18-09) Authorizing the Cayuga County Civil Service Commission to Create and Fill a Second Human Resources Administrator Position in the Dept. of Human Resources and Civil Service Commission Office Due to Retirement. **Motion by Mitchell, 2<sup>nd</sup> by Petrus.**  
**Discussion: Chapman, 6 months seems like a long time.**  
**Mitchell, not for someone with Faye Hatfield's job.**  
**Petrus, could we change it so it reads not more than 6 months?**  
**Mitchell, will probably not be someone from in house.**  
**Lockwood, she has a good staff.**  
**Petrus, if she felt the person was doing good at the job, maybe less time would be needed.**  
**Ms Hatfield, I would like to leave by the end of June next year, and the beginning of the year is very hectic.**  
**Lockwood, why are we doing this so soon?**  
**Mr. Westphal, it took 5 1/2 months to fill the Director of Veterans.**  
**All in favor.**
- 4-9-WM-6 (Received 5-19-09) Authorizing the Purchase of Tax-Delinquent Property Owned by Cayuga County. **Motion by Axton, 2<sup>nd</sup> by Lockwood to accept offer, all in favor. Discussion, bring to Legislature meeting, hold check until then.**
- 4-9-WM-4 (Received 5-15-09) Authorizing the Transfer of Funds from the Salary Adjustment Account to the Data Processing Dept. **Motion by Lockwood, 2<sup>nd</sup> by Murphy. Discussion:**  
**Palermo, was this planned?**  
**Mitchell, it's not budgeted.**  
**Palermo, not budgeted for salary verses contingency, new position should be from contingency.**  
**Motion by Lockwood, 2<sup>nd</sup> by Petrus to amend to take the money from the contingency fund, motion as amended, all in favor.**
- REGULAR MONTHLY RESOLUTION: #8 Auth. payment of Various Capital "H" Projects.**
- Motion by Mitchell to amend regular resolution #8 (Cap. "H") to add bill for Secor Building Solutions in the amount of \$58,179.00, Motion by Lockwood, 2<sup>nd</sup> by Petrus as amended, all in favor.**
- REGULAR MONTHLY RESOLUTIONS # 1 TO 7, Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- Motion by Mitchell to appoint Palermo and Schuster to the committee to hire a replacement for Faye Hatfield, Director of Human Resources/Civil Service, all in favor.**
- Motion to adjourn by Lockwood, 2<sup>nd</sup> by Axton, at 7:04PM, all in favor.**
- 6-16-09 Motion by Lockwood, 2<sup>nd</sup> by Murphy to approve minutes of 5-19-09, all in favor.

