

MINUTES
WAYS & MEANS COMMITTEE
FRANCIS MITCHELL, CHAIR
April 21, 2009, 6:00PM, CCOB C.R. #1

CALL TO ORDER: By Francis Mitchell, Chairman, Ways & Means Committee, at 6:00PM

MEMBERS PRESENT: Francis Mitchell, Chairman, David Axton, Michael Chapman, Linda Murphy, Patrick Mahunik, Ann Petrus, Ray Lockwood.

ALSO PRESENT: Peter Tortorici Legislative Chair, Legislator Roger Mills, Legislator Dan Sincebaugh, Wayne Allen Co. Manager, Fred Westphal Co. Attorney, Denise Stayton, 911 Director, Jim Orman, Treasurer, Steve Johnson, IT Director, Sue Dwyer, Co. Clerk, David Gould Sheriff, Michael Pawlenko, Blds. & Ground Supervisor, Alan Kozlowski Director of Real Property, Nancy Siefka Director of Office for the Aging, George Wethey Highway Superintendent, Elane Daly Director of H&HS, Debra English, Nursing Home Administrator, Gary Duckett Director of Parks & Trails, and Kim Taggerty, Deputy Clerk

MINUTES TO APPROVE: 3-17-09 and Spec. meet. 4-8-09, motion by Lockwood, 2nd by Petrus, all in favor.

4-9-PL-1 Resolution authorizing the application for matching grant funds for a Clean Vehicle Feasibility Study through the New York State Energy Research & Development Authority (NYSERDA) Flex-Tech Grant Program and authorizing the award of contract to Taitem Engineering for completion of the Clean Vehicle Feasibility Study for a not to exceed County cost of \$16,132.50 to be transferred from the FY2009 Contingency Fund #A10164-54000 to the Promotion of Industry Account #A801214-54000.

Michael Chapman asked Steve Lynch what the time frame for this project is, Steve replied, approximately 7 months.

Motion by Lockwood, 2nd by Petrus, all in favor.

4-9-PL-2 Authorizing the Director of the Employment & Training Dept. to Accept \$530,440 in Workforce Investment Funds Under the American Recovery and Reinvestment Act and Adjust Accounts and Create a New Account for Support Services (100% Federal Funds) and to Amend 2009 Budget.

Motion by Lockwood, 2nd by Petrus, all in favor.

Al Kozlowski showed a demonstration of Real Property's new website to the Ways and Means Committee.

Fred Westphal is going to check with the state to see if the county can charge vendors to advertise on this website.

4-9-WM-1 Authorizing Cayuga County to Contract with the Town of Moravia to Provide the Town Assessor with Sales Trending Services.

Motion by Lockwood, 2nd by Murphy, all in favor.

4-9-WM-5 Accepting Grant Funds for Centralized Property Tax Administration Study.

Motion by Lockwood, 2nd by Petrus, all in favor.

4-9-WM-8 Authorizing Cayuga County Treasurer to Sell County Owned Parcel in Town of Moravia to Donald and Gary Nye (2/3).

Motion by Lockwood, 2nd by Petrus, all in favor.

- 4-9-WM-2 To Sign a Contract for Actuarial Study in Accordance with GASB-45.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-WM-3 Retaining the Consulting Firm of Locey & Cahill, LLC for Services in Regard to Cayuga County's Health Insurance Benefits.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-WM-4 Authorizing Transfers to make Arbitration Fees Current.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-WM-6 Authorizing the Cayuga County Treasurer to Write a Check Out of the T-64 Trust Account (Handicapped Parking Awareness Program Parking Fees) to Options for Independence for the Amount of \$2,500.00.
Motion by Lockwood, 2nd by Murphy, all in favor.
- 4-9-WM-7 Authorizing the Cayuga County Treasurer to Write a Check Out of the T-64 Trust Account (Handicapped Parking Awareness Program Parking Fees) to Options for Independence for the Amount of \$93.44.
Motion by Lockwood, 2nd by Murphy, all in favor.
- 4-9-WM-9 Authorizing the Creation and Filling of Assistant Payroll Systems Specialist.
Motion by Lockwood, 2nd by Murphy, all in favor.
- 4-9-WM-10 **(Pulled at Ways & Means)** Urging Governor Patterson to Order the Printing and Issuing of Tax Exemption Coupons for Members of Indian Tribes.
Language in resolution needs to be modified
Motion by Lockwood, 2nd by Petrus to pull resolution, all in favor.
- 4-9-GO-1 Authorizing Information Technology to Renew a Backup System Maintenance Agreement and Authorizing the Chairman to Sign the Agreement.
Motion by Chapman, 2nd by Lockwood, all in favor.
- 4-9-GO-2 Authorizing the Clerk of the Cayuga County Legislature to Advertise and Receive Sealed RFP to Obtain the Services of a Health Plan Consultant.
Motion by Chapman, 2nd by Lockwood, all in favor.
- 4-9-GO-3 **(Added 4-7-09)** To Adopt Local Law NO. For the Year 2009 Establishing the Office of Auditor for Cayuga County.
Motion by Chapman, 2nd by Lockwood, all in favor.
- 4-9-GO-4 **(Added 4-7-09)** Authorization to Appoint the Director of Veteran's Service Agency Pursuant to 2009 Budget.
Motion by Chapman, 2nd by Lockwood, all in favor.
- 4-9-GO-5 **(Added 4-9-09)** Authorize Cayuga County Clerk to Increase Their Petty Cash by \$150.00 to be used for Daily Operations in the County Clerk's Office.
Motion by Chapman, 2nd by Lockwood, all in favor.
- 4-9-GO-6 **(Added 4-9-09)** Amending the 2009 County Attorney's Budget and Increasing the Salary of a Full Time Attorney.
Motion by Chapman, 2nd by Lockwood, all in favor.
- 4-9-GO-7 **(Added 4-9-09)** Authorizes Cayuga County Clerk to Extend a Computer Service Contract Between ACS and Cayuga County for One Year.
Motion by Chapman, 2nd by Lockwood, all in favor.

- 4-9-GO-8 **(Added 4-14-09)** Creating a Temporary Position in the County Manager’s Office and Transferring Funds to Accomplish Same.
Motion by Chapman, 2nd by Petrus, all in favor.
- 4-9-JP-1 Authorization to Allow Langone & Associates to Complete a Procurement Document Moving Forward with a County Wide UHF Radio System.
Motion by Lockwood, 2nd by Chapman, all in favor.
- 4-9-JP-2 **(Revised 4-20-09)** Authorizing the Chairperson of the Legislature to Sign a Two Year Contract Renewal with Falso Heating and Sheet Metal Co., Inc. for the HVAC System at the Back Up E-911 Center.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-JP-3 Authorization to Fill a Vacant Emergency Services Dispatcher Position.
Motion by Lockwood, 2nd by Chapman, all in favor.
- 4-9-JP-4 Authorizing the Cayuga County Sheriff the Authority to be a Co-Awardee for a Grant with the City of Auburn Police Dept. from the American Recovery and Reinvestment Act (Recovery Bill) and Allow the Approving of a Memorandum of Understanding Between the County of Cayuga, The City of Auburn Police Dept. and the Cayuga County Sheriff’s Office.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-JP-5 Authorize the Sheriff to Fill One Vacant Corrections Officer Position in the Custody Division of the Cayuga County Sheriff’s Office.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-JP-6 Authorizing the Sheriff of Cayuga County to Purchase Additional Software to Interface with the New Blackcreek Jail Management System.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-JP-7 Authorizing the Sheriff of Cayuga County to Purchase Additional Components, Hardware and Software to Replace the Current Jail Management System with the Blackcreek Jail Management System.
Motion by Lockwood, 2nd by Murphy, all in favor.
- 4-9-JP-8 Amending Res. #196-06 which Authorized the Emergency Management Office to Transfer \$7500.00 from Line A36424 54000 to Line A36402 52000 of the State Aid Disaster Preparedness Fund.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-JP-9 **(Added 4-13-09)** Authorizing the Chairman of the Legislature and the Administrator of Cayuga County Jail, Accept an RFP for Repairs of Floors at the Public Safety Building.
Motion by Lockwood, 2nd by Chapman, all in favor.
- 4-9-JP-10 **(Added 4-14-09)** Reducing the Salary of an Experienced Assistant District Attorney Position in the District Attorney’s Office and Authorizing A Salary Adjustment of an Entry-Level Assistant District Attorney Position to Achieve Equitable Salaries in Order to Retain Experienced People in Both Positions.
Resolution pulled by Ray Lockwood.
- 4-9-PW-1 **(Tabled at PW’s)** Authorizing a Sign Labeling the Main Driveway to Emerson Park “Tommy Walsh Drive”.

- 4-9-PW-2 Authorizing the County Attorney to Develop a License Agreement with the Poor Folks Snowmobile Club Allowing them to Keep their Clubhouse on County Property In Sterling and Authorizing the Chairman of the Legislature to Sign the Agreement.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-PW-3 Authorizing the County Attorney to Develop a License Agreement with Owasco Flats Reserve, Inc. Allowing County Parks to Supply a Kiosk to be Placed on Property Owned by the Owasco Flats Reserve, Inc. and Authorizing the Chairman of the Legislature to Sign the Agreement.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-PW-4 Authorizing the Transfer of \$15,000 from the 2009 Parks and Trails Account A71112-5200 to Trust Account T29, Munis Account #T17045 for the Construction of a Climate Controlled Wing to the Ward W. O'Hara Agricultural Museum.
Motion by Axton, 2nd by Lockwood, all in favor.
- 4-9-PW-5 Authorizing to Pay Final Invoice for Hazardous Materials Survey Work.
Motion by Lockwood, 2nd by Petrus, all in favor.
- 4-9-PW-6 **(Pulled at Ways and Means)** Authorizing the Clerk of Cayuga County Legislature and the Superintendent of Buildings and Grounds to Advertise and Receive Sealed RFP's for Architectural Services to Inspect all the Walls and Design and Repair of the Fallen Wall at the Historic Post Office.
Motion by Axton, 2nd by Lockwood to pull resolution, all in favor.
- 4-9-PW-7 Authorizing the Clerk of the Cayuga County Legislature to Advertise for Sealed Bids for Air Monitoring Services During the Removal of Hazardous Substances in the County of Cayuga.
Motion by Axton, 2nd by Lockwood, all in favor.
- 4-9-PW-8 Authorizing the Clerk of the Cayuga County Legislature to Advertise for Sealed Bids for Abatement Design Specification for the Water Meter Room at the Cayuga County Office Building.
Motion by Axton, 2nd by Chapman, all in favor.
- 4-9-PW-9 **(Pulled at PW's)** Authorizing Appointment of County Highway Superintendent.
- 4-9-PW-10 Authorizing the County Highway Superintendent to Purchase a Trailer.
Motion by Axton, 2nd by Lockwood, all in favor.
- 4-9-PW-11 **(Revised 4-14-09)** Approve Report on Bid Letting.
Motion by Axton, 2nd by Lockwood, all in favor.
- 4-9-PW-12 **(Tabled at PW's)** Authorizing the Chairman of Cayuga County Legislature to Sign Two Parking Space Usage Agreements with Auburn Memorial Hospital
- 4-9-PW-13 **(Added 4-13-09)** Authorizing the Chairperson of the Cayuga County Legislature to Sign a License Agreement with Property Owners on Court St., Auburn, NY.
Motion by Axton, 2nd by Lockwood, all in favor.
- 4-9-PW-14 **(Added 4-14-09 & Revised)** Authorization for Superintendent of Highways to Fill a Light Motor Equipment Operator Position within the Highway Dept. and to back Fill a **Vacant** Position Created by Promotion.
Motion by Axton, 2nd by Lockwood, all in favor.

- 4-9-PW-15 (Added 4-14-09) Authorization for Superintendent of Highways to Fill a Laborer Position within the Highway Dept.
Motion by Axton, 2nd by Chapman, all in favor.
- 4-9-PW-16 (Added 4-20-09) Authorizing the Clerk of Cayuga County Legislature and the Superintendent of Buildings and Grounds to advertise and receive request for proposals for Architectural services to prepare building repair projects for the Historic Post Office, County Courthouse and County Office Building, and rescinding Resolution No. 125-09 adopted 2/24/09 (Blds Roof HPO and Courthouse rev)
Motion by Axton, 2nd by Lockwood, all in favor.
- 4-9-PW-17 (Added 4-21-09) Authorizing the chairman of the Legislature to execute a change order with C&S Companies for Environmental Remediation design and monitoring services related to the 146 North Street project.
Motion by Axton, 2nd by Lockwood, all in favor.

Motion by Petrus to bundle resolutions # 1, 4 5, 6, 7, 8, seconded by Lockwood, All in favor.

- 4-09-HH-1 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to amend contracts with NYS Dept. of Health to accept additional funding (COLA).
- 4-09-HH-4 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with the NYS Dept. of Health to participate in the Healthy Men & Women's Partnership and to accept funding for these programs.
- 4-09-HH-5 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with the NYS Dept. of Health to participate in the 100% funded "Childhood Lead Poisoning Prevention Program".
- 4-09-HH-6 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with the NYS Dept. of Health to except funding for continued participation in the Immunization Action Plan (IAP).
- 4-09-HH-7 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with the CNY Affiliate of the Susan G. Komen Breast Cancer Foundation, Inc. and accept funding.
- 4-09-HH-8 To authorize the Director of Health & Human Services to purchase a van for the Human Services Departments Mobile Work Crew Unit.

Motion by Petrus to approve resolutions # 1, 4, 5 6, 7, 8, seconded by Lockwood, All in favor.

- 4-09-HH-2 Authorizing the Director of Health & Human Services to fill a part-time Clerk at Community Health Services.
Motion by Petrus, 2nd by Lockwood, all in favor.
- 4-09-HH-3 Authorizing the Director of Health & Human Services to fill a Sr. Public Health Sanitarian vacancy in the Environmental Health Division of the Health Department due to retirement.
Motion by Petrus, 2nd by Lockwood, all in favor.

- 4-09-HH-9 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with Catholic Charities for Case Management/SSI Maximization.
Motion by Petrus, 2nd by Lockwood, all in favor.
- 4-09-HH-10 Authorizing the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to enter into an agreement with NYS Industries for the disabled (Rochester Rehabilitation) to provide contract Housekeeping Service to the Nursing Home.
Motion by Petrus, 2nd by Lockwood, all in favor.
- 4-09-HH-11 Authorizing the Chairman of the Legislature to enter into a thirty-six month lease agreement with the PFI Housing Company of Auburn, Inc. for rental of a portion of commercial space located in the Edward T. Boyle Center at 149 Genesee Street, Auburn, New York consisting of a small office (250 square feet) next to the Manager's Office.
Motion by Petrus, 2nd by Lockwood, all in favor.
- 4-09-HH-12 Authorizing the Director of Community Mental Health Services to Purchase Two Vehicles.
Resolution pulled by Ann Petrus, emergency resolution to purchase vehicles was signed.
- 4-9-HH-13 **(Added 4-16-09 & Revised 4-16-09)** Authorizing the Director of Health & Human Services to Fill a Provisional Home Care Nursing Supervisor at the CHHA..
Motion by Petrus, 2nd by Chapman, all in favor.

Motion by Mitchell, 2nd by Petrus to bundle Regular Resolution No. 1 to 8, all in favor.

1. Auth. payment of April Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of Claims for Thruway Tolls.
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Credit Card Charges.
7. Auth. payment of Claims for Various Equipment Leases.
8. Auth. payment of Various Capital "H" Projects.

Discussion regarding bills for attorney fees regarding sovereign nation issues that were charged by the District Attorney with no prior approval from the Legislature to hire Harris and Beach Attorney's. Committee agrees to pay this time but if there are more charges the DA will have to pay from the DA's budget in the future.

Motion by Lockwood, 2nd by Murphy to adjourn at 7:12 PM, all in favor.

Motion by Lockwood, 2nd by Petrus to approve minutes of 4-21-09 on 519-09, all in favor.