

**MINUTES  
WAYS & MEANS COMMITTEE  
FRANCIS MITCHELL, CHAIR  
JANUARY 20, 2009, 6:00PM, CCOB C.R. #1**

**CALL TO ORDER:** By Francis Mitchell, Chairman, Ways & Means Committee, at 6:08PM

**MEMBERS PRESENT:** Francis Mitchell, Chairman, David Axton, Michael Chapman, Raymond Lockwood, Linda Murphy, Patrick Mahunik, Ann Petrus.

**ALSO PRESENT:** Peter Tortorici Legislative Chair, Legislator Steven Cuddeback, Legislator Daniel Schuster, Legislator Cynthia Aikman, Wayne Allen Co. Manager, Fred Westphal Co. Attorney, David Gould Sheriff, Michael Pawlenko, Blds. & Ground Supervisor, Cheryl Heary Commissioner Board of Elections, Jeff Edwards Civil Service Commissioner, Brian Dahl Director EMS, Fire, And CEMO, Alan Kozlowski Director of Real Property, Nancy Siefka Director of Office for the Aging, Jim Orman Treasurer, George Wethey Highway Superintendent, Steve Koon General Foreman, Dr. Daniel Larson President CCC, Randy Ray Attorney Labor Negotiations, Katharine O'Connell Interim Director Mental Health, Elane Daly Director of H&HS, Debra English, Nursing Home Administrator, Gary Duckett Director of Parks & Trails, Gitana Mirochnik Citizen Reporter and Sheila Smith Leg. Assist/Deputy Clerk.

**MINUTES TO APPROVE:** 12-11-08, motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.

**COMMITTEE DISCUSSION:** Cayuga County Community College Support Professionals Contract Presentation. By Dr. Daniel Larson President CCC and Randy Ray Attorney, Labor Negotiations, re: Tentative Agreement between the Cayuga County Community College Educational Support Professionals and the Cayuga County Community College and Summary of CCCC Clerical Unit Settlement. Hand outs attached to original minutes. Ray Attorney, Labor Negotiations, there is health insurance increase, brings it up to date with county employees and some language changes. It is ratified by the union. Mitchell, do I have a motion to bring to the Legislative meeting next Tuesday? Motion by Petrus, 2<sup>nd</sup> by Lockwood, to bring to Legislative meeting, all in favor

**JUDICIAL & PUBLIC SAFETY:**

- 1-09-JP-1 Authorizing the Chairman of the Cayuga County Legislature and the Sheriff of Cayuga County to Enter into an Agreement with Trade-A-Yacht Inc. for Dockage of the Sheriff's Boat Utilized to Patrol the Waters of Cayuga Lake. **Motion by Axton, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-09-JP-2 Authorizing the Treasurer's Dept. to Amend the 2009 Sheriff's Budget to Accept the 2008/2009 BUNY (Buckle Up New York, Click it or Ticket) from the New York State Governor's Traffic Safety Committee (NYSGTSC). **Motion by Axton, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-9-JP-3 **(Revised 1-14-08)** Amending the 2009 Jail Budget, **and Increasing the Contingent Account. Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 1-9-JP-4 **(Pulled @ Committee)** Amending the District Attorney's Salary to Conform with State Law.
- 1-9-JP-5 **(Revised 1-14-09)** Authorization to Purchase 1985 Ford F700 Rescue Vehicle for the Cayuga County High Angle Rescue Team. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**

## **PUBLIC WORKS:**

- 1-9-PW-1 **(Revised 1-14-09)** Authorizing the Cayuga County Parks and Trails Department to Reimburse the Town of Fleming for Half the Cost of a New Water Meter for Emerson Park with the Funding to come from **the 2009 Emerson Park Operating Budget. Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-9-PW-2 Authorizing the Chairperson of the Cayuga County Legislature and the County Highway Superintendent to sign Memorandum of Understanding with the New York State Department of Environmental Conservation. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-9-PW-3 Resolution to Authorize the Chairman and Highway Superintendent to apply for grant to conduct safety training for Highway employees. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-9-PW-4 Authorizing the Clerk of the Legislature and the County Highway Superintendent to Advertise and Receive Sealed Bids for the purchase of Machinery, Tools, Equipment, Fuel and Equipment Rentals. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-9-PW-5 Resolution to Extend Certain 2008 Bids. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-9-PW-6 Authorization to enter into an Assured Maintenance Agreement for Chiller in the County Office Building AC System. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-9-PW-7 Authorization to pay for annual elevator maintenance for the County Elevators. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 1-9-PW-8 **(Added 1-12-09)** Authorizing a Change Order and Change in Scope with OP-Tech Environmental Services, Inc. for Fuel Storage Tank Removals. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**

## **GOVERNMENT OPERATIONS:**

- 1-9-GO-1 Authorizing the Chairman of the Legislature to sign a Software Maintenance contract for the Board of Elections with NYS Data Services, Inc. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 1-9-GO-2 **(Gov't Op's Only)** Authorizing the County Treasurer to Pay Veterans Posts
- 1-9-GO-3 **(Tabled at Committee)** Authorization to abolish the Legislative Assistant Stipend and start paying overtime for extra hours worked.
- 1-9-GO-4 **(Draft)** Authorization to Create and Fill the Position of County Auditor.  
Discussion: Mitchell, I suggest Local Law not resolution, what do you want to do? Petrus, why Local Law? Fred Westphal Co. Attorney, you can do it either way, Local Law would be more detailed, job description, duties. **Motion by Chapman to pull resolution, all in favor. Fred Westphal is working on Local Law.**
- 1-9-GO-5 **(Pulled at Committee)** Authorization to Create, Fund and Fill the Position of Deputy Clerk to the Legislature II.
- 1-9-GO-6 Authorization to Revise the Deputy Commissioner of Board of Elections Pursuant to 2009 Budget. **Motion by Axton, 2<sup>nd</sup> by Petrus, all in favor.**

## **HEALTH & HUMAN SERVICES:**

**Petrus bundled HH-2, 7, 10, 13, and 29, 2<sup>nd</sup> by Lockwood, all in favor.**

- 1-09-HH-2 Authorizing the Chairman of the Legislature and the Director of Health Services to enter into a contract with Finger Lakes SPCA of CNY to provide rabies vaccination clinics (100% funded)
- 1-09-HH-7 Authorizing the Director of Health & Human Services to fill a PT Health Program Coordinator position due to resignation.
- 1-09-HH-10 **(Revised at Committee)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with Partnership for Results, Inc. for the Provision of Preventative Services.
- 1-09-HH-13 Authorizing the Chairman of the Legislature and the Director of Health and Human Services to enter into a contract with Catholic Charities for the Provision of Parenting Case Management.
- 1-9-HH-29 Authorizing the interim Director of Mental Health and the Chairman of the Legislature to sign contracts with various Human Service agencies for services to individuals with disabilities.

### **End of Bundled resolutions**

- 1-09-HH-1 Authorizing the Chairman of the Legislature and Director of Health and Human Services to enter into a contract with East Hill Family Medical, Inc. for the provision of STD Services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-09-HH-3 Authorizing the Chairman of the Legislature and the Director of Health Services to renew the contract between Finger Lakes Dog Protection Agency, Inc. and the County of Cayuga. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor.**
- 1-09-HH-4 Authorizing the Chairman of the Legislature and the Director of Health Services to enter into a contract with Thadine Collier, RN. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 1-09-HH-5 Authorizing the Chairman of the Legislature and the Director of Health Services to enter into a contract with John J. Tonzi to conduct Administrative Hearings for the Cayuga County Board of Health. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor.**
- 1-09-HH-6 Authorizing the Chairman of the Legislature and the Director of Health Services to enter into a contract with Cayuga Health Association, Inc. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor, except Murphy abstained.**
- 1-09-HH-8 **(Revised at Committee)** Authorizing the Chairman of the Legislature and the Director of Health Services to contract with Margaret Hartman to provide Occupational Therapy Services for CHHA. **Motion by Axton, 2<sup>nd</sup> by Petrus, all in favor.**
- 1-09-HH-9 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with Aurora of Central New York, Inc. for Interpreting Services. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**

- 1-09-HH-11 Authorizing the Chairman of the Legislature and the Director of Health and Human Services to enter into a contract with Cayuga Home for Children for the Provision of Family Preservation Services and Functional Family Therapy. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-09-HH-12 Authorizing the Chairman of the Legislature and the Director of Health and Human Services to enter into a contract with Cayuga Counseling Services, Inc. for the Provision of PINS Adjustment Services, Parent Aide, Juvenile Special Supervision Services, and Aftercare. **Motion by Lockwood, 2<sup>nd</sup> by Petrus, all in favor, except Murphy abstained.**
- 1-09-HH-14 Authorizing the Chairman of the Legislature and the Director of Health and Human Services to renew the contract with Recovery Counseling Services for the Provision of Alcohol and Substance Abuse Assessments. **Motion by Mahunik, 2<sup>nd</sup> by Chapman, all favor.**
- 1-09-HH-15 Authorizing the Chairman of the Legislature and the Director of Health and Human Services to renew the agreement with Cayuga County Attorney's Office for Provision of Legal Services. **Motion by Lockwood, 2<sup>nd</sup> by Axton, all in favor.**
- 1-09-HH-16 Authorizing the Chairman of the Legislature and the Administrator of the Nursing Home to accept a proposal for Preventive Maintenance of the Generator at the Nursing Home. **Motion by Lockwood, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-09-HH-17 Authorizing the Chairman of the Legislature and the Director of the Office for the Aging to sign contracts with various subcontractors for Caregiver Respite and Title IIIB Services. **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-09-HH-18 **(Revised at Committee)** Authorizing the Director of the Office for the Aging to fill the Principal Account Clerk Typist position. **Motion by Petrus, 2<sup>nd</sup> by Chapman, all in favor.**
- 1-09-HH-19 **(Pulled at Committee)** Authorizing the Chairman of the Legislature and the Acting Director of the Mental Health Center to enter into an agreement with Cummins Northeast, Inc. for a planned maintenance renewal contract for the purpose of maintaining the emergency standby generator located at the Mental Health Center at 146 North St., Auburn, NY.
- 1-09-HH-20 Authorizing the Chairman of the Cayuga County Legislature and the interim Director of Community Mental Health Services to sign contracts with various contractual professionals at the Mental Health Center to serve individuals with disabilities. (Psychiatrist, Psychologist, Social Worker, etc.) **Motion by Petrus, 2<sup>nd</sup> by Lockwood, all in favor.**
- 1-09-HH-21 Authorizing the Chairman of the Cayuga County Legislature and the interim Director of Community Mental Health Services to sign contracts with various contractual professionals at the County Mental Health Center to serve individuals with disabilities. (Therapists) **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-09-HH-22 **(Pulled at Committee)** Authorizing the Chairman of the Cayuga County Legislature and the interim Director of Community Mental Health Services to enter into an agreement with Stericycle, Inc. for a 12-month renewal contract to dispose of regulated medical waste.

- 1-09-HH-23 **(Pulled at Committee)** Authorizing the Chairman of the Cayuga County Legislature and the interim Director of Community Mental Health Services to enter into an agreement with Honeywell Building Solutions for a 12-month renewal contract to provide upkeep of fire alarm equipment.
- 1-09-HH-24 Authorizing the Chairman of the Cayuga County Legislature and the interim Director of Community Mental Health Services to enter into an agreement with Time Warner Cable Service at 146 North Street. **Motion by Lockwood, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-09-HH-25 Authorize the temporary filling of a full-time Senior Clerk position at the Community Mental Health Center. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-09-HH-26 Authorize the creation and filling of a full-time Compliance Officer at the Cayuga County Mental Health Center. **Motion by Petrus, 2<sup>nd</sup> by Axton. Discussion: Chapman, who has been doing this job? Mitchell, no one. Katharine O'Connell Interim Director Mental Health, we need this position so the billing is done properly. Mitchell, software needs to be improved also. Tortorici, is this a civil service position? Katharine O'Connell Interim Director Mental Health, yes, hire professional, but would have to take a test. All in favor.**
- 1-09-HH-27 Amending the 2008 budget by a transfer of funds from contingency fund to account 4320.420.000 for payment of Psychiatric Criminal expenses. **Motion by Petrus, 2<sup>nd</sup> by Lockwood. Discussion: Tortorici, when we spend to we need a resolution? Elane Daly Director of H&HS, no we use this resolution.**
- 1-09-HH-28 Authorizing to revise the Deputy Director of Mental Services pursuant to 2009 budget. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-9-HH-30 **(Revised 1-13-09)** Authorizing the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Sign a Three (3) Year Agreement with Stericycle, Inc. to Remove Regulated Medical Waste. **Motion by Lockwood, 2<sup>nd</sup> by Murphy, all in favor.**
- 1-9-HH-31 **(Added 1-20-09)** Authorizing the Chairman of the Legislature to Execute Renewal Agreement with Excellus Central New York Region. **Motion by Axton, 2<sup>nd</sup> by Lockwood. Discussion: Mitchell, 4.5 % increase in their administrative fees, Petrus, did we ever go out for Proposals? Fred Westphal, Co. Attorney, no, contract expired December 2008. Mitchell, board of directors for the Consortium would like to go out for RFP's for consultants, I recommend that we stay with Excellus for the time being until we get the new consultants in place, then next year go out for RFP on the medical coverage . Cuddeback, maybe we should be self-insured? Mitchell, we may negotiate a better deal in the future. All in favor.**

**Elane Daly, Director of H&HS, request emergency resolution to hire 2 case workers due to Resignation, are budgeted.**

**Motion by Schuster to have Ms. Daly bring regular resolution to the Legislative meeting next Tuesday.**

**Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**

**Excused at 7:00PM, Legislator Axton and Lockwood.**

**Legislator Lockwood asked that Cuddeback take over for him at the meeting, Mitchell would take under consideration, would refer to Fred Westphal County Attorney, to check the rules of order.**

**WAYS & MEANS RESOLUTIONS:**

1-9-WM-1 Authorize Chairman to Sign Contracts with Certain Agencies. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**

1-9-WM-2 Authorizing Cayuga County Office of Real Property to Offer Support to the City of Auburn in their Pursuit of a Grant from the National Endowment for the Humanities. **Motion by Petrus, 2<sup>nd</sup> by Murphy. Discussion: Al Kozlowski, Director of Real Property, asking for support of this grant, hand out attached to original minutes. All in favor.**

**Al Kozlowski, Director of Real Property, resolution for monthly tax bill adjustment. Mitchell, it doesn't have to be a resolution, we just need a list that is available to us.**

2009 Resolution - Corr. Of Errors For changes resulting in \$2,500 or less

	<u>Date</u>	<u>Town</u>	<u>Explanation</u>	<u>T.M.#</u>	<u>Dollar Amt of Correction</u>	<u>School</u>
	<b>1/8/2009</b>	<b>Owasco</b>	<b>assessment change</b>	<b>123.15-2-11</b>	<b>138.10</b>	
ets	1/8/2009	Locke	school relevy put on wrong bill	252.00-1-22.12	-113.72	
ets	1/8/2009	Locke	school relevy put on wrong bill	252.00-1-22.112	113.72	
ets	1/8/2009	Montezuma	removed non-existent school relevy	86.00-1-19.12	-642.50	
ets	1/9/2009	Niles	assessment change	147.00-1-11.12	-473.83	-681.08
ets	1/9/2009	Mentz	assessment change	81.19-2-31		-444.11
ets	1/12/2009	Throop	add aged t+c	108.00-1-48	-384.26	
ets	1/12/2009	Sterling	add combat and dis. Vet	15.00-1-8.112	-327.14	
ets	1/12/2009	Montezuma	rescind bill on deleted parcel	91.00-1-30.11	-282.38	
ets	1/12/2009	Niles	add ag exemption	158.00-1-12.1	-1,197.66	
ets	1/16/2009	Niles	assessment change	151.00-1-25.21		

1-9-WM-3 Authorizing Salary Adjustments Part II and Part IV of the County of Cayuga Compensation Plan for Non-Bargaining Employees for the Year 2009. **Motion by Petrus, 2<sup>nd</sup> by Murphy, all in favor.**

**Mitchell bundled resolutions 1, 1A –11, 2<sup>nd</sup> by Petrus. Discussion: Mitchell, credit card bill was overpaid, it is being taken care of. Mitchell, when was the cut off for 2008? Jim Orman, Treasurer, no set date, need to resolve encumbrances. Mitchell, resolution 1A has both, will accrue errors, back in to 2008. Jim Orman, Treasurer, yes. all in favor.**

**REGULAR MONTHLY RESOLUTIONS:**

1. Auth. payment of **December** Audit of Claims
- 1A. Auth. Payment of **January 09** Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for **December 08**
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
9. Auth. payment of Various Capital “H” Projects.
9. Auth. payment of Claims for Various Equipment Leases.
11. Auth. Payment of Parcel Services.

**REVIEW:**

Mitchell, review revolving fund, started in 1995 with a maximum balance of \$5,000.00, \$200.00 per transaction. Payments were to be issued only with a purchase order issued by the Clerk of the Legislature and/or his or her agent. The department Head could request a payment at their own personal hazard, if the Legislature did not approve, it became the personal expenditure of that Department Head. In 2008 there were 117 transactions, 67 which were over \$200.00, one was for \$6,550.00 out of \$5,000.00 fund, we need to talk about this, it's misused. 10/27/08 - \$4,000.00, 11/7/08 - \$4,000.00, and 12/30/08 - \$3,000.00, a total of \$11,000.00 to US Post Master.

Wayne Allen, County Manager, we have a central mailing machine used out of DSS. When is became central, we ran out of money, those amounts were for postage.

Tortorici, who authorized the payments?

Mitchell, a Department head just needs to get a purchase order to do this. We will be reviewing this. I will be going on vacation in February and will miss some meetings

**NEW BUSINESS:**

Wayne Allen, Co. Manager, Elane Daly, Director of H&HS informed me last year that the sponsorship for the WIC Program was up again and probably extend for one year for the County. I have provided you with a list of some of the things that are non-mandated, that you not required to do, WIC is one of them.

Sponsorship for the WIC Program was up this year, Elane Daly, Director of H& HS, letter of intent is due by February 6, 2009, application to operate WIC is due by March 30, 2009, this is a federally funded program. Current WIC Grant is \$366,000.00, local share projection for this year about \$19,000.00. There are currently 8 staff, 7 full time and 1 part-time. WIC pays the Historic Post Office 31,252.00 in rent, comes out of this grant. We have run the program for 25 plus years.

Petrus, the \$366,00.00 what is the cost for benefits, should we do this and why?

Elane Daly, Director of H& HS, I called the state, 1/3 of the counties get the Federal money, 2/3 of the counties where there is a WIC Program, but it is not administered by the local government. WIC serves 17,000 women and children. We need to do a letter of intent

Tortorici, we have until March to sign a 5 year contract.

Elane Daly, Director of H& HS, non-binding letter of intent due, application will have to filled out, due March 30, 2009.

Tortorici, if we don't do the letter of intent, how long is the transition for another provider.

Elane Daly, Director of H& HS, if we don't apply, I would communicate to see if someone else wanted to do the WIC Program.

Murphy, do we know of anyone/agency that would want the WIC Program.

Elane Daly, Director of H& HS, maybe East Hill or Cayuga Seneca ARC.

Tortorici, do we need to put an RFP.

Petrus, expenses.

Elane Daly, Director of H& HS, we have the 7 full time employees, with benefits, included in the \$366,000.00. \$19,000.00 local share, but there is unallocated funds that Mary Beth says will make the program whole.

Petrus, this is not an emergency, if thinks don't look good in 5 years, we can look at, but right now we have other considerations.

Cuddeback, if in year 3 the funding is pulled, can we stop providing?

Elane Daly, Director of H& HS, every state contract has a 30 day out, then state would have to re-award.

Mitchell, I suspect there are retirement costs, medical, and administration costs that are being incurred by us that go beyond the program as far as reimbursement. Full absorption would show we are in a negative situation; variable costs are being covered fully.

Elane Daly, Director of H& HS, I got the impression from John Chomyk, Dir. Of Health services, that they would be able to cover the retirees benefits out of the un-allocated funds.

Mitchell, if that is the case I have no objections, but we will have the administrative part.

Elane Daly, Director of H& HS, last 3 years covered by un-allocated funds, but I can't guarantee that it will continue.

Mitchell, but we can get out of this in 30 days if we need to.

Cuddeback, with the way the economy is today, I think we should get of providing services, where another entity is doing it and we are in direct competition, or someone else wants to take over the program.

Motion by Petrus, 2<sup>nd</sup> by Murphy to continue with 5 year contract for WIC Program, with 30 day escape clause, to be brought to Legislative meeting next Tuesday.

Chapman, I would like to know that these un-allocated funds are in place.

Elane Daly, Director of H& HS, there are un-allocated funds available through this year to cover to the September 2009 grant, we have not been awarded them yet, but John Chomyk feels that we will get them. Without the un-allocated funds, there is about \$20,000.00 local share that the grant does not cover. The letter of intent, I feel will be non-binding.

Wayne Allen, Co. Manager, 3 options: 1. Letter of Intent, allow nobody else to submit a proposal. 2. Send a letter that you are interested, but let other entities submit a proposal. 3. Not submit a proposal.

Amended Motion by Petrus to “Send a letter that we are interested, but let other entities submit a proposal.”

Mahunik, there are 7 full time employees, 5 are with division, so if we cut this program 5 are out of work?

Elane Daly, Director of H&HS, yes there would be no place for the person to bump down to.

Mahunik, what is the financial impact on the county at that time, what is our liability?

Mitchell, unemployment is our own cost, we are self insured.

Mahunik, no additional costs on our behalf?

Mitchell, yes we have to pay unemployment, 80% of their salaries.

Cuddeback, could you put together a cost comparison, or loss comparison, if we scrap the program or chose door #2.

Elane Daly, Director of H&HS, will put together.

Murphy, we need to look at other non-mandated services, I would like to be able to look at them earlier so we can think these things through.

Motion on the Floor: Amended Motion by Petrus to “Send a letter that we are interested, but let other entities submit a proposal.” All in favor.

Motion by Petrus, 2<sup>nd</sup> by Murphy to adjourn at 7:43PM, all in favor.

Motion by Chapman, 2<sup>nd</sup> by Mahunik, to approve minutes of 1-20-09, all in favor.

