

**WAYS & MEANS COMMITTEE
MINUTES
April 15, 2008**

- MEMBER PRESENT:** Legislator Francis Mitchell, Committee Chair, Legislator Ann Petrus, Vice Chair, Legislator Raymond Lockwood, Legislator David Axton, Legislator Daniel Schuster, Legislator Christopher Palermo,
- EXCUSED:** Legislator Peter Tortorici
- ALSO PRESENT:** Chairman Roger Mills, Legislator Daniel Sincebaugh, Manager Wayne Allen, Administrator Cayuga County Nursing Home Debra English, Director of CEMO Brian Dahl, Director of IT Steve Johnson, Director of OFA Nancy Siefka, Director of Buildings Michael Pawlenko, Sheriff David Gould, Post Standard Newspaper, Diana LaMattina, Director of Real Property Al Kozlowski, Director of Parks and Recreation, Union Springs Principal Linda Rice, Port Byron Superintendent Neil O'Brien, Community Services Board Members Deborah Schwarting and Linda Albrecht, Director of Health & Human Services Elane Daly, Acting Director of Mental Health Stella Chronis, Director of Planning Steven Lynch, County Clerk Sue Dwyer, General Foreman Highway Dept. Steve Koon, Sheila Smith Legislative Assist/Deputy Clerk.
- CALL TO ORDER:** Francis Mitchell, Committee Chair called meeting to order at 6:00PM.
- APPROVAL OF MINUTES:** Motion by Schuster to approve minutes of March 18, 2008 as read, 2nd by Petrus, all present voting aye.
- DISCUSSION:** Sheriff David Gould introduced Neil O'Brien, Superintendent Port Byron School and Linda Rice, Principal Union Springs School, re: Resource Officers in the Schools at the Schools request. Ms. Rice states that right now Union springs does not have village Police, respond time would be considerable. Having an officer in the school is good for the students, staff, and community. Mr. O'Brien, having a officer in the school is positive for the community, builds good relationships and is pro-active. It is the right thing to do, gives the students another trusted adult to turn to, to look up to, positive asset. Sheriff David Gould, we need to get the resolution passed #4-8-JB-9, as classes start June 3rd, and it will still be January 2009 before we have Resource Officers ready.
- RESOLUTIONS:**
- 4-8-PL-1 Authorizing the Signing of a Contract with the Finger Lakes Association for the Transfer of NYSDEC Funding for the Finger Lakes-Lake Ontario Watershed Protection Alliance, Fiscal Year 2007-2008. Motion by Petrus, 2nd by Lockwood. No discussion. All in Favor.
- 4-8-GO-3 Authorizing Information Technology to Renew Server Maintenance Agreements and Authorizing the Chairman to Sign the Agreements. Motion by Axton, 2nd by Petrus. No discussion. All in Favor.
- 4-8-GO-4 Authorizing the County Clerk to Extend Computer Service Contract Between ACS and Cayuga County for One Year. Motion by Petrus, 2nd by Lockwood. No discussion. All in Favor.
- 4-8-GO-5 Authorizing the Chairman of the Cayuga county Legislature to Transfer Funds from Budget Line No. 1040.400.067-A (Conference Fees) to Budget Line No. 1920.000.000-A (Municipal Assoc. Dues. Motion by Palermo, 2nd by Petrus. No discussion. All in Favor.
- 4-8-GO-6 Authorizing the Printing of the Employee Handbook and Transfer from the Insurance Account to Legislature Account for said Printing. Motion by Palermo, 2nd by Petrus. No discussion. All in Favor.

- 4-8-JB-1 Authorizing the Chairman of the Legislature to Enter into a Contract with BOCES to Conduct Two (2) Educational Workshops and Sign the Contract for the Same. Motion by Lockwood, 2nd by Schuster. No discussion. All in Favor.
- 4-8-JP-2 Authorizing the Chairman of the Legislature and the District Attorney to Approve and Accept a Pitney Bowes, Inc. 51-Month Lease Agreement for an Updated Mailing System (Postage Machine/Meter/Scale). Motion by Schuster, 2nd by Axton. No discussion. All in Favor.
- 4-8-JP-3 Authorizing the Abolishment of 18 Court Attendant Positions through Attrition and to Create 18 Special Patrol Officer Positions as the Court Attendant Positions become Vacant Pursuant to Mandates Requested through the New York State Office of Court Administration. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-JP-4 Authorizing the Sheriff of Cayuga County to Employ Seasonal Personnel for the Marine Unit. Motion by Lockwood, 2nd by Axton. No discussion. All in Favor.
- 4-8-JP-5 Authorizing the Sheriff of Cayuga County to Change the Court Attendants Perdiem Pay Structure Effective May 1, 2008. Motion by Lockwood, 2nd by Axton. No discussion. All in Favor.
- 4-8-JP-8 Authorize the Sheriff to Fill Two Vacant Deputy Sheriff Positions in the Law Enforcement Division of the Cayuga County Sheriff's Office. Motion by Lockwood, 2nd by Axton. No discussion. All in Favor.
- 4-8-JP-9 Authorizing the Cayuga County Legislature and Cayuga County Sheriff to Establish Two New Law Enforcement Deputy Positions for the Purpose Providing School Resource Officers to the Port Byron and Union Springs School Districts. Legislator Schuster who will pay the \$40,000 for the GPS system? Sheriff Gould it will be paid by the State. Motion by Lockwood, 2nd by Axton. All in Favor.
- 4-8-JB-6 Authorizing the Chairperson of the Legislature to Sign a One Year Contract with Sunbelt Software, to Provide Support for Double-Take Software at Back up E-911 Center. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-JP-7 Authorizing to Fill a Vacant Part-Time Emergency Services Dispatcher Position. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-PW-1 Resolution to Authorize Hire of 10 Seasonal Laborers. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-PW-2 Authorization to Abolish a Full Time Cleaner Position and to Create a Full Time Janitor Position to Supervise the Second Shift Cleaners within the Buildings and Grounds Department. Legislator Palermo, is there a change in the amount? Mike Pawlenko, it's in my budget about \$1000.00, Motion to amend and add the cost, Schuster, 2nd by Perus, all in favor. Motion to approve with amendment Lockwood, 2nd by Petrus. All in Favor.
- 4-8-PW-3 Authorizing the Chairman of the Cayuga County Legislature to Sign Request for NYSEG to Install a Pulse Output from the Electric Meter for County Office Building Heating Project. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-PW-4 Authorizing the Chairman of the Cayuga County Legislature to sign a Lease with Bank of America for space in the Hardenburg Building (95 Genesee St.). Motion by Axton, 2nd by Lockwood. No discussion. All in Favor.
- 4-8-PW-10 Removal of Change Order M-007 from Res.#219-08. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-PW-5 Authorizing Repairs and Maintenance to the Emerson Park Pavilion and Authorizing the Establishment of a Capital H Project for that Purpose. Motion by Axton, 2nd by Lockwood. No discussion. All in Favor.
- 4-8-PW-6 Authorizing the Purchase of Flowers for the Various Flowerbeds at Emerson Park. Motion by Schuster, 2nd by Axton, Lockwood Abstained. No discussion. All in Favor.

- 4-8-PW-8 Authorizing Amendment of the 2008 Parks & Trails Budget to Include Snowmobile Grant Funds. Motion by Lockwood, 2nd by Petrus. No discussion. All in Favor.
- 4-8-PW-9 Authorizing the Cayuga County Legislature to Reject Proposals for the Storage Lease for Voting Machines for Board of Elections. Legislator Schuster, is the BOE ok with this? Legislator Axton, they requested it, good spot and it's free. Manager Wayne Allen, I would suggest that the BOE hire a company that is insured to move them. Motion by Palermo, 2nd by Axton. . All in Favor.
- 4-8-HH-1 Authorizing the Chairman of the Legislature, the Director of Emergency Services and the EMS Medical Director to renew the New York State Dept. of Health, Emergency Medical Services' Course Sponsorship Certification. Motion by Palermo, 2nd by Lockwood. All in Favor.
- 4-8-HH-2 Authorizing the Chairman of the Legislature and the Administrator of the Nursing Home to Enter into an Agreement with Krista M. Celso to Provide Occupational Therapy Service to Cayuga County Nursing Home Residents. Motion by Palermo, 2nd by Lockwood. All in Favor.
- 4-8-HH-4 To Authorize the Adjustment of the Salaries of the Non-Bargaining Nursing Supervisors for On Call Pay at the CCNH. Motion by Palermo, 2nd by Lockwood. All in Favor.
- 4-8-HH-5 Authorizing the Chair of the Legislature and the Acting Director of the Cayuga County Community Mental Health Center to Enter into an Agreement with Time Warner Cable Business Class for Cable Service at 146 North Street, Auburn, NY 13021. Motion by Lockwood, 2nd by Petrus. All in Favor.
- 4-8-HH-6 Authorizing the Chairman of the Cayuga County Legislature and the Director of the Cayuga County Community Mental Health Center to Enter into an Agreement to Reflect an Increase in the Cayuga County Community Mental Health Center 2008 Budget in State Aid Monies for Unity House/Supportive Housing and Amending the 2008 Budget. Motion by Schuster, 2nd by Lockwood. All in Favor.
- 4-8-HH-7 Authorizing the Chairman of the Legislature and the Director of the Community Mental Health Services to Amend the 2008 Cayuga County Community Mental Health Center Budget to Reflect an Increase in State Aid Monies for Cayuga Counseling Services, Inc. Motion by Lockwood, 2nd by Schuster. All in Favor.
- 4-8-HH-8 Authorizing the Chairman of the Legislature and the Acting Director of the Cayuga County Community Mental Health Center to Enter into an Agreement to Hire One Part-Time Psychiatrist. Motion by Lockwood, 2nd by Axton. All in Favor.
- 4-8-HH-9 Authorizing the Acting Director of the Cayuga County Community Mental Health Center to Fill One Vacant Part-Time Senior Clerk. Motion by Lockwood, 2nd by Axton. All in Favor.
- 4-8-HH-10 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with NYS Department of Health to Accept Funding for Continued Participation in the Immunization Action Plan (IAP). Motion by Schuster, 2nd by Lockwood. All in Favor.
- 4-8-HH-11 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into a Contract with the CNY Affiliate of the Susan G. Komen Breast Cancer Foundation, Inc. and Accept Funding. Motion by Lockwood, 2nd by Schuster. All in Favor.
- 4-8-HH-12 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into an Agreement with the State to Participate in the 100% State Funded Drinking Water Program Enhancement Grant and to Authorize the Cayuga County Treasurer to Amend the 2007 Health Department Budget to Accept Funding. Motion by Lockwood, 2nd by Schuster. All in Favor.
- 4-8-HH-13 Authorizing the Director of Health & Human Services to Accept Additional WIC Funding for the Healthy Lifestyle Program. Motion by Lockwood, 2nd by Axton. All in Favor.
- 4-8-HH-14 Authorizing the Director of Health & Human Services to Fill a Home Health Aide at the CHHA Due to Resignation. Motion by Lockwood, 2nd by Axton. All in Favor.

- 4-8-HH-15 Authorizing the Chairman of the Legislature to enter into a lease agreement with the PFI Housing Company of Auburn, Inc. for rental of a portion of commercial space located in the Edward T. Boyle Center at 149 Genesee Street, Auburn, New York consisting of a small office (250 square feet) next to the Manager's Office. Motion by Palermo, 2nd by Schuster. All in Favor.
- 4-8-HH-16 Authorizing the Cayuga County Legislature to Create Two Part-Time Driver Positions in the Health Department, and Authorize the Director of Health & Human Services to Fill the Newly Created Positions. Motion by Lockwood, 2nd by Palermo. All in Favor.
- 4-8-HH-17 Authorizing the Director of Health & Human Services to Fill One Part-Time RN Vacancy at the Home Care Agency Due to Resignation. Motion by Axton, 2nd by Palermo. All in Favor.
- 4-8-HH-18 Authorizing the Director of Health & Human Services to Fund and Fill a Full-Time LPN Position. Motion by Lockwood, 2nd by Schuster. All in Favor.
- 4-8-HH-19 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Stafkings Healthcare Systems. Motion by Axton, 2nd by Lockwood. All in Favor.
- 4-8-HH-20 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Catholic Charities for Case Management/SSI Maximization. Motion by Lockwood, 2nd by Schuster. All in Favor.
- 4-8-HH-22 Authorizing Civil Service/Human Resources Dept. to Advertise for Filling the Position of Director of Community Mental Health Services and Executive Director to the CSB; and Transferring Said Funding from Mental Health to Civil Service/Human Resources Dept. Motion by Schuster 2nd by Petrus. All in Favor, All in Favor, *except Palermo voting no.*
- 4-8-HH-23 Rejecting the Senior Newsletter Bid for the Office for the Aging, Authorizing the Clerk of the Legislature to Re-Advertise, and Authorizing the Chairman of the Legislature to Award Bid to the lowest Qualified, Responsible Bidder. Motion by Lockwood, 2nd by Schuster. All in Favor, *except Palermo voting no.*
- 4-8-HH-24 Establishing the Salary for the Deputy Director of Community Mental Health Services. Motion by Lockwood, 2nd by Schuster. All in Favor. Motion by Lockwood, 2nd by Schuster. All in Favor.
- 4-8-HH-25 To Adopt Local Law No. For the Year 2008 Setting Forth the Powers, Duties, Mode of Selection and Removal, and Term of Office of the Director of Cayuga County Community Mental Health Services. Motion by Lockwood, 2nd by Axton. All in Favor.
- 4-8-HH-26 Establishing a Budget for the County's Mental Health Project. Co. Manager Wayne Allen, briefly explained budget cost \$4,300,000.00 versus total cost \$5,950,500.00. Legislator Axton, do you think Clerk of the Works will work? Co. Manager Wayne Allen, yes, we need to advertise now. Motion by Legislator Axton to amend amount of Professional Services from \$50,000.00 to \$80,000.00, 2nd by Petrus, all in favor. Legislator Palermo, how do we pay for this? Legislator Lockwood, we would bond, we need to talk with the Treasurer. Co. Manager Wayne Allen, you have options on where to get the money. Motion to amend withdrawn by Legislator Axton, 2nd by Petrus, all in favor. Chairman Roger Mills, we need to know what we want from the Clerk of the Works and how much money we want to spend and how much time we think will be involved. Motion by Schuster, 2nd by Axton. All in Favor.
- 4-8-HH-27 Authorizing the Purchasing Agent to Solicit Proposals for Project Management Services for the Mental Health Project at 146 North Street. Motion by Legislator Schuster 2nd by Petrus, to amend title to include and or Clerk of the Works. Motion to approve as amended by Lockwood, 2nd by Schuster, all in favor, *except Palermo voting no.*
- 4-8-HH-28 Authorizing the Purchasing Agent to Solicit Proposals for Survey and Geotechnical Engineering Services for County Property at 146 North Street. Motion by Petrus, 2nd by Schuster. All in Favor.
- 4-8-WM-1 Authorizing the County Treasurer to Pay Balloons Restaurant and Catering for Employee Recognition Lunch Expense. Motion by Lockwood, 2nd by Petrus. All in Favor.

4-8-WM-2 Accepting Grant Funds for Centralized Property Tax Administration Study. Motion by Axton, 2nd by Schuster. All in Favor.

4-8-WM-3 Authorizing the Creation of a Temporary Leave Bank for a County Employee. Motion by Lockwood, 2nd by Palermo. All in Favor.

Monthly Resolutions

Motion by Legislator Schuster to amend resolution no. 2, 2nd by Petrus, incorrect amount on telephone line, correct amount given to Wayne, Bridget will redo resolution with correct figures, motion approved. All in favor

1. Auth. payment of **March** Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for **March** 08
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
9. Auth. payment of Various Capital "H" Projects.
10. Auth. payment of Claims for Various Equipment Leases.
10. Auth. payment of Parcel Services.

Motion by Schuster, 2nd by Lockwood to bundle Resolutions 1 thru 11, all in favor, Palermo abstained from No. 8.

Motion by Lockwood to adjourn, 2nd by Axton 7:30PM. All in favor

Motion by Legislator Palermo to correct his vote on numbers HH-22, HH-23, and HH-27.

Motion to approve minutes by Legislator Lockwood, all in favor, 5-20-08.