

**WAYS & MEANS  
COMMITTEE MINUTES  
March 18, 2008**

**MEMBERS PRESENT:** Legislator Francis Mitchell, Committee Chair, Legislator Ann Petrus, Vice Chair, Legislator Raymond Lockwood, Legislator Peter Tortorici, Legislator David Axton, Legislator Daniel Schuster, Legislator Christopher Palermo

**EXCUSED:**

**ALSO PRESENT:** Chairman Roger Mills, Legislator George Fearon, County Attorney Frederick Westphal, Manager Wayne Allen, County Treasurer James Orman, Director of Parks and Recreation Gary Duckett, Director of Buildings Michael Pawlenko, Highway Superintendent George Wethey, Director of Real Property Alan Kozlowski, Director of Office of the Aging Nancy Siefka, Administrator of Cayuga County Nursing Home Deb English, County Clerk Sue Dwyer, Sheriff David Gould, 911 Administrator Denise Stayton, Director of CEMO Brian Dahl, Acting Director of Mental Health Stella Cronis, Budget Director/Health & Human Services Lynn Marinelli, Community Service Board Members: Deborah Schwarting and Linda Albrecht, Miss Cierra Axton, Clerk of the Legislator Mary Jones.

**CALL TO ORDER:** Francis Mitchell, Committee Chair called the meeting to order at 6:01 pm

**APPROVAL OF MINUTES:** Motion made by Petrus to approve minutes of February 19, 2008 as amended and read, seconded by Lockwood. All present approved.

**DISCUSSION:**

Stayton gives brief update on Radio Commission. NLETC came and looked at the condition of the sites. There will be another inspection in April. Lockwood states this could cost an additional 10-15 million dollars.

Marinelli speaks in regard to the advantage of sending bids out for transportation services for Medicaid clients. It would be cost effective for the county. The Agency will be required to make all trip arrangements and transport the individuals to said locations. 100% re-imbursed. (resolution #14).

Kozlowski provides an outline for County wide assessing. Petrus states we need to figure out how many people the County will need to hire. Axton advises that some Town pay to outsource. Lockwood states this is the only way to go, the whole County will be equal.

Palermo discusses equipment leases. In future he suggests one lease with aggregate copies.

Schuster would like Resolution #2 – Utilities to show a separate line for trash fee from the City of Auburn. Motion to amend Resolution to include a separate line for trash made by Petrus, seconded by Lockwood. No discussion. All in favor.

Orman discusses waiver for county resident who claims she was unaware that school taxes were not paid for one of her properties. (owns 17 – 18 properties). Would like penalty and interest waived. Mitchell suggest waiving the penalties but paying the interest. Motion made by Palermo to waive penalty and pay interest, seconded by Petrus. Tortorici opposed. All others in favor. Resolution to be drawn up and presented at Legislative Meeting.

**RESOLUTIONS:**

**Resolutions numbered 1 through 11 bundled. Motion made by Tortorici, seconded by Lockwood. No discussion. All in favor.**

1. Auth. payment of February Audit of Claims
2. Auth. payment of Utilities.
3. Auth. payment of all Central Services for February 08
4. Auth. payment of Claims for the Nursing Home
5. Auth. payment of Claims for the Sr. Nutrition Program.
6. Auth. payment of Claims for Thruway Tolls.
7. Auth. payment of Claims for Credit Card Charges.
8. Auth. payment of Legal Notices.
9. Auth. payment of Various Capital “H” Projects.
10. Auth. payment of Claims for Various Equipment Leases.
11. Auth. payment of Parcel Services.

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- 3-8-WM-12 Directing the County Treasurer to Pay Dog Tax Monies as Apportioned Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-WM-13 Cayuga County Legislature, Exempting Residential Energy Sources and Services from Sales and Compensating Use Taxes Pursuant to the Authority of Article 29 of the Tax Law of the State of New York. Pulled.
- 3-8-WM-14 Requirement for Municipalities Providing Worker’s Compensation for Fire or other Emergency Services. Motion made by Petrus, seconded by Lockwood. Discussion: Allen advises that there are some municipalities that want to withdraw from the plan but keep fire protection because of significant savings. No “cherry picking”, all or nothing. All in favor.
- 3-8-WM-15 Authorization for the creation and filling of the temporary position of Acting Director of Community Mental Health Services. Motion made by Petrus, seconded by Tortorici. No discussion. All in favor.
- 3-8-PL-1 Authorizing the Filing of an Application for State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and Signing of the Associated State Contract, Under the Appropriate Laws of New York State. Motion made by Schuster, seconded by Petrus. No discussion. All in favor.
- 3-8-GO-1 Authorizing the Clerk of the Legislature to Reject Proposals for a Dedicated Internet Connection and Authorizing the Chairman to Sign an Agreement with Verizon for a Dedicated Internet Connection. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
- 3-8-GO-2 Authorizes the County Clerk to Replace Deputy County Clerk II and Fill Deputy County Clerk III. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
- 3-8-GO-3 Authorizes Cayuga County Clerk to Fill Part Time Account Clerk. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
- 3-8-GO-4 Authorizes Cayuga County Clerk to Fill Part Time Motor Vehicle Cashier. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.

- 3-8-GO-5 A Resolution to Change the Hours of Operation of the Board of Elections and Approve Additional Funds for Same. Motion made by Palermo, seconded by Tortorici. No discussion. All in favor.
- 3-8-GO-6 Authorization to reinstate funding to fill the Deputy Clerk to the Legislature position on a job 2 basis in the Clerk to the Legislature's Office. Motion made by Lockwood, seconded by Tortorici. No discussion. All in favor.
- 3-8-GO-7 Authorizing the Purchasing Agent of Cayuga County and the Clerk of the Legislature to Advertise and Receive Sealed Bids for Vending Machines. Not Ways & Means.
- 3-8-GO-8 Authorizes Clerk of the Cayuga County Legislature to Advertise and Fill Fully Funded Part-Time Code Enforcement Officer. Motion made by Lockwood, seconded by Axton, Discussion: Tortorici wants position moved to another department doesn't belong in Clerk of the Legislature's Office. Lockwood states to move it now, position needs to be filled then do the Local Law to move to another department. All in favor.
- 3-8-GO-9 Authorizing the Purchasing Agent of the County of Cayuga to Advertise and Receive Sealed Bids for the Lease of Warehouse Space for the Cayuga County Board of Elections Voting Machines. Pulled.
- 3-8-GO-10 A Resolution to Pay Election Workers for the 2008 Presidential Primary Election. Pulled.
- 3-8-JP-1 Authorizing the Chairperson of the Legislature to Authorize the Purchase and Installation of a Base Station at Moravia Fire Dept. Motion made by Lockwood, seconded by Palermo. Discussion: Stayton provides 911 update. All in favor.
- 3-8-JP-2 Authorizing the Sheriff of Cayuga County to Transfer Money from the Inmate Telephone Trust Account T-77 to the Sheriff's Equipment Account 3110.200.000 in the 2008 Sheriff's Budget. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
- 3-8-JP-3 Authorizing the Sheriff of Cayuga County to Transfer Monies from the Sheriff's 2008 Custody Operating Budget Contractual Line 3150.400 to the Sheriff's 2008 Custody Budget Equipment Line 3150.200. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
- 3-8-JP-4 Authorizing the Sheriff of Cayuga County to Purchase four Marked Patrol Cars, One Unmarked C.I.D. Vehicle and One SUV for the K-9 Patrol and Related Equipment for these Vehicles. Pulled for revisions.
- 3-8-JP-5 Authorizing the Chairman of the Legislature and the Director of Emergency Services to Enter into Contracts for the Instruction of Courses Required by State and Local Initiatives Pursuant to the National Incident Management Systems (NIMS), and Public Safety Training for a Period of Five (5) Years. Motion made by Lockwood, seconded by Axton. No Discussion. All in favor.
- 3-8-JP-6 Authorizing the Sheriff of Cayuga County to Fill a Court Attendant (Part-Time) Position in the New York State Unified Court System in Cayuga County. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
- 3-8-JP-7 To Adopt Local Law No. For the Year 2008, Authorizing Cayuga County Deputy Sheriff's or Corrections Officers to Reside in Cayuga County or any Adjoining County in New York State. Public Hearing, March 25, 2008.
- 3-8-PW-1 Resolution to Request to Lower Speed Limit on East Brutus Street Road. Motion made by Petrus, seconded by Axton. No discussion. All in favor.
- 3-8-PW-2 Approve Report on Bid Letting. Motion made by Axton, seconded by Lockwood. No discussion. All in favor.

- 3-8-PW-3 Authorization to fill a Working Foreperson Position within the Highway Department. Motion made by Axton, seconded by Lockwood. No discussion. All in favor.
- 3-8-PW-4 Authorizing the Purchase of a Mower for Parks and Trails Use. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
- 3-8-PW-5 Approving Contract with Auburn TELSTAR DISPLAY FIREWORKS INC. Other Expensed Associated with the Annual July Third Event at Emerson Park. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
- 3-8-PW-6 Adopting the Proposed Functional Management Plan for the Sterling Nature Center Consisting of the Sterling Preserve and the Sterling Conservation Area.
- 3-8-PW-7 Authorizing the Chairman of the Cayuga County Legislature to sign change order M-006 for County Office Building Heating Project. Motion made by Axton, seconded by Lockwood. No discussion. All in favor.
- 3-8-PW-8 Authorizing the Chairman of the Cayuga County Legislature to sign change orders for County Office Building Heating Project. Bundled with 3-8-PW-7
- 3-8-PW-9 Authorization to enter into an Assured Maintenance Agreement for the County Office Building Security system. Motion made Axton, seconded by Lockwood. No discussion. All in favor.
- 3-8-PW-10 Authorization to replace Ceiling removed in the Cayuga County Office Building EMO conference room. Motion made to pass in principal by Axton, seconded by Tortorici. Discussion: Westphal will re-do resolution and bring to full Legislative Meeting on Tuesday, March 25, 2007. All in favor.
- 3-8-PW-11 Authorizing to replace fireproofing removed in the Cayuga County Office Building (2/3). Motion made to pass in principal by Axton, seconded by Tortorici. Discussion: Westphal will re-do resolution and bring to full Legislative Meeting on Tuesday, March 25, 2007. All in favor.
- 3-8-HH-1 Authorizing the Payment of Claims Submitted by the Administrator of the Cayuga County Nursing Home. (See WM 1 thru 11)
- 3-8-HH-2 Report and Approval of Bills Paid by the County Treasurer for Operation of the Senior Nutrition Program in the Office for the Aging. (See WM 1 thru 11)
- 3-8-HH-3 Authorizing the Cayuga County Treasurer to revise the 2008 County Budget by moving the Emergency Medical Services (EMS) salaries, equipment funds and fringe benefits from the Emergency Management Office Budget #3640 to the EMS Budget #4072. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-HH-4 Authorizing the Chairman of the Cayuga County Legislature and the Director of the Cayuga County Community Mental Health Center to Enter into an Agreement with DYNAMAX Realty, Inc for a One-Year Renewal Lease of an Apartment used for Respite Services Located at 120 Osborne St., Apt#3, Auburn, NY. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-HH-5 To Authorize the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Enter into an Agreement with Riaz Syed, MD for Psychiatric Services of Cayuga County Nursing Home. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- Resolutions numbered 6, 7, 8, 9, 10, 11, 13, 14, 15, 16 & 19 bundled. Motion made by Petrus, seconded by Palermo. No discussion. All in favor. (contracts and bids).**
- 3-8-HH-6 To Authorize the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Enter into an Agreement with Ann Marie Battle RN for Psychiatric Services at Cayuga County Nursing Home. Bundled.

- 3-8-HH-7 Authorizing the Purchasing Agent of the Cayuga County Legislature and the Administrator of the Nursing Home to Advertise and Receive Sealed Bids for the Provision of Food and Dietary Services for the Cayuga County Nursing Home. Bundled.
- 3-8-HH-8 Authorizing the Purchasing Agent of the Cayuga County Legislature and the Administrator of the Nursing Home to Advertise and Receive Sealed Bids for the Purchase and Installation of Replacement Individual Heating and Air Conditioning Units for the Cayuga County Nursing Home. Bundled.
- 3-8-HH-9 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with the NYS Department of Health to Participate in the 100% Funded "Childhood Lead Poisoning Prevention Program". Bundled.
- 3-8-HH-10 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with St. Francis' Social Day Care Program. Bundled.
- 3-8-HH-11 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract With Optimum Partners to Update the Community Health Assessment. Bundled.
- 3-8-HH-12 Authorizing the Director of Health & Human Services to Fill a WIC Assistant Position Due to Retirement. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-HH-13 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Extend the Contract with Catholic Charities of the Fingerlakes, Inc., to Perform Outreach Activities for the State Mandated HEAP Program Which the State has Extended for an Additional Month. Bundled.
- 3-8-HH-14 Authorizing the Clerk of the Legislature to Advertise For and Receive Requests for Proposals for the Health & Human Services Department to Contract for a Non-Emergency Medicaid Transportation Management System. Bundled.
- 3-8-HH-15 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Industrial medicine Associates, PC (IMA). Bundled.
- 3-8-HH-16 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew a Contract with Med Rev Recoveries, Inc. for the Provision of Debt Recovery Services. Bundled.
- 3-8-HH-17 Authorizing the Director of Health & Human Services to Fill a Human Services Examiner in the Food Stamp/Medicaid Unit of Human Services Due to Retirement. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-HH-18 Authorizing the Director of Health & Human Services to Fill One Part-Time LPN Vacancy at CHHA. Motion made by Lockwood, seconded by Axton. No discussion. All in favor.
- 3-8-HH-19 Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into a Contract with Cintas (Previously American Document Destruction Services) for the Destruction of Confidential and Sensitive Materials. Bundled.
- 3-8-HH-20 Fixing Day and Notice of a Public Hearing on a Proposed Local Law Setting Forth the Powers, Duties, Mode of Selection and Removal, and Term of Office of the Cayuga County Director of Community Mental Health Services (Mental Health Department), Superseding the Provisions of the New York State Mental Hygiene Law. Discussion: Westphal explains this is a draft only. There will be one local law for the Director of Community Services Board and 1 for the Department Head of Mental Health. Any changes can be made the night of the Hearing.
- 3-8-HH-21 Abolishing a Stenographer Position in the Office for the Aging; Creating a Typist Position in that Office; and Authorizing the Director of the Office for the Aging to Fill the Newly Created Typist Position. Motion made by Petrus, seconded by Lockwood. No Discussion. All in favor.

- 3-8-HH-22 To Authorize the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Arrange for the Replacement and Installation of the Nurses' Stations. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-HH-23 Salary Adjustments for Acting Director of Community Health Services. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
- 3-8-HH-24 Purchase of a 12 Passenger Van for Mental Health, Intensive Case Management Program and the Transfer of Funds. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
- 3-8-HH-25 Authorize the Chairman of the Legislature and the Administrator of Cayuga County Nursing Home to Purchase a Replacement Hot Water Heater from Northrup Supply Corp. in March 2008. Motion made by Lockwood, seconded by Tortorici. No discussion. All in favor.
- 3-8-HH-26 Creating and Filling Positions for Mental Health and Designating Funding for Independent Contractors from the Contingent Account. Motion made by Petrus, seconded by Lockwood. Discussion: Allen explains this is the difference for the individual contractors that were determined to be employees (salaries and fringes). The money will come out of Medicaid Services Account and moved out of Contingency into the Budget. This will cover April through October for the individual contractor. If this is not monitored closely we may have to pay out remainder months. Schuster – how many contracts are left? Westphal states this takes care of all of them. Tortorici asked what positions. Westphal advises Faye is looking into whether or not they qualify under civil service. The positions are Staff Social Workers, LPN, and Associate Psychologist. All in favor.
- 3-8-HH-27 Authorizing the Clerk of the Legislature and the Purchasing Agent to Advertise for Sealed Proposals for the Printing of the Cayuga County Office for the Aging Senior Citizen Quarterly Newsletter and Authorizing the Chairman of the Legislature to Award Bid to the Lowest Qualified, Responsible Bidder. Motion made by Tortorici, seconded by Petrus. Discussion: Schuster would like to know if we can go to the next bidder on the list. Westphal states we need to re-bid. Lockwood agrees the matter needs to re-bid. All in favor. Palermo abstains.
- 3-8-HH-28 Authorizing the hiring of an Architectural and Engineering Firm for the Purpose of Renovating the Construction of New Space a 1 North St. Build. (Mental Health Build.; amending the 2008 budget; and authorizing transfer of monies). Motion made by Palermo, seconded by Schuster. Discussion takes place regarding the parking area. Petrus stated that we will need a lease from the hospital for \$1.00. Hopefully it will pass next week. Mitchell discussed holding the Ways & Means meeting at 5:30 to discuss this. Palermo wouldn't make it to the meeting because he leaves work in Syracuse at 5:00 pm. Axton wants to vote now. Westphal states the lease will not be ready until Tuesday but passed by the Board by then. Westphal suggest passing the resolution contingent on AMH Board giving us the lease on the property. Schuster wants it on the record that he is not comfortable with C&S Company (low bidder). Schuster is in favor of Holt because they have more expertise then the other firms when dealing with PAR Applications and hospital construction. Petrus asks Ms. Schwarting to speak because she was very involved with the BOCES project. Schwarting states that if it wasn't for C&S the BOCES would not have been opened in September. Decision to choose C&S made. All in favor.

MEETING ADJOURNED: Motion made by Lockwood to adjourn meeting at 8:42 pm. All in favor.

MINUTES APPROVED: Motion by Schuster, 2<sup>nd</sup> by Petrus, approved, all present voting aye, 4-15-08.