

**WAYS & MEANS  
COMMITTEE MINUTES  
February 19, 2008**

**MEMBERS PRESENT:** Legislator Francis Mitchell, Committee Chair, Legislator Ann Petrus, Vice Chair, Legislator Raymond Lockwood, Legislator Peter Tortorici, Legislator David Axton, Legislator Daniel Schuster, Legislator Christopher Palermo

**EXCUSED:**

**ALSO PRESENT:** Chairman Roger Mills, Legislator George Fearon, County Manager Wayne Allen, County Treasurer James Orman, Director of Parks and Recreation Gary Duckett, Director of Buildings Michael Pawlenko, Highway Superintendent George Wethey, Director of Real Property Alan Kozlowski, Health & Human Services Director Elane Daly, Director of Office of the Aging Nancy Siefka, Administrator of Cayuga County Nursing Home Deb English, EMS Office Administrator Peggy Mach, Director of Planning Stephen Lynch, Steve Coon, Clerk of the Legislator Mary Jones.

**CALL TO ORDER:** Francis Mitchell, Committee Chair called the meeting to order at 5:58 pm

**APPROVAL OF MINUTES:** Motion made by Lockwood to approve minutes of January 15, 2008 as written, seconded by Schuster. All present approved.

**DISCUSSION:**

Palermo seeks a resolution to abolish sales tax on heating fuel (residential) Motion made by Palermo, seconded by Axton. Mitchell opposes. Palermo stats this tax is for residents of this County. Pull money out of fund balance to recover it. This is for residential bulk sales tax 8%. All in favor. Bring resolution next month.

Allen discusses Worker's Comp meeting scheduled at BOCES. Town ad Villages will be attending.

Mitchell assigns Payment Resolutions to Board members for audit reviews:

Resolutions 1, 7, 9 - Mitchell  
Resolutions 4 & 5 - Petrus  
Resolution 8 - Lockwood  
Resolution 10 - Palermo  
Resolution 3 - Axton  
Resolution 2 - Schuster  
Resolution 6 & 11 - Tortorici

Jones discusses Deputy Clerk and Clerk 2 positions. Will get dollar amounts and return matter to Legislative Meeting.

## RESOLUTIONS:

1. **(Resolution #15)** Accepting NYS AG and Markets Purchase of Development Rights Funds. Motion made by Palermo, seconded by Schuster. No discussion. All in favor.
2. **(Resolution #15A)** Authorization to fund and fill the position of Planner due to a Resignation of a Probationary Senior Planner. Motion made by Schuster, seconded by Palermo. Discussion – Palermo what if position remains opened but unfunded. Allen explains after 3 years the position comes off the books. All in favor.

**The following resolutions (19, 41 & 63) were bundled. Motion made by Petrus, seconded by Lockwood. No Discussion. All in favor.**

3. **(Resolution # 19)** Authorizing the Chairman of the Cayuga County Legislature and the Director of Emergency Services to Accept a New York State Homeland Security Grant to receive training in Chemical, Biological, Nuclear, Events & Weapons of mass destruction (CBRNE/WMD), Equipment needed for CBRNE/WMD Response and Enhance Capabilities to Respond to CBRNE/WMD events.
4. **(Resolution #41)** Authorizing the Chairman of the Legislature and the Director of Emergency Services to enter into contracts with the Emergency Medical Technician Course Sponsorship Instructors for a period of five (5) years.
5. **(Resolution #63)** Authorizing the Director of Emergency Services to purchase National Fire Protection Agency (NFPA) approved protective clothing for the Cayuga County Deputy Director of EMS and the five (5) Deputy Coordinators for Fire/Emergency Medical Services (EMS).
6. **(Resolution #22)** Authorizing the Chairperson of the Legislature to sign a Contract with T-Mobile USA, Inc for point-to-point fixed service. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
7. **(Resolution #23)** Authorizing the Chairman of the Legislature to enter into a contract with Powerphone to conduct a 9-1-1 Liability Workshop and sign the contract for the same. Motion made by Lockwood, seconded by PERTs. Discussion: Two sessions will be held, April 11, 2008 and September 19, 2008. All in favor.
8. **(Resolution #12)** Authorizing Cayuga County Office of Real Property to Develop a Grant Application for the 2007-2008 Grant Cycle. Motion made by Lockwood, seconded by Axton. Discussion: This is a joint venture with County Treasurer Jim Orman for a study of countywide assessing at 100%. Kozlowski wants to amend the resolution to include Collection of Taxes. All in favor.
9. **(Resolution #13)** Authorizing Correction of Tax Errors in Several Towns. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
10. **(Resolution #14)** Resolution to delete unenforceable tax liens. Motion made by Schuster, seconded Lockwood. No discussion. All in favor.
11. **(Resolution #14A)** Authorization the Chairman of the Cayuga County Legislature to Sign a Contract for the Purchase of Voting Machines, Motion made by Lockwood, seconded by Palermo. No Discussion. All in favor.
12. **(Resolution #18A)** Authorize the Chairman of the Cayuga County Legislature to request funding from Congressmen James Walsh, Michael Arcuri, Senators Michael Nozzolio and David Valesky, Assemblymen Gary Finch, Brian Kolb, and Robert Oaks, for Board of Elections (HAVA) added costs of training personnel, storage and maintenance of voting machines. Motion made by Lockwood, seconded by Palermo. Discussion: 50 machines ordered. All in favor.

13. **(Resolution #16)** Prohibit Smoking within 35 feet All County Office Buildings. Motion made by Lockwood, seconded by Axton. All in favor.
14. **(Resolution #17)** Authorizes Cayuga County Clerk to Fill Part Time Motor Vehicle Cashier. Motion made by Palermo, seconded by Lockwood. No discussion. All in favor.
15. **(Resolution #18)** Authorization to create and fill a full-time Paralegal position in the County Attorney's Office and abolish a part-time Senior Typist position. Motion made by Palermo, seconded by Lockwood. No discussion. Tortorici opposes. All others in favor.
16. **(Resolution #20)** Authorizing the Chairman of the Legislature to Accept a Grant from the New York State Sheriff's Association Sheriff's Cooperative Traffic Safety Initiative. Motion made by Palermo, seconded by Lockwood. No discussion. All in favor.
17. **(Resolution #21)** Authorizing the Chairman of the Legislature to accept a Grant from the Commercial Equipment Direct Assistance Program (CEDAP) for the Cayuga County Sheriff's Department Road Patrol. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
18. **(Resolution #24)** Fixing Day and Notice of a Public Hearing on a Proposed Local Law authorizing Cayuga County Deputy Sheriff's or Corrections Officers to reside in Cayuga County or any adjoining County in New York State. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
19. **(Resolution #26A)** Authorizing the Sheriff of Cayuga County to Award Bid to Barber Welding to Fabricate and Repair Showers at Cayuga County Jail. Motion made by Lockwood, seconded by Axton. Discussion: Emergency Resolution, Capital H Program. All in favor.
20. **(Resolution #34)** Authorizing the hiring of Seasonal Staff for the Parks & Trails Department for the 2008 Season. Motion made by Petrus, seconded by Palermo. No discussion. All in favor.
21. **(Resolution #40)** Authorizing the Administrator of the Nursing Home, the Director of Information Technology and the Clerk of the Cayuga County Legislature to obtain proposals for Wireless Network capability for Cayuga County Nursing Home. Money is in budget. Not Ways & Means matter.
22. **(Resolution #49A)** Authorizing the Chairman of the Cayuga County Legislature and the Administrator of the Nursing Home to Enter into an Agreement for Repair of the Shower Roomers at the Cayuga County Nursing Home. Motion made by Petrus, seconded by Palermo. Discussion: 3 bids have been received under \$30,000.00. Lockwood: For the record Soil and Water has been doing repairs and we need to remember them in the future. All in favor.

**The following resolutions were bundled (42, 44, 45, 46,48,49,50, 51, 53, 54, 55, and 56). All yearly Contracts. Motion made by Petrus, seconded by Lockwood. No. discussion. All in favor.**

23. **(Resolution 42)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Unity House for the Provision of Congregate Care.
24. **(Resolution 44)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Service Contract with Kelly Melfi, OTR to Provide Occupational Therapy Services.
25. **(Resolution 45)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into Contracts for Day Care Services.
26. **(Resolution 47)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Michelle Cooney, Physical Therapist.

27. **(Resolution 48)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Sibley Nursing Personnel Service, Inc.
28. **(Resolution 49)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into a Contract with Sibley Nursing Personnel Service, Inc. for Home Health Aide Scheduling Services.
29. **(Resolution 50)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into a Contract for the Provision of Non-Emergency Medical Transportation Services for the Human Services Division of the Health & Human Services Department with TLC Medical Transport Services.
30. **(Resolution 51)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into Contracts with a Number of Licensed Home Care Agencies (LHCA) for the Provision of Private Duty Nursing Services and Personal Care Services.
31. **(Resolution 53)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Contract with Cayuga/Seneca Community Action Agency, Inc. for the Provision of Residential Domestic Violence Services.
32. **(Resolution 54)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Contract with Cayuga/Seneca Community Action Agency, Inc. for the Provision of Non-Residential Domestic Violence Services.
33. **(Resolution 55)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Contract with the Cayuga County Sheriff's Department to Provide Security and Transportation Services.
34. **(Resolution 56)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew a Contract with Huntington Family Center, Inc.
35. **(Resolution 43)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter Into a Contract with New York Commercial Flooring, Inc. Motion made by Petrus, seconded by Palermo. Discussion: \$10,000.00 in budget. All in favor.
36. **(Resolution 46)** Authorizing the County Manager, the Chairman of the Legislature and the Director of Health & Human Services to Sign a "Stipulation of Agreement" with an Employee of the County Department of Health & Human Services and CSEA. Motion made by Lockwood, seconded by Schuster. No discussion. All in favor.
37. **(Resolution 57)** Authorizing the Director of Health & Human Services to Fill a Caseworker Vacancy in the Child Protective Unit of Human Services. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
38. **(Resolution 58)** Authorizing the Director of Health & Human Services to Fill One Part-Time RN Vacancy at the Home Care Agency Due to Resignation. Motion made by Lockwood, seconded by Tortorici. No discussion. All in favor.
39. **(Resolution 59)** Authorizing the Director of Health & Human Services to Temporarily Fill a Home Health Aide at CHHA. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.

40. **(Resolution 60)** Authorizing the Director of Health & Human Services to Fill One Part-Time PHN or Part-Time RN Vacancy at CHS. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
41. **(Resolution 61)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Create and Fill a Part-Time CASAC (Credentialed Alcohol and Substance Abuse Counselor) in the TANF Unit of Human Services. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
42. **(Resolution 62)** Authorizing the Chairman of the Legislature to award the bid for the printing of the Cayuga County Office for the Aging Senior Citizen quarterly newsletter. Motion made by Petrus, seconded by Tortorici. Palermo – abstains. All others in favor.
43. **(Resolution 52)** Authorizing the Chairman of the Legislature and the Director of the Office for the Aging to sign contracts with various subcontractors. Motion made by Schuster, seconded by Palermo. No discussion. All in favor.
44. **(Resolution 25)** Adjusting the Various Responsibilities for the Assistant District Attorney Positions in the DA's Office and Authorizing Salary Adjustments Among the Assistant District Attorneys to Reflect Experience, Caseload and Assignments. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
45. **(Resolution 26)** Authorizing the District Attorney to Fill Vacancy in the District Attorney's Office. Motion made by Palermo, seconded by Axton. No discussion. All in favor.
46. **(Resolution 29)** Authorization to Enter into a Contract for DOT Substance Abuse Testing Services. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
47. **(Resolution 33)** Authorization to Approve Summer Road Work List. Motion made by Axton, seconded by Lockwood. No discussion. All in favor.
48. **(Resolution 39)** Authorizing the Purchase of Three Dump Trucks with Snow Plow Equipment. Motion made by Axton, seconded by Lockwood. No discussion. All in favor.
49. **(Resolution 39B)** Authorizing the Chairman of the Cayuga County Legislature to enter into an Intermunicipal Agreement with the Town of Mentz for the provision of Administrative Services. Motion made Axton, seconded by Lockwood. Discussion: Petrus – what happens if we don't get the money? Axton – in budget but no that amount. The Town will take out a loan. All in favor.
50. **(Resolution 38)** Authorizing the Clerk of the Cayuga County Legislature and the Director of Weights and Measures to purchase WinWam Software, Interface Cable, and Laser Scanner to do package checking and price accuracy checking. Motion made by Palermo, seconded by Lockwood. No discussion. All in favor.
51. **(Resolution 27)** Authorizing the Chairman of the Cayuga County Legislature to enter into an Agreement for Professional Engineering Services for the Handicapped Accessibility to the Cayuga County Election Board with Michael J. Palmieri. Motion made by Lockwood, seconded y Axton. No discussion. All in favor.
52. **(Resolution 28)** Authorization to enter into an Assured Maintenance Agreement for the Public safety Building Temperature Control System. Motion made by Schuster, seconded by Lockwood. No discussion. All in favor.
53. **(Resolution 35)** Authorization to Abolish the Carpenter Position and Create a Building Maintenance Supervisor within the Building s and Grounds Department. Motion made by Schuster, seconded by Lockwood. Discussion: Palermo will support this position by will oppose any new positions for the remainder of year. Opposed by Tortorici. All others in favor.

54. **(Resolution 37)** Authorizing the Chairman of the Cayuga County Legislature to sign 4 change orders for County Office Building Heating Project. Motion made by Axton, seconded by Lockwood. No discussion. All in favor.
55. **(Resolution 39A)** Authorizing the Clerk of the Cayuga County Legislature and the Superintendent of Buildings and Grounds to Advertise for Re-Bids for Replacement Fireproofing in the Cayuga County Office Building. Motion made by Axton, seconded by Palermo. No discussion. All in favor.
56. **(Resolution 39C)** Authorizing to Correct Accounts in resolution 243-07. Motion made by Palermo, seconded by Axton. No discussion. All in favor.

**The following resolutions were bundled (1 through 11). Motion made by Lockwood, seconded by Petrus. Palermo abstains from #8. All others in favor.**

57. **(Resolution 1)** Authorizing the County Treasurer to Pay February 2008 Audit of Claims. (\$1,423,526.64).
58. **(Resolution 2)** Authorizing the Payment of Claims submitted by the Ways & Means Committee for Payment of Utility Bills.
59. **(Resolution 3)** Authorizing the Cayuga County Treasurer to Charge Departments for Central Services and Purchases for the Month of January 2008.
60. **(Resolution 4)** Authorizing the Payment of Claims submitted by the Administrator of the Cayuga County Nursing Home.
61. **(Resolution 5)** Report and Approval of bills paid by the County Treasurer for Operation of the Senior Nutrition Program in the Office for the Aging.
62. **(Resolution 6)** Authorizing the payment of Claims Submitted by the Ways & Means Committee for Payment of Thruway Tolls.
63. **(Resolution 7)** Authorizing the Payment of Claims submitted by the Ways & Means Committee for Payment of Credit Card Charges.
64. **(Resolution 8)** Authorizing Payment of Legal Notice Fees prior to the Legislative Audit.
65. **(Resolution 9)** Authorizing the County Treasurer to Pay Claims Against various Capital "H" Projects.
66. **(Resolution 10)** Authorizing the Payment of Claims Submitted by the Ways & Means Committee for Payment of Equipment Lease Payments.
67. **(Resolution 11)** Authorizing the Payment of Claims Submitted by the Ways & Means Committee for Payment of Parcel Service Payments.

Motion to go into Executive Session made at 8:04 p.m. by Schuster, seconded by Palermo.

Executive Session: Employee issues / Board issues

Motion to come out of Executive Session made at 8:55 p.m. by Palermo, seconded by Schuster.

Motion to Exercise Option 2 made by Palermo, seconded by Tortorici. All in favor.

MEETING ADJOURNED: Motion made by Palermo to adjourn meeting at 8:57 pm, seconded by Schuster. All in favor.

Minutes approved by voice vote. All present voting aye. 3/18/08