

**WAYS & MEANS
COMMITTEE MINUTES
January 15, 2008**

MEMBERS PRESENT: Legislator Francis Mitchell, Committee Chair, Legislator Ann Petrus, Vice Chair, Legislator Raymond Lockwood, Legislator Peter Tortorici, Legislator David Axton, Legislator Daniel Schuster, Legislator Christopher Palermo

EXCUSED:

ALSO PRESENT: Chairman Roger Mills, County Manager Wayne Allen, County Attorney Frederick Westphal, Sheriff David Gould, County Clerk Susan Dwyer, County Treasurer James Orman, Director of Parks and Recreation Gary Duckett, Director of Buildings Michael Pawlenko, Highway Superintendent George Wethey, Director of Real Property Alan Kozlowski, Health & Human Services Director Elane Daly, Director of Office of the Aging Nancy Siefka, Executive Director of Youth Bureau Lloyd Hoskins, Director of Community Mental Health David Blair, Deputy Director of Community Mental Health Stella Chronis, Reporter Shane Liebler – The Citizen, Reporter Diana LaMattina– Post Standard

CALL TO ORDER: Francis Mitchell, Committee Chair called the meeting to order at 6:00 pm

APPROVAL OF MINUTES: Motion made by Lockwood to approve minutes of December 11, 2007 as written, seconded by Petrus. All present approved.

DISCUSSION:

Palermo discusses Austerity Spending Resolution. 2/3rd vote not required to purchase items already approved in budget.

Allen request permission to have authority to fill budgeted vacant positions. If equipment he can approve those purchases. If there is an issue it must return to committee.

Allen discusses money set aside for mandated Workplace Violence Training. Sheriff has discussed with 2 retired State Troopers willing to submit grant to Department of Labor. The training will include all Town, Village and City employees. Motion made by Petrus to pay for Grant Application, seconded by Palermo. No discussion. All in favor.

Allen discusses Worker's Compensation. Special Meeting to be scheduled.

Westphal talks about entering into a Contract with Hoyt Architects for a feasibility study in regard to Mental Health (Auburn Memorial Hospital or One North Street.) Motion made by Schuster, seconded by Lockwood. All in favor.

Lockwood discusses Letter of Support for renewal of Ambulance Service. Passes for review, motion made by Lockwood, seconded by Petrus, All in favor.

RESOLUTIONS:

1. **(Resolution #17)** Authorizing the County Legislature to enter into an Agreement with a Worker's Compensation claims Consultant to seek Refunds due to the County from the State Insurance Fund. Palermo questions problems with Soil/Water Worker's Comp because no refunds were given only credit. Orman will call to find out because the intent is cash collected. Resolution to be amended to cash refunds and brought to Legislative meeting on 1/22/08. All in favor – conditionally.
2. **(Resolution #27)** Authorization to enter into a water treatment Agreement for County Building HVAC systems. Motion made by Palermo, seconded by Lockwood. Discussion – Water needs to be treated for corrosion. All in favor.
3. **(Resolution # 28)** Authorization to enter into an Assured Maintenance Agreement for the County Office Building AC system. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
4. **(Resolution #35)** Authorization to purchase and install an Oil, Acid and Moisture (OAM) Purger for the County Office Building. Motion made by Lockwood, seconded by Tortorici. Discussion – The Purger will be installed by McQuay because they are the company that makes the chiller. All in favor.
5. **(Resolution #35a)** Authorizing the Clerk of the Cayuga County Legislature and the Superintendent of Buildings and Grounds to advertise for re-bids for Replacement Fireproofing in the Cayuga County Office Building. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
6. **(Resolution #19)** Authorization to Create and Fill the Positions of Senior Planner and Principal GIS Analyst within the Planning Department and Abolish Planner and Associate GIS Analyst. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
7. **(Resolution #30)** Resolution to Authorize the Chairman and Highway Superintendent to Apply for Grant to Conduct Safety Training for Highway Employees. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
8. **(Resolution #31)** Authorizing the Clerk of the Legislature and the County Highway Superintendent to Advertise and receive Sealed Bids for the Purchase of Machinery, Materials, Tool, Equipment, Fuel and Equipment Rentals. Motion made by Petrus, seconded Lockwood. No discussion. All in favor.
9. **(Resolution #32)** Authorization to Extend Certain 2007 Bid items. Motion made by Lockwood, seconded by Tortorici. No Discussion. All in favor.
10. **(Resolution #33)** Authorization for the Treasurer to transfer funds within the 2008 Budget of the Cayuga County Parks and Trails Department. Motion made by Lockwood, seconded by Axton. Discussion: Fracturing original well at Sterling Nature Center. All in favor.
11. **(Resolution #34)** Authorization to Create and Fill the Position of Typist, Part-Time within the Parks and Trails Department. Motion made by Lockwood, seconded by Tortorici. Discussion: Account number added to Resolution. All in favor.
12. **(Resolution #20)** Authorization to Create a Senior Clerk Position in the County Clerk's Recording Office. Motion made by Lockwood, seconded by Schuster. Discussion: money is in 2008 Budget, Civil Service had to approve. All in favor.
13. **(Resolution #29)** Authorizing the Chairman of the County Legislature to Enter into a Contract with Cost Control Associates, Inc. for a Cost Recovery and Reduction Program. Motion made by Lockwood, seconded by Palermo. Discussion: month to month billing, cell phones, natural gas. All in favor.
14. **(Resolution #14)** Authorizing Correction of Tax Errors in several Towns. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.

15. **(Resolution #15)** Authorizing the Cayuga County Treasurer to Make Refunds or Corrections of Real Property Taxes in the Amount of \$2,500 or less. Motion made by Lockwood, seconded by Tortorici. Discussion; Resolution should state preceding month not precluding – must fix language. All in favor.
16. **(Resolution #16)** Authorizing Salary Adjustments for Certain Non-Bargaining Employees that were adversely affected by the removal of Steps/Longevity. Motion made by Lockwood, seconded by Palermo. Discussion: money is in budget, phased over three years. All in favor.
17. **(Resolution #18)** Authorization to purchase equipment for newly acquired office space and for Human Resources and Civil Service Personnel file cabinets for integrity and security of Personnel Files and Testing Materials. Motion made by Palermo, seconded by Tortorici. No discussion. All in favor.
18. **(Resolution #21)** Moving Oversight of Information Technology to the Government Operations Committee. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
19. **(Resolution #22)** Authorizing the County Treasurer to Pay Veterans Posts. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
20. **(Resolution #22a)** Implementation of the transfer of function of certain Building Inspection and Code Enforcement staff from the Clerk of the Legislature’s Department to the Emergency Management office pursuant to the recommendation of the Legislature. Discussion: Allen states to move Code Enforcement Staff to EMO Office; they handle DSS Buildings and Town/Village of Cato and should report to Brian Dahl. Lockwood states Brian had concerns because he doesn’t know the buildings. Palermo is angry he was not advised a head of time and wants a call to committee ahead of time, Lockwood states we need an employee and wants a certified person. Motion made by Palermo, seconded by Petrus. All in favor.
21. **(Resolution #23)** Transfer Monies from the 2008 Sheriff’s Custody Budget Equipment Line (3150.2) to the Sheriff’s 2008 Jail Contractual Line Repair Other/Driveway Lights (3150.400.146A). Motion made by Palermo, seconded by Lockwood. No discussion. All in favor.
22. **(Resolution #24)** Transfer Monies from the 2008 Custody Equipment Line (3150.2) to the Sheriff’s 2008 Equipment Line (3110.2). Motion made by Palermo, seconded by Lockwood. No discussion. All in favor.
23. **(Resolution #25)** Authorizing Sheriff to Purchase GPS Units for Sheriff and State Police Vehicles. Motion made by Axton, seconded by Lockwood. Discussion: Petrus wanted to know why the State Police won’t pay. Lockwood indicated that Captain Swain is trying to get some money and that we need the components and that the State has the computer for the system. All in favor.
24. **(Resolution #26)** Authorizing the Sheriff to begin completing projects and purchase equipment authorized in the Sheriff’s 2008 custody budget. Motion made by Axton, seconded by Palermo. All in favor.
25. **(Resolution #55)** Authorizing the Chairman of the Legislature and the Director of the Aging to sign contracts with various subcontractors for Caregiver Respite and Title IIIB services. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
26. **(Resolution #60)** Authorizing the County Treasurer to Amend the 2008 Cayuga County Office for the Aging Budget Funds. Motion made by Lockwood, seconded by Petrus. No discussion. All in favor.
27. **(Resolution #50)** Authorize the Chairman of the Cayuga County Legislature and the Director of the Cayuga County Youth Bureau to Execute Agreements with Cayuga Counseling Services, Booker T. Washington Community Center, Freedom Recreational Services, Auburn YMCA-WEIU and the Merry-Go-Round Playhouse. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.
28. **(Resolution #54)** Authorizing the Chairman of the Cayuga County Legislature and the Administrator of the Nursing Home to enter into an Agreement for Room Signage for the Cayuga County Nursing Home. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.

29. **(Resolution #67)** Authorizing the Purchasing Agent of the Cayuga County Legislature and the Administrator of Cayuga County Nursing Home to Advertise and Receive Bids for the Repair of Shower Rooms at the Cayuga County Nursing Home. Motion made by Petrus, seconded by Lockwood. No discussion. All in favor.

Resolutions #36 through 49, 56, 57 & 58 are bundled.

30. **(Resolution # 36)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a Contract with Cayuga Health Association, Inc.
31. **(Resolution #37)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with the Finger Lakes SPCA of CNY to Provide Rabies Vaccination Clinics (100% Funded).
32. **(Resolution #38)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with the State Office of Temporary and Disability Assistance for the 2008 Food Stamp Bonus Allocation Plan.
33. **(Resolution #39)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with John J. Tonzi to Conduct Administrative Hearings for the Cayuga County Board of Health.
34. **(Resolution #40)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Thadine Collier, RN.
35. **(Resolution #41)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Catholic Charities for the Provision of Parenting Case Management.
36. **(Resolution #42)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Hillside Children's Center to provide One Non-Secure Detention Bed for the period of January 1, 2008 – December 31, 2008.
37. **(Resolution #43)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into Contracts for the Provision of Non-emergency Medical Transportation Services for the Human Services Division of the Health & Human Services Department.
38. **(Resolution #44)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Enter into a Contract with Nancy Maffei, RN, for Provision of Childbirth Education Classes.
39. **(Resolution #45)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Partnership for Results, Inc. for the Provision of Preventive Services.
40. **(Resolution #46)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Cayuga Counseling Services, Inc. for the Provision of PINS Adjustment Services, Parent Aide, Juvenile Special Supervision Services, and Aftercare.
41. **(Resolution #47)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Cayuga Home for Children for the Provision of Family Preservation Services and Functional Family Therapy.
42. **(Resolution #48)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with Aurora of Central New York, Inc, for Interpreting Services.
43. **(Resolution #49)** Authorizing the Chairman of the Legislature and the Director of Health and Human Services to Enter into a Contract with East Hill Family Medical, Inc. for the Provision of STD Services.
44. **(Resolution #56)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Contract between Finger Lakes Dog Protection Agency, Inc. and the County of Cayuga.

45. **(Resolution #57)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Agreement with the Cayuga County Attorney's Office for the Provision of Legal Services.
46. **(Resolution #58)** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to Renew the Contract with Recovery Counseling Services for the Provision of Alcohol and Substance Abuse Assessments.

Motion made by Palermo, seconded by Lockwood. All in favor.

47. **(Resolution # 51)** Authorizing the Director of Community Mental Health Services and the Chairman of the Cayuga County Legislature to sign contracts with various Human Service Agencies for Services to Individuals with disabilities. Discussion – Petrus questions whether this is paid monthly. Blair states it would be a hardship, they need their money quarterly to make payroll. Meeting on Friday Allen and Petrus will attend. All in favor.
48. **(Resolution #52)** Authorizing the Chairman of the Cayuga County Legislature and the Director of Community mental Health Services to Enter into an Agreement with Piccolo Properties, LLC for a planned renewal contract for the purpose of monthly rent plus a monthly cleaning fee, located at the Carr Building, 188 Genesee Street, Room #104, Auburn, New York 13021. Motion made by Lockwood, seconded by Palermo. All in favor.
49. **(Resolution #61)** Authoring the Director of Community Mental Health Services to fill One 100 Percent Funded Vacant Position of Typist. Motion by Palermo, seconded by Axton. No discussion. All in favor.
50. **(Resolution #62)** Authorizing the Creation of One Full –Time Community Mental Health Nurse. Motion by Petrus, seconded by Lockwood. No discussion. All in favor.
51. **(Resolution #63)** Authorizing the Director of Health and Human Services to Fill a Vacated Human Services Examiners Position in the Temporary Assistance Unit of Human Services Due to Retirement. Motion made by Schuster, seconded by Palermo. No Discussion. All in favor.
52. **(Resolution #64)** Authorizing the Director of Health & Human Services to Temporarily Fill an RN Position at the CHHA (Certified Home Health Agency) Division of the Health Department Due to Leave of Absence. Motion made by Lockwood, seconded by Palermo. No discussion. All in favor.
53. **(Resolution #65)** Abolishment of a Part Time Sr. Clerk and Authorization to Create a Full Time Sr. Clerk in Mental Health Administration (A4310).
54. **(Resolution #66)** Abolishing an RPN Position in Health's section of Long Term Care Access Office (LTCAO); Authorizing the County Legislature to Create an RPN Position in Human Service's Section of LTCAO; and Reassigning the RPN whose position is abolished to the newly created position. Motion by Lockwood, seconded by Palermo. No discussion. All in favor.
55. **(Resolution #12)** Authorize Chairman to sign contracts with certain agencies. Motion made by Lockwood, seconded by Petrus. All in favor.
56. **(Resolution #18a)** Authorizing the Chairman of the Cayuga County Legislature to sign an Order on Consent/Stipulation, New York State Department of Labor. Motion made by Lockwood, seconded by Palermo. Discussion: End of Administrative Process. All in favor.
57. **(Resolution #13)** Approving Collective Bargaining Agreement between the Deputy Sheriff's Police Association, Inc. and the County of Cayuga. Motion made by Lockwood, seconded by Schuster. No discussion. All in favor (Axton abstains)

Resolutions #1 through #11 are bundled.

58. **(Resolution #1)** Authorizing the County Treasurer to Pay Audit Claims.
59. **(Resolution #2)** Authorizing the Payment of Claims Submitted by the Ways & Means Committee for Payment of Utility Bills.
60. **(Resolution #3)** Authorizing the Cayuga County Treasurer to Charge Departments for Central Services and Purchases for the Month of December 2007.
61. **(Resolution #4)** Authorizing the Payment of Claims Submitted by the Administrator of the Cayuga County Nursing Home.
62. **(Resolution #5)** Report and Approval of Bills Paid by the County Treasure for Operation of the Senior Nutrition Program in the Office for the Aging.
63. **(Resolution #6)** Authorizing the Payment of Claims submitted by the Ways & Means Committee for Payment of Thruway Tolls
64. **(Resolution #7)** Authorizing the Payment of Claims Submitted by the Ways & Means Committee for Payment of Credit Card Charges.
65. **(Resolution #8)** Authorizing Payment of Legal Notice Fees Prior to the Legislative Audit. (Palermo abstains)
66. **(Resolution #9)** Authorizing the County Treasurer to Pay Claims against various Capital "H" Projects.
67. **(Resolution #10)** Authorizing the Payment of Claims submitted by the Ways & Means Committee for Payment of Equipment Lease Payments.
68. **(Resolution #11)** Authorizing the Payment of Claims Submitted by the Ways & Means Committee for Payment of Parcel Service Payments.

Motion made by Petrus, seconded by Lockwood. All in favor.

MEETING ADJOURNED: Motion made by Schuster to adjourn meeting at 8:30 pm, seconded by Lockwood. All in favor.

2/19/08 Motion made by Lockwood to approve minutes of January 15, 2008 as written, seconded by Schuster. All present approved.