



**DRAFT MINUTES
November 19, 2014**

MEMBERS PRESENT

Chairman Keith Welch (Scipio); Vice-Chairman Patricia Bianconi (Aurora); Tiffany Beebee (Auburn); Gerald Scouten (Aurelius); James Scanlon (Brutus); Darrel Uetz (Fair Haven); John Berry (Genoa); Jay Moose (Mentz); William Carman (Niles); David Sikora (Sennett); Barbara Harvey (Summerhill); Christopher Yorkey (Union Springs); and John Abraham (Weedsport).

OTHERS PRESENT

Kari Terwilliger (County Planning staff); John Zepko (County Planning Staff) and Nick Colas (County Planning Staff)

CALL TO ORDER

Chairman Welch (Scipio) called the meeting to order at 6:01 pm in the Conference Room at the Cayuga-Onondaga BOCES, 1879 West Genesee Street Road in Aurelius.

INTRODUCTIONS BY MEMBERS

Each person present introduced himself or herself.

INTERNAL BUSINESS

1. Approval of Minutes from Meeting on July 16, 2014: Motion by Ms. Bianconi (Aurora) to approve the minutes as submitted. Seconded by Mr. Uetz (Fair Haven). All members vote AYE. Motion carried.
2. 2015 Planning Board Meeting Schedule: Ms. Terwilliger informed the Board that they had a copy of the 2015 Board Meeting schedule in their meeting packet.
3. 2015 Training Series: Ms. Terwilliger informed the Board that they had a copy of the 2015 Training Series schedule in their meeting packet. She pointed out that three of the four training sessions will occur on the same nights as the Board meetings (in March, July and November) and that there would be an additional training session in April hosted by the NYS DOS. Ms. Terwilliger informed the Board of the recent changes in the Planning Department Staff and that at this time the department was only planning to provide four training opportunities for next year, but that if they were able to hire a planner to fill a vacancy they may be able to add more.

4. Nominations of Officers for 2015: Ms. Terwilliger reminded the Board that the Board's Officers (Chairman, Vice-Chairman and Secretary) are appointed annually. She called the Board's attention to the back of their agenda sheets where they could find information about each of the three positions as well as the members that currently hold those positions. Ms. Terwilliger said that she would like to address each position separately allowing the current officer to speak, accept nominations and then a Board vote. She asked Mr. Welch (Scipio) if he wanted to address the Board about his time as Chairman and express his interest or not in serving another term.

Mr. Welch (Scipio) spoke about his time as Chairman and the work that he has done on the Board as well as the opportunity that this position has afforded him to serve on the CNY Regional Planning Board. He expressed how grateful he was to have had the opportunity to express his voice for the county regionally and that he would like to serve as Chairman again unless someone else wanted to do so. Ms. Harvey (Summerhill) nominated Mr. Welch (Scipio) for Chairman for 2015 and Mr. Uetz (Fair Haven) seconded that nomination. Ms. Terwilliger asked the Board if there were any other nominations, there were none. Motion by Mr. Sikora (Sennett) to appoint Mr. Welch (Scipio) as Chairman for 2015. Seconded by Ms. Harvey (Summerhill). All members vote AYE. Motion carried.

Ms. Terwilliger asked Ms. Bianconi (Aurora) if she would like to address the Board regarding her current position as Vice-Chairman and express her interest or not in serving another term. Ms. Bianconi (Aurora) stated that she has enjoyed her time as Vice-Chairman and that she would like to serve again. Ms. Harvey (Summerhill) nominated Ms. Bianconi (Aurora) for Vice-Chairman for 2015 and Mr. Welch (Scipio) seconded that nomination. Ms. Terwilliger asked the Board if there were any other nominations, there were none. Motion by Mr. Carman (Niles) to appoint Ms. Bianconi (Aurora) as Vice-Chairman for 2015. Seconded by Mr. Welch (Scipio). All members vote AYE. Motion carried.

Mr. Welch (Scipio) asked Ms. Terwilliger what they should do regarding the Secretary for the Board since Mr. Rooker (Port Byron), the current Secretary, was not present. He asked Ms. Terwilliger if she had heard from Mr. Rooker (Port Byron) with regards to his interest in serving another term. She had not. Mr. Welch (Scipio) asked the Board if they would like to table the appointment of a Board Secretary for 2015 until their March meeting since Mr. Rooker (Port Byron) was not present. After seeing some nods from the Board, Mr. Welch (Scipio) made a motion to table the appointment of Board Secretary for 2015 until the Board's March 2015 meeting. Seconded by Ms. Bianconi (Aurora). All members vote AYE. Motion carried.

ISSUES OF COUNTYWIDE IMPORTANCE

1. Subdivisions Filed with the County Clerk without Local Approval: The Board continued its discussion from July on the issue of illegal subdivisions filed with the Cayuga County Clerk without getting proper local approval from the Town, Village or City Planning Board.

Ms. Terwilliger mentioned to the Board that the County Planning staff has spoken with both the County Office of Real Property Services (RPS) and the County Clerk regarding the recording of subdivisions. She stated that the County RPS handles all splits and mergers

of property and on their Split/Merger form that a property owner fills out, there is a section at the bottom of the form for local Assessor's approval. Ms. Terwilliger informed the Board that the RPS staff's procedure is to send the form, after receiving it from a property owner, to the local Assessor for their approval before the parcel(s) are split or merged. She informed the Board that they should speak with their local Assessors to request that a designated member of the Planning Board be contacted to review the split/merger request once the Assessor receives it, prior to the Assessor checking either the "approved" or "denied" box on the form and sending back to RPS.

Ms. Terwilliger also mentioned that at this time there is no other review policy help by the County Clerk or RPS to ensure that local approval has been received before filing. She reminded the Board that placing an "Approved" stamp or certification on the final plat map for a subdivision and having the Planning Board Chairman or other designated person sign it would be one way to help with this issue. Ms. Bianconi asked what that certification stamp would look like and Ms. Terwilliger said that Mr. John Zepko would have an example in his training presentation at 7:00 pm that evening and that he would go over it in more detail then.

LOCAL STATUS REPORTS

Village of Union Springs: Mr. Yorkey spoke about the recent Public Hearing that the Village Board held regarding the possible ban on the sale of tobacco products throughout the Village. He stated that there was opinions from the public on both sides of the topic and that after the hearing was closed, the Mayor informed the public that the Board would continue to research the matter and that any decision would be put before the village residents by matter of a public referendum.

Village of Weedsport: Mr. Abraham said that the Village has started allowing property owners to use the Special Use Permit process for certain uses within the village. He spoke about a recent case the Board had involving a proposed commercial target range for bows and arrows in a residential/agricultural district. He stated that the Village had accepted the proposal on a one year trial after the applicant offered to reorient the target range away from a neighboring residential home. He also mentioned that the Board limited the type of bow/arrow type that could be shot on the site by not allowing the applicant to allow people to shoot long distance arrows. Mr. Abraham said that the Board would reevaluate the site and use next year.

Village of Fair Haven: Mr. Uetz shared with the Board that there is a new winery that just opened in the in Village in October of this year. He told the Board that the winery is called Colloca Estates, that they are a small operation just starting out that offers tastings on the weekends.

ADJOURNMENT

Motion by Mr. Uetz (Fair Haven) to adjourn the meeting. Seconded by Ms. Harvey (Summerhill). All approving. Adjourned at 6:45 pm.

Minutes submitted by Kari Terwilliger (interim staff).