MINUTES
CAYUGA COUNTY PLANNING BOARD
April 1, 2009

CALL TO ORDER
The meeting was called to order at 7:00pm in Caucus Room 2 of the Legislative Chambers on the sixth floor of the County Office Building.

ATTENDANCE
Members Present: Gerald Scouten (Aurelius), Pat Bianconi, (Aurora), Dale Powell (Conquest), Bonnie LaFrance (Fair Haven), Fred Farrell (Flemming), John Moose (Mentz), Gail James (Meridian), Robert Amerman (Summerhill), June Oulette (Sterling), Bruce Hatfield (Scipio)

Others Present: Charles Ripley (Supervisor, Summerhill), Keith Welch (Scipio), Geoff Milz (Staff)

Members Excused: None

Not Present: Steve Selvek (C/Auburn), Tom Lloyd (T/Cato), Peg Sweetman (V/Cato), Jackie Komanecky (Cayuga), Gene Reynolds (Genoa) William Miller (Ira), Ron Buxembaum (Ledyard), Ralph Crandall (Locke), John Malenick (Montezuma), Nancy Weaver (T/Moravia), Sara Crossgrove (V/Moravia), John Nolte (Niles), Earline Sorensen (Owasco), William Hayes (Port Byron), David Morris (Sennett), Lou Fricano (Springport), Richard Stabminsky (Throop), Tom Parsnick (Union Springs), Jeffrey Edwards (Venice), Debbie Davis (Victory), Chet Dziergas (Weedsport), Michael Glowacki (Brutus)

INTRODUCTION OF MEMBERS
Each member introduced himself or herself and a 2009 list of members was distributed.

NEW BUSINESS: ISSUES OF COUNTYWIDE IMPORTANCE
1. NYS Rural Broadband Initiative: The State of New York - in an effort to prepare itself to receive federal stimulus funds dedicated to the expansion of broadband internet throughout the State – has developed a computer model predicting where cable modem, DSL and 3G broadband services are offered. They will ask the Counties to validate their maps and when they do the County will be reaching out to the Towns and Villages for help. These maps will help determine how the State divvies up the federal stimulus funds dedicated to rural broadband once it gets them and so this should be looked at as an opportunity for the Towns and Villages to paint an accurate picture of where broadband internet access currently is and where it is not. (Three maps were distributed)

2. Agricultural District Consolidation Effort: Currently, there are six agricultural districts in the County. Following a meeting with Ron Mead of NYSDAM, Steve Lynch recommended to the Cayuga County Agriculture and Farmland Protection Board that it would be more efficient, administratively, to consolidate the existing districts into three districts. A map of the six current agricultural districts and a map

of the three proposed consolidated agricultural districts were distributed along with a schedule for the renewal and consolidation of agricultural districts. Also distributed was a memo describing the need for consolidation. Further information on the renewal and consolidation effort can be found by contacting Steve Neratko, County Planner at 315.253.1276, his business cards were circulated.

3. City of Auburn & Cayuga County Comprehensive Energy and Sustainable Economic Development Master Plan: A copy of the executive summary of the document was distributed. The plan has been completed and presented to both City Council and the County Legislature and is currently going through the SEQRA process.

LOCAL STATUS REPORTS

T/Summer Hill – Mr. Amerman asked whether the County Planning Department provided assistance with the comprehensive planning process. Geoff Milz explained that in the past money for comprehensive plans had been provided by funds secured by Congressman Walsh. The Central New York Regional Planning and Development Board (CNYRPDB) has used, and continues in some Towns to use, that money to provide professional planning services to Towns who are working on - or want to work on - putting together a comprehensive plan. In the past CNYRPDB has contracted with the County Planning Department to provide professional planning services to those looking for help with their comprehensive plans. The status of the Walsh funds is uncertain. Mr. Milz recommended calling Steve Lynch and explaining the situation, Mr. Lynch would probably evaluate the capacity of his staff to take on another project and make a decision as to how much help his Department would be able to provide. A discussion ensued about comprehensive planning. Mr. Scouten of the Town of Aurelius explained the process his Town went through to procure planning services and suggested soliciting bids. He explained the process that the Town of Aurelius went through to get a quality comprehensive plan

V/Meridian – Ms. James explained that her Village has just finished their comprehensive planning process. They worked with the County Planning Department to produce the plan.

T/Scipio – Mr. Hatfield explained that their Town was currently working on its Comprehensive Plan with Jeanie Gleisner of CNYRPDB. He notes that the process is a long one and can be tedious.

T/Mentz – Mr. Moose said that the Town has acquired a lumberyard and is in the process of improving the property. The Town's recent Heritage Days festival was rained on but turned out to otherwise be a good event. The Town's comprehensive plan lists the creation of two new roads in Town one of which will follow the old rail bed of the West Shore Railroad.

V/Aurora – Ms. Bianconi reported that things are quiet in Aurora and she likes it that way. The Village Clerk, Nancy Yan, passed away and the Village is mourning the loss. A big issue in the Village is the recent tax assessment, particularly vocal are those along the Lake. On April 30th, the Village of Aurora will be bringing in Andy Fusco to do a training for their Town planning board and zoning board of appeals.

T/ Sterling – Ms. Ouellette reported that the Town is in the 3rd year of its comprehensive planning process. The Town is also fine tuning the applications it requires for actions that come before the planning board.

V/Fair Haven – Ms. LaFrance reported that the new sewers are in and Main Street is looking good. There is a new property maintenance law being discussed.

T/Flemming – Mr. Farrell reported that his Town completed its Comprehensive Plan in 2000. Fleming's process was set up to be a grassroots effort facilitated by the consulting firm Clark Patterson. Recently the Town reviewed and updated its Zoning Code to reflect the goals laid out in its Comprehensive Plan.

T/Conquest – Mr. Powell reported that a new racetrack in the Town of Savannah in Wayne County has caused some in the Town of Conquest to call for the creation of a Comprehensive Plan.

INTERNAL BUSINESS

1. 239 l & m Review Committee: There was a discussion of the role of the CCPB in the current 239 l & m review process. Currently by resolution of the County Legislature, the 239 l & m Review Committee consists of County staff. Mr. Moose suggested that the County return the Committee's membership to the way it was before the 2005 resolution and reappoint several members of the CCPB to the Committee. Mr. Moose said that he feels a return to a greater reliance on volunteer members for the 239 l & m Review Committee could make financial sense in an economic climate such as this as it would lessen the amount of time that County staff would need to dedicate to it. Mr. Milz said that he would forward these concerns to Steve Lynch and that in the meantime he would be willing to prepare a 239 l & m report for distribution to the CCPB.

2. Election of a Chairperson and Vice-Chairperson: Mr. Milz asked for nominations for Chairperson and Vice-Chairperson.

   Motion by Mr. Farrell: Nominating Mr. Scouten to be Chairman of the Cayuga County Planning Board
   Second by Mr. Welsh / All in favor (Mr. Scouten abstained) - **motion carries**.

   Motion by Mr. Amerman: Nominating Mr. Moose to be Vice-Chairman of the Cayuga County Planning Board
   Second by Mr. Hatfield / All in favor (Mr. Moose abstained) - **motion carries**.

3. Cayuga County Planning Board Training & Meeting Schedule: There was discussion about the 2009 CCPB meeting schedule and the 2009 CCPB training schedule. The Board decided that, in an effort to reduce the need to travel to Auburn for separate Board and Training meetings, that a new schedule should be produced. That schedule is as follows:

TRAINING
Special Use Permits.

Tuesday, May 12, 2009
7pm in the Legislative Chambers of the County Office Building

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COMBINED CCPB MEETING & TRAINING
Training on Subdivision

Tuesday, July 7, 2009
CCPB Meeting: 6pm in Caucus Room 2 of the County Office Building
Training: 7:30pm in Legislative Chambers

TRAINING
SEQRA

Thursday, September 10, 2009
7pm in the Legislative Chambers of the County Office Building

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COMBINED CCPB MEETING & TRAINING
Training on Planning for Stormwater

Tuesday, November 17, 2009
CCPB Meeting: 6pm in Caucus Room 2 of the County Office Building
Training: 7:30pm in Legislative Chambers

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4. County Farmland Protection Program: Mr. Milz reminded the Board that the pre-applications for participation in the County's Farmland Protection Program are now available on the County's website at:

   http://co.cayuga.ny.us/planning/farmland.html.

   The pre-applications must be received by Geoff Milz at the County Department of Planning and Economic Development by the close of business on Monday, April 27, 2009.

ADJOURNMENT

The meeting was adjourned at 8:27pm.