

Minutes
Cayuga County Committee for Review under NYS GML §§239-l, m & n
June 20, 2013

The meeting was called to order at 9:03 AM in Conference Room on the 5th floor of the County Office Building at 160 Genesee Street in Auburn, New York.

The following committee members were present:

Director of Planning and Development: **Steve Lynch**
Director of Environmental Health: excused
Environmental Engineer: **Bruce Natale**
Superintendent of Highways: **Steve Koon** (designee)
Director of Soil and Water Conservation: **John Fraser** (designee)

A quorum was thereby established.

Others present: Gabriel Holbrow (staff).

MINUTES:

Minutes from April 18, 2013:

MOTION BY STEVE LYNCH: Approve minutes.

SECOND BY BRUCE NATALE: All vote AYE.

Motion Approved and Carried.

The following municipal matters were submitted to the Committee for consideration pursuant to New York State General Municipal Law §§239-l, m, & n:

1. Village of Aurora – Site Plan – Post Office & Village Park Stairway, 373 Main Street

The Committee carefully considered the materials provided by the Village related to the proposed upgrades to the post office façade and village park stairway. The committee discussed which parts of the existing stairway would remain and which parts would be new under the proposal.

MOTION BY STEVE LYNCH: The action appears to have no intermunicipal concerns and to be of local concern only.

SECOND BY BRUCE NATALE: All vote AYE.

Motion Approved and Carried.

OTHER BUSINESS:

Members of the committee noted that the volume of referrals from the Village of Aurora is substantially more than from other villages and towns. The size and configuration of the Village means that almost all properties are on a state or county highway, within 500 feet of the municipal boundary, or both; and the zoning code of the Village means that nearly all actions require site plan. Many of the referrals from Aurora are types of proposals that are unlikely to have an intermunicipal impact, and in fact do not have intermunicipal impacts.

The committee directed staff to work with the Village to develop guidelines for a new agreement which would further exempt some types of site plan from the referral requirement, in order to allow the county's review to focus on projects with intermunicipal impacts.

**Motion to adjourn by Steve Lynch. Seconded by Steve Koon. All approving.
Adjourned at 9:12 AM.**

Minutes submitted by Gabriel Holbrow (staff).

Minutes approved by the Committee on October 17, 2013.