



Cayuga County Multi-Jurisdictional
All Hazard Mitigation Plan Update
Working Group
Minutes of Meeting



Purpose of Meeting:	Steering Committee
Location of Meeting:	Conference call
Date of Meeting:	October 24, 2012

<p>Attendees: Bruce Natale-Cayuga County (CC) Planning/HazMit Brian Dahl-CC Director of Emergency Management Michele Wunderlich-CC –Senior Planner Eileen O’Conner-Cayuga County Health Department Keith Severson-CC Extension of Cayuga County</p>	<p>Kevin Carpenter-American Red Cross Jeff Dygert-City of Auburn Fire Chief Doug Kierst-CCSWCD Scott Shaft-Cayuga County Com. College Jim Stowell-Cayuga County Under Sheriff Mike Talbot-City of Auburn Public Works Cynthia Bianco – Tetra Tech</p>
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Agenda Summary: To discuss the planning status, , public and stakeholder outreach, and goals and objectives.

Item No.	Description	Action By:
1.	<p>Status Overview The committee is continuing outreach to municipalities that have not submitted letters of intent. Bruce will be discussing participation at tomorrow’s Association of Town Highway Superintendent’s meeting. Tetra Tech will provide telephone follow-up to advise non-participants of the benefits of hazard mitigation planning. Municipalities may participate by proxy but must at a minimum contribute to their annex in the plan. The minutes of meeting of the September 9 Steering Committee meeting were approved unanimously.</p>	
2.	<p>Steering Committee Ground Rules The edited ground rules were distributed for approval. The committee approved with minor modifications which will be made by Tetra Tech before distribution.</p>	Tetra Tech
3.	<p>Goals, and Objectives Proposed goals and objectives were reviewed by the committee. These were based on review of plans including comprehensive, watershed, and vision plans. The committee agreed to delete Goal #5 and integrate the associated objectives into a modified Goal #3 and to fold Objective 4-1 and include in Objectives 4-2 and 4-3. The revised goals and objectives will be discussed at the next steering committee meeting.</p>	Working Group Tetra Tech
4.	<p>Data Collection A summary of input by municipality was distributed to the committee for review. <u>Critical Facility Inventory</u> – The inventory document was reviewed in light of the additions made since the last meeting. Corrections as noted will be made by Tetra</p>	Working Group Tetra Tech



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	Tetra Tech. All committee comments are due to Tetra Tech by November 2 nd after which the inventory will be deemed complete and will be used as input for the vulnerability analysis.	
5.	Hazard of Concern Identification Hazards of Concern were discussed by the Committee. It was noted that Dam failure is included in the Flood Hazard. Proximity to nuclear reactors will not be addressed in this plan as it is covered by the Radiation Plan. Manure spills may include water supply contamination as well as roadway spills. Information regarding the gas digester will be provided by Doug Kierst. The milk processing plant in Aurelius could pose a water contamination hazard. Power outages will be covered in the Severe Storm hazard. Tetra Tech has written draft Risk Analyses for the Flood, Severe Storm, and Severe Winter Storm hazards and is working on the Ground Failure, Transportation Accident and Manure Spill Hazards. The vulnerability analysis will be initiated after the WG finalizes the Critical Facility Inventory.	Tetra Tech to post draft risk analyses and Hazards of Concern document.
4.	Public and Stakeholder Outreach County planning will use available list-serves to send emails to public regarding the mitigation survey. Also, planning will attempt to organize flyers to be included in litter bags for the Hazardous Waste Collection event on Saturday to reach about 300-400 people.	Michele W.
5.	Next Meeting December 5, 2012, SWOO, 10 am – 1 pm-Full Steering Committee plus stakeholders	