

MINUTES

County Soil and Water Conservation District
Natural Resource Center
7413 County House Road
Auburn, NY 13021

May 9, 2012

10:00 a.m.

1. ROLL CALL:

<u>Directors</u>		<u>Staff</u>	<u>Blue Electron</u>
S. Barski	P. Pinckney	R. Podolak	K. Zadeh
D. Kehoe	C. Roberts	D. Kierst	<u>Seeler Engineering</u>
R. Lockwood	J. Young	M. Riley	T. Seeler
S. Nemec		W. Jakaub	<u>Hiscock & Barclay</u>
			A. Leja

2. **MINUTES** – Approval of the minutes for the meeting of April 11th, 2012.
Motion by P. Pinckney, seconded by S. Barski. Carried.

3. **FINANCIAL** – -Approval of the April financial statements (see tab)
Motion by D. Kehoe, seconded by P. Pinckney. Carried.

-Approval of accounts payable (see tab)
Motion by S. Barski, seconded by D. Kehoe. Carried.

12-21 Motion by P. Pinckney, seconded by S. Nemec, to approve the following transfers:

FROM	TO	AMOUNT	REASON
OLWI	State – AEM	\$36.18	Vehicle Usage – April 2012
OLWI	Earned Income – WWM	\$115.11	Vehicle Usage April 2012
OLWI	County – General	\$86.03	Vehicle Usage – April 2012
Anaerobic Digester	Energy Billing – Checking	\$313.65	April 2012 – Energy Billing
Earned Income – Rent	Energy Billing – Checking	\$911.39	April 2012 – Energy Billing
Energy Billing – Checking	Energy Billing – Savings	\$748.90	April 2012 – Distribution Maintenance Charges

Carried.

J. Young arrived at 10:05 a.m.

4. RESOLUTIONS

12-22 Motion by D. Kehoe, seconded by P. Pinckney, to approve the following resolution for the authorization to accept and allow the Executive Director to sign the Inter-Municipal Agreement between the Town of Owasco, the City of Auburn and the Owasco Lake Watershed Inspection Program. Carried.

12-23 Motion by J. Young, seconded by C. Roberts, to approve the following resolution for the authorization to approve the purchase of a 2012 Ford F150 Extended Cab 4x4 Pickup Truck in the amount of \$24,000.00 by the Owasco Lake Watershed Inspection Program. Carried.

Discussion: J. Young questioned the reason for the extended cab. R. Podolak explained that the decision was made by the Board of the Owasco Lake Watershed Inspection Program and the expense is financed by that program. The account is a pass through expense for the District.

12-24 Motion by J. Young, seconded by P. Pinckney, to approve the following resolution for the authorization to pay the following customers the refunds listed below due to a nursery shortage at the District tree program:

Customer Name	Amount	Item Purchased
Almendinger, Rachel	\$20.80	Weigela, Coneflower
Armstrong, Barbara	\$32.96	Redbud, Hosta
Campanella, Cindy	\$43.76	Redbud, Weigela, Hosta, Coneflower
Chebiniak, Ronald	\$10.80	Coneflower
Clemens, Carolyn	\$25.00	Black Raspberry
Coleman, Steve	\$10.00	Variegated Weigela
Dewis, Terry	\$49.00	Forsythia, Red Oak, Redbud
Donnelly, Steve	\$10.00	Variegated Weigela
Eldredge, Cynthia	\$17.04	Variegated Weigela
Fallon, Matt	\$25.00	Blueberry
Ferguson, Eugene	\$30.00	Bartlett Pear, Redbud
Funke, Cheryl	\$25.00	Blueberry
Hanes, Forrest	\$10.00	Variegated Weigela
Hoke, Kimberly	\$56.80	Forsythia, Redbud, Weigela, Coneflower
Knight, Melinda	\$10.00	Red Columbine
Matthews, Teresa	\$20.00	Variegated Weigela
Moore, Shirley	\$10.00	Variegated Weigela
Moore, Wendy	\$27.96	Hosta, Red Columbine
Oakley, Sarah	\$25.00	Black Raspberry
Polamanteer, Karen	\$18.08	Weigela, Hosta
Prosser, Mark	\$10.96	Hosta
Ross, Penny	\$10.00	Variegated Weigela
Salmon, Debee	\$31.60	Wisteria, Myrtle
Shaw, Carolyn	\$29.92	Variegated Weigela, Raspberry, Black Raspberry
Sobus, Stacey	\$40.00	Wisteria, Purple Coneflower
Squires, Mary Ann	\$12.00	Sweet Mockorange
Weeks, Kerry	\$15.00	Butterfly Pac
TOTAL	\$626.68	

Carried.

Discussion: R. Podolak explained that the reasons for the large shortage are due to customers placing orders at the last minute which results in the orders not being filled as the Nursery is out of stock by that time. Also, part of the order was placed with an out-of-state nursery which shorted some of the orders.

12-25 Motion by J. Young, seconded by P. Pinckney, to approve the following resolution for the authorization to dispose of all remaining trees from the tree sale. Carried.

5. REPORTS

- **NRCS – Katie Schor** – Did not attend. See attached report.
- **OLWI – Katie Jakaub** – Did not attend. See attached report.
- **Digester – Mike Riley** – Report submitted.

T. Seeler arrived at 10:10 a.m.

A. Leja arrived at 10:15 a.m.

District Field Manager – Doug Kierst

- Emerson Park – District is finishing the project. Currently continuing with the seeding.
- Tubgrinder – Currently in the field.
- Mowing – Pump was replaced on boom mower. Tractor is in good shape, but looking to replace mower soon. K. Radcliffe is researching replacement mowers. There is much demand for mowing. B. Purdy is currently in the south end of the county with the boom mower.

Executive Director – Ron Podolak

- Inspection of buildings – The Codes Enforcement Officer for the County found violations with the main office building during the inspection. The mechanical rooms have files stored in them. Also fire alarms must be installed in the individual offices. They must be hard wired when installing.
- NYS DEC – Met with the DEC on April 26th at the Digester. They were very impressed with the Digester facilities. Sally Rowland of the Albany Division of Solid Waste advised that, through a website, that a 50% cost share grant for the separation equipment may be available. Also, any money spent would be reimbursable.
- A modification is required for the 360 permit because the digester is not receiving potato waste from Martens Farms. As food waste will be coming from WeCare, they will handle modifications to the permit as needed for the District.
- S. Barski questioned whether the contract with WeCare was by the year. R. Podolak explained that WeCare stated that it would be easier to have a long term contract.
- S. Barski stated that Digester could possibly be receiving food waste from the proposed milk plant to be located at the IDA site.
- The 360 permit has two parts, the material coming in and the material going out. The outgoing material must be tested for nutrients. Farms may be made to acquire permits based on the volume of grease fats.

6. EXECUTIVE SESSION

Motion by J. Young , seconded by S. Nemec to enter into Executive Session at 10:25 a.m. for reasons of possible litigation. Carried.

Motion by P. Pinckney, seconded by J. Young to exit out of Executive Session at 12:10 p.m. Carried.

S. Barski left at 12:00 p.m.

M. Riley, T. Seeler, K. Zadeh, A. Leja left at 12:12 p.m.

12-26 Motion by J. Young, seconded by P. Pinckney, to approve the following resolution for the authorization to design and build an odor minimization system for the return tanks at the digester. Carried.

7. RESOLUTION

12-27 Motion by J. Young, seconded by S. Nemec, to approve the following resolution for the authorization to offer vision insurance from Davis Vision through EBS RMSCO, Inc. to full time employees of the Cayuga County Soil & Water Conservation District. The District will pay 100% of the cost of an individual policy for eligible employees. Family coverage will be paid in full by the employee. Carried.

8. ADJOURNMENT: 12:17 p.m. *Motion by P. Pinckney, seconded by D. Kehoe. Carried.*

9. NEXT MEETING: Wednesday, June 13, 2012 at 10:00 a.m.

Wanda Jakaub
Asst. Secretary

Raymond Lockwood Jr.
Chairman of the Board