

MEETING AGENDA

HEALTH CARE | HUMAN RESOURCES | ASSESSMENT & ENERGY

CAYUGA COUNTY SHARED SERVICES PANEL MEETING

PANEL MEETING 2: FRIDAY, JUNE 8, 2018 @ 3:30PM | CAYUGA-ONONDAGA BOCES

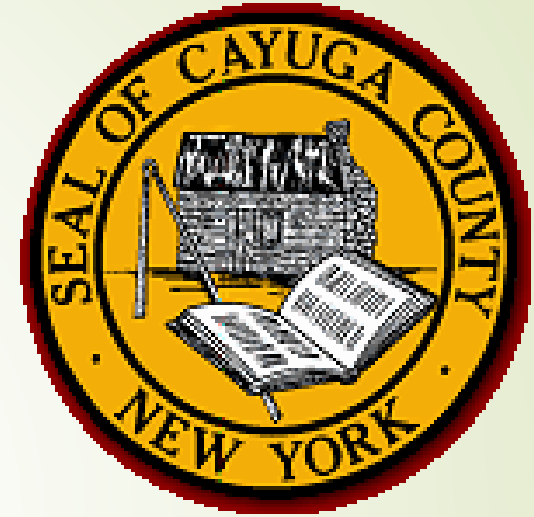
- 1. WELCOME AND INTRODUCTIONS** – J. Justin Woods, County Administrator
- 2. INTRODUCTION TO HEALTH CARE CONSORTIUM SHARED SERVICES OPPORTUNITIES**
Lynn Marinelli, Cayuga County Budget Director
- 3. SHARED SERVICE OPPORTUNITIES IN HUMAN RESOURCES ADMINISTRATION**
Michael T. Russell, Cayuga County Human Resources Administrator
- 4. SHARED SERVICE OPPORTUNITIES IN REAL PROPERTY ASSESSMENT**
Kelly Anderson, CCD, Cayuga County Director of Real Property Tax Services
- 5. SHARED SERVICES OPPORTUNITIES IN ENERGY PROCUREMENT**
Barbara Blanchard | Louise Gava – Municipal Electric and Gas Alliance: ‘MEGA’
- 6. DISCUSSION SUMMARY AND RECAP**

- A. Shared Service Ideas to Move Forward
- B. Information Needed

7. PREVIEW OF UPCOMING JUNE AND JULY PANEL MEETINGS

- A. **FRIDAY, JUNE 15 @ 3:30PM:** PUBLIC SAFETY & THE COURTS | PURCHASING
- B. **FRIDAY, JULY 13 @ 3:30PM:** EXTENDED WORK SESSION ON DRAFT PLAN

8. MEETING ADJOURNMENT



Cayuga County


Health Care Consortium Opportunities

Lynn Marinelli, Cayuga County Budget Director



Cayuga County Health Care Consortium

- ▶ Organized under Article 5G of the NY General Municipal Law
- ▶ Members are Cayuga County, Cayuga Community College, Soil and Water and the City of Auburn
- ▶ Under 5G, entities with less than 50 employees cannot join the Consortium unless the Co-op becomes Community rated, which would increase the premiums significantly
- ▶ The Consortium is pursuing the possibility of becoming established under Article 47 of the Insurance Law



ARTICLE 47 PLAN

- ▶ Need a minimum of 2,000 members. The Consortium currently has 1,664 members.
- ▶ Need to Know:
 - ▶ How close we can get to the 2,000 Members?
 - ▶ How many employees currently covered by health insurance at the towns and villages?
- ▶ If we are close to this number, Consortium will pursue an Article 47 Application with the State



SHARED SERVICES PLAN

- ▶ County proposes to include this in the Shared Services Plan
- ▶ If successful, Towns and Villages should save annually on their health insurance premiums by joining the consortium.
- ▶ County will request the following information to move forward:
 - ▶ Number of Employees Currently Covered by Insurance
 - ▶ Current Health Insurance Premium Costs



Cayuga County

Human Resources Shared Services

Michael T. Russell

Cayuga County Human Resources Administrator



TWO ROLES OF CAYUGA COUNTY HUMAN RESOURCES ADMINISTRATION

- CIVIL SERVICE; and
- HUMAN RESOURCES RESPONSIBILITIES
 - Shared Service Opportunities Are In The Civil Services Role



EXISTING & REQUIRED CIVIL SERVICE ROLES

- Exams
- Classifying Positions
- Confirming Eligible Applicants
- Providing Candidates
- Maintaining Civil Service Roster Records
- Confirming Civil Service Compliance
- Regularly Certifying Payrolls



COUNTY CURRENTLY PROVIDING CIVIL SERVICE ADMINISTRATION

- All Towns and Villages
- All School Districts, including BOCES
- Cayuga Community College
- Seymour Library District
- Soil & Water Conservation District
- Water & Sewer Authority
- County Does Not Provide Civil Service Administration to:
 - City of Auburn
 - City of Auburn School District



Proposed County Civil Service Assistance

- ▶ Help in Navigating Civil Services
 - ▶ Technology Enhancements
- 



Proposed County Civil Service Assistance

- ▶ Informal Arrangements Providing Civil Service Administration with some Jurisdictions...
- ▶ County HR can expand these services
 - ▶ Formalize Services under the Shared Services Plan
 - ▶ Potential Reimbursement from State
- ▶ County will follow-up to confirm interest in participating as a Shared Service Proposal



Cayuga County

Assessment Shared Services

Kelly A. Anderson, CCD



Cayuga County Assessment Profile

- 1 City
- 23 Towns
- 9 Villages
- 10 School Districts



Assessment Staff Countywide


- 12 Assessors
- 6 Assessment Clerks
- 1 Appraiser



Assessment Profile

Financial Impact

- \$750,194 spent on Assessment Services
- \$18.91 cost per parcel
- \$150 million in taxes levied
- \$14 million in sales tax shared
- \$5.84 billion in assessed value
- \$4.45 billion in taxable value

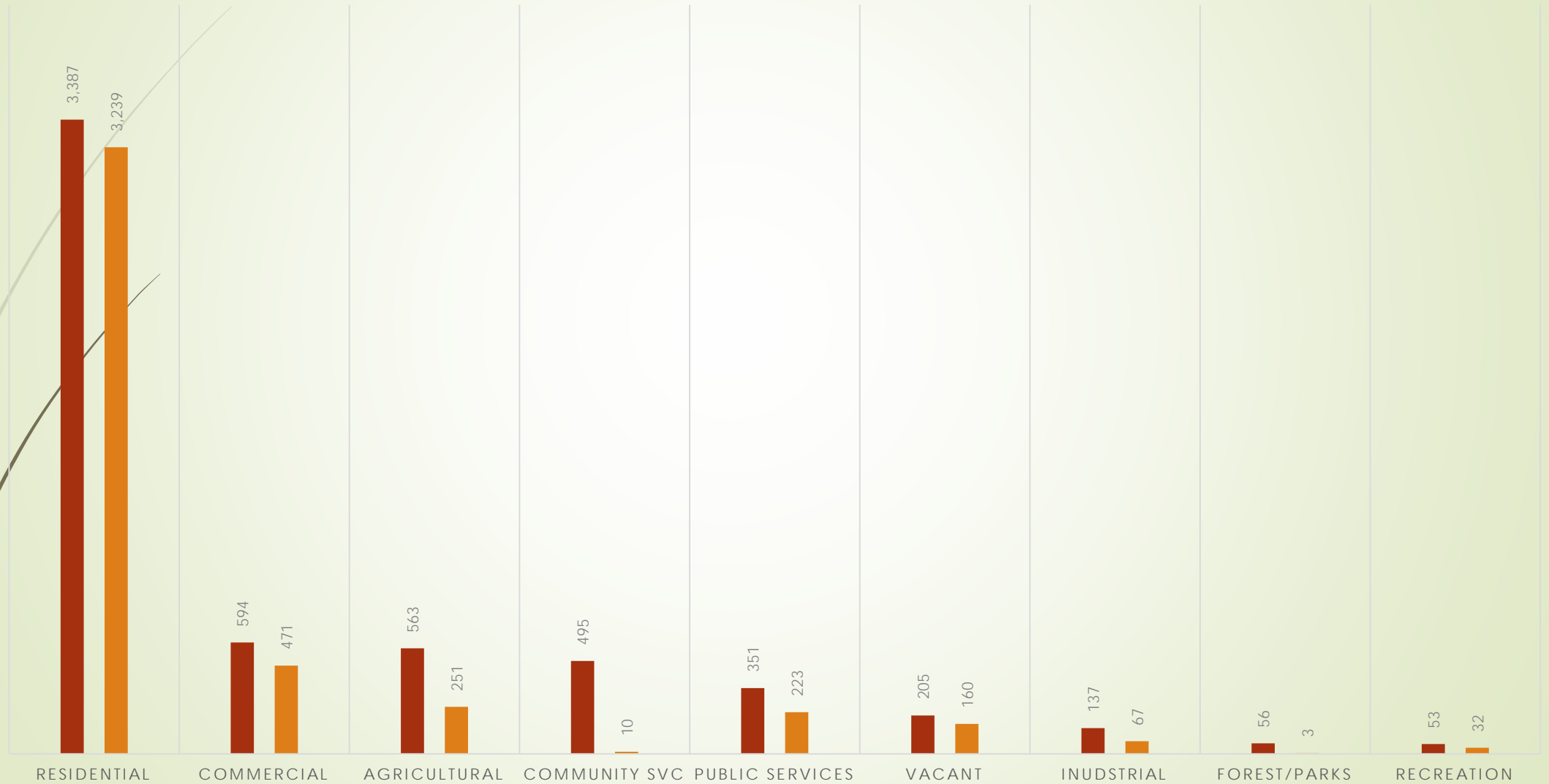


<u>Property Type</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Parcel Count</u>	<u>% of parcel #</u>	<u>% total value</u>	<u>% of taxable</u>
Residential	3,386,841,706	3,238,706,798	27,132	68.4%	58.0%	72.7%
Commercial	594,427,205	470,845,330	1,470	3.7%	10.2%	10.6%
Agricultural	562,859,985	250,786,765	2,760	7.0%	9.6%	5.6%
Community Svc	495,309,812	10,373,800	524	1.3%	8.5%	0.2%
Public Services	350,772,546	222,664,662	810	2.0%	6.0%	5.0%
Vacant	205,056,165	159,973,683	6,440	16.2%	3.5%	3.6%
Industrial	137,201,792	67,359,729	119	0.3%	2.3%	1.5%
Forest/Parks	56,256,983	2,821,200	295	0.7%	1.0%	0.1%
Recreation	52,575,487	31,517,110	142	0.4%	0.9%	0.7%
Total	5,841,301,681	4,455,049,077	39,692			
*Waterfront	759,836,910	708,181,469	3,410	9%	13.0%	15.9%

*Figures for waterfront total across all property types.

PROPERTY TYPES BY VALUE IN MILLIONS

■ Assessed ■ Taxable





NYS RPTL 310

Position of Assessor

- Appointed by the legislative body of each government (yet intended to be autonomous in function)
- 6 year fixed term set by NYS (current expires 9/30/2019)
- Must meet minimum qualifications set by NYS
- Must obtain NYS certification
- Must maintain 12 CE credits / year



Job of Assessor

- Discover
- List
- Value

All real property in a municipality at a uniform percent of value as of a specific market date based on the ownership and condition as of taxable status date.



Components of Assessment


- Data Collection
 - Exemption Administration
 - Appraisals
 - Mass Valuation
- 



NYS RPTL 1537

Optional County Services

- ▶ Law allows for an assessing unit and county to enter into an agreement for:
 - ▶ Appraisal services; and/or
 - ▶ Exemption services; and/or
 - ▶ Assessment services (everything)
- ▶ Considered a “Joint Service” pursuant to article 5-G of GML.
- ▶ Agreements shall be approved by majority vote of both the assessing unit and county governing body.
- ▶ Agreements are subject to a 45 day permissive referendum.



Current 1537 Agreements

- Town of Niles, February 2016
 - \$20,000/year – full assessment services
- Town of Moravia, January 2017
 - \$17,873/year – full assessment services



Considerations & Next Steps

- 6 year termed employee vs. contracted assessing
- Opportunity to train new assessment staff for future
- Survey interest for contracted assessment or specific components



SHARED ENERGY PROCUREMENT

Municipal Electric And Gas Association – “MEGA”