



**Cayuga County Department of Human Resources
and Civil Service Commission**

JOB SPECIFICATION

Civil Service Title: **SCHOOL CROSSING GUARD**
Jurisdictional Class: Non-Competitive (Part Time)
Civil Division: Towns, Villages
Adoption: CSM 11/19/77
Revised: CSM

DISTINGUISHING FEATURES OF THE CLASS:

Has responsibility for directing traffic at an assigned post during hours when pupils are entering and leaving school; does related work as required. This is a responsible position calling for the exercise of considerable vigilance in directing traffic for the protection of children going to and from school. Work is performed independently with only occasional directions from a superior.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Directs traffic at crosswalks near school;
Assists children crossing street;
Slows down traffic in school zone;
Instructs younger children concerning proper place and precautions to be taken when crossing street.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, PERSONAL CHARACTERISTICS:

Good general intelligence;
Ability to be firm yet courteous with the public;
Ability to get along well with children;
Some knowledge of first aid methods, good powers of observation;
Good physical condition.

MINIMUM QUALIFICATIONS:

(A) Two (2) years of high school or equivalent; ability to read and write.