



CAYUGA



An Equal Opportunity - Affirmative Action Employer

CIVIL SERVICE

COUNTY

F:\Civil\Jobsp\Registered Professional Nurse (Jail)



TITLE:	REGISTERED PROFESSIONAL NURSE (JAIL)
JURISDICTIONAL CLASS:	NON-COMPETITIVE
CIVIL DIVISION:	COUNTY JAIL
ADOPTION: CSM	02/08/1995
REVISED: CSM	07/10/2002

DISTINGUISHING FEATURES OF THE CLASS:

This is a professional nursing position involving responsibility for coordinating individual patient care and for performing nursing services requiring substantial specialized judgment skills. Employees in this class perform professional nursing duties in the care of physically ill patients under the care and custody of the Sheriff of Cayuga County. Work is performed under the general direction of the Jail Physician and Corrections Facility Administrator. The incumbent does related work as required.

NOTE: In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Assesses patient nursing care needs and prepares, implements, and evaluates the nursing care plan;
- Completes physical exams on admission for all male and female inmates;
- Administers emergency medical care for inmate patients;
- Administers inmate patients' oral, I.V and I.M. medications;
- Performs T-B tests, E.K.G.'s, and phlebotomies;
- Completes medical documentation;
- Maintains patient confidentiality when dealing with patient medical information;
- Prepares and applies dressings and provides nursing treatment as prescribed by Jail Physician;
- Prepares and maintains a variety of essential nursing care records and reports;
- Compiles and uses records, reports and statistical information for evaluation and planning of the assigned programs;
- Performs any other medical duties as deemed necessary by the Jail Physician;

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, & PERSONAL CHARACTERISTICS:

Good knowledge of nursing principles and techniques and their relation to medical and surgical practices;

Good knowledge of sanitation, personal hygiene and nutrition as it relates to health care and maintenance;

Working knowledge of pharmacology (drugs and their actions and reactions);

Working knowledge of the prevention and control of infections and diseases;

Skill in the application of nursing techniques and practices;

Ability to complete and maintain a variety of records including clinical records and accurate patient summaries and charts;

Ability to understand and follow technical instructions;

Ability to administer medications and follow safe medication policies;

Ability to practice proper infection control policies and procedures;

Ability to carry out the therapeutic measures prescribed;

Ability to get along well with patients, physicians and others;

Ability to plan and supervise the work of LPN's and related personnel;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from a school of nursing approved by the State Education Department from a course approved by such department as qualifying for Registered Professional Nurse.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

(A) Eligibility for a license issued by the State of New York to practice as a Registered Professional Nurse.

(B) Possession of the license at the time of appointment.