

Basic Instructions for Calendar Year Report 2012

The spreadsheet is preprogrammed and locked to prevent changes to the format, calculation formulas, column headings and row names. You may make entries in only the cells set up to receive your data. Some cells are programmed to do the calculations for you such as totals at the bottom of columns of data, %time in Table 1, %correct in Table 6, and all the summary values in Table 7.

Please be sure to put your jurisdiction number in cell G3 on page three of the spreadsheet. This populates your jurisdiction number in a large number of places in the spreadsheet so we can retrieve your information electronically.

Do not put \$ in front of money entries in Table 9 (Fees) or Table 10 (Penalties). The spreadsheet will do that automatically.

To move to the appropriate page of the report, click on one of the tabs at the bottom left of the screen labeled Instructions, Page 1, Page 2, etc. The page numbers follow the hard copy form (WM-14).

When entering long text entries, place the cursor in the leftmost cell and type the whole entry in that cell. The system will automatically display the text across the other cells.

You may send the narrative information I requested on the Director Notes page of the worksheet, as a Text document or on a separate paper document

You may also send the penalty information in Table 10 as a separate text file, Word file, or printed document.

If you have questions, please call Joe Brino (845-437-5150) or Mike Sikula at (518-457-3146).

STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
BUREAU OF WEIGHTS AND MEASURES
10B AIRLINE DRIVE
ALBANY, NEW YORK 12235

2012

ANNUAL REPORT OF DIRECTOR OF WEIGHTS AND MEASURES
(In compliance with Section 181.3 of the Agriculture and Markets Law)

County/City Date

I,
Director of Weights and Measures for the County/City of
do hereby respectfully submit the following report as required by Section 181.3 of the Agriculture and
Markets Law for the Calendar year 2012.

Program Name	<input type="text" value="Department of Weights & Measures"/>	Telephone	<input type="text" value="315-253-1652"/>
Street Address	<input type="text" value="91 York Street"/>	Fax	<input type="text" value="315-253-1015"/>
City, State Zip	<input type="text" value="Auburn, NY 13021"/>	Cell	<input type="text" value="315-246-9133"/>
Email Address	<input type="text" value="lrosier@cayugacounty.us"/>		
Web Address	<input type="text" value="None"/>		

Director's Original Date of Appointment Salary per year

Appointment Status: Director Fraction FTE in W&M
(Non-Competitive, Permanent Competitive, or Provisional Competitive)

Total W&M Program Budget Total Budget

No. of W&M Inspection Staff No. of W&M Clerical Staff
(Do not include Director)

No. of Other Staff (Consumer Affairs, etc) *Classification Devices*
Civil Service Class
"A" or "B"

Program responsibilities under Local Law (other than W&M Article 16):

Mark with "X" in box where appropriate

<input type="checkbox"/>	A. General Consumer Affairs	Other (list) F.	<input type="text"/>
<input type="checkbox"/>	B. Item Pricing		<input type="text"/>
<input type="checkbox"/>	C. Pricing Accuracy (Scanner Accuracy)		<input type="text"/>
<input type="checkbox"/>	D. Device Repairman Registration		<input type="text"/>
<input type="checkbox"/>	E. Home Repairman Licensing		<input type="text"/>

Cayuga County

Jurisdiction# 5

Section 1. Workload

Work Category	Hours Worked	Percentage of Total
Weighing Devices Inspected and Tested	394	24.8
Gasoline Pumps Inspected and Tested	216.7	13.7
All Other Commercial Device Inspections	243	15.3
Non-Mandated Tests and Requests	53	3.3
Petroleum Quality Program	86.4	5.4
Package Control	21.1	1.3
Complaints	7.4	0.5
Civil Penalty and Court Hearings	6.8	0.4
Administration (records, reports, scheduling)	531.4	33.5
Public Relations	16.3	1.0
Other	0	0.0
Pricing Accuracy	9.5	0.6
Totals	1585.6	100%

Section 2. Establishments

Establishment Type	Number in Jurisdiction	Number of Inspections	w/Diesel In Juris.
Supermarket	12	24	
Food Store/Deli	14	16	
Farm/Produce	32	34	
Fish/Butcher	13	14	
Candy/Nut	4	4	
Bakery	1	1	
Drug	16	16	
Hardware	16	16	
Gas Station	17	20	14
Gas Station Store	28	44	16
Marina	11	11	3
Airport	1	1	
Variety/Multiple	1	6	
Fuel Oil Dealer	4	7	
LPG Dealer	16	17	
Proc/Ware/Manuf	23	41	
Asphalt/Salvage	6	9	
Fabric/Sewing	0	0	
Feed & Fertilizer	31	38	
Other	34	38	
Non-Commercial Estab.	47	50	
Total	327	407	

Section 3. Farm Milk Tanks

Category	#
Total in Jurisdiction	147
New Calibrations	3
Recalibrations	7
Rechecks	39
No. Against Producer	2
No. Against Receiver	5

Section 4. Petroleum Quality

Product	samples
Gasoline	77
Diesel Fuel	13
Investigations	0

Section 5. Complaints

Type	# Received	# Resolved or Referred
Devices	1	1
Shortweight	0	0
Gasoline	6	6
LPG	0	0
Fuel Oil	0	0
Firewood	0	0
Other	0	0
Pricing Accuracy	0	0
Total	7	7

Section 6. Devices

Device Type	Total # in Juris	Results of Prescribed Tests						Prescribed Devices not Tested	Other Tests Rechecks Complaints
		Test Correct		Test Incorrect			Incorrect Visual		
		#	%	(+)	(-)	Other			
Computing Scale	227	256	87.7	4	32	0	3	0	0
Pre-Pack Scale	57	55	87.3	1	7	0	0	0	0
Customer Scale	17	16	94.1	0	1	0	0	0	0
Vehicle Scale	33	37	64.9	8	10	2	0	0	0
Monorail Scale	0	0	0.0	0	0	0	0	0	0
Prescription Scale	31	31	96.9	1	0	0	0	0	0
Hopper/Batch/Tank Scale	8	6	75.0	0	1	1	0	0	0
Platform Scale	72	70	88.6	4	5	0	0	0	0
Livestock Scale	1	3	75.0	1	0	0	0	0	0
Miscellaneous Scale	24	22	91.7	0	1	1	0	0	0
Petroleum Pump	540	630	93.6	35	7	1	0	0	0
Petroleum Meter VTM	30	30	90.9	1	1	1	0	0	0
Other Meter	0	0	0.0	0	0	0	0	0	0
Rack Meter	9	9	75.0	2	1	0	0	0	0
Liquid Measure	0	0	0.0	0	0	0	0	0	0
Volumetric Measure	0	0	0.0	0	0	0	0	0	0
Weights Pharmacy	242	242	100.0	0	0	0	0	0	0
Weights Other	80	79	98.8	0	1	0	0	0	0
Linear Measure	0	0	0.0	0	0	0	0	0	0
Linear Measuring Device	12	11	91.7	1	0	0	0	0	0
Timing Device	29	31	100.0	0	0	0	0	0	0
Taximeter	0	0	0.0	0	0	0	0	0	0
Miscellaneous Device	0	0	0.0	0	0	0	0	0	0
LPG Meters	0	0	0.0	0	0	0	0	0	0
Non-Commercial Devices	135	119	84.397	9	11	2			0
Milk Tanks 20% (from Sect 3)	29	46	86.8	2	5	0	0	0	3

Section 7. Device Test Summary

Automatically summed from data above

Total Scales	470	496	86.1	19	57	4	3	0	0
Total Liquid Meas. Devices	608	715	92.7	40	14	2	0	0	0
Total Weights	322	321	99.7	0	1	0	0	0	0
Total Linear Measures	12	11	91.7	1	0	0	0	0	0
Total Miscellaneous Devices	29	31	100.0	0	0	0	0	0	0
Total All Devices	1441	1574	91.9	60	72	6	3	0	0

Classification Devices	1090
Civil Service Class	A

* Rows 24, 25, 28, 31 and 32 are not counted in Civil Service classification

