



APPENDIX B. PARTICIPATION MATRIX

The matrix in Appendix B is intended to give a broad overview of FEMA, New York State, county, municipal and stakeholder personnel that participated in the Cayuga County HMP update planning process. Meeting attendees and input provided are also included. All participants were encouraged to attend the kick-off meeting and mitigation workshop. During the planning process the consultant contacted each participant to offer support, explain the process, and facilitate the submittal and review of critical documents.

The participating jurisdictions agreed to abide by the Planning Partner Expectations and Planning Partnership Guidelines which established a Steering Committee. Letters of Intent to Participate indicating municipal planning efforts are included in this appendix. The Steering Committee served as the core of the working group. Participation is defined as having input to the hazard analysis (providing critical facility, hazard event, vulnerability data), and as having participated in the mitigation workshop or alternate annex meetings as described in the HMP for the purpose of creating a mitigation strategy to be included in each municipalities annex in Section 9 (Jurisdictional Annexes).



Name	Title / Position	Attended Meeting(s)	Attended Steering Committee Meeting #1 – 7/7/2020	Attended Planning Partnership Kickoff Meeting #1 – 7/14/2020	Attended Steering Committee Meeting #2 – 8/18/2020	Attended Steering Committee Meeting #3 – Risk Assessment – 10/6/2020	Attended Planning Partnership Meeting #2 – Risk Assessment 8/06/2020	Attended Mitigation Strategy Workshop – 10/27/2020	Attended Steering Committee Meeting #5 – Draft Plan Review 11/23/2020	Attended Municipal Annex Support Meetings - Completed Information Gathering Worksheets / Surveys	Provided Data and Information	Reviewed/Updated Inventories (e.g. Critical Facilities)	Identified vulnerabilities	Identified progress on original Mitigation Strategy	Identified Locations for Shelters, Temporary Housing, and Long-Term Housing	Supported update of Mitigation Strategy	Created Action Worksheets	Facilitated/Supported public and stakeholder outreach	Supported Integration / Coordination with other Planning Mechanisms	Reviewed / Approved Draft and Final Plan Sections	Designated Project Point of Contact
Amy Russett*	Director of Emergency Services	X	X	X																	
Dale Currier	Interim Director of Emergency Services, Hazard Mitigation Coordinator	X				X	X	X	X												X
Harry Sherman	Deputy Director	X	X		X		X	X	X												X
Gary Duckett	Superintendent of Buildings and Grounds	X					X	X													
Richard Wheeling	Cayuga County Highway Department - Sr. Engineering Tech	X				X		X													
Michele Wunderlich	Associate Planner	X	X	X	X	X		X	X		X	X	X	X		X			X	X	
Doug Kierst	Soil and Water Conservation District Field Manager/ Director	X			X	X			X		X	X	X	X		X			X	X	
Jeff Dygert	County Deputy Fire / Rescue / EMS Coordinator/ City of Auburn City Manager	X		X		X															
Daniel Welch	Associate Director, CCE Cayuga	X	X	X	X	X	X	X	X												
Larry Dygert	Fire Coordinator	X	X																		
Eric Warren	Auburn Community Hospital	X			X																
Barb Perkins	Auburn Community Hospital	X			X																
Amin Choukairi	Disaster Program Manager	X			X																
Doug Kinney	Director Public Safety, Cayuga Community College	X	X				X														
Monica Salvage	Executive Assistant Cayuga County	X	X																		
Brian Evans	NYS Police	X	X		X																
Craig Todd	Town of Locke	X	X																		
Karen Baxter	Town of Moravia	X	X																		





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Deana Honey	Cayuga County Health Department	X	X																		
Danielle Szabo	Cayuga County Economic Development Agency	X			X																
Tracy Verrier	Cayuga County Economic Development Agency	X			X			X	X												
Robert Ingham	USDA	X			X																
Kevin Clapp	NYSDHSES	X	X	X																	
Shannon Clarke	NYSDHSES	X		X																	
Corinna Cavallo	NYSDHSES	X		X																	
City of Auburn																					
Michael Quill	Mayor																				
Jeff Dygert	County Deputy Fire / Rescue / EMS Coordinator/ City of Auburn City Manager	X		X	X			X				X	X	X	X	X		X			X
Seth Jensen	Auburn Municipal Utilities	X							X			X	X	X	X		X				X
Jason Brown	Fire Lieutenant	X											X			X					
Doug Selby	Auburn City Manager	X			X																
Town of Aurelius																					
Edward J. Ide	Aurelius Town Supervisor	X		X																	
Debbie Pinckney	Clerk	X						X		X	X	X	X	X		X					X
Town of Brutus																					
Angela Skellington	Supervisor	X					X	X				X	X	X	X		X				
Ann Balloni	Clerk	X					X	X					X	X	X	X					





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Town of Cato																					
Charles Ray	Supervisor																				
Jay Moose		X		X																	
Town of Conquest																					
Charles Knapp	Supervisor																				
Lisa Tortorello	Clerk	X		X				X													
Harold Gilfus	CEO	X		X																	
Town of Fleming																					
Don Oltz	Town Supervisor									X	X										
Town of Genoa																					
Lorie Sellen-Gross	Supervisor	X		X			X			X	X	X	X	X	X	X	X				X
Town of Ira																					
Jay Moose		X		X																	
Town of Ledyard																					
Mark Jordan	Supervisor							X													
Town of Locke																					
Melanie Funk	Town Clerk/Tax Collector									X											





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Town of Mentz																					
Richard Niелens, Jr.	Supervisor									X											
Mark Emerson	Board Member																				
Jay Moose		X		X																	
Town of Montezuma																					
John Malenick	Supervisor																				
Town of Moravia																					
Terrance Baxter	Moravia Town Supervisor																				
Town of Niles																					
Patrick Steger	Highway Superintendent/ Pres. CCTWSA																				
Joan Jayne	Supervisor	X					X	X	X	X	X	X									
Town of Owasco																					
Ed Wagner	Town Supervisor	X						X		X		X	X	X							
Tim Kersetter		X		X																	
Town of Scipio																					
Gary Mutchler	Town Supervisor								X	X	X	X	X	X			X	X	X		X
Town of Sempronius																					
Victoria Becker	Town Clerk																				
Kevin Court	Supervisor									X											X





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Town of Sennett																					
Penelope Dennis	Town Clerk																				
Town of Springport																					
Jennifer Schenck	Town Clerk	X						X	X		X										X
Town of Sterling																					
Joan Kelley	Supervisor									X	X	X									
Town of Summerhill																					
Susan Stout	Supervisor																				
Harold Gilfus	CEO	X		X																	
Town of Throop																					
Eric Ridley	Supervisor	X					X	X		X	X	X	X	X	X	X	X	X	X		X
Town of Venice																					
Stephen Fedrizzi	Clerk	X					X	X		X	X	X	X	X			X	X	X	X	X
Town of Victory																					
Mike Wiggins	Supervisor	X		X						X	X	X	X	X							X



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Village of Aurora																					
Ann Balloni	Village Clerk	X		X						X	X	X	X	X		X					X
Village of Cato																					
Kim Cole	Village Clerk																				
Village of Cayuga X																					
William E. Sherman	Mayor							X		X	X	X	X								X
Debbie Pinckney	Clerk	X						X		X	X	X	X								
Village of Fair Haven																					
James Basile	Mayor									X	X	X	X	X							X
Walter Krehling		X					X														
Village of Meridian																					
Susan Settle	Clerk									X	X	X									
Village of Moravia																					
Anne Riddell	Village Clerk	X						X		X	X	X	X								X



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Village of Port Byron																					
Caitlin Bacon	Clerk																				
Village of Union Springs																					
Bud Shattuck	Mayor	X				X	X		X	X	X		X			X	X	X			
Village of Weedsport																					
Jean B. Saroodis	Mayor									X		X				X	X	X			

Notes:
 FPA Floodplain Administrator
 NFIP National Flood Insurance Program
 *OEM Director at the time of project kick-off