

## **ADOPT-A-HIGHWAY AGREEMENT**

### **TERMS AND CONDITIONS FOR PARTICIPATION IN THE PROGRAM**

1. Subject to the acceptance of the terms and conditions contained herein, the Cayuga County Department of Public Works (DPW) grants permission to the APPLICANT to adopt a county-owned highway or portion thereof for a minimum period of two (2) years beginning on the approval date indicated and subject to the DPW's termination rights. It will become eligible for renewal every two (2) years.
2. The DPW will provide safety materials for use by the APPLICANT. The APPLICANT shall conduct an on-site safety briefing, with all participants, prior to each pickup. For groups' additional safety the Cayuga County Sheriff's Department shall be notified of all scheduled events.
3. The APPLICANT will conduct litter pickup at the location set forth in the application a minimum of two (2) times per year, subject to at least one week's advance notification to the DPW. The APPLICANT must make arrangements to pick up adequate numbers of safety vests, gloves, and plastic trash bags.
4. The APPLICANT shall not conduct any litter pickups on busy holidays or holiday travel weekends or preceding days such as the Wednesday before Thanksgiving, Thanksgiving Day, the Monday following Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Day, Fourth of July or a Fourth of July Weekend (Friday-Monday), Easter weekend (Friday-Monday), Memorial Day or a Memorial Day weekend (Friday-Monday). All activities must be conducted between one hour after sunrise and one hour before sunset.
5. The APPLICANT must arrange for the DPW staff to pick up bags.
6. The DPW, at its cost, will provide, install and maintain two permanent signs noting the Program and the Applicant's name at the beginning of the Site, one sign in each direction. Further, the DPW will, upon request and at its cost, provide the APPLICANT with a "Litter Crew Ahead" sign for placement by the APPLICANT during litter pickups. Proper use of the temporary "Litter Crew Ahead" signs is the responsibility of the APPLICANT. The DPW will replace the Adopt-A-Highway signs as necessary due to normal wear and tear.
7. There shall be no business logo or commercial advertising used or displayed by the APPLICANT. There shall be no promotion or advertising by non-business groups. This includes the use of hashtags (#), social causes, political activism, and the use of events as group names on recognition signing.
8. After each litter pickup, the APPLICANT shall file a report setting forth the date of the pickup, the number of people involved, the number of bags of litter picked up, their contents (hazardous materials, poison ivy, guiderail, debris, etc.) and the number of hours spent for the pickup.

9. The DPW shall have the right to terminate this undertaking at any time by providing written notice to the APPLICANT if the APPLICANT does not comply with any of these terms and conditions; at any time the Applicant's work is unsatisfactory, unsafe, or if it causes a conflict with traffic; at any time the Program is suspended or discontinued; or at any time such termination is deemed to be in the best interest of County of Cayuga.

10. Any notice to or communication with the DPW by the APPLICANT shall be with the Highway Division. Any notice to or communication with the APPLICANT shall be to the point-of-contact indicated on the group's application.

11. The DPW will not enter into an agreement with any elected official or candidate for public office.

12. The DPW encourages the APPLICANT to separate and recycle appropriate materials. However, where required by law ordinance, the APPLICANT MUST separate and recycle appropriate materials.

13. The APPLICANT acknowledges the DPW's criteria for eligibility to participate in the Program included in this application and certifies that it meets all such criteria outlined below:

14. Local community organizations, such as civic, social or school groups, are eligible to adopt a highway as will individuals 18 years of age or older. Corporations, partnerships and sole proprietorships who wish to sponsor groups may do so; however, for all participants (business & non-business) there shall be no business name, logo, advertising, promotion, social causes or political activism, nor use of hashtags or events in recognition signing. The APPLICANT certifies that it does not represent an elected official or candidate for public office.

15. Participants are required to conduct litter pickup for two (2) years from the effective date of the agreement. APPLICANT may assign its obligation to another group or business subject to the DPW's prior written approval.

D.) The minimum age for participation is twelve (12) years of age. Groups with members ages 12 to 17 must be supervised by adults eighteen years of age or older in the ratio of one adult per six participants ages 12 to 17 whenever there is a litter pickup.

APPLICANT PRINTED: \_\_\_\_\_

DATE: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

DPW PRINTED: \_\_\_\_\_

DPW SIGNATURE: \_\_\_\_\_