

Cayuga County Administrator's MONTHLY REPORT

Reporting Period: August 1 - 31, 2018



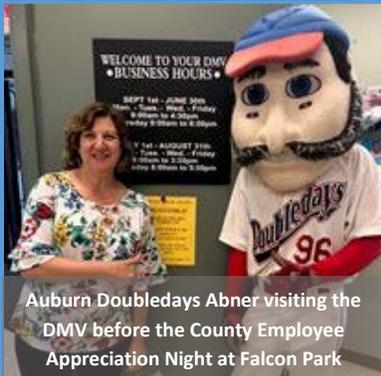
Delegation of Cayuga County Legislators in Washington, D.C.



Sheriff Dept. participated in Cops on Top fundraiser for Special Olympics



Munch, Mingle & Music with a special musical performance by Perform 4 Purpose



Auburn Doubledays Abner visiting the DMV before the County Employee Appreciation Night at Falcon Park



Construction in the parking lot



Loan closing with County Development Corporation and Wells College for water filtration



Highway crew working on road shoulder repair



Cayuga County Government
www.cayugacounty.us

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Department Updates

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County Administrator's Monthly Report

Please find our latest edition of the County Administrator's Monthly Report. The Monthly Report is designed to provide up-to-date data and information on the operations of County Government. Within you will find monthly updates from departments and contract agencies, and special reports.

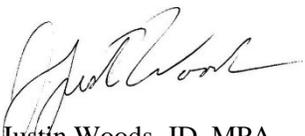
Labor Day came quickly this year as much of the summer was spent working with all of the County's municipalities on the Shared Services Project. The County Legislature accepted the plan in July, and following several public hearings in August, the Shared Services Panel overwhelmingly adopted the final plan. The plan has been submitted to the State and we look forward to working with all of our partners to improve services and reduce taxes.

The County is also proud to report its role in helping Wells College and the Village of Aurora safeguard the community's public health and economy by helping finance carbon activation filters to protect the water system from Harmful Algal Blooms. The system, which is owned by the College, provides water to the Village and all the businesses and residents in the Village. Through appropriations in the state budget, funding had been secured to purchase and install the system. However, the County working through the Cayuga County Development Corporation, was able to provide bridge financing and access to funds to ensure that the system would be in place for this bloom season.

I am also pleased to announce the addition of 1st Lt. Jessica Strassle as the Director of the County's Veteran Services Agency. Lt. Strassle is a Public Health Officer in the Air National Guard and has experience as a Veterans Navigator at Lourdes Hospital in Binghamton. Please join me in welcoming Lt. Strassle in September.

Lastly, I want to thank Perform 4 Purpose for not only playing at the County Office building this month, but also for simultaneously teaching our children to love and play music, and for entertaining us at so many public events.

On behalf of the Cayuga County employees and department heads, we hope the Legislature finds this report an informative tool that assists them in serving their constituents as policymakers, and we hope it provides transparency and useful information to the community at large. As always, we look forward to hearing your feedback!



J. Justin Woods, JD, MPA
County Administrator

ADMINISTRATION



County Administrator's Office

J. Justin Woods, JD, MPA

County Administrator

- Worked with Project Team to finalize and present a final draft of the Shared Services Plan which was adopted by the Shared Services Panel. The plan was finalized and submitted to NYS. Final presentation scheduled for September 18 at 5:00 pm in Legislative Chambers.
- Finalized New Visions ROW permit and construction of broadband is underway on County roads.
- Sent 2019 Budget Memo and requests to formally start the 2019 Budget process.
- CCDC closed on the bridge loan for the Wells College water system.
- Participated in meetings with law enforcement, legislators, and counsel and representatives of the Cayuga Nation.
- Participated in Raise the Age planning session.
- Entered into 10 leases for 2018, and started planning for 2019, both of which will be delivered in early 2019. Within the next 3 years, we will turn over the balance of the Sheriff's fleet, and continue to track costs and savings.
- Started project management meetings for rolling out the new website.
- Worked on due diligence for several property issues including the City's planned public safety building and office spaces for WIC and the Office of Aging. Also participated in negotiations with County tenants on several properties.
- Initiated contact with the NYS Canal Corporation regarding flood mitigation measures in the abandoned portions of the Erie Canal.
- Construction is well underway separating the County's storm and sanitary sewers in the County parking lot. This project should be completed in September.
- Held Cayuga County Employee Appreciation Night at the Doubledays.

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Lynn Marinelli

Budget Director

- See budget graphs under Other Reports.

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Department of Human Resources

Michael T. Russell

Human Resources Administrator

YEAR-TO-DATE COMBINED TRANSACTIONS: 3,618

- County departments: 1,413 total transactions
- Schools, Towns, Villages, BOCES & Special Districts:

877	Schools
603	Towns
219	Villages
395	BOCES
51	CCC
36	Seymour Library
19	Soil & Water
5	Water & Sewer
1,477	Total Transactions

- Specific personnel action that was taken (year to date):

Transaction Type	No.
Permanent Appointments	283
Provisional Appointments	18
Contingent-Permanent Appointments	0
End of Probationary Period	119
Layoffs Due to Abolishment of Positions	0
Layoffs Due to Lack of Funds or Work	1
Promotions	22
Reinstatements	9
Removals	424
Resignations	138
Retirements	46
Seasonal Appointments	210
Temporary Appointments	54

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- Exams administered & Application fees collected:

Exams Administered		Application Fees Collected:	
August Only	0	August Only	\$1,155
Year-to-Date	46	Year-to-Date	\$9,085

- Met with alternative benefit provider
- Facilitated and participated in interviews for Acting Deputy County Treasurer and Director of Veterans Service Agency
- Staff participated in statewide Egov. discussion
- Facilitated Deferred Comp information/enrollment sessions
- Worked on departmental restructuring plans
- Conducted Workplace Violence investigation
- Preparation for and participation in SEACC vacation arbitration
- Provided County Administrator with salary compensation summary
- Management of an ADA claim
- Participation in Employee Recognition program arrangements

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Information Technology

Stephen D. Tobin

Chief Information Officer

- The IT budget request for 2019 has been submitted.
- The IT budget development process continues to be challenging as we have two large budget areas that can fluctuate significantly year to year based on hardware and software needs and their lifecycles. IT staff is the other significant cost associated with the department but is much simpler to plan. The challenge is to balance hardware and software costs so that our budget request total is similar to the previous year's budget. We work hard to avoid significant variations in departmental funding requests as they make planning very difficult for the Legislature.
- The County's software deployments fall into either enterprise level or department level deployments. Our enterprise level software deployments include email, the County's ERP system, Antivirus, data backup, centralized database services, office productivity, and other centralized or centrally managed software applications that are deployed countywide. Department level applications are also deployed within the County that serve a subset of County users within departments.
- The following table shows the overall County investment for software-associated expenses in 2017. Enterprise level software is listed under IT and department level applications are listed by department.

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Software Expense by Department 2017

Buildings	\$	6,840.00
County Clerk	\$	65,820.00
Custody	\$	40,384.50
DSS	\$	1,193.75
E-911	\$	2,025,455.00*
Health	\$	10,278.00
Highway	\$	1,401.44
HR Civil Service	\$	5,700.00
IT	\$	640,616.01
Law Enforcement	\$	25,044.15
Mental Health	\$	20,379.40
Probation	\$	7,000.00
Real Property	\$	17,889.57
Treasurer	\$	21,212.00
Veterans	\$	750.00
W and M	\$	360.00
Total	\$	2,890,323.82**

*Includes grant funded replacement of 911 dispatch system

**Estimated based on available data

- Published the August Cyber Newsletter for employees on the County Portal
- Upgraded department level accounting systems
- Deployed an automated reporting tool that summarizes departmental internet access usage and sends reports on a scheduled basis to department heads
- Deployed an updated intrusion detection system
- Continued participating as a member of the Policy Team to review and recommend County policy changes and additions
- Closed 449 support tickets July 31th through August 31st.
- As the following subject will be of continued interest through November, we will include this information in these reports until that time. IT Team Member Bryan Lamb attended the New York State Elections Cyber Exercise Series in June and provided the following: “A Handbook for Elections Infrastructure Security” which can also be found at the following link:

<https://www.cisecurity.org/wp-content/uploads/2018/02/CIS-Elections-eBook-15-Feb.pdf>

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Department of Planning & Economic Development

Stephen F. Lynch, AICP

Director

CLEAN & RENEWABLE ENERGY PROJECTS

- **\$250,000 NYSEDA CLEAN ENERGY COMMUNITY GRANT:**
The Planning Director and Administrative Assistant are now working on grant implementation. Capital improvements will include three items: (1) Extensive energy-efficient interior lighting upgrades at the County Jail; (2) Purchase of two hybrid SUV electric vehicles for the County fleet; and (3) installation of two Electric Vehicle Charging Stations – one at the County Office Building and a second station at the Union Springs Village Offices located in Frontenac Park on Cayuga Lake. Planning Activities are tied to the Cayuga County Public Utility Services Agency (CCPUSA) and are specifically targeted at creating a strategic organizational & operations plan for the county power agency.
- **CAYUGA COUNTY MUNICIPAL SOLAR PROJECT:**
The Planning Department is continuing to work closely with the County Administrator, County Attorney and the Central New York Regional Planning and Development Board on finalizing land lease and land development agreements for the proposed municipal solar project.

WATER QUALITY

- **WATERSHED RULES & REGULATIONS:** Planning is part of the extended staff/agency working group preparing draft revisions to the 1984 Owasco Lake Watershed Rules and Regulation (WSRR). Draft regulations have been prepared and will be presented to the Steering Committee this fall. The Health Department will be contracting with an objective, outside facilitator to assist the extended staff/agency working group on rolling out the proposed regulations to the Steering Committee, targeted stakeholder groups, and the general public.
- **OWASCO FLATS PROJECT:** Project construction (Woodstone Environmental) for Phase I of the Owasco Flats Project began in mid-July and has proceeded rapidly through August and continues. As a recap for legislators: Phase I is funded by a \$715,000 2011 State Grant from the NYS Environmental Facilities Corporation (EFC). Staff

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submitted a follow-on State Grant in 2017 for \$600,000. This additional state funding was awarded and the grant contract has been executed. Between the two State EFC Grants, a significant portion of the full project can be constructed. The Legislature's approval in August of the resolution authorizing a Woodstone Environmental construction contract amendment will allow Woodstone to construct one of the bid's add-alternates using the new (2017) EFC grant funds. The Department extends its thanks to the Soil & Water Conservation District staff for assistance with the project, including periodic (weekly) review of the stormwater prevention work at the site. A great deal of work within this and other watersheds in Cayuga County would simply not be possible without the staff support of the Soil and Water Conservation District.

WATER, SEWER & HIGHWAY INFRASTRUCTURE

- **COUNTYWIDE WATER & SEWER ASSESSMENT:** Planning is on the Steering Committee for the Countywide Water & Sewer Assessment Project. This project is being managed by the County WSA and is funded by the County (\$100,000) and State (\$100,000). Staff attended a presentation at Auburn City Hall on August 29th where case studies of how other counties have managed to consolidate and regionalize capital improvements and operations of numerous small, rural municipal water and sewer systems under a central system.
- **WELLS COLLEGE-VILLAGE OF AURORA WATER FILTRATION:** The Cayuga County Development Corporation (CCDC) Bridge Loan to Wells College was closed on Monday, August 27th. The CCDC Bridge Loan was needed to fast-track the engineering, bidding, and installation of an activated carbon filtration system onto the Wells College Water Filtration System that provides public water to the College campus and Village of Aurora.

PARK PLANNING & DEVELOPMENT

- **EMERSON PARK \$482,000 CFA GRANT – DEAUVILLE ISLAND CAPITAL IMPROVEMENTS:** We have provided everything needed for the state review of the ~\$468,000 state grant contract and have been authorized by the state to begin design work. The Emerson Foundation is matching the County cash funding for the project at \$181,500. A resolution, moving through both Planning and Public Works committees in the September cycle, will extend the design contract for the landscape architecture firm secured for County Parks (Trowbridge / Wolf /

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Michaels LA out of Ithaca) and allow staff to proceed with the design this fall and construction in the spring of 2019.

- **STERLING NATURE CENTER FACILITY DESIGN:** Staff Planner David Nelson prepared and circulated a Request for Qualifications (RFQ) for the architectural design of the envisioned multi-use facility for the Center in March 2018. The steering committee selecting Beardsley Architects of Auburn NY as the preferred firm. A Planning and Public Works resolution is moving through both committees during the September legislative cycle that will authorize the Beardsley Architect contract and work subject to the County receiving the donation.

ECONOMIC DEVELOPMENT – COORDINATION WITH CEDA

- **CAYUGA COUNTY DEVELOPMENT CORPORATION LOAN PROGRAM:** The Planning Director and Administrative Assistant are finalizing a working capital loan to the Aurora Ale & Lager Company to assist the micro-brewery in expanding its facility, brewing and canning capacity. The CCDC Board approved the loan Aug 10; closing Sep 12.

TOWN & VILLAGE ASSISTANCE

- **MUNICIPAL LAND USE PLANNING UNDERWAY AND PENDING:** Over the past two years, the department has been actively working with towns and villages to develop land use and municipal planning projects to benefit our communities. The following projects are underway or pending:

Village of Moravia Comprehensive Plan – 2017 CFA grant award
Town of Moravia Comprehensive Plan – 2018 CFA grant application submitted 7/27/18
Town of Moravia Zoning & Subdivision Ordinance update
Town of Mentz Zoning Ordinance update
Town of Montezuma Zoning and Subdivision Ordinance rewrite
Village of Union Springs / Town of Springport LWRP
Village of Fair Haven Zoning Ordinance updates for the Central Business District Area
Town of Victory Agriculture and Farmland Protection planning grant application
Village of Cayuga Zoning Ordinance update (steering committee and staff assistance)

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COUNTY ATTORNEY



County Attorney's Office

Frederick Westphal, Esq.

Attorney

- No report received.

COUNTY BUILDING INSPECTOR

- No report received.

BOARD OF ELECTIONS



Board of Elections

Cherl A. Heary (R)

Katie Lacey (D)

Commissioners

- Our department processed 842 new registrations and name or address changes.
- We requested and received approval to transfer funds to cover the cost of the additional primary election this year.
- We received four independent petitions (one for a Legislator in District 10, two for Auburn City Court Judge and one for the Town of Sterling Justice).
- We mailed all absentee ballots (permanent, military, overseas and civilian) to registered voters who requested ballots for the Democratic or Reform Primaries. 393 ballots have been issued to date.
- Machines techs have tested and certified all machines for the primary. One result of the multiple court challenges to petitions in the 50th Senate District was the need to reprogram and retest all machines twice. The litigation increased costs for reprinted ballots and reprogramming of the machines for the primary.
- Poll books for the Primary will be produced in-house during the week of August 27th.
- Appointment letters have been sent to poll managers and inspectors for the September 13th primary.
- We continue to receive returned mail check cards for voters who have relocated. We have received over 1,300 corrections, 500 of which are from people who have relocated within the county.
- A follow-up letter will be sent to all in order to verify information prior to changing of our voter file.

CLERK OF THE LEGISLATURE



Clerk of the Legislature

Sheila Smith

Clerk of the Legislature

AUDITING

- Completed auditing for the effective date of 09/01/18, a couple of minor corrections.

CODIFICATION

- The General Code Resolution was adopted and we are moving forward with the process to codify our Local Laws.

POLICY GROUP

- Cayuga County Travel Policy was approved and has been uploaded to the Portal and County website.
- The Cayuga County Emergency Closing Policy will be presented at Government Operations Committee meeting in September.
- The Policy group will move forward with updating policies.

OTHER

- The Employee Recognition Luncheon is scheduled for September 11, 2018 at the Hilton Garden Hotel. Lunch is at 12:00 PM with the awards ceremony to follow. All Legislators are invited to attend.

COMMUNITY & SOCIAL SERVICES



Employment & Training Cayuga Works Career Center

Ann Kubarek

Director

- In July, over 800 people used the services of the Cayuga Works Career Center and 63 individuals participated in the various employment and job readiness workshops that are offered at the Career Center.
- Currently, there are 388 jobs posting for Cayuga County listed in the New York State Job Bank, which is the database the New York State Workforce Development system uses to centralize job postings for area employers. This platform is available to employers at no cost to post their job openings and to interface with available workers.
<https://newyork.us.jobs/index.asp>
- A mini job fair was held on Thursday, August 2, 2018, at the Career Center. Six local employers were on-site to recruit qualified candidates for their job openings. Additionally, eight other on-site recruitments were held in August.
- New York State has allocated \$162,445 TANF funding to Cayuga County for the Summer Youth Employment Program. The allocation is slightly higher than last year to address the increase in the minimum wage. This summer, 62 young people are working at various worksites throughout the County. During the course of the summer, youth worked over 9,400 hours at their assigned worksites and earned over \$94,000 in income. Youth participated in a financial literacy component to teach the participants about banking functions and encourage savings.
- Unemployment data:

	Cayuga County	New York State	United States
July 2018	4.5%	4.2%	4.1%
July 2017	5.0%	4.9%	4.6%

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Dept. of Social Services | Mental Health

Raymond Bizzari

Director of Community Services

- The CNDPG organized a meeting at the Minnowbrook Conference Center in October to convene the Commissioner's and Regional Offices of MWOCFS/PWDD as well as the DCS's and LDSS Commissioners of the 6 counties. This is a planning discussion on how to better serve the developmentally/intellectually delayed kids/adults that need housing, supportive living, crisis, and hospital discharge services (see Other Reports).
- We continue to lay the groundwork for the EastHill satellite.
- Recovery Counseling Services, a for-profit OASAS outpatient provider, closed up shop.
- We continue to refine the plan for pre and post-inspections of apartments and tracking security deposits.
- The department is experiencing a foster home crunch... we're exploring other strategies for recruitment and retention of foster homes. DSS foster care pay is lower than some other departments' and all the voluntary providers, so interested families tend to migrate that way.
- The 4th floor at DSS is undergoing a re-alignment of supervisors and senior caseworkers.
- **Raise the Age** planning continues... while not the state plan, attached under Other Reports is a document that outlines what juvenile justice reform looks like here. Jay, his staff, FAST and DSS staff agree on these strategies and we're bringing the treatment community along.
- Funding Nick's Ride 4 Friends (12 South) is a significant effort in supporting our community members on their road to recovery.

COUNTY CLERK



County Clerk's Office

Susan M. Dwyer

County Clerk

DEPARTMENT OF MOTOR VEHICLES

- Total Retention to Clerks Office (in-office transactions): \$55,814
- Total transactions completed in our DMV office: 6,561 (~285/day)
- Total online transactions conducted by Cayuga County residents: 1,243
- Total online County Sharing retention: \$2,778 (YTD \$10,565)
- Total Sales Tax collected and paid to the NYS Dept. of Taxation and Finance: \$149,980
- Auto Dealer work continues to be on the rise. A potential new dealership opening in Clay, NY has contacted our office because they heard about our excellent service, and they are likely to be submitting their work to our office. We will know very soon if that will be a definite decision.
- We met our deadline for the installation of a wireless network for new state-issued credit card equipment by working with our County IT Department. Many thanks for their help on this project!
- We continue to see an increase in customers who are choosing to upgrade their licenses to the **Enhanced Driver's License (EDL)** which is a REAL ID-compliant document. This document allows a person to travel to Canada and Mexico by land or by sea; it will not allow them to travel by air to these countries. The process to upgrade a regular license to a REAL ID-compliant document takes more time than a regular license due to a multi-step process. The customer is also required to bring in several forms of ID and proof of NYS residency. All of the DMVs across the state are dealing with this very lengthy transaction issue, and I am sure it will continue to escalate as we get closer to the October 2020 deadline. That is the date that new federal regulations start. The regulations will require people to have a REAL ID-compliant document in order to be eligible to do the following activities: Take a domestic flight; enter a federal building; enter a military base. Another option for people who plan to travel is to get a U.S. Passport,

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which is also a REAL ID-compliant document and allows a person to travel by air to all foreign countries. If customers have questions about the types of licenses/non-driver ID's and the documents they need to submit, I encourage them to call our local DMV Office at (315) 253-1241. You may have to leave a message, however, you will receive a call back in a timely manner.

- A nice story was published in The Citizen regarding a customer, who was a Veteran and his good deed toward another person who needed help. We received lots of good feedback from that story. Thank you to that kind Veteran!

CLERK'S RECORDING OFFICE

- Total dollar amount remitted to County Treasurer: \$131,724
- List of the transactions processed in which fees are collected:
725 land documents: Deeds, easements, mortgages, mortgage discharges & assignments, etc. (this includes electronically-submitted recordings)
- 26 survey maps filed
- 52 business certificates: DBA/Partnership/Corporation – new, amendments, discontinuances
- 75 passport applications submitted to the US Department of State and 115 passport photos for passport processing, passport renewals (\$4,300)
- 377 judgments filed and docketed: Supreme Court, lower courts, State of NY
- 26 Notary Public transactions: New and renewals (this does not include the number of documents that were notarized by staff as free service mandated by the State of New York)
- 136 Supreme Court Index Numbers issued: Supreme Court cases started this month
- 6 Uniform Commercial Code (UCC) transactions: New, continuation, termination, search
- 5 military discharge filed (Veterans are not charged a fee to file or obtain copies of their DD214)
- Online land records revenue: \$1,232
- August 13: Was a guest on the local radio station to update the public about issues in my four departments.

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- August 14: Held the quarterly County Records Advisory Meeting. Some of the topics that were discussed by our board members were: The County Legislature approved to hire a vendor to build a new website, and now every department will need to review and update their content; That our board will be reviewing and making suggestions to the Cayuga County Records Management Policies and Procedures Manual over the next few months. At our next meeting on November 13, we hope to have all of the changes in place so we can submit it to the County Legislature for approval. We also heard updates from all board members.
- August 20: The status of our new Integrated Document Imaging Records Management System: Our new vendor, IQS, sent their IT person to my office to meet with the entire staff. The target date for the conversion will be October 15 - 26.
- New website: The staff from all four departments will have the opportunity to give input on the content and function of the new website. We are in the process of updating our content, reviewing all of our services to see what online services we might be able to offer to our customers. We'd like to add new photos and include helpful information so our customers can come prepared to our office to process their documents and apply for a passport.
- Met with the County Administrator, Budget Director, and the HR Director to continue the discussion and planning of the re-organization of staff in the Recording Office. This matter is a multi-layered issue and is a work in progress.
- New Staff Training: We have filled an opening in the Recording Office; one new staff started on August 13. With scheduled staff vacations and training occurring simultaneously, our staff has been extremely busy!

RECORDS RETENTION CENTER

- Health and Human Services Department shredding continues
- District Attorney's Office scanning project is in progress
- Board of Elections scanning project started
- Documents scanned from January 1 through August 24: 210,685
- Records requests from January 1 through August 24: 1,261

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HISTORIAN'S OFFICE

- 36 in-person visitors to the office with queries and research projects
- 22 queries through phone, email, and letter requests
- Work continues on identification and comprehensive indexing of our photo collection and responding to a complicated request for genealogical information.
- Some of the more interesting topics we responded to include:
Identification of the location depicted in an early painting; facilitated reporting to authorities that a dead tree that was about to land on a historic cemetery; researching the possible use of a bicycle by Harriet Tubman.
- Jessica Armstrong, our Research Assistant, was awarded a well-deserved “Employee First” citation for her continued excellent work, especially with regard to retrieving the Louise Coulson Papers from Cornell University. The award was presented by County Administrator J. Justin Woods, County Clerk Sue Dwyer, Human Resources Deputy Laura Granger, and Legislator Tim Lattimore. We also thanked our entire Historian’s staff and volunteers with a Staff & Volunteer Appreciation Luncheon. Besides Jessica, our County Historian Dr. Ruth Bradley, longtime employee Nancy Assmann, Deputy Clerk Dawn Wolff, and our devoted volunteers were there to celebrate Jessica and to share a meal together.
- Ms. Armstrong also initiated an ongoing project of updating our county-wide inventory of (often abandoned) cemeteries, comparing current records against on-site evaluations. This initiative is based on cemetery records compiled in the early 1960’s.

EMERGENCY SERVICES



E-911 Center Denise Spingler *911 Administrator*

CENTER UPDATES

- One new dispatcher hired; training begins September 24, 2018
- Call Volume: January – August
85,753 telephone calls
45,501 dispatched calls
Helicopter requests – 20: 9 PT treated/transported, 11 canceled

ADMINISTRATOR UPDATES

- 2018 PSAP Grant award received - \$167,647
- D. Spingler accepted into Registered Public Safety Leadership Course through APCO (Association of Public Safety Communications Officials – will begin in January 2019, year-long certification course.
- B. Guzalak will be participating in the Leadership Cayuga program 2018-2019.

EMERGENCY COMMUNICATIONS SYSTEM UPDATES

- Microwave upgrades have started; project completion expected by end of 2018.
- Working with FirstNet related to Cayuga County tower usage – could become a potential revenue source for Cayuga County.

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Emergency Management Office

Niel Rivenburgh

Acting Director, Cayuga County EMO

- FEMA update Lake Ontario 2017 Flooding – The County Treasurer’s Office received the expected State Disaster reimbursement in the amount of \$3,837.70 as an offset to the 25% County match to the Federal Category B (emergency protective measures) claims for the 2017 Lake Ontario flooding (reported in April update). Category B claims are 100% complete.

Net Claims Cat B:	\$30,701.56
Federal Share (75%):	\$23,026.17 (reimbursed 6/21/18)
State Share (12.5%):	\$3,837.70 (reimbursed 8/24/18)
County Share (12.5%):	\$3,837.69 (in-kind / real costs local share)

The Category G (parks & recreation) claims for that disaster are still a work in progress with FEMA and Parks & Trails (Doug DelloStritto).

- County Departments are continuing to work through the development of their COOP Volume II (department-specific) annexes of the Continuity of Operations Plan.
- Emergency Services supported the Great Race, August 12, 2018. The event ran timely and without incident beyond “expected” medical calls.
- Fire and Rescue training continues. Much is scheduled with more to come. The full list of courses and schedules are available on the County website under the Emergency Services Department.
- The fall EMT refresher at the County Office Building has started. Currently, 11 students are enrolled; that course will run through December.
- An EMT Original / Refresher has started at the Moravia Fire Department. The Moravia class will cross over into FY2019 (2019 Revenue). The course currently has 16 Original EMT and 9 Refresher EMT students.

HEALTH & HUMAN SERVICES



Health Department Kathleen Cuddy, MPH *Public Health Director*

- New York State Dept. of Health selected our Harmful Algal Bloom Response Team for a **Public Health Works! Recognition** in 2018.

The team will be featured on the New York State Dept. of Health's Public Health Works! website through Thursday, September 6th.

http://www.health.ny.gov/prevention/public_health_works/
https://www.health.ny.gov/prevention/public_health_works/honor_roll/2018/hab_response_team.htm

Members of the HAB Team are:

Mary Jump – Sanitarian
Kris Scholl – Sanitarian
Duane Ross – Sanitarian
Lisa Jones – Sanitarian
Kris Scholl – Sanitarian
Sharon Blowers - Principal Typist
Chrisann Hunt - Senior Typist
Kim Abate - Senior Public Health Educator
Deanna Ryan - Senior Public Health Educator
Deb Green - Office Manager
Megan Bell - Principal Typist
Scott King - Senior Sanitarian
Eileen O'Connor - Environmental Health Director
Kaitlyn Salato, RN - Registered Nurse

- The Cayuga County Health Dept. is working with the NYS Dept. of Environmental Conservation (NYSDEC) to facilitate **optional private water testing** for residents within a half mile of the Brillo Landfill due to the identification of some contaminants on the Brillo Landfill property. The NYSDEC will be analyzing the samples collected for perfluoroalkyl and polyfluoroalkyl, substances known collectively as PFAS. PFAS are a group of man-made chemicals that have been used in industry and consumer products.

Department Updates

Reporting Period: Aug 1-31, 2018

- **The Nurse Family Partnership just hosted a graduation celebration** on 8/16/18 at the Play Space for 4 families completing their 2+ years involvement with Nurse Family Partnership. It is a really great opportunity to meet the participants, witness the positive relationships our nurses have with their families, hear about some of their impressive goals being accomplished and see the loving dynamics between parents and their children.
- **Our Women, Infant and Children (WIC) Supplemental Nutrition** program will begin our Electronic Benefit Card transition at the beginning of October. This is a great service improvement for participants and vendors. It will allow participants to have more discretion in when they utilize this benefit and streamline the process at vendors.

As a result, our local WIC Program will be closed for one week from October 1st thru October 5th. During this week new equipment will be installed, data conversion will take place and WIC staff will be trained on the new Management Information System. The agency will resume limited operation on Tuesday, October 9th by appointment and availability will be remain limited throughout the month of October.

Other neighboring WIC local agencies will also be closed during this time, and your office may experience an increase in requests for assistance during this time, especially infant formula.

Department Updates

Reporting Period: Aug 1-31, 2018



Office for the Aging

Brenda Wiemann

Director

- Three staff attended the Lifespan of Greater Rochester Enhanced Multi-Disciplinary Team Elder Abuse and Financial Exploitation conference (fully paid by Lifespan). Staff report that this training was very informative.
- Staff took advantage of a current opportunity to revamp the nutrition program processes for better workflow and improved outcomes for staff, volunteers, and meal recipients.
- We welcomed two new Aging Services Specialists, filling two vacancies that had existed for many months. The current OFA staff are to be commended for working “above and beyond” during these vacancies to continue to meet the information, services, insurance, and options counseling needs of seniors and caregivers with as little disruption as possible.
- The Health Insurance Counseling, Information, and Assistance Program staff are now required to use a new federal data reporting program, requiring an element of duplication in entries to satisfy both state and federal data collection requirements.
- Final preparations are being made for the annual “Senior Moments” Resource Fair on Friday, Sept. 14th at the Fingerlakes Mall. There will be up to 40 vendors, guest speakers, individualized consultations, and door prizes.
- Work continues with the Administrator, B&G, Real Property and representatives from the Boyle Center to evaluate the feasibility of consolidating OFA into one location at the Boyle Center

Department Updates

Reporting Period: Aug 1-31, 2018



Veteran's Service Agency

Lindsey Wilkinson

Deputy Director

- 1st Lt. Jessica Strassle, Public Health Officer in the Air National Guard, was appointed VSA Director. Lt. Strassle will begin in September, attending Basic Training for Veteran's Officers in Albany. See attached press release at the end of the report.
- By alternating days throughout August, our veterans seem to appreciate the amount of time they are spending on the van. This is saving mileage, wear and tear on the van and reducing hours on road.
- We transported around 89 veterans to and from Syracuse VAMC for their scheduled dr. appointments.
- Veteran Van transported 8 veterans over to the NY State fair on 8.24.2018 for Armed Forces Day.
- Estimation of 6 claims were decided and retroactive payments were made to local veterans with service connection totaling around \$16,000 in VA payments for August. Monthly payments to veterans will range from \$135 – \$3,209 for compensation benefits.
- 8 veterans reported for their compensation exams at the Syracuse VAMC awaiting decisions at this time.
- The office phone calls averaged in July 25 – 30 per day for various services.
- Referred 2 veterans to the Soldier On program through the VA in search of housing.
- Veterans applying for Disability claims through the Veterans Administration have increased to now include conditions presumed from exposure during service in Camp Lejeune, N.C. water contamination.
- The agency continues to look for new benefits that may come available to our disabled and wartime veterans.

JUSTICE SYSTEM



Assigned Counsel | Stop DWI

Lloyd E. Hoskins

Director

ASSIGNED COUNSEL PROGRAM

- 08/01/18 – Meeting with NYS Indigent Legal Services-Jane Yoon, Esq.
- 08/02/18 – Meeting with Caroline Westover, Esq.
- 08/13/18 – Meeting with NYS Indigent Legal Services-Joanne Macri, Esq.
- 08/14/18 – Raise The Age Meeting-Judge Craig Doran
- 08/21/18 – Partnership For Results
- 08/24/18 – Chief Defender’s meeting-Canandaigua
- 08/28/18 – Meeting with James Baker, Esq.

COUNSEL ASSIGNMENTS FOR JULY:

- Family Court: 54, Year to Date 369
- County Court: 11, Year to Date 45
- Auburn City Court: 58, Year to Date 332
- Justice Court: 35, Year to Date 226
- Parole Appeal: 20, Year to Date 58
- Appellate Court: 1, Year to Date 10
- TOTAL ASSIGNMENTS: 179; YEAR TO DATE: 1,040

COUNSEL AT FIRST APPEARANCES FOR JULY:

- Auburn City Court: 95; Year to Date: 533

Department Updates

Reporting Period: Aug 1-31, 2018

STOP DWI PROGRAM

- 08/01/18 – NYS Assoc. of Traffic Safety Boards-Albany
- 08/07/18 – National Night Out Block Party
- 08/16/18 – NYS STOP-DWI Foundation conference call
- 08/24/18 – Chloe Calhoun Memorial Softball game

DWI ARRESTS IN JULY:

- Cayuga County Sheriff's Office: 1, Year To Date 14
- Auburn Police Department: 5, Year To Date 29
- New York State Police: 10, Year To Date 58
- TOTAL DWI ARRESTS: 16; YEAR TO DATE: 101

BAC (Blood/Alcohol Content) IN JULY:

- Cayuga County Sheriff's Office: n/a Average BAC To Date .115
- Auburn Police Department: .20, Average BAC To Date .171
- New York State Police: .11, Average BAC To Date .141

AVERAGE AGE DATA FOR JULY:

- Cayuga County Sheriff's Office: 28, Average Age To Date 39.8
- Auburn Police Department: 35, Average Age To Date 36.0
- New York State Police: 68, Average Age To Date 40.2

GENDER DATA FOR JULY:

- Cayuga County Sheriff's Office: Male 1, Female 0,
Year To Date, Male 10, Female 4
- Auburn Police Department: Male 3, Female 2,
Year To Date, Male 22, Female 7
- New York State Police: Male 8, Female 2,
Year To Date, Male 43, Female 15

Department Updates

Reporting Period: Aug 1-31, 2018



Coroner's Office

Dr. Adam Duckett, MD

County Coroner

- No report received.

Department Updates

Reporting Period: Aug 1-31, 2018



District Attorney's Office

Jon E. Budelmann

District Attorney

- No report received.

Department Updates

Reporting Period: Aug 1-31, 2018



Probation Department

Jay DeWispelaere

Director

- **Community Relations:** Probation Officers of the Cayuga County Department of Probation participated in the National Night Out, hosted by the Auburn Police Department at Hoopes Park on Tuesday, August 7th.

On Sunday, August 19, 2018 the Auburn Citizen published an article focused on the Probation Department and the role of probation in the criminal justice system, "Behind Closed Doors." Staff from the Citizen interviewed probation staff members, shadowed Probation Officers during their work in the community and attended department training.

- **Training:** On July 25, 26 and 27 Sr. Probation Officers Michele Taylor and Joanna LoBisco attended the annual training conference hosted by the New York State Probation Officer's Association. The conference provided the officers with a unique, focused training opportunity, specific to the field of community corrections.
- **Raise the Age:** Through August, work continued on the "Raise the Age Fiscal Guide and Workbook," the template for county planning related to Raise the Age. Planning also continues for programming anticipated to meet the needs of the Raise the Age population. Meetings in early September are scheduled to iron out jurisdictional issues between departments and to anticipate how cases will progress through each involved department and agency, from intake to disposition.

CAYUGA COUNTY PROBATION STATS FOR AUGUST

PROBATION DEPARTMENT METRIC	2017	2018
Total Number of Probation Supervision Cases	840	785
New Probation Supervision Cases	29	24
Court Ordered Presentence Investigation Requests	33	30
Court Ordered Presentence Investigations Completed	39	30
Number of Violations of Probation Filed	20	24
Number of Predispositional Investigation Ordered	1	5
Number of Predispositional Investigation Completed	0	5
Number of Alco-Sensor Intoximeter Tests Given	257	228
Restitution Collected	\$6.882	\$6.058
Surcharge Collected	\$363	\$309

Department Updates

Reporting Period: Aug 1-31, 2018



Sheriff's Department

David S. Gould

Sheriff

- We sent our BOCES SRO to the NYS Juvenile Training Conference.
- Members participated at the NYS Fair assisting the NYS Sheriff's Association with the Safe Child Booth.
- Members attended an informal meeting with members from Aurora of CNY.
- On October 1, 2018 we will have two new Correction Officer Recruits beginning at the academy in Onondaga County.
- Detective Nicole Stewart attended the NY Juvenile Officer's Association Training in Binghamton.
- On August 3rd, Deputy Myers, Deputy Baim, and Detective Lt. Schenck volunteered to help Special Olympics raise money at Dunkin Donuts in Auburn for their "Cops on Top" fundraiser. Money was raised to support Special Olympics and their programs. Law Enforcement agencies from all over Central NY participated on the same date at numerous locations.

CAYUGA COUNTY JAIL

- Average daily jail population for August: 173.35
Inmates Admissions: 151
Males: 125
Females: 26
- Inmates Discharged: 141
Males: 112
Females: 29
- Average daily number of Federal Inmates: 31.94
Average daily number of boarded in from other jails: 19.74
Total average number of boarders: 51.68
- Inmates transported into the custody NYS Department of Corrections and Community Services: 21
Inmate Meals Served: 17,290

Department Updates

Reporting Period: Aug 1-31, 2018

PUBLIC WORKS



Parks & Recreation

Doug Dello Stritto, *Parks Maintenance Supervisor*

- Park events for August included the following:
 - August 5th OWLA Owasco Lake Day, Emerson Park
 - August 12th The Great Race, Emerson Park
 - August 19th Pork Roast, Sterling Nature Center
 - August 24&25th Owl Prowl, Sterling Nature Center
- Park Events for September include the following:
 - September 8th A Day with the Eagles, Sterling Nature Center
 - We are still booking smaller gatherings
- The pavilion has 10 events scheduled in September.
- We are working with Barton and Loguidice, Soil and Water and Vector Construction to finalize the planning for the bridge north of Smithler Road.
- The last day the beach could be opened this year was August 18th due to the lifeguards going back to school.
- Most of the seasonal help have left for the year.
- Parks is working with Planning on the improvements to Emerson Park including a new playground and walking path. We hope to have the playground installed next summer. The pathway will be late summer.

Department Updates

Reporting Period: Aug 1-31, 2018



Buildings & Grounds

Gary Duckett, *Buildings & Grounds Supervisor*

DOWNTOWN CREW

- The crew has been short staffed. We are hoping to have people hired by mid-September.
- There were approximately 60 work orders requested.
- At the time of this writing, we are analyzing the proposals for cleaning of the County Office Building, the Hardenburgh Building, Mental Health, and the Old Jail.
- The Storm Sewer Improvement Project for the parking lot behind the County Office Building is progressing. At the time of this writing, the stormwater is connected to the new line. We no longer need sandbags. The City of Auburn is overseeing this project and is allowing employees to park in the City Parking Garage at no cost. This is very much appreciated.

PUBLIC SAFETY BUILDING & TOWER SITES CREW

- There were approximately 145 work orders requested.
- The crew is also busy with PM's of the communication towers and HVAC equipment.

Department Updates

Reporting Period: Aug 1-31, 2018



Highway Department

Bill Dashnaw

Special Assistant to County Administrator

Dan Bowen

Acting County Highway Superintendent



- The road sealing (chipping) is completed; 41.1 miles of roads were sealed this year. We mixed 1,000 tons of grader patch that was used as a shim course on some of the roads before sealing. To date, we have paved 12.91 miles with hot mix asphalt, cold in-place recycled 16.53 miles of roads in our 2018 road program. We still have approximately 9 miles of road work/paving to be completed.
- East Venice Road project is a full depth reclamation project that began 8/23/2018. Full depth reclamation is a process of milling the asphalt surface with approximately 7" of sub-base material adding oil to the final mixing pass. This helps create a more stabilized road base. The milled road surface is graded and rolled. A type 3 binder hot mixed asphalt is placed for the final surface material for 2018. The road will receive a hot mixed wearing surface or chip seal in 2019.
- Atwood Road in the Town of Sempronius was paved 8/24/2018. Shoulder material will be installed next week.
- Our employee in the welding shop fabricated and installed a handrail on the side of the office building where the sidewalk and driveway go down to the lower parking lot.
- The Highway Department assisted the Town Of Victory with a shared service project of replacing a concrete box culvert. We supplied an excavator and operator. In return, the Town of Victory will haul material for us at a later date.
- The Highway Department cut rebates for the Town of Sterling for paving projects. The Town of Sterling paved a section of Nichols Road (County Road) while they were paving their road. We have also cut rebates for a number of other Towns. The Highway Department ground stumps for the Village of Weedsport.
- The Turnpike Road project has been awarded to CCI companies Inc., they plan to start paving in September. Turnpike Road Preservation

Department Updates

Reporting Period: Aug 1-31, 2018

Project is a two-year project with an approximate cost of \$4.5 M. This project is a locally administered State and Federal Project with a cost share of 80% federal, 15% state and 5% local funding.

- We have been working with a contractor of New Visions on installing fiber optic cable in the Town of Summerhill and Moravia. The project is going well.
- The Engineering Department has been collecting traffic counts on a number of roads. The traffic counters give us the number of vehicles, the size of the vehicle and speeds the vehicles are traveling. The Highway Department has also completed a road cross culvert survey that includes the location, size, and condition rating.
- We will be hiring part-time dispatchers for the 2018-2019 plow season. Anyone interested should go to the county website or civil service and fill out an application.
- The Highway Department will be assisting the Parks and Recreation Department with clearing and grading a portion of the Weedsport /Cato trail for the purpose of a new bridge installation.
- The yellow flag issue on Booth Road Bridge was repaired. Barton and Loguidice will certify the repair and request the yellow flag removal.

Department Updates

Reporting Period: Aug 1-31, 2018



Weights & Measures

Larry G. Roser

Director

- This month, I purchased 24 gas samples from 10 different gas stations; Fine Food & Gas, Nice-N-Easy in Montezuma, Ed & Jeans, Pit Stop in Port Byron, Van Norstrand Oil Co, Cayuga County Highway Dept., Express Mart in Moravia, Pit Stop in Genoa, Helena Chemical, and King Ferry Corner Store. All 24 samples passed. We test for octane, cetane, sulfur, ethanol, and flash point, along with other elements. 4 of the samples were non-ethanol; they all passed.
- We recalibrated 1 milk tank: Twin Hills in Victory. All 6 feet were broken loose from the floor and the tank could move around making the milk chart incorrect. The feet have been re-cemented and a new calibration was done so the new chart is correct to today's condition.
- I tested the Town of Owasco's water meter. It was 57.5 gallons for 25 cents in 2017. It has changed to 57.25 gallons for 25 cents due to wear in the meter.
- I tested the 2 Suburban fuel trucks, 1 is from Penn Yan. I tested all 4 pumps and they all passed.
- This month I tested 4 truck scales:
Genoa Commodities passed +40 lbs. @ 70,840 lbs.
Allen Farms in Scipio Center failed +120 lbs. @ 25,000 lbs. It was recalibrated and passed -60 lbs. @ 64,900 lbs.
Stoyell Stove failed -20 lbs. @ 9,000 lbs. It was recalibrated and passed +20 lbs. @ 34,200 lbs.
Keystone Mills in Moravia failed +220 lbs. @ 25,000 lbs. It was recalibrated and passed -20 lbs. @ 66,280 lbs.

Note: Genoa Commodities had their truck scale recalibrated on 10/27/2017 and I was not notified. This is a violation and because this has happened before on 4/22/2016 they have been fined \$50 and the fine has been paid. Hopefully, this will not happen in the future or the fine will be larger.

REAL PROPERTY & TAX SERVICES



Department of Real Property Tax Services Kelly Anderson, CCD

Director

ASSESSMENT & TAX PREPARATION

- School tax bills/rolls run for all districts, mailed 8/31
- Review and input the returned Town of Niles data mailers
- Published tax bills online

TAX MAPPING & ONGOING GIS DEVELOPMENT & MAINTENANCE

- Health Department septic locator ongoing maintenance
- New Tax Map Online and mobile Web App are now available
- Monthly sales processed and extracts provided to Assessors
- Formatting City of Auburn data for new maps
- Met with ESRI to discuss upcoming GIS software changes

CUSTOM PROJECTS & OTHER

- ACES software meeting in Albany
- Meeting to review the status of Assessment Challenge cases
- Attended Moravia Town Board to discuss revaluation process and cost
- Attended County Assessor's Association meeting

CORRECTIONS TO ASSESSMENT & TAX ROLLS

- 3 RPTL Correction of Errors resulting in a \$2,500 or less refund in taxes per taxing jurisdiction per year as follows (statutory requirement to report list to Legislature): \$0.00

TREASURER



Treasurer's Office

James H. Orman

Treasurer

- Our Payroll Supervisor, Pam Landon, has been accepted into the Leadership Cayuga program. This program is invaluable in broadening the perceptions and awareness of Cayuga County as a whole while lending itself to a more global view of the County. The two previous participants from our office reported very positive results from this unique program.
- The Treasurer's Office continues to administer electronic payments to vendors who enrolled in this program. The program involves the county receiving rebates from Bank of America for processing these payments. Terry Debiaw has led this effort along with Lorrie Bradtke and Sally Bronson. Their hard-working efforts have resulted in bringing in almost \$600,000 during the last six years for this new revenue line.
- The search for a new Acting Deputy Treasurer has been successfully concluded. We are fortunate to be joined by Mary Beth Leeson. She is highly experienced in municipal accounting and familiar with all the municipalities we interact with. We are confident she will successfully supervise our current duties and help lead us into the financial future of the County.
- The outside auditing firm of Insero & Co. has finalized the audit of Cayuga County. Again, they have finished the audit well ahead of the deadline of September 30th. We are pleased to report they found the County to be in good financial condition with no significant findings. We believe this to be the result of the County acting upon the findings of earlier audits and continually tweaking our efforts to constantly improve our efforts.

Department Updates

Reporting Period: Aug 1-31, 2018

CONTRACT AGENCY UPDATES



Water & Sewer Authority

Jeanine Wilson

Director of Operations

- No report received.

Department Updates

Reporting Period: Aug 1-31, 2018



Cayuga Economic Development Agency

Tracy Verrier

Executive Director

- **Business Visitations/Meetings:** Staff has met with 39 existing businesses and 64 entrepreneurs, and responded to 8 attraction leads.
- **Grant/Loan Activity:**

IDA Activity Downtown Revitalization Initiative: Tracy Verrier will co-chair the Local Planning Committee (LPC) with Auburn Mayor Michael Quill. The remaining membership of the LPC is being established with the intention of having the first meeting in late September. An initial meeting with State representatives, consultants, and key staff has taken place to review the components, roles, and timelines of the planning process. It is anticipated that a final project list will be announced in summer of 2019. A few projects may be able to start in 2019, but most will likely not start until 2020.

Consolidated Funding Applications were submitted and are currently being scored by the Regional Economic Development Council. The Council Progress report and list of priority projects will be released this fall and award announcements made in December.

Aurora Ale & Lager was approved for a \$130,000 loan by the Cayuga County Development Corporation.
- **Strategic Planning:** The CEDA board has reviewed and made suggestions for updates to the 2011 Economic Development plan. CEDA staff will start to draft an updated plan and seek input from local and regional partners to ensure major trends and resources are being considered.
- **Professional Development:** Maureen Riester attended a training hosted by the Council of Development Finance Agencies to better understand economic development finance mechanisms, particularly tax credit financing, as recommended by Justin Woods. This training will enable CEDA to better refer projects for tax credit financing opportunities. Samantha Frugé attended a National Development Council training on underwriting for economic development financing to assist with the underwriting of loan and IDA project applications. Maureen and Derek Simmonds will be attending an International Economic Development Council training on Business Retention & Expansion strategies in October.

Department Updates

Reporting Period: Aug 1-31, 2018



Cornell Cooperative Extension of Cayuga County

Douglas Ververs

Executive Director

- Each county participating in the State Fair is assigned a 4-day rotation for exhibiting non-animal projects in the 4-H Youth Building. The 4-H Youth Building as well as many animal barns act as showcases of youth's hard work and learning within a specified project area. Inside the 4-H Youth Building, near Gate 4, County booths are spaces for interactive activities and exhibits for Fairgoers of all ages.
- Cayuga Co 4-H projects in the Youth Building:
50+ projects were judged between Aug 27-30
11 Cayuga County 4-H Youth are serving as Teen Leaders. Teen Leaders are 4-H youth members who are at least 13 years of age, who apply and are nominated by their county 4H educator. Many different positions available including poultry/avian science, horse show assistants, project evaluations, dog booth, GPS/GIS, Teen News Corp. & Sustainable Energy.
5 Cayuga County 4-H youth also participate in NYS Produced in NY (food demo competitions) on Aug 28
- 4-H Animal Science @ NYS Fair- Animals rotate through by species/breed:
Dog -5 exhibitors
Horse - 12 exhibitors
Dairy Cattle - 12 exhibitors
Beef Cattle - 2 exhibitors
Poultry - 3 exhibitors
Rabbits/Cavies -7 exhibitors
Animal Science Contestants: (15 total youth) Dairy Bowl, Horse Bowl, Horse Hippology, Horse Judging, Horse Communications
- Calendar of Events September 2018:
September 13: CCE BOARD Meeting, 5:30 p.m., Education Center.
September 15: Food Demonstration at Aurora Farmers Market by Extension Educator Becky Crawford from 10 a.m. until 2 p.m.
Sept. 26-27: Executive Leadership Conference, Stocking Hall, Cornell

Department Updates

Reporting Period: Aug 1-31, 2018



Soil & Water Conservation District

Doug Kierst

Executive Director

AGRICULTURAL TECHNICAL ASSISTANCE

- Staff completed construction site inspections on 2 SPDES permitted construction sites at agricultural operations.
- Staff, along with representatives from NYS Department of Ag & Markets, NYS DEC, CH4 Energy, and an Agricultural producer, participated in a community meeting in the Town of Mentz to discuss a local project involving a waste storage system.
- Staff continues with the oversight of projects associated with the Agricultural Nonpoint Source Grant Program. Under the direction of SWCD staff, project planning, coordination and implementation continue with landowners with regards to 3 projects that are in the Best Management Practice (BMP) implementation phase.
- Staff worked with several contractors to complete the creation of 14 acres of buffers, the installation of 11,700 feet of fence to exclude animal access to a watercourse and to improve a Prescribed Grazing System, 3,400 feet of waterline and 166 acres of pasture improvement on a beef operation. Funding was provided through the Owasco Lake Enhanced Watershed Restoration Action Plan.
- Staff partnered with the Cornell Soil Health Team to host a Soil Health Workshop at Cuddeback Farms in the Town of Niles. 22 agricultural producers learned about the benefits of biological cities, the importance of soil testing and participated in an excellent dialogue with an experienced Farmer Panel.

NON-AGRICULTURAL & MUNICIPAL ASSISTANCE

- Staff completed construction site compliance inspections at 2 Municipal SPDES permitted construction sites.
- Staff assisted the City of Auburn with the stabilization of several disturbed areas.

Department Updates

Reporting Period: Aug 1-31, 2018

- Staff continues to work with a local engineer to design several Best Management Implementation projects in the Veness Brook Watershed. The projects will include streambank stabilization and erosion control system practices that will be implemented as part of the Owasco Lake Enhanced Watershed Restoration Action Plan.
- Staff worked closely with the US Fish and Wildlife Service to implement streambank protection measures on 275' on Dutch Hollow Brook. The project included the installation of stream training structures including root wads and cross vanes. Willow stakes were also installed on the bank to further reduce the stream's erosive energy and provide habitat. Funding for the project was secured through NYS Senator James Seward and Assemblyman Gary Finch in 2014.
- The staff has completed aquatic vegetation harvesting on Little Sodus Bay and Cayuga Lake. After Lake Como is completed the week of September 4th, the aquatic vegetation harvesting operations on Cayuga County waterways for this season will be complete. During the 2018 season, the District harvested aquatic vegetation in 4 waterbodies: the eastern shore of Cayuga Lake (Cayuga County portion only), Little Sodus Bay, Lake Como, and Owasco Lake.

OTHER SWCD NEWS

- The NYS Dept of Agriculture and Markets has informed the SWCD that we have been awarded \$367,484 in funding through the CAFO Waste Storage Grant Program. The funding will be utilized on 2 agricultural operations to install waste storage systems that will allow the farms to be able to store up to 6 months of nutrients to avoid their application during inclement weather and apply them when the timing is right.

Department Updates

Reporting Period: Aug 1-31, 2018



Convention & Visitor's Bureau (Tourism Office)

Meg Vanek

Executive Director

PUBLIC RELATIONS – EDITORIAL PLACEMENTS

- 8/1, [Best East Coast Wine Region](#), Best Products, 647.3k UMV (Long Point Winery, Village of Aurora and Inns of Aurora highlight), also syndicated to ATT's blog, reaching an additional 10.7 million unique monthly visitors
- 8/8, [Your Guide to the Finger Lakes, the Most Exciting Wine Region on the East Coast of America](#), Vinepair, reaches 18.8 million monthly wine, spirits, and beer enthusiasts
- 8/14, [Overlooked U.S. Routes That Make for Incredible Road Trips](#), Forbes, 29.7 UMV, (Cayuga Lakes Scenic Byway highlight)
- 8/16, [Travel to These Little-Known Destinations Before Everyone Else Does](#), Domino, 865k UMV, also syndicated to World News (Heart & Hands/Inns of Aurora feature)
- 8/27, [\\$100 million spent by Cayuga County Visitors in 2017](#), The Citizen (quarterly column)
- Fall, [Fall Getaways: 3 Weekend Escapes for Wine Lovers](#), Airbnb Magazine, 35,000 circulation (Tubman mention)
- 8/16, WAUB Radio Interview

OCCUPANCY / REVPAR / ADR FOR JULY

- Occupancy: 68.4%, YTD 48.4%
- ADR (average daily rate): \$124.14, YTD \$126.30
- RevPar (revenue per available room): \$84.96, YTD \$79.83

INQUIRIES

- 237 inquiries for the month of July; 11,188 inquiries year to date

Department Updates

Reporting Period: Aug 1-31, 2018

E-MARKETING

- 6,115 unique visitors to tourcayuga.com in July, 54,248 YTD
- August e-blast, Road Trip: Cayuga County in New York's Finger Lakes, sent to 22,075 emails
- Wrote 'Summer Road Trip' blog for tourcayuga.com

2017 TOURISM IMPACT NUMBERS

- [Tourism Economic Impact Numbers](#) have been provided to us by I Love NY and are now posted on tourcayuga.com. They have also been promoted with full-page ads in The Citizen and in the quarterly tourism column.

2019 TPA DESIGNATION

- A resolution designating the CCCVB as the Cayuga County Tourism Promotion Agency (TPA) for New York State Funding for the 2019 State program year and designating the program project director was presented to the Cayuga County Legislature on August 28, 2018 and passed unanimously. The resolution will be included with our 2019 Matching Funds application.

MATCHING FUNDS APPLICATION

- Part I of our 2019 Matching Funds Application has been completed and submitted to Empire State Development, Division of Tourism. Grant estimates will be emailed or mailed to TPAs September 13-14. Part II of our application which includes our Marketing Plan, TPA designation and Matching Funds Commitment letter is due on November 16. Grant award letters are mailed or emailed on November 30. We are hoping to be awarded approximately \$71,000.00 for 2019 as the total amount available for Matching Funds grants was slightly higher than in 2018.

SOCIAL MEDIA WORKSHOP

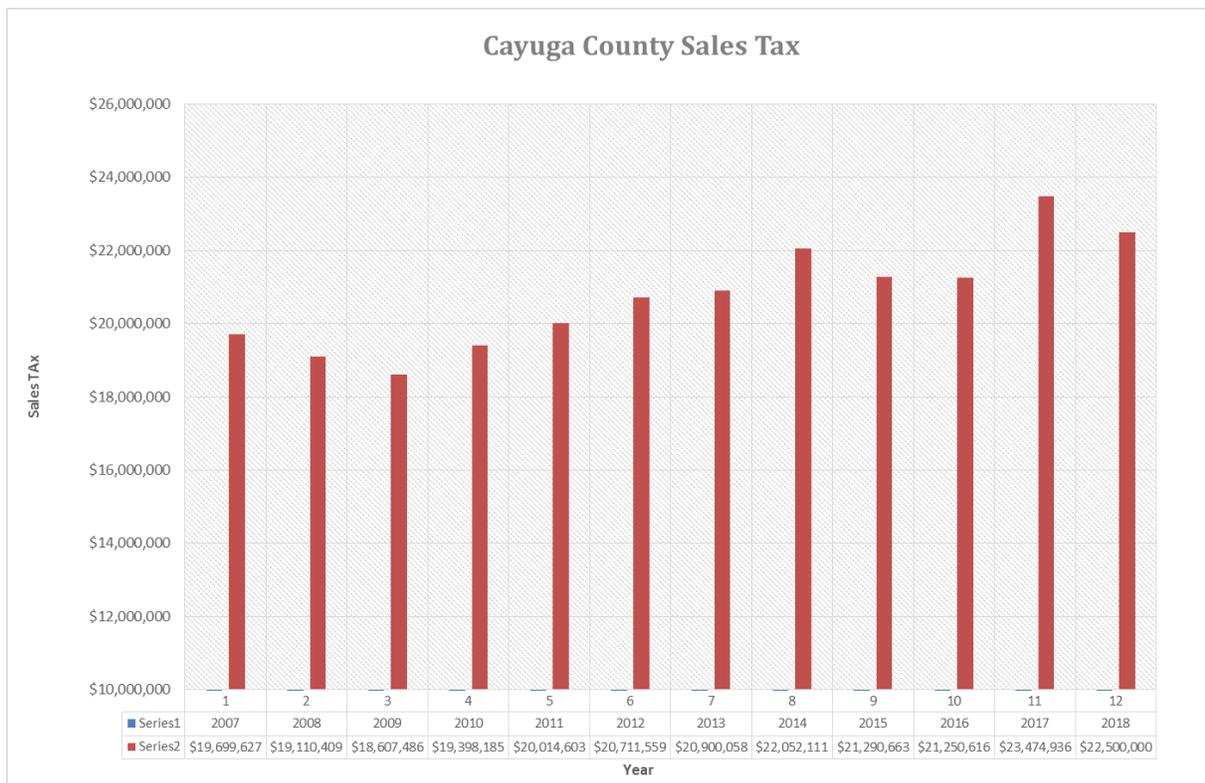
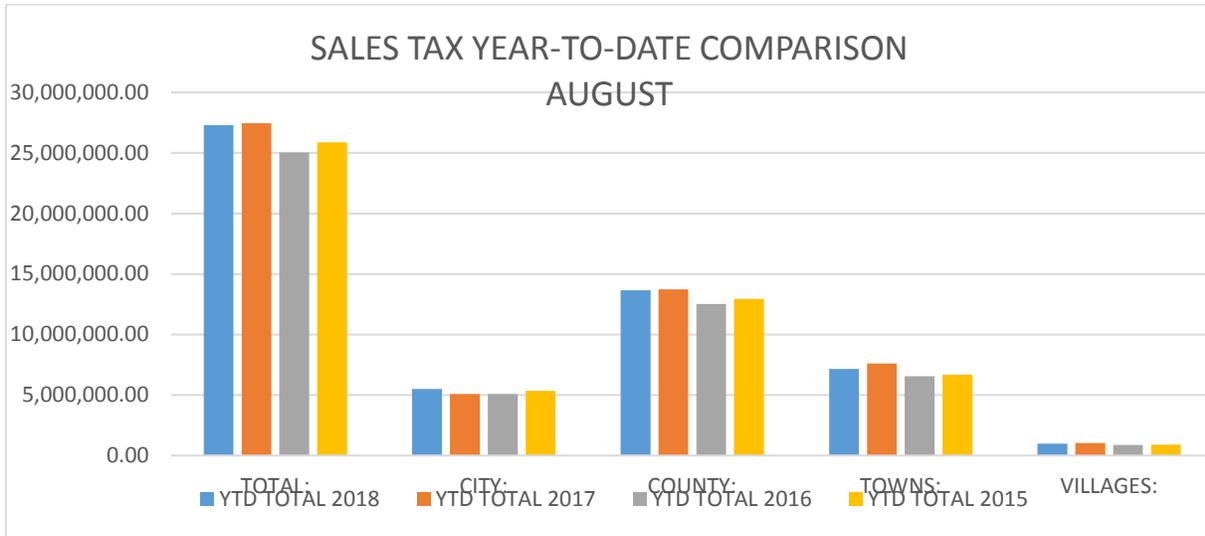
- The CCCVB will be hosting a "Best Practices for Successful Social Media Campaigns" workshop on Tuesday, October 30, 9:30-11:30 a.m. at the Hilton Garden Inn. The workshop will be led by Andrew Knoblauch of Dixon Schwabl. A registration fee of \$15 will be charged to participants.

Department Updates

Reporting Period: Aug 1-31, 2018

OTHER REPORTS

Sales Tax Reports



Department Updates

Reporting Period: Aug 1-31, 2018

2018 Contingent Account

2018 Contingent Account

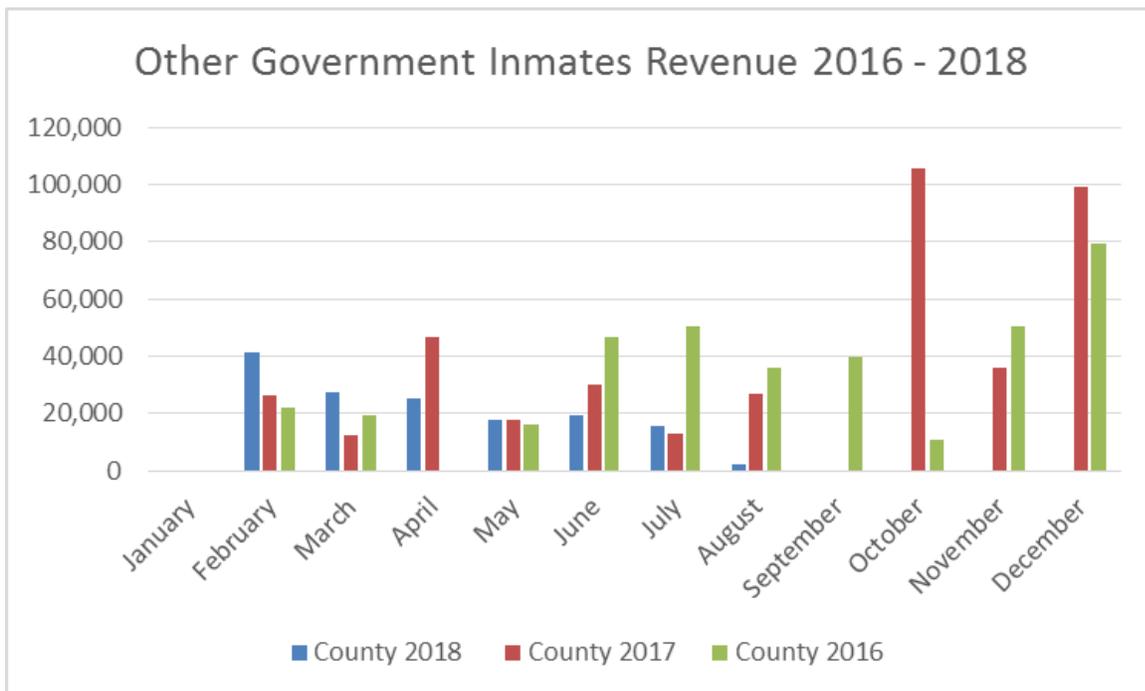
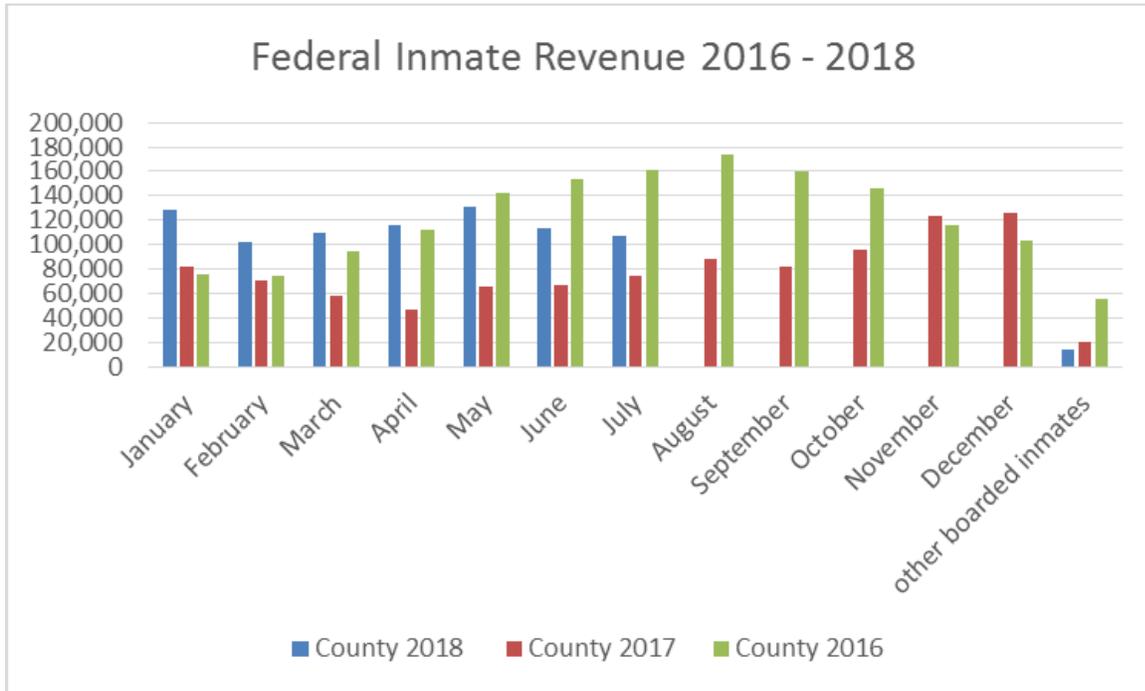
**Contingent Account
(A10164-54000)**

		<u>INCREASES</u>	<u>DECREASES</u>	<u>BALANCE</u>
	ADOPTED BUDGET			210,000.00
				210,000.00
January	Purchase patrol car after accident		24,025.64	185,974.36
March	Administrative Assistant fill		15,692.00	170,282.36
June	January Salary sweep	8,034.00		178,316.36
June	February Salary savings	4,284.00		182,600.36
June	March Salary savings	6,912.00		189,512.36
June	April Salary Savings	37,142.00		226,654.36
June	Hire Acting Deputy Treasurer		60,623.00	166,031.36
June	Transfer to County Administrator's Budget		72,560.00	93,471.36
July	June Salary savings	23,381.00		116,852.36
August	New probation officer		18,075.00	98,777.36
August	July Salary Savings	17,272.00		134,124.36
September				
October				
July				
December				
		97,025.00	190,975.64	

Department Updates

Reporting Period: Aug 1-31, 2018

Federal Inmate Revenue



Cayuga County Health Department

2018 Education and Outreach for Harmful Algal Blooms (HABs)

March –

- Provided education and outreach materials for March to Lake Day hosted by Owasco Watershed Lake Association
- Deliver 1,000 Know It, Avoid It, Report It bookmarks to Cayuga County Parks and Trails office to be handed out with season and day parking passes.

April –

- HABs article submitted to New York State Association of Counties, for their upcoming publication.
- Mailed HABs flyers, Know It, Avoid It, Report It bookmarks, Stock up on Clean Water flyers to Fair Haven for their May Fest event. Fifty copies of each were mailed out.

May –

- Know It, Avoid It, Report It flyer emailed to Auburn, Port Byron, Union Springs and Weedsport school districts for their June newsletters.
- Article published in the Citizen newspaper reminding the public where Cayuga County Health Department posts information. Article promotes liking our Facebook book page, our website and phone number for more information.
- Chair of the Finger Lakes Getaways (Realtor Group) received 240 Know It, Avoid It, Report It bookmarks and flyers. These will be given out to seasonal renters renting homes on our lakes.
- Yard signs were distributed to display HABs information on bathing beaches and at parks.
- Town and Village Clerks were emailed the Know It, Avoid It, Report It flyer, Stock up on Clean Water flyer and Mosquito and Tick flyer to display in there Town/Village offices.

June –

- 700 Stock up on Clean Water flyers will be handed out at the Electronic Recycling Event.
- Post cards mailed to those residents around Owasco, Skaneateles and Cayuga lakes who draw water in to their homes.
- Campaign on social media to encourage individuals to stock up on water and register with Reverse 911.
- Online campaign running off the Citizen newspaper website promoting stocking up on water and Reverse 911
- 3 bus ads encouraging individuals to stock up on water in case of an emergency have been purchased and will begin running in the near future.



Kathleen Cuddy, MPH, Public Health Director
8 Dill Street
Auburn, NY 13021
315-253-1560

www.cayugacounty.us/health
cchealth@cayugacounty.us



Updated August 20, 2018

June (continued) –

- Sign at Falcon Park for Auburn Doubledays season will promote stocking up on clean water.
- Metal signs will display HABs information at local marinas.
- Health Department staff contacted the Public Water Systems and reminded them to review their emergency plans.
- Stock up on Clean Water flyer and Mosquito and Tick flyer were sent to County elementary schools to send home with students before summer break.
- Advertisements promoting stocking up on clean water and Reverse 911 will run in the Auburn Shopper, Wayuga Shopper and Lakeshore News.
- Letters sent to restaurants advising of impacts of a Do Not Drink order should dangerous levels of HABs infect drinking water.
- Contacted parks about availability of washing stations. Continue to remind the public about rinsing off after being in the lakes.
- Know It, Avoid It, Report It bookmarks continue to be handed out by Cayuga County Parks and Trails office with season and day parking passes at Emerson Park.

July –

- Campaign on social media to encourage individuals to stock up on water and register with Reverse 911 continues to run.
- Sign at Falcon Park for Auburn Doubledays season continues to promote stocking up on clean water.
- Know It, Avoid It, Report It bookmarks continue to be handed out by Cayuga County Parks and Trails office with season and day parking passes at Emerson Park.
- Group fax numbers updated by Cayuga County IT to enable mass notification via fax to all Cayuga County health care providers should a Do Not Drink order be issued.
- After discussion with Great Race organizers, the canoeing portion of the event will be cancelled if HABs are impacting Owasco Lake the day of the race.
- Know It, Avoid It, Report It article featured in The Citizen on Tuesday July 3, 2018.
- Cayuga County Health Department issues press release on Wednesday, July 11, 2018 due to HABs being identified on Cayuga Lake. The Know It, Avoid It, Report It message was reinforced.
- Information sent to Judith Ker of the Cayuga County Office for the Aging, to be printed in the August Senior News & Views newsletter.
- An interview with Eileen O'Connor aired on WAUB radio stations on Tuesday, July 10, 2018.
- Centro bus ads were delayed but are now up and running promoting residents to stock up on bottled water.
- Social media is updated continually to encourage familiarity, reporting and avoidance of HABs.
- Cayuga County Health Department staff received a HABs in-service on July 30, 2018.

August –

- Campaign on social media to encourage individuals to stock up on water and register with Reverse 911 continues to run.
- Sign at Falcon Park for Auburn Doubledays season continues to promote stocking up on clean water.
- Know It, Avoid It, Report It bookmarks continue to be handed out by Cayuga County Parks and Trails office with season and day parking passes at Emerson Park.

Updated August 20, 2018

August (continued)–

- Centro bus ads continue promoting residents to stock up on bottled water.
- Cayuga County Health Department staff attended Owasco Lake Day at Emerson Park on August 5, 2018.
- Social media is updated continually to encourage familiarity, reporting and avoidance of HABs.
- Cayuga County Health Department staff worked with Great Race organizers to provide HAB bookmarks in the registration packets of all participants. The Great Race took place on August 12, 2018.
- Cayuga County Health Department initiated weekly sampling of public drinking water at both the City of Auburn and Town of Owasco water treatment facilities and issued a press release with sampling results on Wednesday, August 15, 2018.



County of Cayuga

County Administrator
J. Justin Woods, JD, MPA

August 28, 2018

FOR IMMEDIATE RELEASE

CONTACT: J. Justin Woods, County Administrator
jwoods@cayugacounty.us
(315) 253-1525



Air Guard Public Health Officer to lead County's Veterans Service Agency

Cayuga County is pleased to announce that the County Legislature appointed 1st Lt. Jessica Strassle as the new Director of the Cayuga County Veterans Service Agency (VSA). 1st Lt. Strassle is a US Air Force veteran, Public Health Officer in the Air National Guard, and has specific experience coordinating programs for military members, veterans, and their families through her work as a Veteran Navigator at Lourdes Hospital in Binghamton. She relocated to Port Byron last year, and currently works at Cayuga Centers in Auburn. Ms. Strassle holds a Master of Public Health and is pursuing a Master of Social Work. She will assume her duties with the county in September.

1st Lt. Strassle was nominated for the position by County Administrator J. Justin Woods following interviews by a selection committee that included department heads and several veterans. The committee interviewed six strong candidates and felt that 1st Lt. Strassle demonstrated the skills and experience necessary for the director position. Her responsibilities will include counseling, advising and assisting veterans in the preparation and presentation of claims for benefits to the Veteran's Administration, the Armed Forces, and all federal, state, and county agencies, as well as other critical management and budgeting duties for the department. The position has been vacant since June 1, 2018 when Larry Wilt, the County's previous VSA Director, retired.

"We were fortunate to have a very strong candidate pool," said J. Justin Woods, County Administrator. "The veterans on the interview committee and I were very impressed with 1st Lt. Strassle, and I am confident that with her experience and enthusiasm, she will do an outstanding job leading the team that serves our county veterans."

"The County's VSA has the important role of assisting and advocating for veterans and their families," said Charles Ripley, County Legislator and a US Marine Corps veteran who participated in the interviews. "The competition was very keen, however in my estimation 1st Lt. Strassle has everything going for her, and she will do the county and the veterans here an astounding service!"

The county's Veterans Service Agency counsels and assists veterans and their dependents in areas such as pension and compensation, health and medical, rehabilitation, educational and life insurance services. The agency also advocates on behalf of veterans and their families to ensure they receive the maximum benefits to which they are entitled under federal, state, and local law.

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POLITICO NEW YORK

Varied approaches, metrics complicate lead exposure problem throughout the state

By Amanda Eisenberg

08/06/2018 05:01 AM EDT

The de Blasio administration's well-documented failings in dealing with lead exposure in young children have highlighted the maze of conflicting approaches to the problem in counties and towns throughout New York.

Only recently has a child living in a New York City Housing Authority facility received intervention for an elevated blood lead level of 5 micrograms per deciliter of blood, while a child in Cayuga County will receive intervention at 8 micrograms. For children in Erie County, the intervention starts at 10 micrograms, per current [state law](#). Moreover, the actions a county takes to deal with lead exposure when it's detected vary throughout the state.

The level at which an entity, such as the city or county health department, can intervene hinges on several factors like the jurisdiction's lead reference level, proper funding, cooperative landlords, parents who are educated on the dangers of lead exposure to young children and access to pediatricians.

Dakota's Law, named for a child who suffered severe damage from lead poisoning, aims to unify the state's approach but has so far stalled in Albany.

"Dakota's Law seeks to do exactly that — to eliminate the noted discrepancies that drive localities across New York to apply different standards, hampering our ability to properly identify and treat all children exposed to lead in a timely manner," said state Sen. Gustavo Rivera (D-Bronx), the bill's sponsor, in a prepared statement.

One of the main problems with crafting a unified approach is the differing levels at which health professionals are required to take action when elevated levels are detected in young children — the primary population of concern for lead exposure.

In New York City and in federally subsidized public housing across the state, the reference level is 5 micrograms of lead per deciliter of blood. That was meant to align with the threshold set by the Centers for Disease Control and Prevention guidelines which the U.S. Department of Housing and Urban Development [adopted](#) in January 2017.

In a move likely to cause an even more disjointed approach, the CDC is planning to lower its threshold further to 3.5 micrograms at the end of the year.

Another obstacle is access.

About half of residents of Cayuga County, for example, live in the city of Auburn. The other half of the population is spread out across smaller towns and villages, making it difficult to get to a pediatrician, who is required to test children for lead at ages 1 and 2 and report both negative and positive results to the state's health department. The Department of Health, in turn, notifies county health departments with positive results for lead and gives them jurisdiction to intervene.

"Oftentimes the providers that aren't testing in the office are referring [families] to a lab," said Kathleen Cuddy, director of public health at Cayuga County Health Department. "Transportation is the biggest barrier."

To combat the access hurdle, a health department official travels to day care centers and other places where young children may be with LeadCare II, a mobile finger prick machine, to conduct the test, said Deanna Ryan, senior public health educator at Cayuga.

The county's lead poisoning prevention program uses \$40,000 in grant funding through the state to help provide lead testing for children who don't receive it from their providers, Cuddy said.

Cayuga County also uses a lower threshold than the state to determine intervention tactics.

If a child presents with 8 micrograms or higher with the finger prick test, that child is directed to a pediatrician for a conclusive blood test and receives follow-up appointments, Ryan said. Between 5 and 9.9 micrograms, it will send educational mailers on nutrition, washing hands and picking up dust to the child's home, with the recommendation to follow up with a physician. At 10 micrograms, the child is assigned a nurse case manager, who works with the family to abate the source of lead; and at 15 micrograms, an environmental health inspector and nurse visit the home. Dust from chipped or peeling paint is the most common source of lead, county officials said.

Once lead is found in the home, the health department can designate an area of high risk and issue a notice of demand that mandates the landlord fix the problem, officials said.

"We don't pay for the remediations, we just make sure it gets done," Cuddy said.

The county has seen a general decrease in the number of cases of lead poisoning in the last five years, although it did see a spike in 2015: Six children were diagnosed with an elevated blood lead level of 10 to 14.9 micrograms and two children were diagnosed with an elevated blood lead level of 15 micrograms or higher, according to county data.

That year, a child required two rounds of chelation therapy, a painful process of removing poison from the bloodstream that is only administered at Upstate Medical University and cost \$32,938, according to hospital and county data.

Chelation therapy requires a child to present with an elevated blood lead level of 40 micrograms, and patients cannot return home until the county's health department designates the home as lead-free or lead-safe, Cuddy said.

New York City only recently changed its threshold to the more rigorous 5 micrograms, which now will prompt a home inspection. The changing thresholds for detection and intervention, along with the de Blasio administration's failure to communicate them, have contributed to the slow-moving scandal over how the city has addressed abatement of lead paint in public housing.

When the city lowered its reference level to 5 micrograms in public housing, it failed to communicate the change over a six-month period. In that time, it was revealed that more than 800 children under the age of 6 living in NYCHA had a blood lead level of 5 micrograms or higher. Previously, the city reported that only 19 children in that age range had elevated blood lead levels because it was using the 10-microgram threshold.

The NYCHA scandal exposed how the process for lead inspection and abatement is only effective with proper oversight.

While the city gets most of the media attention for its lead issues, other parts of the state have fared worse in dealing with the problem.

In Erie County, where Buffalo is located, a little more than 10 out of 1,000 children younger than 6-years-old reported elevated blood lead levels of 10 micrograms per deciliter or higher, according to [state data](#). In four of Buffalo's zip codes, nearly 40 percent of children are exposed to dangerous lead levels, according to a 2017 Reuters [investigation](#).

The county uses the state's reference level of 10 micrograms to determine when intervention is necessary, but the lead problem remains ongoing in what the county health commissioner called the oldest housing stock in the United States — the Census Bureau [reported](#) that 93 percent of homes were built before 1980.

"There are many, many children who have elevated blood lead levels," said Dr. Gale Burstein, commissioner of health at the Erie County Health Department.

The majority of those children live in rental homes, which are inspected by 24 public health sanitarians when the child presents with an elevated blood level of 10 micrograms. At 5 micrograms, parents can give the county permission to do an environmental inspection, Burstein said.

Despite county efforts, 290 children in Erie County were diagnosed with levels of 10 micrograms or higher and 466 children reported levels between 5 and 9 micrograms in 2017, according to [a March report](#) aimed at reducing Buffalo's lead levels.

The county's data show that lead levels remain stable over the past several years, with an unexplained dip in 2014 that is consistent with statewide data.

The county established a first-in-the-country program to repair and replace windows with traces of lead paint, and has allocated it \$160,000 to \$170,000 over the next five years in its budget, Burstein said.

About 340 miles north of Manhattan, Rochester is considered by many to be the gold standard for lead prevention.

Rochester surpassed New York City and the state by codifying a 5-microgram elevated blood level as the reference point for lead poisoning, along with mandating that all rental homes, regardless of the number of units, are inspected for lead — a policy change that reduced the number of lead poisoning cases by half, Assemblyman Sean Ryan (D-Buffalo) said.

The state Legislature is working on expanding Rochester's model across the state, along with piloting a program for five municipalities to address lead remediation problems like lead pipes. State Sen. Kemp Hannon (R-Garden City) told POLITICO that the Senate has not gotten to the implementation process quite yet.

"We got the money there," he said. "We are close but we're not fully there yet."

As counties vie to capture some of that funding, the new law introduced by Rivera would help state and city guidelines to become uniform.

Dakota's Law is named after Dakota Taylor, then a 4-year-old child living in New York City's public housing who had [an elevated blood lead level of 45 micrograms](#) in 2010, according to the New York Daily News. Now 12, Taylor has learning disabilities and requires special education support.

The bill, introduced on July 9, would lower the state reference level from 10 to 5 micrograms and create a hotline for physicians to report elevated blood lead levels that would activate health officers across the state to conduct investigations in private or public housing units, among other stipulations.

"This bill will not only create stronger and uniform requirements to protect all New York children from lead poisoning and to address the sources of lead exposure in public and private homes across New York, but it will also connect every possible stakeholder to take action before a child's development is in danger," Rivera said.

To view online:

<https://subscriber.politicopro.com/states/new-york/albany/story/2018/08/06/varied-approaches-metrics-complicate-lead-exposure-problem-throughout-the-state-540390>

COPY

August 14, 2018
14 Kitty Lane
Auburn, NY 13021

Meals On Wheels
149 Seneca St, Box 3
Auburn, NY - 13021

Dear Sirs:

Enclosed, please find a check for three thousand dollars (\$3,000.00) I am donating it in memory of my mother, Elizabeth Wolf. Your service was a great benefit to my mother in her last few years and, indeed, a benefit to me. I am an only child with health issues of my own. I could sleep at night knowing my mother would not go hungry if I could not make it to her house that day. It was very important to my mother to remain in her house for as long as possible. You helped make that with a ~~possibility~~ ^{reality}. Thank you.

Now that my mother's estate has been settled, I would like to help someone else's loved one receive the vital service you provide. Every day you make a difference in people's lives. Now you are appreciated.

With heartfelt gratitude,

C. Jeannette Baird



CENTRAL NEW YORK DIRECTOR'S PLANNING GROUP, INC.

Correspondence to: Mark Thayer, 7 Clayton Avenue, Cortland, NY 13045

August 27, 2018

The Central New York Director's Planning Group (CNYDPG), is a 501(c)3 with membership that includes the Directors of Community Services from 6 Central New York counties and is organized around regional planning, cross system integration and promoting creative and innovative strategies that can be effective regionally and replicated in other regions of the state. Some of our recent work includes:

Chairman

Ray Bizzari, MPA
Cayuga County
rbizzari@cayugacounty.us

Members

Lisa D. Alford, MA
Onondaga County
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Dr. Mark Cattalani
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Teisha Cook, LCSW-R
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Nicole Kolmsee, MS
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Robin O'Brien, MPS, MS
Oneida County
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Mark Thayer, MS
Cortland County
mthayer@cortland-co.org

- Taking the lead in convening Health Homes and downstream providers to manage the operationalization of care management and establish a uniform Health Home referral process.
- Oversee and manage regional assets that include OASAS Peers and regional prevention projects.
- Develop and fund a regional Mobile Crisis Project serving the counties.
- Develop and fund regional children's crisis respite serving the counties.
- Created the concept of 24/7/365 Regional Crisis Centers serving individuals with addictions. We planned, issued the RFI and the RFP, secured the funding and oversaw project development. OASAS adopted and funded this model statewide as a strategy to plug gaps in the treatment continuum.
- Collaborating with the Medicaid Managed Care Plans to increase HARP enrollment and access to behavioral health services

CNYDPG's strategic planning process directs us to increased cross-system collaboration and planning with PWDD, OCFS and OMH to identify strategies and interventions for developmentally/intellectually disabled youth and adults that cross systems whose needs are difficult to meet. We recognize the challenges and limits state agencies have in terms of resources and programming for this population, however, we must begin a regional/state-wide discussion to develop a set of strategies that moves us forward.

We hope to begin a constructive and open dialogue to get to a baseline understanding of our respective challenges and continue that discussion to develop some strategies to provide better services to a very vulnerable population.

We hope you can join us for this important work.

Sincerely,

CNYDPG



CAYUGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Raymond Bizzari, Director
Community Services

Christine Bianco, Deputy Director
Social Services

Continuing Evolution of Juvenile Justice Reform Incorporating “Raise the Age” in Cayuga County

Where we are today

Cayuga County juvenile justice reform dates back more than 20 years, beginning with PINS Adjustment Services in 1992 followed by an intensive case management/community based supervision model as a detention alternative/judicial sanction and the addition of respite as an ATD. JD Adjustment Services followed along with community based evaluation/assessment resource replacing RTC evaluative placements, juvenile sex offender programming, investments in case management and evidence based family, home based mental health interventions and the blending/braiding of funding to increase capacity overseen by a Family Accessing Services Team (FAST). FAST is a multi-disciplinary, multi-system work group that integrates and coordinates all child/youth/family services in the county.

The solid working and planning relationships developed between the Probation, Social Services and Mental Health Departments, Family Court, the Presentment Agent and other community agencies has been key in reducing detention and out of home placements for both the PINS and JD populations while strengthening families and building resiliency in our youth.

We believe that leveraging potential Raise the Age (RTA) assets and extending the statutory intent of a presumption against detention/placement and a shifting focus on rehabilitation and restorative justice is an opportunity to re-imagine the Juvenile Justice System in a new and exciting way.

Probation Intake

The Probation Department plans to designate an officer as a Juvenile Justice PO in Year 1 of RTA and plans to add another PO for Year 2. In addition to specialized training offered by DCJS, these PO's will also be trained in Interactive Journaling and Thinking for a Change. The Probation Department is chronically understaffed however, RTA provides an opportunity for the Department to specialize and through training, bring evidence-based programming to their Adjustment and Supervision work. Specialized PO's are effective and successful working with youth and families and restricted caseloads afford them the time and opportunity.

RTA mandates that PO's assess and evaluate youth using a variety of instruments and tools to determine risk level and any substance abuse/mental health needs. We propose conducting these intakes at the County Mental Health Center and making available an LCSW/CASAC to assist when needed. We recognize this initial assessment to be key in developing strategies for intervention that are strength-based, family focused and youth-centered.

Low Intensity Interventions available include referral to community service, mediation and/or Youth Court.

Medium/High Interventions include, but are not limited to

- Dialectical Behavioral Therapy groups
- Same day access to outpatient MH/SA treatment
- Specialized Assessments and Evaluations
- Juvenile Sex Offender Treatment and Supervision
- Multi-Systemic Therapy
- Functional Family Therapy
- Crisis and Planned Respite
- Teamed Intensive Case Management and Supervision
- Strengthening Families Program
- Various Family Support Programs
- Parent/Youth Advocacy

Most of these services are currently available and accessed through the central intake function of FAST. For those currently available, plans to increase capacity with RTA funding is underway. The others are under development.

We are excited about the potential of adding a Juvenile Justice PO to Teamed Intensive Supervision. This specialized PO becomes available due to RTA funding however, the impact of the specialized PO benefits the entire juvenile justice system as this plan extends to all JD/PINS. These models are successful in all localities where it has been implemented and we expect the same outcome.

Detention/Alternatives to Detention

Cayuga County, over several years, reduced reliance on secure and non-secure detention by providing effective community based supervision and respite programs that the court has confidence using. Services include:

- Respite as an ATD
- An intensive community based supervision program with a high frequency of contact and curfews

Proposed additional ATD strategies include:

- Electronic Monitoring
- Probation Teaming in the community based supervision model

Probation Supervision for Diversion or post-Disposition Probation Cases

The Probation Department has a comprehensive list of resources to deploy in supervision cases as well as the experience and case planning creativity embedded in FAST to draw on. PO's can get immediate access to services, adjust the frequency and duration of services as well as direct the interventions in a manner they believe is most appropriate. For the most challenging cases, PO's have access, through FAST, to a mature, responsive System of Care experienced in dealing with complex, cross-system cases.

Collaboration/Coordination between Family Court, Probation, Department of Social Services and FAST

The relationship between these stakeholders is mature, respectful and productive. Cases that proceed to court received, and continue to receive, evidence-based family interventions. In many cases, the practice is that a Family Court appearance is a resource to focus the youth and family to participate and cooperate with services.

The Juvenile Justice Coordinator, along with the PO, are the county staff responsible for coordinating information, communicating case plans, proposing creative and appropriate next step strategies to the court. Both Family Court judges rely on these recommendations to inform their decisions and have shown willingness to be creative and patient while delivering graduated responses to the behaviors/actions resulting in the appearance.

Specialized RTC Placement and Aftercare

Because of the county's on-going juvenile justice reform, Cayuga County reduced its foster care and RTC juvenile justice placements. Our goal now is to reduce the length of stay and successfully integrate youth released from out-of-home care back in school/work and home/independent living. While OCFS and DCJS advises counties to discharge kids from the specialized RTC beds after 8 month instead of the court ordered 12 into specialized RTC Aftercare programming, we propose a more robust discharge schedule and aftercare services.

- Continuing to provide services to families and siblings and aggressively follow RTC treatment.
- Immediate and frequent home visits. The county plans to add supervision and support along with any RTC support. RTC levels of support are unknown at this time and depending on the RTC's location, might be difficult to adequately project into Cayuga County.
- Plan to discharge youth in 3-6 months and provide local support and programming to manage the return and re-integration into the community.

Summary

Cayuga County created the infrastructure and developed a range of services necessary to provide the most effective interventions/treatments to youth and families. We are able, as a cross-system, integrated System of Care, to follow and support the recipient's progress, plan for continued dynamic and responsive evolution of our System of Care and, through blending/braiding of funding, increase capacity, target investment and eliminate barriers to youth and families by virtue of what door they entered the "system".