



**MINUTES**  
**PLANNING & ECONOMIC DEVELOPMENT COMMITTEE**  
**Tuesday, October 12, 2021 – to follow Public Works**  
**Live stream Link – <https://youtu.be/fV8aEUUj88g>**

**CALL TO ORDER:** By Hon. Paul Pinckney, Chair opened the meeting at 6:14 p.m.

**MEMBERS:** Legislators – Keith Batman, Michael Didio, Tricia Kerr, Tim Lattimore (Vice Chair) and Chris Petrus

**EXCUSED:** Legislators – Andy Dennison

**OTHERS:** Legislators Ben Vitale, Chair Aileen McNabb-Coleman, Hans Pecher, Ryan Foley, County Attorney Christopher Palermo, Assistant County Attorney Brittany Massi, Acting CEDA Director, Danielle Szabo, Employment and Training Director Kelly King, Soil and Water Conservation District Director Doug Kierst, Cayuga Cooperative Extension Associate Director Dan Welch, Planning and Economic Development, Director Stephen Lynch, Administrative Assistant Suzanne Gauthier, Secretary to the Chair, Max Pinchak, IT Computer Technician, Jeff Gould

**MINUTES TO APPROVE:** September 14, 2021

Christopher Petrus motioned to approve the minutes of September 14, 2021, 2<sup>nd</sup> by Trish Kerr. All members present voted in favor, passed.

**APPOINTMENTS:**

**Ag & Farmland Protection Board**

Jennifer Indelicato, 160 Genesee St., 5<sup>th</sup> Floor, Auburn, NY 13021, Term – 10/26/21 – coterminous with position

Keith Batman motioned to approve the appointment to the Ag & Farmland Protection Board, 2<sup>nd</sup> by Trish Kerr. All members present voted in favor, passed.

**PRESENTATION:** Dan Welch, re: CCE Cayuga: Building Capacity for the Future

Director Welch presented an overview of the updates, future plans, emerging opportunities and vision for Cayuga Cornell Cooperative Extension. Dan highlighted the main programs for the agency: Agriculture, Community and Economic Vitality, Environment and Energy, Youth Development and Nutrition and Healthy Families. CCE coordinates with Cornell University to extend the educational programs to the local citizens and is looking to build capacity for the future. Legislator Lattimore inquired about manure management activities within the County. Many advancement in the programs have emerged over the years; yet continued efforts will need to be addressed. Legislator Kerr asked about the current and anticipated staff demands in meeting the needs of the programs. Director Welch discussed continuation and expansion of certain programs.

**COMMUNICATION:** OLWMC Staff- Accommodating the Provision of Office Space -Attached

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Dan Welch (Director Cornell Cooperative Extension) –**

- On September 25<sup>th</sup>, CCE Cayuga worked with the County Planning Department and the Soil and Water Conservation District to hold the Electronics Recycling Event. Three tractor trailers of electronic waste from approximately 600 Cayuga County households were collected at this event. The Household Hazardous Waste event is scheduled for October 16<sup>th</sup>.
- As part of our strategic effort to increase the number of youths involved in 4-H and broaden to subjects to a wider audience, there is a 4-H Robotics and Coding Workshop in Moravia on October 9<sup>th</sup>. This also coincides with 2021 National 4-H Week.
- CCE Cayuga, along with extension offices across the state, are educating farmers on the importance of having a SAM registration number and DUNS number to be eligible to apply for federal grants. This is of particular importance in Cayuga County, because farmers need to have these numbers to apply for funding through the USDA Natural Resource Conservation Service. USDA NRCS is a critical source of funding for farmers to implement Best Management Practices.
- The CCE Cayuga nutrition program is beginning an in-person workshop series at the Playspace in Auburn to encourage healthy eating habits among children and families.

## **Kelly King (Employment & Training) –**

### **Monthly Program Updates/Numbers:**

- 200- Total customers served- virtual and in person appointments- public
- 140- Total JOBS customers served
- 55- Total new employment plans developed
- 11- Total customers enrolled in CRT
- 1 WIOA youth enrollment, 3 pending
- 220- New job orders listed in the job bank over the last 30 days

### **SYEP- Summer Youth Employment Program Update:**

- 49- Youth participants total participated in paid work experience for the SYEP. Using FFFS funds to keep some of the participants working longer, past 9/30.
- TANF SYEP Program concluded 9/30.
- 6- Youth participants will continue past the 9/30 date for TANF and will go under a different funding stream.
- Successful program this summer, with 5 participants obtaining employment upon completion. Most participants are in school youth and are back in school. Some remaining youth are working after school.

### **Youth Employment Project: (will continue this year)**

- E&T receives an additional pool of money \$17,000 to extend the SYEP program after September 30 or when the TANF money runs out, whichever comes first. This money allows youth to continue paid work experience, earn paycheck, and gain skills. Approximately \$1,500-2,000 towards overhead/staff wages/fringes with the remaining funds (\$15,000 plus) going to youth wages and fringes.

### **Additional Updates:**

- DSS Job Club and Job Readiness groups for SN have been operating in person and all requirements are back in place. FA (Family Assistance) customers will start to attend Job Search groups with requirements early October.
- Continued coordination with local training providers for training opportunities for the local area. Continuous collaboration with BOCES and CCC on outreach efforts, referrals, and to strengthen partnerships.
- Three members of the E&T team, including myself are to attend the NYATEP Fall Conference. The conference will be virtual.
- Three member of the E&T team will also be attending a series of WIOA youth trainings starting in October with other LWDA (Local Workforce Development Areas) and continuing through the end of the year. Topics to include: Eligibility; Elements; Design Framework; Life Coaching; Follow up; and WIOA Indicators and Performance.
- Working with the Finger Lakes Mall to coordinate and promote a job fair to be located at the Mall. Tentative dates are Saturday October 16<sup>th</sup> or Saturday October 23<sup>rd</sup>
- BCS employees have received paperwork for training benefit for completion and submission to Albany. E&T staff have been assisting these folks with completing this paperwork as needed along with other TAA benefits. Currently, one former employee has taken advantage of the training benefit and enrolled at the Culinary Arts Program at Cayuga Onondaga BOCES.
- Cayuga LWDA (Local Workforce Development Area) will be undergoing a program review starting in October. Monitoring will be conducted by the State remotely and will be for PY2020. The timeline for the review is as follows: 9/28- Entrance conference; 10/12- Documentation due; 10/13- 10/19- Monitoring week (to include daily phone calls and team meetings); 10/22 week ending- Exit conference. All dates are tentative and subject to change.

### **Highlighted items:**

- Director King highlighted the success of the Summer Youth Program and the Year Round youth employment and training programs.
- As many local employers still need additional employees, a job fair will be held Oct 23<sup>rd</sup> at the Finger Lakes Mall.
- Routine annual LWDA Program monitoring has begun and is being completed remotely.
- Legislator Lattimore inquired whether any training funds are available for outdoor work experience. Kelly King reviewed the different funding options for the various training programs.

## **Doug Kierst (Soil & Water Conservation District)**

### **AGRICULTURAL TECHNICAL ASSISTANCE:**

- Cayuga SWCD Staff continues to complete construction oversight on two Agricultural operations' BMP implementation projects.
- Cayuga SWCD Staff are working with landowners to install cover crops on agricultural land, after the crops are harvested.
- Cayuga SWCD are working with several landowners on farm plan updates and reviews.
- Cayuga SWCD Staff attended the Owasco Lake 9 Element plan meeting. We will continue to offer assistance on the development of the plan to ensure that the data utilized is accurate and reasonable.

- Cayuga SWCD Staff assisted the NYS DEC and Owasco Lake Watershed Inspection Program with nutrient management and storm water runoff concerns.
- Cayuga SWCD Staff continue to work with four agricultural operations to complete farm planning and provide technical assistance for appropriate BMP selection through the Agricultural Environmental Management (AEM) Program.

**NON-AGRICULTURAL & MUNICIPAL TECHNICAL ASSISTANCE:**

- Cayuga SWCD Staff continue to focus efforts on assisting residents and Municipalities with significant flooding, drainage and erosion concerns as a result of the extremely wet summer and storm events that occurred on 8/17 & 8/18. Site visits are continuing. While the Cayuga SWCD is planning to complete some remediation work ourselves, we have also been working with landowners, contractors and permitting agencies to facilitate the work being completed by local contractors.
- Cayuga SWCD Staff have completed nuisance aquatic vegetation harvesting for the season. Throughout the summer, we removed vegetation from Cayuga Lake, Owasco Lake, Lake Como, Little Sodus Bay and Otter Lake.
- Cayuga SWCD Staff continue to work alongside the County Highway Department to complete ditch stabilization and stream modification work on Scott Gulf Road in the Town of Sempronius. Approximately 1,900 feet of stabilization has occurred to date.

**GRANT FUNDING AWARDED TO THE CAYUGA SWCD:**

- The Cayuga SWCD has been notified by the Great Lakes Commission that our proposal submitted to the Great Lakes Sediment and Nutrient Reduction Program has been funded. Approximately \$150,000 in state funding was awarded to the District to work with 6 farms to implement soil health and erosion control practices.

**OTHER SWCD NEWS, WORKSHOPS & TRAININGS:**

- Cayuga SWCD Staff held a Soil Health Seminar at Cuddeback Farms on Thursday, September 09. It was attended by over 30 interested participants that heard from a Farmers Perspective on the importance of healthy soils, updates on research conducted by Growers Mineral Solutions, an update about SWCD Programs and a discussion about what’s in the soil profile.
- SWCD Staff participated in several specialized training opportunities that focused on strengthening employee’s technical conservation skills. The courses that were attended include AEM Tier 3A Planning for Cropland Risk and Assessment, Green Infrastructure, Pond Ecology, Climate Resilient Farming – Water Management Best Management Practices and Surveying Techniques. Course instructors include Statewide SWCD employees, Regional DEC Staff, Engineers, Product Specialists and other professionals.
- The Cayuga SWCD's pond stocking program held a grass carp, bluegill, largemouth bass and perch sale. Grass carp can assist with the control of aquatic vegetation.

**Additional updates:**

- o Director Kierst outlined the storm damage and construction projects which the staff has been working on. Due to the recent storms, staff had been working on cleaning up the downed trees throughout the area.
- o Legislator Lattimore inquired about the process/ funding for a tub grinder. Kierst explained the cost is high for a tub grinder as well as having high maintenance costs.
- o Lattimore also inquired about the Owasco Flats project and whether similar projects can be done along other tributaries and streams in the watersheds. Kierst stated on one of his visits to the Flats during one of the storm events, the installed basins were functioning quite well as needed. Staff continues to research what projects need to be completed in the watershed.
- o Chair Pinckney asked about the recent Soil Health presentation. Kierst stated the presentation had a good turnout for the presentation and staff will continue to work on establishing future plans.

**Karen Kuhl (Tourism) –**

	Occ %			ADR			RevPAR		
	2021	2020	2019	2021	2020	2019	2021	2021	2019
<b>Current Month - August 2021 vs August 2020</b>	73	55	77	152.99	138.36	129.70	111.09	55.46	99.64
<b>Year to Date - August 2021 vs August 2020</b>	55	36	52	115.50	102.38	114.04	64.06	36.86	58.89

- eCommunications
  - 9.9.21 – HERO press release with open rate of 26% and CTR of 30%
  - 9.15.21 – Partner Fall Newsletter with open rate of 25% and CTR of 9%
  - 9.22.21 - ILNY Job Fair with open rate of 22% and CTR of 15%
  - 9.22.21 – Visitor Fall Newsletter with open rate of 26% and CRT of 17%
- Public Relations - Sept 16th – Monthly WAUB Tourism Thursday
- Groups
  - Signed up for ABA (American Bus Association) and TAP (Travel Alliance Partners) tour group conferences for 2022
  - Continue partnership with Steuben & Tompkins for tour group outreach
  - Monthly Newsletter creation
  - Pipeline: Working to win the bid for the NYS COPE June 2022 conference. Group from St. Louis MO (Cruises & Tours Worldwide) for a trip in May of 2022
- Marketing
  - Discover Cayuga County with Syracuse Channel 9 – The SYR Channel 9 production crew has started with exterior footage, a series of interviews will be conducted along the way, with the goal of airing the program early 2022.
  - Cultural Tourism Public Relations – Change Management Workshop was held on September 14th by Gwen Inc. We will continue growing our guiding coalition through the World Café Workshop to be scheduled in November.
  - Erie Canal App & Brochure - The Erie Canal Self-Guided Tour App is live on the Google and Mac app stores. You can find it by searching “Treasures Along The Erie Canal” or view a web based version at: <https://eriecanal.stqry.app/> A brochure to promote the app has been approved by I Love NY and will be printed by Jacobs Press to be distributed at all participating sites as well as regional locations and along Erie Canal brochure racks. The app was received with great interest at the Canals of NY conference that tourism staff attended.
  - Fall Fishing (Spanish) has done very well in the first month of running. The landing page has a duration of nearly 3 minutes and a CTR of nearly 20%. Those are fantastic numbers; the social media has done well also with nearly 4.2K clicks and 144K impressions.
- Upcoming
  - Begin collaboration with partners for Brave Women FLX 2022
  - Hosting CBS This Morning Saturday: Dairy Farm Stories – joint effort with CEDA. Date confirmed for Oct 17 & 18
  - Plan the World Café Workshop for November 2021
  - Attending and presenting at Travel Unity Conference – November 2021
  - Develop offers for Hibernation 2022
  - Continuing Tour Cayuga Website Redesign work
  - Continue work with BTI & LaLew in communications plan for cultural tourism campaign focused on Harriet Tubman and Equal Rights.

\*\*Glossary: Occ = Occupancy Tax, ADR = Average Daily Rate, REVPAR = Revenue per Available Room, CTR = Click Through Rate

### Highlighted items:

Director Kuhl reviewed the Tourism updates and programs

- Occupancy Rates percentage continues to do very well.
- Group events are beginning to pick up for 2022
- Syracuse Channel 9 has begun filming for the Discover the Cayuga County program to air in early 2022
- CBS Good Morning America will be visiting on October 17<sup>th</sup> and 18<sup>th</sup> highlighting dairy farm transition with Spruce Haven farms and Cayuga Milk Ingredients
- NYS visitor spending was reduced fifty-four percent state wide with the Finger Lakes region took a 40% hit, and the Cayuga County only suffered a 22% decrease; which demonstrates the effort the tourism staff has used in promoting the County.

### Danielle Szabo (CEDA) -

- Metric Snapshot through September 14, 2021:
  - Existing businesses assisted: 102

- Entrepreneurs assisted: 57
- See supplemental document for additional metrics and economic indicators.
- Syracuse District SBA held a webinar on September 16 with Dan Rickman regarding updates to the COVID Economic Injury Disaster Loan (EIDL). Updates and policy changes can be viewed here: <https://www.sba.gov/funding-programs/loans/covid-19-relief-options/eidl/covid-19-eidl>
- Small Business Administration (SBA) held its National Small Business Week Virtual Summit in September. The 3 day virtual summit focused on the resiliency of America’s entrepreneurs and the renewal of the small business economy post pandemic.
- MRB Group provided a final presentation on the outcomes of the supply chain analysis. MRB Group presented data for each of the six industries that were studied for the supply chain analysis.
  - Animal Food Manufacturing
  - Dairy Product Manufacturing
  - Other Food Manufacturing
  - Grain and Oilseed Milling
  - Converted Paper Product Manufacturing
  - Plastic Product Manufacturing
- Ms. Danielle Szabo met with Assemblyman Lemondes to discuss challenges & opportunities in relation to the information received from the recent supply chain analysis
- Work on CEDA website modifications is nearing completion, and the beta site is expected to launch early October.
- Ms. Megan Goloub is working with FLX Digital to create a companion workshop for the microenterprise program that will teach strategies to help businesses get found online. Additional workshops Ms. Goloub will be developing over the next few months are “time management for entrepreneurs & start-ups” and “restaurant and food truck pre-planning”.

**Highlighted items:**

- SBA held a webinar regarding updates to the COVID Economic Injury Disaster Loan program, which has expanded the eligibility requirements.
- MRB group gave a final presentation on the outcome of the Supply Chain Analysis which identified six industries from the report. CEDA will share the final report with the committees.
- CEDA has launched their new website which now includes an events page and a link to all the municipalities and school districts’ website. The website will provide research opportunities for all participants in the Micro-Enterprise program
- CEDA received attraction proposals over the summer and hosted two site tours for the companies. One of the prospects may be looking to looking to expand with a \$120 M project which has the potential to create up to 200 jobs.

**Steve Lynch (Planning & Economic Development)**

**PLANNING DEPARTMENT UPDATES FOR COMMITTEE:**

1. **Village of Moravia Comprehensive Plan.** Staff is working with the Village Steering Committee through September and October to finalize recommendations for the Village Comprehensive Plan. The Steering Committee met on Wednesday September 29 to review a Climate Action Plan for municipal energy reductions and will meet again on October 20<sup>th</sup> to review and confirm Village Goals, Objectives and related recommendations for the Comprehensive Plan. A Public Meeting on the Comprehensive Plan is scheduled for November 17<sup>th</sup>. Staff is working to finalize and have the Village adopt the Plan in the first Quarter of 2022.
2. **Town of Moravia Comprehensive Plan.** The Town of Moravia Comprehensive Plan process is following a similar project timeline as the Village Comprehensive Plan. The Town Steering Committee will meet on October 13 to review the Climate Action Plan for municipal energy reductions and will meet again November (Date TBD) to review and discuss future land use/zoning in the Town to incorporate into the Comprehensive Plan. Although the Town Planning process is about a month behind the Village Plan process, staff is also working to finalize the Town Comprehensive Plan in the first Quarter of 2022.
3. **Town of Cato Zoning Ordinance Update.** Planner Greg Diebold met with the Town Steering Committee on Wednesday, September 8 for a review of five zoning chapters including non-confirming uses, administration, Board authority and zoning amendment procedures. The next Steering Committee meeting is scheduled for Wednesday, October 13 (7PM) to review the full revised Zoning Ordinance and finalize any changes. The final Zoning Ordinance will move to County 239 L&M Review in November with local adoption by the Cato Town Board targeted for December.
4. **Town of Throop Planning Services.** The Planning Department is preparing full updates to the Town’s Comprehensive Plan and Zoning Ordinance. The second public meeting and community workshop on the Comprehensive Plan was held

on Thursday, September 23<sup>rd</sup> at the Throop Fire House with approximately 65-70 Town residents attending. The meeting was facilitated by three members of the Planning land use staff and will be followed with scheduled work sessions with the Town Steering Committee. The Town is posting meeting information and notices on the Town website. Staff will continue working with the Steering Committee and the next public meeting to review an initial full draft of the Comprehensive Plan Update will be in February, 2022.

5. **Town of Scipio Zoning Ordinance Update.** Planning Department assistance with updates to the Town of Scipio Zoning Ordinance is on schedule to be completed this fall. The Town Board met on September 8<sup>th</sup>, conducted the required NYS SEQRA reviews and reviewed final draft updates. The draft was also reviewed and approved without change by the County 239 L&M Committee on September 16<sup>th</sup>. The Town is targeting October 6 for final town action with adoption of the updated Zoning Ordinance.
6. **Sterling Nature Center Facility & Trail Restoration Project.** The July PEDC Report provided an overview of the project budget and the need to re-bid the construction contracts starting September 21 with an October 19<sup>th</sup> public bid opening. Staff is still waiting for the state funding agency (DASNY) to provide revised Grant Disbursement Agreements for county execution in advance of the 10/19/2021 Bid Opening. *Please note that staff will bring an award resolution through the November legislative cycle which will likely include a request for additional project funding from the county.* The department has also prepared and submitted to the County Budget Director a project proposal for American Rescue Plan funding to secure anticipated gap financing following rebidding.
7. **Erie Canal Re-watering Project with Town of Brutus.** Staff has negotiated a Phase II scope and fee proposal with Bergmann Associates that will bring the project to 60% Construction Documents, Permitting, and final Master Site Plans. The final work will include cost estimates for bringing the plans through bidding and future construction. The legislature authorized execution of amendments to the prime contract with Bergmann for Phase II, contingent on the negotiated fee falling within budgeted project funding (which it is). The first step in Phase II will be a public stakeholder meeting led by Bergmann and the project team, which includes representatives from the Town of Brutus and Village of Port Byron. The meeting will inform and update all stakeholders on the results of the Phase I Flood Study, the work to be completed in Phase II, the project schedule and next steps. The public info meeting is tentatively targeted for the 3<sup>rd</sup> week in November – we will circulate meeting specifics when finalized.
8. **Emerson Park-Deauville Island Destination Playground & Concert Amphitheater Project.** Planning and Parks Department staff continue to explore funding resources with the goal of implementing the complete project presented to the Legislature and Public this May.
9. **Owasco Flats Phase II Wetland Basin Construction.** During the recent Owasco Lake high water events, the basins were completely filled, retaining the sediments and their associated nutrients carried by flood waters. There have been questions raised on whether the Project provided flood control during the events. It is important to understand that the Project is a water quality improvement project focused on sediment and related phosphorus capture. While the structure of the created wetlands does provide additional storm event flood storage, this is not the primary function of the basins. Associate Planner Michele Wunderlich will continue, with the assistance of Planner Jenna DeRario, to conduct the project maintenance and monitoring mandated under the state construction permits and grant agreements.
10. **Cayuga County Local Solid Waste Management Plan Update.** Planner Jenna DeRario circulated resident surveys throughout the county early in September seeking feedback on current solid waste and recycling practices in our local communities. Response to the resident survey has been steady and strong, with approximately 500 responses to date. A survey focused on municipal solid waste practices was circulated to Town Supervisors, Village Mayors and the City of Auburn in September and will be followed up with personal contact and interviews in October. A third survey will be prepared for commercial contractors, complimented by interviews/calls to industrial and institutional solid waste generators. Surveys and data collection will be wrapped up in November-December. Planning will continue to work with the County Planning Committee to identify and build legislature consensus on the role and scope of responsibilities that Cayuga County should undertake in local solid waste management.
11. **Town of Victory Ag & Farmland Protection Plan.** The final draft Ag Plan approved by the Town of Victory Steering Committee was approved at the required County 239 L&M Review in September. A required Public Hearing on the plan will be held in October with the potential for final adoption by the Town in October or November. The final step is Town submission to NYS Department of Ag & Markets for review and adoption.
12. **Town of Conquest Comprehensive Plan.** The Town of Conquest requested Planning Department assistance with development of the Town's first Comprehensive Plan. Under County and department policy, one-half of the staff hourly costs for completing the work are provided to municipalities as a grant, offsetting local costs for professional planning services. The balance of the total costs, plus direct reimbursable expenses (travel, printing, etc.), are paid by the municipality under a services contract with the department. Staff prepared a Scope of Work and Fee Proposal and submitted it to the Town for review and consideration. The Town passed a Board Resolution on September 20<sup>th</sup> authorizing the work. The next step is execution of a Memorandum of Agreement between the County and the Town of Conquest for the Planning Department to proceed with the project.

13. **Fair Haven-Sterling Local Waterfront Revitalization Plan.** Senior Planner Kari Terwilliger is leading the Fair Haven-Sterling LWRP and held the 10<sup>th</sup> Steering Committee Meeting Wednesday, September 22<sup>nd</sup> to finalize the LWRP Vision and Goals. The first Public Meeting will be held on Wednesday, October 27 at 7:00 PM at the Fair Haven Fire House. Monthly Committee meetings will continue and are held on the 4<sup>th</sup> Wednesday each month at 6:00 PM. The project is on-schedule and within budget.
14. **Village of Cayuga Local Waterfront Revitalization Plan.** Senior Planner/GIS Analyst Greg Hutnik is leading the Village of Cayuga LWRP. The first full Public Meeting on the LWRP was held on Wednesday, September 1<sup>st</sup>. The meeting reviewed the Inventory and Analysis chapters and focused on Community Vision, Goals and Objectives for the Village waterfront. The next meeting is Wednesday, November 3<sup>rd</sup>. The November meeting will review the state LWRP policies, explore potential shoreline land use and planning initiatives, and host a final presentation of community and shoreline design work prepared by the SUNY ESF Landscape Architecture student intern hired with state grant funds.
15. **Cayuga County Planning Board Training Series.** The annual fall Planning Board Training Series resumed in August with in-person training sessions. The next training session in the series is scheduled for November 3<sup>rd</sup> at 7:00 PM at BOCES with a staff presentation and training on state requirements and best practices for conducting Planning and Zoning Board Meetings, including public notice, documenting decisions and actions and mandated record keeping. Training and notices will be circulated to all Towns and Villages, with updates to the department web site (we conduct online registration). Staff is preparing the Spring Training Series schedule which will include trainings in March, April, August and November of 2022.
16. **Owasco Lake Watershed Nine-Element Plan.** Consultant Liz Moran with Ecologic and the Cornell team that developed the Owasco Watershed Soil-Water Assessment Tool (SWAT) computer model have run initial Best Management Practice scenarios through the SWAT Model as a critical step in establishing draft 9-E Plan Recommendations. The draft recommendations were presented at a Public Meeting on September 27<sup>th</sup> at 7:00 PM at BOCES with approximately 30 individuals attending in person and another ~40 on ZOOM. The Consultant and Cornell SWAT development team presented the watershed modeling platform and the scenario analysis of best practice recommendations. Project lead Michele Wunderlich has updated the Owasco Lake 9E plan project's website at <http://www.cayugacounty.us/1244/Owasco-Watershed-Plan>. There is a link to a pdf of the Power Point presentation from the September 27<sup>th</sup> Public Meeting as well as a PDF of the recommendations and a link to the virtual "jamboards" filled out by attendees participating in the ZOOM platform. If Legislators have comments or questions, you can either put them on the online "jamboards" via the link above or email Michele at [mwunderlich@cayugacounty.us](mailto:mwunderlich@cayugacounty.us). Please submit comments/questions by October 8th. Following public feedback and response to the draft recommendations presented on September 27<sup>th</sup>, a final draft 9-E Plan will be circulated for public review and a follow-on public meeting will be scheduled to review the Draft. That meeting will be in late October or early November with ample notification to legislators and the public.
17. **2020 Household Hazardous Waste Program Events.** The department confirmed dates for this year's HHW schedule:
  - a) The fall 2021 Household Electronics Waste (E-Waste) Collection was held on Saturday, September 25, 2021 at BOCES, from 9-1. In addition to a wide range of electronics recycling, the event included recycling of small Freon-appliances by a private vendor and a paper shredding station that was sponsored by Tompkins Trust Bank. Staffed and coordinated by the Planning Department and Cornell Cooperative Extension, with additional volunteers from NUCOR and the County Health Department, the event ran smoothly with a steady stream of cars in line from 9AM to 1PM. Over 500 vehicles were moved through the recycling lines and unloaded. The new vendor provided an experienced crew of 15 workers unloading vehicles and eventually filling three 18-wheeler tractor trailers and a box truck with ~63,000 pounds of E-Waste. Two truckloads of Freon equipment was also recycled. The project team has started Electronics Event planning for next year. Staff will likely add a second full electronics recycling event for 2022 – likely one in the spring and a second in the fall.
  - b) The fall 2021 Household Hazardous Waste (HHW) Collection Event will take place on Saturday, October 16. Registration details for events have been circulated broadly. Pre-registration is required and the events are open to all county residents (households; not commercial businesses). Planning continues to work with program partners at SWCD and CCE on event preparation and will have staff working the event. To register and receive event location and specifics, legislators/constituents can visit: [https://reg.cce.cornell.edu/HHW2021\\_205](https://reg.cce.cornell.edu/HHW2021_205)
18. **Planning Department Work with Health Department Planning:** Associate Planner Michele Wunderlich continues to provide technical planning assistance year-over-year to the Health Department (averaging about 25% of her staff time). Currently Michele is working with the Health Department as it continues with COVID-19 protocols for the County's school districts. September and October mark the start of the state grant year for health planning work and new work is ramping up.
19. **Planning Director participating in ongoing Lake Ontario Initiatives.** Planning Director Steve Lynch continues to participate in work focused on the Lake Ontario shoreline and communities. Steve is the Cayuga County government representative (non-voting) on the NOAA Lake Ontario National Marine Sanctuary proposal's 15-member Sanctuary

Advisory Committee which has been meeting since September 2019. Steve is also a Steering Committee member on the local Cayuga-Oswego CLEAR (“Coastal Lakeshore Economy and Resiliency”) Initiative. The CLEAR program is sponsored by the NYS Department of State and was established this year to support local communities dealing with persistent high-water levels along Lake Ontario - from the lower Niagara River to the upper St. Lawrence River. The regional plans prepared by CLEAR Initiative will identify comprehensive resiliency strategies and identify local projects to strengthen existing investments and institute long-term protective measures along the Lake Ontario shoreline.

**Additional Updates;**

- An electronics event was held on September 27<sup>th</sup>, Soil and Water and CCE staff assists with these events. 508 cars were in attendance with about 63,000 lbs. of electronics .135 residents came to the event for shredding. By going out to bid, projects costs were cut to over a third with the new vendor.
- Saturday October 16<sup>th</sup> will be holding a Household Hazardous Waste site
- SNC construction bids are scheduled for Oct 19<sup>th</sup> to be opened and reviewed to determine a more accurate costs estimates for the project. An award resolution will be presented in November.
- Legislator Batman stated residents were unaware that the recent recycling events needed to have registrations. Director Lynch stated will be looking to have an additional electronics event next year.
- Chair Pinkney inquired about the Deauville Emerson Park project. Staff has submitted a 2021 CFA for the playground and concession stand complete design and build documents. The CFA rewards generally are released at the end of the year. Continually working with the Parks department with discussions with various foundations and State and Federal representatives.
- Legislator Kerr asked about the Climate Action Plans for energy reduction being submitted through the Town and Village of Moravia. The comprehensive plans are being written through grants from the NYS DEC through the Climate Smart Communities program which requires a greenhouse gas emission plan and a climate action plan which will need to be adopted by the municipalities within the comprehensive plan.

**RESOLUTIONS: NONE**

**ADJOURNMENT:**

Christopher Petrus motioned to adjourn the Planning and Economic Development Meeting at 7:37 p.m., 2<sup>nd</sup> by Trish Kerr. All members present voted in favor of the motion, passed.

Next Planning and Economic Development is scheduled for November 9, 2021, following the Public Works Committee to be live streamed at the Cayuga County Office Building, Sixth Floor County Chambers, 160 Genesee Street, Auburn, New York 13021, via remote access.

Respectfully submitted,  
Suzanne Gauthier, Administrative Assistant  
Cayuga County Department of Planning and Economic Development