



MINUTES
JUDICIAL & PUBLIC SAFETY COMMITTEE
Tuesday, October 10, 2023 to follow Public Works
Live Stream Link: https://www.youtube.com/watch?v=hljzf_BGYDA

CALL TO ORDER: By Hon. Mark Strong, Chair at **6:30 PM**

MEMBERS: Legislators Elane Daly, Andy Dennison, Michael Didio, Aileen McNabb-Coleman, Heidi Nightengale, and Chris Petrus

OTHERS: Legislators Hans Pecher, Jim Basile, Bob Shea, and Tricia Kerr, District Attorney Brittany Antonacci, Chief Assistant District Attorney Chris Valdina, 911 Administrator Denise Spingler, Assigned Counsel Director Lloyd Hoskins, Probation Officer John Murley, Sheriff Brian Schenck, EMO Director Riley Shurtleff, Budget Director Lynn Marinelli, Finance Director Grace Blowers, Assistant County Attorney Rich Graham, and Secretary to the Chairperson Sarah Blowers

MINUTES TO APPROVE: September 12, 2023
Motion by Dennison, 2nd by Petrus, all in favor.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Denise Spingler (911) –

- **Staffing update**
 - 2 dispatchers started training 9/18
 - 1 vacancy
 - 092123 - Met with Chairman Gould, Shereen Androsko, HR, J&PS Chairman Strong to discuss 911 salaries; specifically compression of supervisors / dispatchers; reviewed 911 analyst position
 - Great discussion
 - **GIS/Discovery Update**
 - Conquest Planning – MVA data provided
 - Health Department – mapping
 - Safe routes for schools
 - Canvassing maps
 - Fire Department – map updates / boundary line information
 - Discovery – 361 cases last quarter
 - 318 last quarter
- **Emergency Communications System**
- **Eventide Recorder upgrade**
 - Completed at both sites
 - Training end of October on new features
- **Radio Replacement Project**
 - Thorough review of all applications
 - Reviewing specs of subscriber options
 - Offset county needs (EMO/Health Dept/Probation)
 - Anticipate placing order by end of month
- **Quarterly Grant Reporting**
 - Due end of October for all active grants

Lloyd Hoskins (Assigned Counsel) –

- There were **78** arraignments at the Centralized Arraignment Program for the month of September. The Assigned Counsel office calendared thirteen attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for September was \$11,350.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 78 arraignments, **31** (40%) were for town/village courts, **46** (59%) for Auburn City Court and **1** (1%) for County Court. **39** (50%) defendants were released

(ROR), **38** (49%) defendants were held on bail or held for other reasons, and **1** (1%) was dismissed. Of the 78 arraignments, 29 (37%) were brought in on arrest/bench warrants. 32 Orders of Protection were issued.

- There were **54** Counsel at First Appearance for Auburn City Court and **13** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared fourteen attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for August was \$8,150.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*
- The Assigned Counsel office made attorney assignments to **67** defendants in Auburn City Court and **34** defendants in justice courts for August. A total of **53** assignments were made in Family Court.
- Legal Counsel Expenses:
 - January - \$82,694.92 + CAP/CAFA - \$19,130.00 = \$101,824.92
 - February - \$88,744.96 + CAP/CAFA - \$16,770.00 = \$105,514.96
 - March - \$92,850.30 + CAP/CAFA - \$19,440.00 = \$112,290.30
 - April - \$101,443.08 + CAP/CAFA - \$18,430.00 = \$119,873.08
 - May - \$179,928.82 + CAP/CAFA - \$19,300.00 = \$199,228.82
 - June - \$153,671.85 + CAP/CAFA - \$20,820.00 = \$174,491.85
 - July - \$134,570.10 + CAP/CAFA - \$19,730.00 = \$154,300.10
 - August - \$159,704.29 + CAP/CAFA - \$21,915.00 = \$181,619.29
 - September - \$210,711.75 + CAP/CAFA - \$19,500.00 = \$230,211.75
- Legal Counsel Revenues:
 - 1st quarter 2023 - \$137,753.82
 - 2nd quarter 2023 - \$205,493.27

Dr. Adam Duckett (Coroner) – No updates

Brittany Antonacci (District Attorney) –

- Grand Jury Indictments for month of September: 20
- Two offers were extended to fill vacant ADA positions, contingent on ATP resolution.

Riley Shurtleff (Emergency Services) –

1. PUBLIC SAFETY TRAINING CENTER IMPROVEMENTS – Final Designs for Training Site, without Vehicle Storage, rendered on 8/28. Bergmann requesting additional information on County Code Enforcement for the site. Parks Department pole barn designs and Infirmary site on County House Road for Vehicle Storage. Presentation delivered in September. Currently reviewing plans for Pole Barns from Parks Department, investigating RFP for Structural Engineer for Infirmary Building.
2. The Rehab Vehicle that has been on order is delayed due to manufacturer construction of the chassis. Matthews Specialty Vehicles is waiting on the specced Ford chassis to begin final measurements and construction.
3. The County Building Occupant Emergency Plan for facilities has been undergoing its first revision since 2008 and is being presented for review and approval at October Legislature Meeting via Resolution with Government Operations Committee.
4. 4. A “Make EMS Essential” Campaign meeting was attended on October 3rd related to current EMS Agency struggles and government actions.

• Operations

1. County Coordinators: Responded 9 times to assist Incident Command on Emergency scenes.
2. Fire Investigators: Responded 1 time to assist Incident Command with Cause and Origin of Fires.
3. Rehab: Responded 1 time at fire scenes to assist in scene support efforts

• Training

1. 2 Office Staff attended a DHSES Grant Workshop in Syracuse on September 28th.
2. An EMT – Basic/Original Class has been posted with a January 4th Start Date.

• Personnel

1. The Office has extended conditional offers of employment to 2 Part Time Deputy Fire Coordinators, 1 Part Time Fire-EMS Coordinator, and 1 volunteer Intelligence Liaison Officer. Positions will be starting pending necessary preemployment checks.

In addition to the above, numerous calls and meetings with the State of New York OEM, OFPC, County Coordinators, County Agencies and other organizations were attended.

Please do not hesitate to contact me with questions or to discuss any of the above in further detail.

Jay DeWispelaere (Probation) –

○ Staffing:

- New Probation Officer I: candidate has been accepted and will start October 16, 2023.
- Account Clerk Typist; a candidate has accepted the position. Start date of 11/06/23. This returns the clerical staff to full strength.
- Due to a disciplinary issue it is likely another Probation Officer position will need to be filled.

- Director of Probation has provided notice of retirement to the county. Last day will be November 30, 2023. I will work with HR to transition the department and recommend filling positions in Acting capacities until decisions are made on promotions. A resolution was previously approved to fill the position and any back fills.
- **Interstate Transfers:**
 - Probation is responsible for administering probation supervision cases transferred to other states and into NY from other states.
 - Occasionally these cases violate their conditions of probation in the other (“receiving”) states.
 - The Interstate Compact governs sending and receiving of these cases and has the effect of Federal law.
 - A case transferred from Cayuga Co. to GA is being held on a violation awaiting extradition back to NY; we are required by law to bring this individual back to NY.
 - Current cost is approximately \$4700.00 for expenses related to extraditions. Generally a private corrections contractor is retained for this purpose.
 - Probation has never had dedicated funding to retake these cases. The DA has generally paid for and arranged extraditions back to NYS. Neither department currently has funds available.
 - The District Attorney and Probation will work cooperatively to schedule extraditions as needed.
 - Moving forward, Probation should annually have a budget line for funds dedicated to this purpose sufficient to cover three to four extraditions per year; \$12,00.00 to \$15,000.00 is recommended for the 2024 budget.
- **Alternatives to Incarceration Board;**
 - No update at this time.

Brian Schenck (Sheriff) –

- The metal detector and bag scanner are operational at the County Office Building.
- We continue to work towards accreditation within the Road Patrol Division. Policy and Procedure has been updated and we are nearing completion.
- We are hosting our Public Safety Blood Drive on November 1st at the Public Safety Building.
- At the time of this report, we are holding 167 incarcerated individuals in the jail. This includes 23 Federal board ins, 1 Local board in, 5 NY State Parolees detained for new charges and 3 Parolees detained for a violation of parole.
- We recently filled 1 full time Registered Nurse position in the jail and 1 Deputy Sheriff position on the road. Also filled was a part time Licensed Practical Nurse position. We remain down a number of Custody Officers in the jail (8).
- Our contract with the Weedsport School District to provide a full time Special Patrol Officer to the school is fully executed. The position has been filled.

RESOLUTIONS:

911:

- 10-23-JP-1 Authorizing the Chairman of the Cayuga County Legislature to accept the 2023 COPS technology and equipment grant.
Motion by Petrus, 2nd by Dennison, all in favor.

ASSIGNED COUNSEL:

- 10-23-JP-2 Transferring funds from fund balance to Assigned Counsel Program.
Motion by Dennison, 2nd by McNabb-Coleman, all in favor.

DISTRICT ATTORNEY:

- 10-23-JP-3 Authorization to fill Senior Assistant District Attorney position in the District Attorney’s Office.
Motion by Dennison, 2nd by Nightengale, all in favor.
- 10-23-JP-4 Authorizing the District Attorney to fill Senior Assistant District Attorney vacancy in the District Attorney’s Office.
Motion by Petrus, 2nd by McNabb-Coleman, all in favor.
- 10-23-JP-5 **(DRAFT)** Authorization to provide a stipend to the Grand Jury Reporter for additional duties worked on Gun Involved Violence Elimination (GIVE).
- 10-23-JP-6 **(AMENDED)** Authorization to provide Aid to Prosecution stipends to District Attorney personnel.
Motion by Petrus to amend JP-6 to delete “position control #” in the 1st resolved, 2nd by Dennison, all in favor.
Motion to move resolution as amended by Petrus, 2nd by Dennison, all in favor.

All in favor of resolution as amended.

10-23-JP-7 **(PULLED)** Authorization to provide stipends to District Attorney support staff for additional duties worked on DREAMS Project (Phase 4).

EMO: Motion to bundle JP 8-10 by Petrus, 2nd by McNabb-Coleman, all in favor.

10-23-JP-8 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Office of Emergency Services to accept a New York State Division of Homeland Security and Emergency Services FY23 Emergency Management Performance Grant (EMPG) to enhance all hazards preparedness, mitigation, response, and recovery. FEMA Project# EM23-1014-D00.

10-23-JP-9 Authorizing the Chairperson of the Cayuga County Legislature and the Director of Cayuga County Emergency Services to rename the “Cayuga County Emergency Management Office” to “Cayuga County Office of Emergency Services.”

10-23-JP-10 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security Program to fund law enforcement activities related to terrorism prevention, cyber security, citizen protection, information sharing and community preparedness. FEMA Project #SH23-1049-D00.

FOR INFORMATION ONLY:

10-23-GO-2 Adopting the revised Cayuga County Emergency Plan having a title change to the Cayuga County Building Occupant Emergency Plan.

Motion to adjourn by Petrus at 7:41 PM, 2nd by McNabb-Coleman, all in favor.