

CAYUGA COUNTY WATER AND SEWER AUTHORITY  
**Board of Directors Meeting**  
7413 County House Road, Hoteling Conference Room  
September 25, 2019

**Board of Directors:** Paul Dudley, Francis Mitchell, Herbert Marshall, Mike Quill, John Miller, Robert Reohr, Charlie Ripley, Robert Cerza, Christie Waters.

**Non-Members Attending:** Jeanine Wilson (Director), Rick Galbato (Attorney), Pat Baum (Senior Account Clerk), Karl Rindfleisch (CCWSA), Joe Carson (CCWSA), Jay Sawyer (Fair Haven - CSD2), Janice Sarnicola (Senior Clerk), Doug Selby (absent)

Paul Dudley called the meeting to order at 1:00 pm.

**A motion was made by Mike Quill to approve the agenda as presented. Seconded by Charlie Ripley. Unanimously approved. Carried.**

**A motion by Mike Quill to make an addition to the agenda for an Executive Session at the end of today's Board Meeting regarding Attorney/Client privilege. Seconded by Christie Waters. Unanimously approved. Carried**

**A motion was made by Fran Mitchell to approve the Meeting Minutes as presented from August 28, 2019. Seconded by Christie Waters. Unanimously approved. Carried.**

### Welcome

### Privilege of the floor

#### Water Operation and Maintenance – Karl Rindfleisch/Joe Carson

Karl states that he and Joe have had a couple of busy weeks and expect to have a busy Fall Season into winter. There is some restoration on the 31/38 line to be completed. There are three new services; Mentz, 31/38 line and one on Experimental Road in Aurelius. To date there have been 6 out of 15 hydrants installed in the Village of Union Springs. The Village of Union Springs agrees that we are to complete the restoration and blacktop in the spring 2020. The Village has expressed satisfaction with the work that has been completed by CCWSA. Also in Springport, there is 1,800 feet of new 8" water main to be installed at the south end of the village. There is 200-300 feet of sewer line to be installed at the winery on Route 90. CCWSA has not had any major leaks and the 38/31 system is good. Joe is continuing to do the dead end flushing as required.

#### County Sewer District 2 – Jay Sawyer

Jay states that he and Joe have been flushing out the system in Fair Haven area in August and September. The North and East end of Fair Haven have been completed as well as the south side of Main Street in the Village. Flushing is expected to be completed before the weather turns bad. Grinder pumps are pulled when faulty as a continuous maintenance process. Jay states that Lake Ontario is not receding fast enough which could cause even more problems next year. All of the Great Lakes water levels are high.

Jay states Shady Shores connects into the main line toward the end of West Bay Road. Four pumps at the Quadplex have never been able to run without shutting down. A new ARI air relief valve was put in which has improved this 100%. The north end of West Bay Road pressures are of concern. On the north side of that connection on the main there have been a lot of over pressure problems with a possible air lock within the system. Jay recommends an air release valve is needed in this area. The air needs to be removed otherwise it will restrict the line from flow. Jay states it would be a good idea to have an engineer involved to evaluate the situation and render an opinion. Bob Cerza has requested to be involved in this conversation. Jeanine reminded the Board that Tim Carpenter at MRB is our agency's engineer and she will work on coordinating this process.

#### Advisor (Regional Master Plan) Doug Selby

Jeanine states Doug Selby and Mark Colopy met with John Demarest (NYS Dept. of State). Doug has submitted a written report regarding funding. Jeanine states Doug spoke to Dr. Kozlowski who is a geologist. Dr. Kozlowski is working on a project in the Great Gully area which includes additional drilling of bore holes and testing. There are

some opportunities to work with this team to sample the water. Jeanine recommended a Project Management meeting be held, with Doug Selby in attendance, to discuss the opportunities to work with the current research activities and present recommendations to the Board (Oct 8, 2pm at CCWSA). If there are any further questions regarding this, Jeanine suggest the members contact Doug Selby. Jeanine and Doug are working with Mark Colopy regarding funding project. Jeanine reminded the members that Mark had recommended the board draft a bond resolution for consideration. The bond Resolution would encompass the professional services and various components; i.e.: administrative, engineering, bonding, financial advisor(s), including the construction and various other financial aspects to ensure the project costs could be enlisted in the capital financial package(s) from any possible funding sources for the Master Plan.

#### **Directors Report: Jeanine Wilson**

Jeanine states she has been working light duty/part-time at office and from home due to recently injuries and rehab:

- October 3 – Tift Symposium, Buffalo
- October 8 - meeting with the City of Auburn regarding sewer rates in preparation for an agreement with the City for the transportation of sewage from the Industrial Park in Town of Aurelius.
- Working on FY2020 charges for Mentz, Port Byron and Montezuma regarding wheeling fee and tank debt.
- Request - November Public Hearing for water & sewer rates and charges for 2020
- Insero CPA's (Auditor) will be here in November to begin the review of the FY2019 financials.

#### **Financial Treasurer**

The payment of The Camden Group invoice is on hold due to an issue that has not been corrected in Sewer District 2. Jay Sawyer will let CCWSA know when this has been corrected. At that time payment will be released.

**A motion by Christie Waters to authorize and approve payments of the Accounts Payable report as presented with the exception of The Camden Group. Second by Charlie Ripley. Unanimously approved. Carried.**

#### **Audit Chairman - Fran Mitchell**

**A motion by Fran Mitchell to approve the reconciliation Report presented for the end of August, 2019. After review, there were no exceptions. Seconded by Mike Quill. Unanimously approved. Carried.**

#### **Discussion:**

Regarding 2020 budget report

**A motion by Herb Marshall to accept and adopt the tentative 2020 Budget reviewed by the Financial Committee as presented. Herb would like to thank Fran on behalf of the Board for all his hard work. Seconded by Charlie Ripley. Unanimously approved. Carried.**

#### **Attorney – Rick Galbato**

Rick stated he has been in contact with Jeanine and would recommend the Board Members schedule a Public Hearing for November to approve FY2020 water and sewer rates.

**A motion by Herb Marshall to authorize the Director to schedule a public hearing for November 20, 2019 to establish, fix and/or revise the FY2020 water and sewer rates/changes. Seconded by Charlie Ripley. Unanimously approved.**

#### **Executive Session:**

**A motion was made by Herb Marshall to move into executive session at 2:15pm to discuss the performance review of the Director of CCWSA and other personal matters. Seconded by Robert Reohr. Unanimously approved. Carried. Executive Session adjourned at 3:10pm. No decisions.**

**A motion by Herb Marshall to adjourn at 3:15pm. Seconded by Fran Mitchell . Unanimously approved. Carried.**

The next regular scheduled meeting will be held on Wednesday, October 16, 2019 at 1:00pm in the Hotaling Room.

Respectfully submitted,  
Janice Sarnicola  
Senior Clerk CCWSA